

## REDI Grant Application

1. Contact information for project manager
  - a) *Josh Arneson, Richmond Town Manager*
  - b) [jarneson@richmondvt.gov](mailto:jarneson@richmondvt.gov)
  - c) *(802) 434-5170*
2. Contact info for any other project managers:
  - a) *Jeff Forward, Richmond Town Energy Coordinator/Selectboard Member*
  - b) [jeff.forward@richmondvt.org](mailto:jeff.forward@richmondvt.org)
  - c) *802-735-3026*
3. What organization, community, or business will carry out the project?
  - a) *Town of Richmond, Vermont*
4. Are there any other organizations, communities, or businesses that will be involved in the project?
  - a) *The Town Center Building currently houses Richmond's municipal services including the Police Station, the Town Clerk, the Town Manager, the Town Planning and Zoning Office, the Town Listers, the local US Post Office, MMCTV, Radiate Art, the Richmond Historical Society and the Richmond, Bolton, Huntington Senior Center administrative office.*
5. Please describe the project.
  - a) *The old Richmond High School building which was built in 1907. When the school moved to a new building in 1987, the Town took over the space for Town Offices. In 1992 the US Post Office moved into a 1960s wing of the building and minimal renovations were done on the rest of the building to accommodate Town Services. In the Mid 1990's the Chittenden East Supervisory Union renovated the top floor of the building and moved in their central offices. All of the renovations now are over 30 years old and are not optimally configured for our current needs. Our goal is to develop a comprehensive renovation for the building. We want to bring this well used and well loved community asset into the 21st Century. In addition to dealing with the original windows and mechanical systems, we want to make the space more functional and we want to do our best to make it net zero or at least net zero ready.*

6. What will the benefits of this project be to your organization, community, or business?
- a) *Our municipal Town Center building is not only in the center of Richmond, it is the heart of Richmond. The Town services and Post Office it houses are the anchor to our vibrant, walkable village commercial district. We have a committee that has been working on this project for 4 years. The building is not configured well for our current town services and it has suffering from some deferred maintenance over the years. We want to renovate the building for community use to serve the town for the next 50-100 years. We have hired Black River design to help us design a comprehensive renovation and we realize we will have to bond for much of cost of this project. In addition to grant funds, we feel obtaining grant funding for a portion of the project will help us build community support for the bond vote. We think this project will a attractive to many grant organizations including those that focus on historic preservation, energy, community development and more. However, we really need help identifying potential funders and we need help with writing applications.*
7. Which of the following categories does this project fit within?
- Agriculture
  - X *Community/economic development*
  - Outdoor recreation
  - Value-added food processing/manufacturing
  - Phosphorous removal technology
  - Composting
  - Dairy processing
  - Other (Please Specify)
8. What municipality will the project take place in?
- a) *The Town of Richmond, VT*
9. Is the population of the municipality where the proposed project is located less than 5,000?
- a) *Yes. Population just over 4,000*
10. How much do you estimate the project will cost to complete?
- a) *Preliminary estimates are in the \$6-\$8 million range*

11. Please list the grant/funding sources you are considering for this project, and the approximate amount you are seeking.
  - *Source #1 and amount: Historic Preservation?*
  - *Source #2 and amount: VT Municipal Energy Resilience Program, \$500,000*
  - *Source #3 and amount: USDA Community Facilities Program for low interest loan*
  - *Source #4 and amount: Local ARPA funds*
  
12. Will the proposed projects result in new jobs?
  - a) *We are currently looking to fill several positions and we feel a nicely renovated space will help us retain existing staff and recruit new staff.*
  
13. If so, approximately how many jobs, calculated in Full Time Equivalents?
  - a) *We are down at least 3 town staff including a Police Chief and Director of Planning. We hope the prospect of a new space will help with recruitment in the short term and that the newly renovated space will help with retention in the long term.*
  
14. If you have already identified a grant writer, consultant, or other advisor to assist with the funding application, please list them here.
  - a) *We have talked with Diane Meyerhoff, Third Sector Associates, who seems interested and available to help with this project.*
  
15. Please upload a photo that helps tell the story of your project, organization, community, or business.

