

<b>Date</b>	<b>Month</b>	<b>Location</b>	<b>Service</b>
1/1/2022	1	Library	HVAC Filter Clean
1/1/2022	1	Library	Water Fountain Filter?
1/1/2022	1	Library	Basement Check
1/1/2022	1	Town Center	Fire Alarm Visual Check
3/1/2022	3	Library	HVAC Filter Clean
3/1/2022	3	Library	Water Fountain Filter?
3/1/2022	3	Library	Basement Check
3/1/2022	3	Town Center	Fire Alarm Visual Check
4/1/2022	4	Town Center	Elevator Lights
4/1/2022	4	Town Center	Hose for outdoor maintenance PUT OUTSIDE
4/24/2022	4	Town Center	Post Office Heating Switch
5/12/2022	5	Town Center	Elevator Inspection
5/24/2022	5	Police Station	Clean air filter for condenser
5/25/2022	5	Town Center	Emergency Lights and Fire Extinguisher Inspection
5/25/2022	5	Town Center	Emergency Lights Serviced
6/30/2022	6	Town Center	Xtra Faucet Outside
7/1/2022	7	Library	HVAC Filter Clean
7/1/2022	7	Library	Water Fountain Filter?
7/1/2022	7	Library	Basement Check

7/1/2022	7	Town Center	Fire Alarm Visual Check
7/25/2022	7	Post Office	Post Office Bathroom
7/25/2022	7	Town Center	EV station retractor cable repairs
7/28/2022	7	Post Office	Post Office Wasp Nest
7/28/2022	7	Town Center	Radiate Art Flooding
8/22/2022	8	Town Center	Post Office Cooling Switch
8/24/2022	8	Volunteers Green	Bandstand Green Lights
9/1/2022	9	Town Center	OSHA CHECKLIST
9/1/2022	9	Post Office	Stromme Mowing - Weedwack the Post Office
9/20/2022	9	Water Sewer	Source Protection Plan Letter and Map
9/28/2022	9	Fire	COMCAST PHONE CONTRACT (24 MOS)
9/28/2022	9	Highway	COMCAST PHONE CONTRACT (24 MOS)
10/1/2022	10	Library	HVAC Filter Clean
10/1/2022	10	Library	Water Fountain Filter?
10/1/2022	10	Library	Basement Check
10/1/2022	10	Post Office	Turn on switch for heat in boiler room
10/1/2022	10	Town Center	Fire Alarm Visual Check
10/13/2022	10	Town Center	Return Hoses to Cellar before Boiler Room Door
10/13/2022	10	Town Center	Turn off valve to outdoor water in Boiler Room
10/13/2022	10	Town Center	Clean vacuum filter

10/14/2022	10	Town Center	Replace light bulb in crawl space for meters (gray door, key #21) on North side of Town Center
10/18/2022	10	Town Center	Window Film
10/21/2022	10	Town Center	Box Elder Bug Spraying
10/31/2022	10	Town Center	Maheux Boiler Service (schedule earlier)
11/1/2022	11	Town Center	Hot Water Heater (Basement/Post Office)
11/1/2022	11	Town Center	Hose for outdoor maintenance PUT INSIDE
11/1/2022	11	Town Center	Fixed Portico Light and Bulb
11/1/2022	11	Town Center	Recycle Flourescent Lights at CWSD in Williston
11/1/2022	11	Town Center	Check Auto Heat on 3rd Floor
11/28/2022	11	Town Center	Post Office Roof
2/2/2023	2	Post Office	Dock Lift Inspection by Overhead Doors
2/3/2023	2	Town Center	New Hot Water Heater Basement
2/3/2023	3	Town Center	Turn up heat program for Clerk's Office, MMCTV, Connies, Basement
2/3/2023	3	Town Center	Boiler Pin-Hole Leak?
2/7/2023	7	Police Station	Replace leaky toilet
2/7/2023	2	Town Center	LED Replacement (2 Town Offices, 1 Police, 1 MMCTV)
2/10/2023	10	Town Center	Maheux fixed hot water leak
2/13/2023	13	Town Center	Fixed Vacuum cleaner 1st Floor
4/11/2023	4	Town Center	Hose for outdoor maintenance PUT OUTSIDE
4/24/2023	4	Post Office	Leaking door hinge

4/28/2023	4	VG	Concession Stand Fix Water Valve
5/1/2023	5	Town Center	Check Auto A/C on 3rd Floor
5/2/2023	5	VG	Playground Inspection
6/1/2023	6	Town Center	Boiler and Air Compressor Inspections
6/21/2023	6	Town Center	Install South Side Spigot
7/17/2023	7	Town Center	Asbestos Testing
7/18/2023	7	Town Center	Basement Flooding Quotes
7/24/2023	7	Post Office	Cut Ceiling Probes
7/24/2023	7	Town Office	Elevator Plans
7/30/2023	7	Town Center	3rd Floor Sink Glove Valve Fixed
7/30/2023	7	Town Center	Ehrlich NO SHOW?
7/31/2023	7	Concession Stand	Estimate Replace Toilets Plumbing
9/28/2023	9	Town Center	Life Safety Fire Alarm
10/10/2023	10	Town Center	Post Office Heating Switch ON
10/25/2023	10	Town Center	Replace light bulb in hanging lamp on 2nd to 3rd floor landing
10/25/2023	10	Town Center	Shut off and insulate outdoor spigots on North and South end. Put away hoses
10/25/2023	10	Town Center	Attempted to insall storm window at landing on 2nd and 3rd floor
10/31/2023	10	Town Center	FORWARD requested we change the air filters in the Town Clerks office at least twice a year
11/1/2023	11	Volunteers Green	CLOSE BATHROOMS and shut off water this month
11/8/2023	11	Town Center	FestusSmartPro finishes cleaning basement

11/8/2023	11	Town Center	Boiler #1 The exhaust that is inside the boiler cabinet is off again. Similar to what it was a few weeks ago when we were there
11/8/2023	11	Volunteers Green	FestusSmartPro finishes painting and cleaning Concession stand
11/9/2023	11	Town Center	HVAC System Serices in Town Clerks Office
11/20/2023	11	Post Office	Ehrlich Service
11/20/2023	11	Town Center	Ehrlich Service
11/20/2023	11	Town Center	Fire Alarm Upgrade at Entrance and PD
11/21/2023	11	Post Office	Fence Fix
11/21/2023	11	Town Center	Window Film and Storm Windows
12/26/2023	12	Fire	Door Hit
12/27/2023	12	Post Office	Glass Door Fix
12/30/2023	12	Post Office	Fence Repair
12/30/2023	12	Town Center	Window seals
1/26/2024	1	Town Center	Honeywell Air Filter Clean
2/6/2024	1	Town Center	Boiler Service
2/28/2024	2	Post Office	Bay Door Won't Close
2/29/2024	2	Town Center	Boiler Filter and air intake on B#1
2/29/2024	2	Town Center	Elevator Light
4/8/2024	4	Post Office	Electric outlet for bay door
4/16/2024	4	Town Center	LED Lights replace florouescent
5/1/2024	5	Volunteers Green	VLCT Playground Inspection

5/16/2024	5	Town Center	Elevator inspection
5/28/2024	5	Town Center	Air Filter Cleaning
6/6/2024	6	Town Center	Elevator CAT 1 Test
6/11/2024	6	Post Office	Toilet clog and replacements
6/18/2024	6	Post Office	Toilet clog and replacements
6/18/2024	6	Town Center	AC Condenser Filter in Conf RM B and Police Station
Biweekly		Town Center	Carpet Replacements