



**Richmond**  
VERMONT

**TOWN OF RICHMOND VERMONT**

**Application Form for Town Commissions, Boards and Committees**  
<https://www.richmondvt.gov/boards-meetings/all-committee-board-members>

*Please submit your application to: Volunteer Search, P.O. Box 285, Richmond, VT 05477, by email to [dwardwell@richmondvt.gov](mailto:dwardwell@richmondvt.gov) or by placing it in the drop box outside the Town Office by*

*-April 8, 2026, for most committees, unless another date is specified below*

*-Water & Sewer Commission applications are due May 27, 2026*

*-Development Review Board (DRB) applications are due May 13, 2026*

*-Andrews Community Forest Applications are due April 3, 2026*

*-Delinquent Tax Collector applications are due February 27, 2026, Selectboard appointment after Town Meeting Day*

Applications will be reviewed by the respective committees, with the exception of the DRB which will not review applicants prior to appointment by the Selectboard. The Selectboard will make appointments at their May 18, 2026, meeting for terms to begin in June. Selectboard will consider appointments to vacant positions throughout the year.

**Please supply the following information:**

1) Please introduce yourself to the Selectboard by providing a short cover letter detailing your background, training, and experience with the board/commission/committee you are applying for and/or resume.

Name of Applicant: Laurie Brisbin Date: February 8, 2026

Phone Number: 802-355-4457 Email Address: Lbrisbin21@gmail.com

Name of Commission/ Board/ Committee and term:

Delinquent Tax Collector

How many years have you served on this Committee? 14 Years

If you serve on another Commission/Board/ Committee, please indicate which one(s):

2) **Review the scheduled meeting day/time** of the Commission, Board, or Committee along with the **length of the term** of the position.

Will you be able to serve for the term of the position? **Y** / N (circle one)

Are you a Richmond Resident? **Y** / N (circle one)

3) View the **Ethics Acknowledgement form** and **Ethics Training Video** requirements at:

[https://www.richmondvt.gov/fileadmin/files/General/boards-meetings/all-committee-board-members/CodeofEthics\\_Training\\_Acknowledgement.pdf](https://www.richmondvt.gov/fileadmin/files/General/boards-meetings/all-committee-board-members/CodeofEthics_Training_Acknowledgement.pdf)

If appointed to a Committee:

-I agree to sign the **Ethics Acknowledgement form** within 30 days of beginning service and annually between June 1 – August 31 **Y** / N (circle one)

and

-I agree to complete the **Ethics Training Video** within 120 days of the start of my position and every 3 years **Y** / N (circle one)

**Online Form at <https://forms.office.com/r/2ibFxne84v>**

For hard copies or accessibility accommodations please contact:  
Duncan Wardwell at 802-336-2092 or [dwardwell@richmondvt.gov](mailto:dwardwell@richmondvt.gov)

February 8, 2026

Town of Richmond Selectboard

PO Box 285

Richmond, VT 05477

Dear Board Members,

I would like to seek reappointment of the position of Delinquent Tax Collector for the Town of Richmond.

I started as the Delinquent Tax Collector in 2011. I have assisted Richmond property owners with setting up payment arrangements that are reasonable for them and the Town.

The reduction is largely due to the update in our Delinquent Tax Policy and aggressively pursuing payment and working with property owners to establish payment plans which are monitored and documented weekly.

I believe we have built momentum for property owners to fulfill their obligation as Tax payers for the Town of Richmond, VT.

I would like the opportunity to continue working with the town and the delinquent properties to maintain this positive course of payment.

Respectfully,

*Laurie Brisbin*

Laurie Brisbin