

1 **Town of Richmond**
2 **Selectboard Meeting**
3 **Minutes of May 18, 2026**
4

5 **Members Present:**

6 Caitlin Filkins, Bard Hill, David Sander, Adam Wood
7

8 **Absent:** Greg Rabideau
9

10 **Staff Present** Josh Arneson, Town Manager; Duncan Wardwell, Deputy Town Manager;
11 Katy Fogell, Finance Director; Matthew Cohen, Police Chief
12

13 **Others Present:** Recorded by MMCTV Erin Wagg, Andrew Bessette, Angelike Contis,
14 Ben Feinson, Brad Elliott, Cara LaBounty, Chelsye Brooks, Connie van Eeghen, Erin
15 Farr, Fran Thomas, Jenette Malone, John Beal, John Linn, John Roettinger, Kit Emery,
16 Marshall Paulsen, Mary Houle, Matt Steen, Melissa Wolaver, Noa, Paige Kaleita, Sam
17 Pratt, Trevor Brooks
18

19 **MMCTV Video:** <https://youtu.be/zzZuo4igQr0?si=ygl0ky0klQ9trwUp>
20

21 **Call to Order:** 7:00 PM
22

23 **Welcome by:** Wood
24

25 **Public Comment:**
26

27 Houle stated that if Richard Tom had not made a U-turn on his bike, then the accident
28 never would have happened.
29

30 LaBounty summarized frustration about the proposals that got voted down by the
31 Conservation Commission to remove an invasive species along Rt 2. Arneson stated that
32 the State would be mowing and maintaining the ditch on Rt 2. Arneson stated that he
33 will follow up with the Conservation Commission Chair to ask for more context about the
34 application.
35
36

37 **Additions, Deletions or Modifications to Agenda:** None
38
39

40 **Items for Presentation or Discussion with those present**
41
42

43 **Reminder of Parade to honor the four 2026 Winter Olympians with ties to**
44 **Richmond, being held on Thursday, May 21, 2026 at 6:00pm**

45 Timestamp: 0:09

46 https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3a_PRESS

47 RELEASE - Richmond Parade.pdf

48

49 Arneson provided a summary of the parade route from Lemroy Ct, down Rt 2 towards
50 Bridge St, down Bridge St, over the bridge with the official end of the parade at the
51 intersection with Cochran and Huntington Rd. The parade will loop back over to
52 Volunteers Green where there is a celebration until ~8:30 PM.

53

54

55 **Reminder of Special Selectboard Meeting on Monday, June 8 at 7:00pm at the**
56 **Town Center to discuss the Thompson Rd., Huntington Rd., Bridge St., and**
57 **Cochran Rd. intersection**

58 Timestamp: 0:11

59

60 Wood confirmed that there will be time for public comment and discussion. Arneson
61 confirmed that the Road Foreman, the Director of Planning & Zoning, and a traffic
62 engineer from CCRPC will also be at the meeting. Hill stated that CCRPC was planning
63 to do a traffic count of vehicles through that intersection before school gets out.

64

65

66 **Update from the Richmond Historical Society on routine maintenance of the Round**
67 **Church**

68 Timestamp: 0:13

69 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3c_email_on](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3c_email_on_Round_Church_Maintenance_Summer_2026.pdf)
70 [Round Church Maintenance Summer 2026.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3c_email_on_Round_Church_Maintenance_Summer_2026.pdf)

71

72 Thomas summarized the history of the Round Church relative to the Town. According to
73 the current 40-year lease, the Historical Society is responsible for maintenance but
74 requires Selectboard approval for big projects. This summer, the interior will be painted,
75 and the outside platforms are going to be painted or replaced. The window ledges are in
76 need of work. The attic will also have some flooring and handrails installed, so it is
77 easier to get across to the ceiling. The Historical Society is paying for it, so they are not
78 asking for any money from the Town.

79

80

81 **Update on removal of a dead and dying tree at the Town Center and consideration**
82 **of approving the use of \$237.00 from the Recreation Tree Replacement fund to**
83 **partially pay for a replacement maple tree at the Town Center**

84 Timestamp: 0:18

85 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3d_Tree_to](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3d_Tree_to_be_removed_at_the_Town_Center.pdf)
86 [be removed at the Town Center.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3d_Tree_to_be_removed_at_the_Town_Center.pdf)

87

88 Arneson summarized that it is a Tree Warden decision to remove dead and dying trees.
89 This is not a tree hearing but an update to the Selectboard that the tree in the middle of

90 the Town Center lot is dead and needs to be removed. The other two trees on either side
91 need some pruning. They received a few quotes and will move forward with Acer to
92 remove the middle tree and prune the other two. Arneson stated that Houle sourced a 9-ft
93 maple to replace it.

94

95 *Filkins moved to approve the use of \$237 from the Recreation Tree Replacement Fund to*
96 *partially pay for a replacement maple tree at the Town Center. Hill seconded.*

97 *Roll Call Vote: Filkins, Hill, Sander, Wood in favor. Motion approved.*

98

99

100 **Review of Third Quarter Financials for FY26**

101 Timestamp: 0:22

102 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3e_1_QTR_3](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3e_1_QTR_3_FY26_Budget_Status_General_05-11-26.pdf)
103 [_FY26_Budget_Status_General_05-11-26.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3e_1_QTR_3_FY26_Budget_Status_General_05-11-26.pdf)

104

105 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3e_2_QTR_3](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3e_2_QTR_3_FY26_Budget_Status_Highway_05-11-26.pdf)
106 [_FY26_Budget_Status_Highway_05-11-26.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3e_2_QTR_3_FY26_Budget_Status_Highway_05-11-26.pdf)

107

108 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3e_3_QTR_3](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3e_3_QTR_3_FY26_Fund_10_11_Financials_05-08-26.pdf)
109 [_FY26_Fund_10_11_Financials_05-08-26.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3e_3_QTR_3_FY26_Fund_10_11_Financials_05-08-26.pdf)

110

111 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3e_4_QTR_3](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3e_4_QTR_3_FY26_Fund_10_11_Financials_05-08-26.xlsx)
112 [_FY26_Fund_10_11_Financials_05-08-26.xlsx](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3e_4_QTR_3_FY26_Fund_10_11_Financials_05-08-26.xlsx)

113

114 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3e_5_QTR_3](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3e_5_QTR_3_Backup_1_Delinquent_Tax_Report.pdf)
115 [_Backup_1_Delinquent_Tax_Report.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3e_5_QTR_3_Backup_1_Delinquent_Tax_Report.pdf)

116

117 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3e_6_QTR_3](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3e_6_QTR_3_Backup_2_Education_Tax_Report.pdf)
118 [_Backup_2_Education_Tax_Report.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3e_6_QTR_3_Backup_2_Education_Tax_Report.pdf)

119

120 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3e_7_QTR_3](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3e_7_QTR_3_Backup_3_Tax_Revenue_Report.pdf)
121 [_Backup_3_Tax_Revenue_Report.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3e_7_QTR_3_Backup_3_Tax_Revenue_Report.pdf)

122

123 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3e_8_QTR_3](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3e_8_QTR_3_Backup_4_Tax_Cash_Receipts.pdf)
124 [_Backup_4_Tax_Cash_Receipts.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3e_8_QTR_3_Backup_4_Tax_Cash_Receipts.pdf)

125

126 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3e_9_QTR_3](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3e_9_QTR_3_Backup_5_Tax_Year_Status.pdf)
127 [_Backup_5_Tax_Year_Status.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3e_9_QTR_3_Backup_5_Tax_Year_Status.pdf)

128

129 Arneson introduced Fogell who is the new Finance Director replacing Connie Bona who
130 is retiring the end of the month.

131

132 Arneson presented the Budget Status reports from the packet. The Third Quarter ended

133 in March so most line items should be at about 75%.

134

135 Arneson reviewed that taxes do not become delinquent until the final payment on May
136 15. Arneson summarized the Delinquent Tax Report from the packet.

137

138

139 **Consideration of setting the rate of increase for the FY27 pay grid**

140 Timestamp: 0:36

141

142 Wood stated that they generally try to match it to the CPI. Hill stated that the Water &
143 Sewer Commission approved a 4% increase for Water & Sewer employees. Arneson
144 reviewed that in 2022 there was a compensation study conducted that produced a pay
145 grade based on comparable wages for similar jobs in similar municipalities in Chittenden
146 County. The Fiscal Year begins on July 1, so they take a look at the pay grade to make
147 sure they are keeping up with inflation. The current CPI from April 2025 to April 2026
148 was a 4% increase. The current budget is based on a 3% increase so a 4% increase would
149 be about \$20,000 across all Departments not including Water & Sewer.

150

151 LaBounty stated that she is not in favor of overspending the budget line item. It is not
152 about retention of employees as the turnover in Highway was due to promotion
153 opportunities in other Highway Departments.

154

155 *Sander moved to increase the Town pay grid by 4% for Fiscal Year 2027. Hill seconded.*
156 *Roll Call Vote: Hill, Sander in favor. Filkins, Wood not in favor. Motion not approved.*

157

158 The Selectboard will discuss the Town Staff rate of increase for FY27 at the next
159 meeting.

160

161 Hill recused himself from the discussion of the increase to the Police Pay Grid. Arneson
162 reviewed that the Police agreement is not to exceed 2% increase. Arneson confirmed that
163 Chief Cohen's proposed pay increase of 20% to keep pace with Williston would probably
164 not be grieved by a Union officer. Wood confirmed that the Selectboard would discuss
165 the Police Pay Grid at the next meeting.

166

167

168 **Announcement of resignation of a police officer**

169 Timestamp: 1:16

170

171 Wood reviewed that Blake Allen has resigned from the Richmond Police Department to
172 return to the Shelburne Police Department.

173

174

175 **Consideration of approving a pay plan for police officers to screen calls for service**

176 **when Richmond officers are not on duty, possible executive session**

177 Timestamp: 1:34

178

179 Wood reviewed that when there are not Richmond officers on duty, Chief Cohen screens
180 calls to determine if Vermont State Police need to respond. This pay plan would allow
181 that duty to be carried out by a Richmond officer which allows Cohen to go somewhere
182 without cell service. Arneson clarified that this would allow for some delegation if
183 Cohen were out of Town and did not want to answer his phone. Wood stated that it is not
184 reasonable to have only one person able to do this. Arneson confirmed that there are
185 ways for officers to be on call to receive and respond to calls. Cohen confirmed that it is
186 a Vermont State Police requirement to have mutual aid from a Richmond employee, but
187 it does not have to be the Chief. Arneson clarified that if an officer earns \$50 per hour,
188 then they will be paid a \$75 stipend for a shift up to 12 hours.

189

190 *Filkins move to approve the pay plan for police officers to screen calls for service when*
191 *Richmond officers are not on duty as presented. Sander seconded*

192 *Roll Call Vote: Filkins, Hill, Sander, Wood in favor. Motion approved.*

193

194

195 **Consideration of making appointments to boards/committees/commissions**

196 Timestamp: 1:34

197 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3i_Committee](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3i_CommitteeApplicationsPDF.pdf)
198 [eApplicationsPDF.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3i_CommitteeApplicationsPDF.pdf)

199

200 *Sander moved to find that premature public knowledge about a potential appointment*
201 *would cause the Town or person to suffer a substantial disadvantage. Filkins seconded*
202 *Roll Call Vote: Filkins, Hill, Sander, Wood in favor. Motion approved.*

203

204 *Sander moved that we enter into executive session to discuss a potential appointment for*
205 *the Town of Richmond under the provisions of 1 VSA 313(a)(1)(b) of the Vermont*
206 *Statutes and to invite Town Manager Josh Arneson into the executive session. Filkins*
207 *seconded.*

208 *Roll Call Vote: Filkins, Hill, Sander, Wood in favor. Motion approved.*

209

210 *Sander moved to exit executive session. Hill seconded. All were in favor.*

211 *Roll Call Vote: Filkins, Hill, Sander, Wood in favor. Motion approved.*

212

213 *Sander moved to appoint Matt Dyer to the Development Review Board to a 3-year term.*
214 *Hill seconded.*

215 *Roll Call Vote: Filkins, Hill, Sander, Wood in favor. Motion approved.*

216

217 *Sander moved to appoint Bradford Elliot to the Andrews Community Forest Committee -*
218 *Conservation Commission Recommendation to a 3-year term. Hill seconded.*

219 *Roll Call Vote: Filkins, Hill, Sander, Wood in favor. Motion approved.*
220
221 *Sander moved to appoint Jeanette Malone, Kit Emery & Melissa Wolaver to the*
222 *Conservation Commission to a 4-year term. Hill seconded.*
223 *Roll Call Vote: Filkins, Hill, Sander, Wood in favor. Motion approved.*
224
225 *Sander moved to appoint Diane Mariano, John Cohn, and Matt Buckley to the Parking*
226 *Advisory Committee to a 3-year term. Hill seconded.*
227 *Roll Call Vote: Filkins, Hill, Sander, Wood in favor. Motion approved.*
228
229 *Sander moved to appoint Chuck Gilroy and John Rankin to the Parking Advisory*
230 *Committee to a 2-year term. Hill seconded.*
231 *Roll Call Vote: Filkins, Hill, Sander, Wood in favor. Motion approved.*
232
233 *Sander moved to appoint John Rankin to the Trails Committee for a 3-year term. Hill*
234 *seconded.*
235 *Roll Call Vote: Filkins, Hill, Sander, Wood in favor. Motion approved.*
236
237 *Sander moved to appoint Mary Houle to the Gardening Committee to a 3-year term. Hill*
238 *seconded.*
239 *Roll Call Vote: Filkins, Hill, Sander, Wood in favor. Motion approved.*
240
241 *Sander moved to appoint Mairead O'Reilly to the Housing Committee to a 2-year term.*
242 *Hill seconded.*
243 *Roll Call Vote: Filkins, Hill, Sander, Wood in favor. Motion approved.*
244
245 *Sander moved to appoint Harland Stockwell, Julie Wahlin, Justin Spence, Rebecca*
246 *Roose, Stefani Hartsfield, Susan Glennon and Thomas Carpenter to the 4th of July*
247 *Parade & Fireworks Committee to a 1-year term. Hill seconded.*
248 *Roll Call Vote: Filkins, Hill, Sander, Wood in favor. Motion approved.*
249
250 *Sander moved to appoint Gary Bressor, Jared Katz and Mark Aiken to the Committee to*
251 *Explore Path Funding to a 1-year term. Hill seconded.*
252 *Roll Call Vote: Filkins, Hill, Sander, Wood in favor. Motion approved.*
253
254 *Sander moved to appoint Andy Squires to Animal Control Officer for a 1-year term. Hill*
255 *seconded.*
256 *Roll Call Vote: Filkins, Hill, Sander, Wood in favor. Motion approved.*
257
258 *Sander moved to appoint Josh Arneson to Emergency Management Director for a 1-year*
259 *term. Hill seconded.*
260 *Roll Call Vote: Filkins, Hill, Sander, Wood in favor. Motion approved.*
261

262 *Sander moved to appoint Matt Steen to Energy Coordinator to a 1-year term. Filkins*
263 *seconded.*
264 *Roll Call Vote: Filkins, Hill, Sander, Wood in favor. Motion approved.*
265
266 *Sander moved to appoint Caitlin Littlefield to Tree Warden to a 1-year term. Hill*
267 *seconded.*
268 *Roll Call Vote: Filkins, Hill, Sander, Wood in favor. Motion approved.*
269
270 *Sander moved to appoint Carole Furr to Town Fence Viewer to a 1-year term. Hill*
271 *seconded.*
272 *Roll Call Vote: Filkins, Hill, Sander, Wood in favor. Motion approved.*
273
274 *Sander moved to appoint Jon Kart to Inspector of Lumber, Shingles and Wood to a 1-*
275 *year term. Hill seconded.*
276 *Roll Call Vote: Filkins, Hill, Sander, Wood in favor. Motion approved.*
277
278 *Sander moved to appoint Jay Furr to Weigher of Coal to a 1-year term. Hill seconded.*
279 *Roll Call Vote: Filkins, Hill, Sander, Wood in favor. Motion approved.*
280
281 *Sander moved to appoint Amy Wardwell to Richmond Rescue Board of Directors-*
282 *Liaison/Representative to a 1-year term. Hill seconded.*
283 *Roll Call Vote: Filkins, Hill, Sander, Wood in favor. Motion approved.*
284
285 *Sander moved to appoint Bard Hill to Chittenden County Regional Planning Commission*
286 *Board of Directors to a 2-year term. Filkins seconded.*
287 *Roll Call Vote: Filkins, Sander, Wood in favor. Hill abstains. Motion approved.*
288
289 *Sander moved to appoint Josh Arneson to the Chittenden County Regional Planning*
290 *Commission Transportation Advisory Committee for the 2-year term that ends in May*
291 *2027. Hill seconded.*
292 *Roll Call Vote: Filkins, Hill, Sander, Wood in favor. Motion approved.*
293
294 *Sander moved to appoint Keith Osborne to the Chittenden County Regional Planning*
295 *Commission Clean Water Advisory Committee (CWAC) for the 2-year term that ends in*
296 *May 2027. Hill seconded.*
297 *Roll Call Vote: Filkins, Hill, Sander, Wood in favor. Motion approved.*
298
299 Wood stated that they have two applicants for one open position to the Chittenden Unit
300 for Special Investigations Policy Board to a 1-year term. They are both qualified. Bob
301 Stafford has a long law enforcement history, and Logan Hegg is a mental health provider.
302 Sander stated that someone with a strong mental health background would be a good
303 match for this position.
304

305 *Sander moved to appoint Logan Hegg to Chittenden Unit for Special Investigations*
306 *Policy Board to a 1-year term. Hill seconded.*
307 *Roll Call Vote: Filkins, Hill, Sander, Wood in favor. Motion approved.*

308

309

310 **Consideration of Aliza LaPierre Fan Club 50K and 26K trail race on Saturday, July**
311 **18, 2026 with a rain date of Sunday, July 19, 2026**

312 Timestamp: 2:09

313 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3j1_ALFC_2](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3j1_ALFC_2025_Participant_Guide_1_.pdf)
314 [025 Participant Guide 1 .pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3j1_ALFC_2025_Participant_Guide_1_.pdf)

315

316 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3j2_ALFC_2](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3j2_ALFC_2026_Select_Board_Proposals.pdf)
317 [026 Select Board Proposals.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3j2_ALFC_2026_Select_Board_Proposals.pdf)

318

319 Wood stated that this race seems to be managed very well in the past. Arneson displayed
320 the map

321

322 *Filkins move to approve the Aliza LaPierre Fan Club 50K and 26K Trail Race to be held*
323 *on Saturday, July 18, 2026 with a weather backup date of Saturday, July 19, 2026.*

324 *Sander seconded.*

325 *Roll Call Vote: Filkins, Hill, Sander, Wood in favor. Motion approved.*

326

327

328 **Consideration of request to waive the permit fee for the installation of a radio**
329 **antenna on the Town Center by Mount Mansfield Community Television**
330 **(MMCTV) and consideration of selecting a color for the antenna**

331 Timestamp: 2:10

332 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3k_MMCTV](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3k_MMCTV_Antenna_Request_and_photos.pdf)
333 [_Antenna_Request_and_photos.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3k_MMCTV_Antenna_Request_and_photos.pdf)

334

335 *Sander moved to waive the \$65 permit fee for the MMCTV antenna. Hill seconded.*

336 *Roll Call Vote: Filkins, Hill, Sander, Wood in favor. Motion approved.*

337

338 Arneson presented a picture of the current antenna location. Contois reviewed that the
339 DRB had two stipulations that the MMCTV antenna would not interfere with the other
340 antenna and they would follow the Town's decision regarding color.

341

342 *Filkins moved to have the base of the antenna and the antenna painted the same color as*
343 *the existing antenna. Hill seconded.*

344 *Roll Call Vote: Filkins, Hill, Sander, Wood in favor. Motion approved.*

345

346

347 **Update on progress to submit a Notice of Intent (NOI) for the Southview**

348 **Stormwater Permit**

349 Timestamp: 2:16

350

351 Filkins recused herself as a resident of Southview.

352

353 Arneson stated that the engineer is trying to see what can get counted as existing natural
354 conditions to go towards the total amount of stormwater treated. This will hopefully
355 reduce the amount or size of structures that have to be installed. Upon initial review, the
356 State seems to agree with the engineer's approach. Arneson stated that the amount of
357 impervious is locked in this neighborhood unless there was a site plan. Wood
358 summarized how this is like an unfunded, unregulated and unsupported mandate.

359

360

361 **Consideration of accepting a Boundary Line Agreement with Oliver and Carroll**
362 **regarding a property boundary at Browns Court**

363 Timestamp: 2:30

364 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3m1_RID26-](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3m1_RID26-002_Browns_Court_Boundary_Line_Agr_with_Oliver-Carroll_for_Area_A_04-14-26_rea.pdf)
365 [002 Browns Court Boundary Line Agr with Oliver-Carroll for Area A 04-14-](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3m1_RID26-002_Browns_Court_Boundary_Line_Agr_with_Oliver-Carroll_for_Area_A_04-14-26_rea.pdf)
366 [26 rea.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3m1_RID26-002_Browns_Court_Boundary_Line_Agr_with_Oliver-Carroll_for_Area_A_04-14-26_rea.pdf)

367

368 Arneson reviewed the history of the unclear title for the Town's possession of Browns
369 Court. Arneson illustrated the steps for the Town to have clear ownership of Browns
370 Court. Arneson stated he has a site meeting on Thursday so there might be some changes
371 to the boundary line agreement. He will bring it back to the Selectboard when it is
372 finalized.

373

374

375 **Delivery of Preliminary Draft of the Updated Management Plan for Andrews**
376 **Community Forest to the Selectboard and discussion of next steps in reviewing the**
377 **Plan**

378 Timestamp: 2:37

379 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3n1_email to](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3n1_email_to_go_with_docs.pdf)
380 [_go_with_docs.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3n1_email_to_go_with_docs.pdf)

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382 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3n2_MP2 In](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3n2_MP2_Intro_Letter.pdf)
383 [tro Letter.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3n2_MP2_Intro_Letter.pdf)

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385 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3n3_MP2_A](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3n3_MP2_Approval_Flowchart_Final.pdf)
386 [pproval Flowchart Final.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3n3_MP2_Approval_Flowchart_Final.pdf)

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388 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3n4_Manage](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3n4_Management_Plan_FAQs.pdf)
389 [ment Plan FAQs.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3n4_Management_Plan_FAQs.pdf)

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391 https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3n5_DRAFT
392 [MP2_5-7-2026_WORD_VERSION.docx](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3n5_DRAFT_MP2_5-7-2026_WORD_VERSION.docx)

393

394 https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3n6_DRAFT
395 [MP2_5-7-2026_PDF_VERSION.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3n6_DRAFT_MP2_5-7-2026_PDF_VERSION.pdf)

396

397 Pratt stated that the ACFC is looking for some guidance on the Preliminary Draft. The
398 Preliminary Draft has been shared with the Selectboard, Conservation Commission,
399 Trails Committee, and is also posted on the ACFC web page
400 (<https://www.richmondvt.gov/boards-meetings/andrews-community-forest>). Pratt stated
401 that the plan is to integrate the feedback and then provide options for public feedback.

402

403 Hill suggested taking comments at a public meeting with the Selectboard. Wood
404 suggested that public comments be in a formal/open way or else it will undermine the
405 progress. Hill & Wood discussed the benefits of holding Special meetings, so people do
406 not have to wait around for the agenda item. Pratt illustrated there will have to be a
407 compromise between conservation-minded and trail-minded folks. Pratt liked the idea of
408 having two public feedback meetings but did not want to invalidate the feedback they
409 have solicited from the Conservation Commission and Trails. Hill stated that the ACFC
410 should not feel compelled to reply or rebut comments in real time but to hear people's
411 complaints and concerns. Wood stated that it is important for the ACFC to be there to
412 answer questions, clear up misconceptions, and provide clarity. Wood summarized they
413 will provide time for the Conservation Commission and Trail Committee to solicit
414 feedback and then set future hearing dates at an upcoming Selectboard meeting.

415

416

417 **Discussion of insurance coverage, staff training, and internal controls related to,**
418 **email phishing scams**

419 Timestamp: TABLED until next meeting

420

421

422 **Review of project lists for the Town Center**

423 Timestamp: TABLED until next meeting

424 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3p1_Town_C](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3p1_Town_Center_Renovation_2024_Proposal_Cost_Breakdown_1.pdf)
425 [enter_Renovation_2024_Proposal_Cost_Breakdown_1.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3p1_Town_Center_Renovation_2024_Proposal_Cost_Breakdown_1.pdf)

426

427 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3p2_Richmo](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3p2_Richmond_Town_Center_Property_Management.pdf)
428 [nd_Town_Center_Property_Management.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3p2_Richmond_Town_Center_Property_Management.pdf)

429

430

431 **Discussion of goals and projects for the Selectboard for the next year**

432 Timestamp: TABLED until next meeting

433

434

435 **Consideration of approving a contractor for fog line and center line striping**

436 Timestamp: 0:01

437 https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3r_Line_Striping_Bid_Information.pdf

439

440 *Sander moved to award the fog line and center line painting contract to L&D Safety Marking in the amount of \$18,726.14. Hill seconded.*

442 *Roll Call Vote: Filkins, Hill, Sander, Wood in favor. Motion approved.*

443

444 *Sander moved to approve L&D Safety Marking to paint a single dotted yellow line on Bridge St. and Huntington Rd. at the Thompson Rd., Huntington Rd., Bridge St., and Cochran Rd. intersection and at the Fays Corner intersection of Hinesburg Rd. with East Hill Rd., and Kenyon Rd. Hill seconded.*

448 *Roll Call Vote: Filkins, Hill, Sander, Wood in favor. Motion approved.*

449

450

451 **Consideration of approval of liquor licenses for Schaefers and the Lucky Spot Mart Inc.**

453 Timestamp: 0:01

454 https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3s1_Schaefer_s_Liquor_License_First_Class.pdf

456

457 https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3s2_Schaefer_s_Liquor_License_Third_Class.pdf

459

460 https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2026/05/3s3_Lucky_Spot_Liquor_License_Second_Class.pdf

462

463 *Filkins moved to approve First and Third Class liquor licenses for Schaefers. Hill seconded.*

465 *Roll Call Vote: Filkins, Hill, Sander, Wood in favor. Motion approved.*

466

467 *Filkins moved to approve a Second-Class liquor license for The Lucky Spot Mart Inc. Hill seconded.*

469 *Roll Call Vote: Filkins, Hill, Sander, Wood in favor. Motion approved.*

470

471

472 **Approval of Minutes, Purchase Orders, and Warrants**

473

474 **Minutes:**

475

476 *Sander moved to approve the minutes of May 4, 2026. Filkins seconded.*

477 *Roll Call Vote: Filkins, Hill, Sander, Wood in favor. Motion approved.*

478

479 **Purchase Orders:**

480

481 *Sander moved to approve purchase order number 5385 to Mangan for construction of the*
482 *Emergency Watershed Protection program project at the Dugway Rd. site in the amount*
483 *of \$68,034.00. Hill seconded.*

484 *Roll Call Vote: Filkins, Hill, Sander, Wood in favor. Motion approved.*

485

486 **Consideration of approving the use of \$104.26 from the Special Project Reserve**
487 **Fund for expenses related to the installation of the Browns Court parking lot**

488

489 *Hill moved to approve the use of \$104.26 from the Special Projects Reserve Fund for*
490 *expenses related to the Browns Court parking lot, this is to come from the money*
491 *earmarked for parks. Filkins seconded.*

492 *Roll Call Vote: Filkins, Hill, Sander, Wood in favor. Motion approved.*

493

494 **Warrants:**

495

496 *Sander moved to approve the warrants as presented. Filkins seconded.*

497 *Roll Call Vote: Filkins, Hill, Sander, Wood in favor. Motion approved.*

498

499

500 **Next Meeting Agenda**

501 -see TABLED items

502 -Committees that have not been staffed

503 -Welcome to Richmond signs at other locations

504 -Speed humps on Cochran Rd and Huntington Rd

505 -Salary step increase for FY27

506

507

508 **Adjourn**

509

510 *Filkins moved to adjourn. Sander seconded.*

511 *Roll Call Vote: Filkins, Hill, Sander, Wood in favor. Motion approved.*

512

513 **Meeting adjourned at: 10:21 PM**

514

515 **Chat file from Zoom:**

516 00:47:56 Cara: Did we only give 2.9 last year?

517 00:50:32 Cara: But our fuel spending was only at 45% with all the over time from
518 plowing when spending should be 75% for Q3.

519 00:53:17 Cara: So sad for people in our community that don't get raises every year.

520 00:54:14 Cara: They still need to buy fuel and food.
521 00:55:02 Cara: What did people with Social Security get?
522 00:59:31 Cara: SS was 2.8%
523 01:03:11 Cara: Sorry, Fuel 43%, I correct my prior comment
524 01:16:35 Cara: I think you should give them the 2%
525 01:16:48 Cara: what was budgeted
526 01:19:00 Cara: If retention is an issue this is the one department I would consider
527 a higher increase
528 01:58:30 Matt Steen: General comment and suggestion about Town Committees.
529 Since there are so many vacancies, could/should we consolidate/reorganize them and
530 instead organize sub-committies as needed/as staffing allows? For example, have a a
531 general "Natural Resources Committee" with subcomittees for Gardening, Trails, etc.
532 This is just an example from a new resident that may or may not make sense based on
533 current staffing.
534 02:01:48 Matt Steen: That was my neighbor :)
535 02:05:58 Cara: I think you skipped June Heston prior to Amy Wardwell
536 02:06:35 Cara: so was Amy
537 02:12:09 Ben Feinson (he/him):Audio working?
538 02:12:36 Ben Feinson (he/him):Audio now?
539 02:13:01 MMCTV Erin Wagg: Can't hear you Ben
540 02:13:12 Ben Feinson (he/him):Well this is a bummer. Sorry for the issues friends
541 02:13:58 Ben Feinson (he/him):Much appreciated, all! Thank you for having me.
542 02:19:45 Angelike Contis (MMCTV): thank you
543 02:25:31 Trevor Brooks: Possible notice of violation from the state
544 02:30:36 Chelsye Brooks: I have communications from the state that the
545 individual permittee can separate out things. For example, if someone wanted to
546 subdivide and build another house then the town could keep Southview separate and the
547 person wanting to build the house would be responsible individually.
548 02:31:07 Chelsye Brooks: I asked in the context of several other town permits.
549 Greystone and Mary drive for reference.
550
551
552