

# Richmond Transportation Committee

Meeting Minutes – January 9, 2024

Committee members present: Chris Cole (Chair), Cathleen Gent (Vice Chair), Jon Kart, Keith Jennings, Susan Wells

Others present: Keith Osborne (Town Planner), Jason Charest (CCRPC), Erik Maki (WSP), Andy Bessette  
All attended remotely.

A quorum was reached and the Chair convened the meeting at 5:38 PM.

**1. Welcome and Public Comments:** No public comments for items not on the agenda.

**2. Revisions to Agenda:** There were no revisions to the agenda.

**3. Approve Minutes from December 12, 2023, meeting:** There were no corrections or additions. **Gent motioned, Kart seconded, passed unanimously.**

## **4. In-Progress Projects**

**a. WSP-Cochran Road Update:** Maki and Charest presented a revised scope of work, dated January 8<sup>th</sup>. Committee members offered numerous suggested changes to the scope of work. The Cochran Road Temporary Speed Hump Locations technical memo from DuBois & King was also discussed. Action: Osborne will send committee members the 1/8/2024 scope of work document and members were asked to submit comments by January 12<sup>th</sup> to Osborne, who will compile the comments and suggested edits and send to Charest and Maki.

**b. THBC Intersection – Pros and Cons Draft:** The committee reviewed the track changes document which includes edits by Kart, Cole, and Gent. Kart updated the document during the meeting as changes and decisions were made. The committee completed the review of the pros and cons document. Kart will email the newly revised version. Cole requested that the committee review that document for final edit ahead of the next meeting. Cole also requested that members review the additional cost estimates document prepared by Osborne (dated November 27, 2023), for discussion during the next meeting. Bessette commented that he prefers Option 1 for a four-way stop.

## **5. General Updates**

**a. Upper and Lower Bridge Street Bike/Ped project –** Osborne reported that the Selectboard approved additional funding in the amount of approximately \$305,000 to fully fund the final design work and construction for the upper Bridge Street sidewalk. Osborne reported a walk took place on December 19<sup>th</sup> with the consultants, CCRPC project manager, town staff, Cole, and Gent. He added that a status meeting took place today. It is expected that a concept plan will be ready by March-April for lower Bridge Street. Cole requested that Osborne ask the CCRPC project manager to add Cole and Gent to announcements about those status meetings.

**b. Gateway Scoping –** Gent reported that the consultants are working on the draft final report and that they would like to attend the Transportation Committee meeting, probably on February 27<sup>th</sup>. That date will be confirmed.

**c. Cochran Road Traffic Calming:** This was discussed under #4.a. above.

**7. Adjournment: Motion to adjourn by Wells, seconded by Kart. Passed unanimously. Meeting adjourned at 7:19 PM.**

**Minutes taken by Cathleen Gent**

Abbreviations used in RTC minutes: ARPA = American Rescue Plan Act of 2021; CCRPC = Chittenden County Regional Planning Commission; D&K = Dubois and King; GMT=Green Mountain Transit; PPL = Project Pipeline Document; RCC=Richmond Conservation Committee; RHC=Richmond Housing Committee; RTC = Richmond Transportation Committee; RVC=Riverview Commons; SB = Selectboard; TAP=Transportation Alternatives Program; THBC = intersection of Thompson Rd, Huntington Rd, Bridge St, and Cochran Rd; UPWP = Unified Planning Work Program; VDH = VT Dept. of Health; VPSP2=Vermont Project Selection and Project Prioritization; VTRANS=Vermont Agency of Transportation.