



TOWN OF RICHMOND VERMONT

Application Form for Town Commissions, Boards and Committees

Please submit your application to: Volunteer Search, P.O. Box 285, Richmond, VT 05477, by email to dwardwell@richmondvt.gov or by placing it in the drop box outside the Town Office by April 13, 2022. Water & Sewer Commission applications are due June 1, 2022. Development Review Board (DRB) applications are due by May 11, 2022.

Please supply the following information:

1) Review the scheduled meeting day/time of the Commission, Board, or Committee along with the length of the term of the position. Will you be able to regularly make the meetings? oY / N
Will you be able to serve for the term of the position? oY / N

2) Please introduce yourself to the Selectboard by providing a short cover letter detailing your background, training, and experience with the board/commission/committee you are applying for and/or resume.

Name of Applicant: Kathy Costello Date: January 6, 2023

Phone Number: 802 595-6856 Email address: snowbolton@aim.com

Name of Commission/ Board/ Committee: Recreation Committee

If you serve on another Commission/Board/ Committee, please indicate which one(s):

Richmond Resident: Y / oN (circle one)

For hard copies or accessibility accommodations please contact:
Duncan Wardwell at 802-336-2092 or dwardwell@richmondvt.gov

Date: January 6, 2023

To: The Town of Bolton and Town of Richmond Selectboards

From: Kathy Costello

Re: Application for consideration on the Recreation Committee

Hello all, I am interested in applying to represent the Town of Bolton on the Recreation Committee. I am a 30 year resident of Bolton and have spent much of that time recreating in the local area. I have a bachelors degree in Outdoor Recreation and a masters in Social work. I have extensive experience working with people, have a collaborative nature and am interested in serving my town. My career has included working with adults, children and families and has ranged from summer camp to program development and mental health services. I have participated in the past as a member of the Bolton Conservation Committee as well as a stint on the Smilie School Board. I believe we all need a sense of belonging and that belonging comes from community. Recreation is the perfect entry to participate in community.

Thank you for your consideration.



Town of Bolton
3045 Theodore Roosevelt Highway
Bolton VT 05676
Select Board Hybrid Meeting Minutes
January 18, 2023

Board Members present: Lynda DesLauriers, Paula Gervia, Andrew Pond, Rich Reid, Leah Scott
Board Members absent: None
Also present: Joss Besse, Mike Gervia, Steve Barner (virtual), Tony Barbagallo (virtual)
Clerk: Amy Grover

1. Call to order: The meeting was called to order at 6:22 p.m. by Lynda DesLauriers, Chair, with a quorum of 5 members present.

2. Additions or Deletions to the Agenda:

- Additions:
 - Approval consensus of the Select Board Report for the annual Town Report with thanks to Paula Gervia for drafting the report.
 - CAI Technologies Contract for tax maps. Paula Gervia made the motion “to approve and sign the Cartographic Associates, Inc. contract of \$2,200 for tax map maintenance for the 2024 cycle as presented by CAI.” Andrew Pond seconded. There was no further discussion. All were in favor and the motion passed (5-0). Amy Grover to submit contract.
- Deletions: None.

3. Public Comment (not related to agenda item): None.

4. Communications: None.

5. Recurring Business:

- Approval of Minutes January 2, 2023. Paula Gervia made the motion “to approve the meeting minutes of January 2, 2023, as presented.” Rich Reid seconded. There was no further discussion. All were in favor and the motion passed (5-0).
- Warrants: Reviewed and signed.
- Financial Reports: Expense, revenue, delinquent and late taxes, and legal expenses dispersed. Brief discussion on FY expenses with 50% of the year expended.

6. Business & Action Items:

- BSB Photo: Taken.
- Chittenden Humane Society Animal Control Intake Contract/Vote: Rich Reid made the motion “to approve the Chittenden Humane Society Animal Control Intake Contract as presented.” Andrew Pond seconded. There was no further discussion. All were in favor and the motion passed (5-0). Amy Grover to submit contract.
- BVR LLC The Ponds Liquor License/Vote: Andrew Pond made the motion “to approve the BVR LLC The Ponds liquor license application as presented.” Rich Reid seconded. There was no further discussion. All were in favor and the motion passed (5-0). Amy Grover to submit approval in the DLC portal.

- **Appoint Representative to Richmond Recreation Committee/Vote:** Paula Gervia made the motion *“to appoint Kathy Costello to the Richmond Recreation Committee as requested.”* Lynda DesLauriers seconded. There was no further discussion. All were in favor and the motion passed (5-0). Amy Grover to notify the newly appointed representative and RRC, with thanks to Kathy Costello for stepping forward.
- **2023 Certificate of Highway Mileage/Vote/Sign:** Paula Gervia made the motion *“to approve and sign the 2023 Certificate of Highway Mileage as presented by VTrans.”* Rich Reid seconded. There was no further discussion. All were in favor and the motion passed (5-0). Amy Grover to submit certificate to VTrans.
- **Updates:**
 - Stantec Paving Evaluation (as needed): No updates received.
 - FEMA Buyout: Official notification from Stephanie Smith that FEMA has denied the salvage/donation of the mobile home formerly located at 64 Boulder Wood Lane, and that she is “moving the full project over to our state funding under the Flood Resilient Communities Fund.” The Project Review Committee approved the change, and the project has been sent to the AOA Committee for final approval, which is expected.
 - UPWP Application: Sai Sarepelli, CCRPC, recommended that the BSB not submit an UPWP application for a paving plan, stating the much of the information that the town would need to draft such a plan should be included in the final report from Stantec, and that CCRPC would be willing to extend that project to include some additional information/plans if needed for that effort.
- **FY 23-24 Draft Municipal Budget Review/Vote. Discussion included:**
 - Potluck dinner: 39 responses.
 - 74% of respondents supported shifting to dessert/coffee hour and not a potluck dinner.
 - 50% of respondents had never attended a dinner.
 - 50% of respondents had attended a dinner and 40% of those had only attended 1 -2 times.
 - 70% of respondents had attended because they were board/committee members.
 - Consensus to approve shifting to dessert/coffee hour starting at 6:30 p.m. Amy Grover to post/include notice in the Town Report/town platforms accordingly.
 - Budget review discussion included:
 - Using ARPA funds Garage generator follow up from 1/2/23. No funds were earmarked for Town Garage energy efficiencies. \$25K earmarked for the FD, \$20K for the office.
 - Highway Department line items and the need to further identify reductions. Rich Reid, Andrew Pond, and Amy Grover to meet with Road Commissioner, Jacob Johnson, Thursday 1/19/23 for further review.
 - Reserve funds – allocate \$150K from Reserves to augment/reduce the paving line item plus \$100K budgeted, plus \$100K uncommitted funds, as/if voter approved
 - Impact on the budget of unbudgeted salary increases and unbudgeted raises during FY 22/23 to retain and attract staff.
 - Impact of two unbudgeted Highway Department major equipment purchases.
 - Resurfacing costs, budget, funding sources, returning paved roads to gravel, upcoming Stantec report, how to best seek assistance from the state, add political emphasis.
- **Town Warning Including BVFD and HD Equipment Purchases/Vote. Discussion included:**
 - Vehicle purchase prices, inflation impacts, purchasing used equipment, selling the excavator, offsetting Fire Department vehicle cost/reserve withdrawal with sale of Engine I (booked in the capital plan at \$10K), decreasing the size of a 2,000-gallon tanker truck would not impact cost significantly,
 - Highway Department vehicle purchase approved for warning at \$220K
 - Fire Department tanker vehicle purchase approved for warning at \$415K.

7. Adjournment: Andrew Pond made the motion “to adjourn the meeting.” Rich Reid seconded. There was no further discussion. All were in favor and the motion passed (5-0) at 8:20 p.m.

Attest: Amy Grover, Clerk Minutes are unofficial until approved. These minutes were read and approved on:

DRAFT