



# ACCESS PERMIT APPLICATION

Permit # AL2022-03

Parcel ID: 1D0065

Any new or modified access areas onto a Town highway requires Town approval. For access proposals on State roads, including RT 2 and RT 117, applicants are required to apply directly to VT Agency of Transportation. For local approvals, please review section 6.6 of the *Public Improvement Standards & Specifications for the Town of Richmond* (see municipal website) and provide all the information requested in this application. If you have questions please contact the Highway Department at 434-2631. Additional local permits and approvals may also be required, for information contact the Zoning Administrative Officer at 434-2430.

Application Date: 11/29/22 Physical Address of Property: 65 HIGHLAND DRIVE, RICHMOND

Applicant Name: LEANDRO VAZQUEZ Property Owner Name: LEANDRO VAZQUEZ

Applicant Mailing Address: P.O. BOX 86 CHARLOTTE, VT 05445 Owner Mailing Address: P.O. BOX 86 CHARLOTTE, VT 05445

Phone: (802) 734-1212 Phone: (802) 734-1212

Email: LVAZQUEZJR@GMAIL.COM Email: LVAZQUEZJR@GMAIL.COM

Description of Project: CURB CUT UP HIGHWAY EXISTING TO BE USED property in floodplain? \_\_\_\_\_

The Highway Department will review the proposal to ensure adequate sight lines, culverts and drainage issues. All new driveway culverts must have a minimum diameter of 15". Appropriate techniques such as headwalls and wingwalls may be required especially where erosion or undermining may be expected to occur. The landowner is responsible for purchasing and installing all required materials as approved for installation in the access permit. The landowner is responsible for all maintenance and repair for one year from the date of completion. For the replacement of existing culverts, the Highway Department will make the decision that an existing culvert has failed. The landowner will pay for the purchase price of the culvert. If the grade of the driveway is altered by the landowner so that the culvert is affected by frost action, the landowner will be responsible for repairs.

- Please include a Sketch Plan showing the proposed location of the new or modified access. (see reverse)
- Town Highway Access Application Fee—\$115 residential/ \$145 commercial

Submit the completed application form with the required fee to Planning & Zoning Office.

Signatures: The undersigned hereby certifies this information to be complete and true.

[Signature] 11/29/22  
Applicant Signature date

[Signature] 11/29/22  
Property Owner Signature date

— DO NOT WRITE BELOW THIS LINE—OFFICE USE ONLY—DO NOT WRITE BELOW THIS LINE—OFFICE USE ONLY—DO NOT WRITE BELOW THIS LINE—OFFICE USE ONLY—  
Application received by ZAO & forwarded to Highway Department (date & initial): PV 12/12/22 Fee: \$115 / \$106

Application received & reviewed by Highway Department (date): 12-6-22 Decision: APPROVED / DENIED / WITHDRAWN

Comments: INSTALL 18" x 30' HOPE CULVERT IN LOW POINT OF DITCH Additional comments on reverse

Highway Foreman Signature: [Signature] Date: 12-7-22

Application received by Town Manager and scheduled for Selectboard approval (date of SB meeting): 12/19/2022

Selectboard Decision: APPROVED / DENIED / WITHDRAWN Comments: \_\_\_\_\_

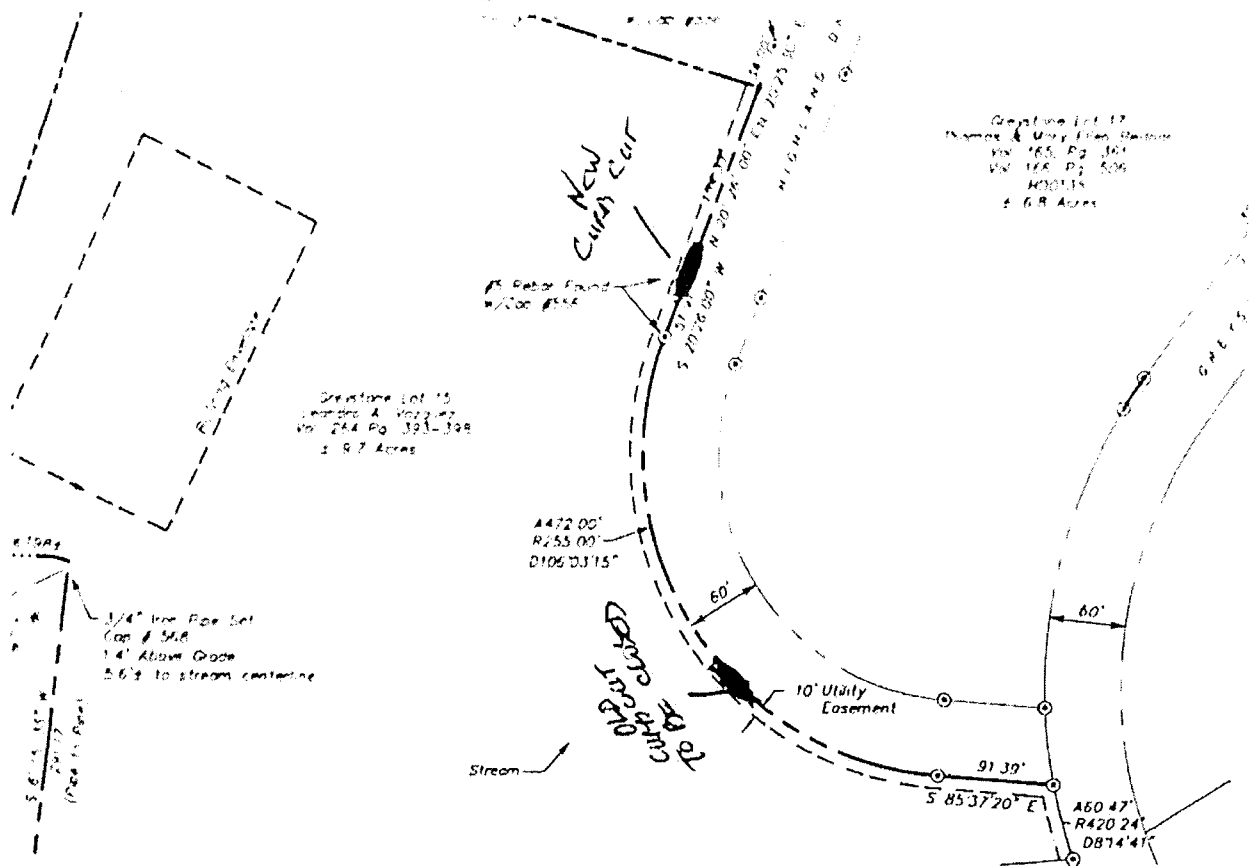
Selectboard Chair Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Return approved application to Planning & Zoning Office for applicant notification and filing (ZAO date & initial): \_\_\_\_\_

TOWN CLERK'S OFFICE Received for Record: _____	A.D. _____	At _____ o'clock _____ minutes _____ M
And Recorded in Book: _____	page _____	Attest: _____

Sketch Plan Please include a Sketch Plan showing the proposed location of the new or modified access, with accurate measurements from the centerline of the proposed access (where it meet the town road) to any permanent mark. Please follow the specifications and profiles from the current Public Improvement Standards & Specifications for the Town of Richmond, including the culvert size (diameter and length). Additional information may be required depending on the nature of the project.

Sketch Plan



— DO NOT WRITE BELOW THIS LINE —OFFICE USE ONLY—DO NOT WRITE BELOW THIS LINE—OFFICE USE ONLY—DO NOT WRITE BELOW THIS LINE—OFFICE USE ONLY—

Highway Department Comments: SIGHT LINES ARE GOOD IN BOTH DIRECTIONS. EXTRA ATTENTION NEEDED FOR EROSION CONTROL AS THIS DRIVE IS A HILL SIDE CURVE.

Is a post construction inspection required? YES / NO Reason for post construction inspection: \_\_\_\_\_

Fee required (insert amount): \_\_\_\_\_ Fee collected (include amount and date received): \_\_\_\_\_

Is an independent professional inspection required? YES / NO Reason for independent professional inspection: \_\_\_\_\_

Fee required (insert amount): \_\_\_\_\_ Fee collected (include amount and date received): \_\_\_\_\_

Highway Foreman Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Date of completed post construction inspection / independent professional inspection: \_\_\_\_\_



O'Leary-Burke Civil Associates, PLC

CIVIL ENGINEERING | REGULATORY AND PERMIT PREPARATION | LAND SURVEYING | CONSTRUCTION SERVICES | LAND USE PLANNING

September 30, 2022

Tyler Machia  
Zoning Administrator  
Town of Richmond  
203 Bridge Street  
Richmond, VT

RE: Greystone Drive Subdivision – Lot 15  
Final Subdivision Amendment Application

Dear Tyler:

We are writing on behalf of Amy and Leandro Vázquez to apply for an amendment to the Greystone Final Subdivision to move the location of an approved building envelope on Lot 15. Lot 15 is an undeveloped building lot accessed off the west side of Highland Drive. An existing haul road on the property has a curb cut on the low side of the lot along Highland Drive. The existing haul road has an average grade of 14%-16% and is 650 feet +/- . The existing haul road is located approximately 30 feet from a drainage way/seasonal stream.

Within the proposed building envelope is an area of milder slope similar to the existing building envelope. The average elevation of the proposed building envelope is approximately 40 feet higher than the existing building envelope. In order to limit the length of the driveway, and necessary clearing, the curb cut will be moved to the high side of the lot along Highland Drive. The proposed driveway will have a maximum elevation of 12% and will be approximately 800 feet long. The driveway will be located more than 100 feet from the existing watercourse on the property.

Let us know if you have any questions.

Sincerely,

Bryan Currier, PE