

Richmond Transportation Committee

Meeting Minutes – November 28, 2023

Committee members present: Chris Cole (Chair), Cathleen Gent (Vice Chair), Keith Jennings, Jon Kart, and Susan Wells.

Others present: Keith Osborne (Town Planner)

All attended remotely.

A quorum was reached and the Chair convened the meeting at 5:34 PM.

1. Welcome and Public Comments: No public comments for items not on the agenda.

2. Revisions to Agenda: Gent asked to add Lower Bridge Street project to “In-Progress Updates”.

3. Approve Minutes from November 14, 2023, meeting: Gent motioned, Wells seconded. Discussion: Cole asked that reference to the cost determining decision on the THBC intersection be removed. Cost was meant to inform SB of different options. Gent asked for clarification on reference to the \$15K for the Reserve Fund. This is in the Planning and Zoning budget but not voted upon by RTC. **Motion was passed unanimously.**

4. In-Progress Projects:

- **THBC Intersection** – Osborne provided cost estimates for various enhancements. Discussion determined which enhancements should be recommended. Additional costs will be added for each option to be included in presentation to SB. RTC decided to recommend 1) two speed bumps/tables – one for Huntington Road and one for Bridge St. before the intersection for the Mountable Island Alternative (MIA); 2) two Rapid Rectangular Flashing Beacons (RRFB) for crossing Huntington Road and Bridge St. for the MIA. An RRFB is not needed for the 4-way stop but would be advisable for the intersection of Bridge St. and Round Church Road. 3) additional street lighting is needed for both alternatives; 4) a sidewalk on the southern side of Huntington Road is recommended for both alternatives, which could be done by the town road crew. Osborne will discuss with Arneson to discuss with Pete Gosselin. **A motion was made by Jennings and seconded by Kart to provide the SB with both alternatives and include a pros/cons sheet, pricing of enhancements, and revised design drawings. Motion passed unanimously.** Osborne will draft a plan for the next committee meeting, with a goal of a final presentation to the SB in January.
- **Upper Bridge Bike/Ped** – Proposals are due by December 11. There seems to be interest. Josh Arneson will be the lead.
- **Cochran Road Corridor Study** - The Committee would like Jason Charest (CCRPC) and the consultants (WSP) for this project to come to the next RTC meeting to discuss next steps. The Committee is glad there is pressure on the CCRPC/Dubois and King Consultants to continue work on traffic calming measures and providing relevant data for the Corridor Study.
- **Lower Bridge Street Project** – The SB approved the contract with VHB. A meeting has been scheduled with Gent, Cole and VHB for Dec. 11.

5. Draft RTC Annual Report review, discussion, and approval: Gent's draft report was reviewed, minor revisions suggested and approved. Gent will make those changes and send to Linda Parent.

6 General Updates – FY 25 Budget for RTC: Cole, Gent, Arneson, Osborne and Bona will meet Dec. 4 to review the budget. RTC is recommending to continue Osborne's budget for transportation planning studies and recommending \$25K in a reserve fund, which will eclipse the Sidewalk Reserve Fund.

7. Future agenda items: WSP/Cochran Road project; draft of THBC pros and cons; project pipeline – Gent will send out; and regular project updates.

9. Adjournment: Motion to adjourn by Kart, seconded by Gent. Passed unanimously. Meeting adjourned at 6:33 PM.

Minutes by S. Wells 11/30/2023

Abbreviations used in RTC minutes: ARPA = American Rescue Plan Act of 2021; CCRPC = Chittenden County Regional Planning Commission; D&K = Dubois and King; GMT=Green Mountain Transit; PPL = Project Pipeline Document; RCC=Richmond Conservation Committee; RHC=Richmond Housing Committee; RTC = Richmond Transportation Committee; RVC=Riverview Commons; SB = Selectboard; TAP=Transportation Alternatives Program; THBC = intersection of Thompson Rd, Huntington Rd, Bridge St, and Cochran Rd; UPWP = Unified Planning Work Program; VDH = VT Dept. of Health; VPSP2=Vermont Project Selection and Project Prioritization; VTRANS=Vermont Agency of Transportation;