

Town of Richmond

Town Center and Library Buildings Committee

Wednesday October 9, 2024 Meeting, 7-8:30 pm

Richmond Town Center Meeting 3rd Floor – 203 Bridge Street

Meeting Minutes

Attending members: Amy Wardwell, Mike Storrs, Cara LaBounty, Matt Cherouny

Welcome and Public Comment

Additions or Deletions to Agenda

1. **Presentation from Camel's Hump Design Proposal** Art Klugo
 - a. Process Steps 1-4
 - i. Deferred Maintenance Study
 - ii. Address more than on need to review biggest bang for the buck
 - iii. Menu options on what to proceed on
 - iv. Capital Reserve Study
 - b. Cost= Phase 1 (pre-design \$10,500), Phase 2 (development \$23,500). Phase 3 (construction \$30,000)
 - c. Hiring an Owner's Project Manager (OPM) Service- understanding who else is involved, when to bond, this service helps committee through complete project
 - d. Vote 4-0 to recommend the Selectboard hire an OPM
2. **Grant Update** – application has been submitted
3. **Update from Duncan on Town Center Maintenance**
 - a. some items are out for RFP, we are on local contractor schedule for small items, most of the lights are fixed outside, interior lights are almost complete, possible storage closet in the hall way, safe to check with historical committee
4. **Set Next Meeting Agenda**

Adjourn

Full meeting can be watched through MMCTV

Meeting details: Meeting may also be joined online or by phone, Join Zoom Meeting

<https://us02web.zoom.us/j/82468494721?pwd=YldTT3UvWHdNK0t6ZEJYTDNkSW9PUT09>

Meeting ID: 824 6849 4721

Passcode: 508784