



Planning & Zoning Office
Town of Richmond
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TO: Richmond Selectboard

FROM: Ravi Venkataraman, Town Planner

DATE: December 16, 2022

SUBJECT: FY24 UPWP Application – Cochran Road Scoping Study

Applications for the FY24 Unified Planning Work Program (UPWP) are now open. The UPWP is a federally mandated annual work plan Municipal Planning Organizations (MPO)—like CCRPC—must compile for municipal and regional transportation planning projects. Federal funds are distributed to MPO based on the approved UPWP. In addition, MPO staffing resources are allocated for the entire year based on the approved UPWP. More information about the FY24 UPWP from CCRPC is enclosed.

For the FY24 UPWP, the Transportation Committee is interested in pursuing a scoping study for Cochran Road. This scoping study would provide the town additional details on implementing the recommendations for sidewalks, trails, sidepaths, and shared-use paths in the [Bike, Walk, and Trails Plan](#) (pages 38-42). This study would provide a long-term implementation plan for bicycle and pedestrian connectivity, would build off the anticipated Cochran Road Traffic Calming Study, and thereby help make Cochran Road into a multi-modal corridor.

During the December 13, 2022 Transportation Committee meeting, the committee voted to recommend pursuing this project:

Motion by Allen Knowles, seconded by Cameron Wong, that the Richmond Transportation Committee recommends to the Selectboard that the Town applies for a FY24 UPWP for a Cochran Road Scoping Study. Approved unanimously.

The estimated project cost is \$50,000. For transportation planning projects, the required match the town must provide is 20 percent of the project cost—or, in this case, \$10,000. In the FY24 budget, the “Transportation Planning” line is expected to have \$20,000.

To facilitate action, I have prepared the following draft motion:

I, _____, move to approve pursuing the Cochran Road Scoping Study project through the FY24 Unified Planning Work Program, and allocating \$10,000 towards funding the required 20 percent match for the Cochran Road Scoping Study project.