

From: **Thompson, Leroy** <Leroy.Thompson@iem.com>
Date: Fri, Sep 16, 2022 at 11:26 AM
Subject: Chittenden County 2022 AHMJP Final Draft
To: rvenkataraman@richmondvt.gov <rvenkataraman@richmondvt.gov>
Cc: Thompson, Leroy <Leroy.Thompson@iem.com>, Burnett, Elizabeth <Elizabeth.Burnett@iem.com>

Good morning:

Thank you for the assistance provided by the town as part of the planning process in the update to the **2022 Chittenden County Multi-Jurisdictional All-Hazards Mitigation Plan (the Plan)**. The Plan is comprised of a Base Plan that includes information about the overall county, and a **Jurisdiction Annex for each participating jurisdiction**. VEM has finalized its review of the Plan and informed IEM it meets the minimum FEMA planning requirements as provided in Code of Federal Regulations (CFR), Part 201 Mitigation Planning. The minimum regulations provide that a community must have a FEMA-approved hazard mitigation plan to be eligible to receive federal mitigation grants. VEMA has designated the Plan as **Approved Pending Adoption (APA)**. As provided in the minimum planning regulations, a community must **formally** adopt the Plan to receive final approval and assure they are covered.

A copy of the approvable Final Draft Plan and your Jurisdictional Annex is attached. The town's **Select Board** or **City Council** will need to formally adopt the Plan and accompanying annex. A copy of the final adoption resolution must be provided to VEMA for final approval and submission to FEMA. As provided in our previous email of September 12, we recommend that you begin working with your Town Administrator / Town Clerk to include on the agenda a motion to adopt both the Base Plan and Jurisdiction Annex at an upcoming public meeting of the governing body.

VEMA has requested that a copy of the approved adoption resolution be provided prior to October 31, 2022. Therefore, IEM will need a copy of the adoption resolution by that date to include in the final plan. Please provide a copy of the final adoption resolution to me and we will forward it to VEMA for final approval.

Please contact me or Elizabeth Burnett for any clarification or additional assistance that may be needed as part of the formal adoption process.

Thanks

Leroy Thompson

Leroy Thompson
Senior Hazard Mitigation Planner
IEM
(850) 570-9867
www.iem.com

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