

Budget Notes

This document provides some details about the budgets contained in the Town Report. It is hoped that these details will help provide a better explanation and understanding of the Municipal Budget.

The notes are divided into two sections:

- 1) General Budget Notes: Provides information which applies generally to the budgeting process.
- 2) Budget Notes Specific to the FY27 Budget: Provides information specific to the FY27 Budget.

1) General Budget Notes:

- The majority of the Municipal Budget that is presented for approval by the voters is prepared by the Selectboard with feedback from Town Staff.
- The Library section which is included in the Municipal Budget is prepared by the Library Trustees with feedback from the Library Director.
- Water and Wastewater:
 - The Water and Wastewater Budgets contained in this Town Report are the FY26 Water and Wastewater Budgets that were approved at the Water and Sewer Commission Annual Meeting on June 3, 2025.
 - The Water and Wastewater Budgets are not on the ballot in March.
 - The Water and Wastewater Budgets are not part of the tax rate.
 - The Water and Wastewater rates are paid by the customers of the Water and Wastewater Department.
 - The Municipal Budget includes a Fire Protection Fee paid to the Water and Wastewater Department for the purpose of providing water for the Fire Department.
 - The 2026 Water and Sewer Annual Meeting will be held in May or June of 2026, the exact time and date to be decided by the Water and Sewer Commission. Please attend that meeting where the FY27 Water and Wastewater Budgets will be discussed and considered for approval.
- The Town is responsible for collecting taxes for the Municipal Budget and for the Education Tax. These amounts are combined on tax bills. The Education Tax generally accounts for about 70% of the combined total of Municipal and Education Taxes.

- Explanation of Reserve Funds and Unassigned & Restricted Funds:
 - Reserve Funds function like savings accounts and are typically used for larger capital purchases or projects. Funds can be added to the reserves yearly from tax revenue and that amount is decided by the voters as part of the Municipal Budget.
 - Unassigned and Restricted Funds are a combination of underspending and unbudgeted revenue – i.e., surplus. These funds become Unassigned Funds and Restricted Funds.
 - Restricted Funds are funds from the Highway Department. Statute used to limit them only to use in the Highway Department, however the law has changed, and they may be used for any Town expense
 - Unassigned Funds are funds from all departments except Highway and may be used for any Municipal expense, including Highway expenses.
 - In November 2023 the Selectboard adopted the Fund Balance Policy which limits the total of Unassigned and Restricted Funds to not more than 15% of the Municipal Budget.
 - Any amount over 15% must be used for emergencies or put toward the next budget to reduce taxes raised.

2) Budget Notes Specific to the FY27 Budget.

- Fiscal Year Explanation:
 - Fiscal Years are named according to the calendar year in which they end.
 - The previous fiscal year was FY25.
 - FY25 began on July 1, 2024 and ended on June 30, 2025.
 - Currently it is FY26.
 - FY26 began on July 1, 2025 and will end on June 30, 2026.
 - The budget being voted on is for FY27.
 - FY27 will begin on July 1, 2026 and will end on June 30, 2027.
- Spending from FY26 to FY27 is up by \$985,757 or 19.83%. The budgeted FY26 Expenses were \$4,970,212. Budgeted FY27 Expenses are \$5,955,969.
 - Note the FY26 Expenses include the totals for the Conservation Reserve Fund and Charitable Appropriations, both of which are voted on separately from the main budget. If the Conservation Reserve Fund and Charitable Appropriations all pass for FY27 this would add an estimated \$102,100 to the budget.

- Tax Rate:
 - The tax rate presented here, and all estimates that follow, are based on an estimated FY27 Grand List value.
 - There will be some adjustments to the Grand List between now and when the Selectboard sets the final FY27 tax rate in July 2026.
 - The FY27 tax rate is budgeted at 0.5664, which is an increase over FY26 of 3.98%. This represents an additional \$21.70 in taxes per \$100,000 of property value. The total taxes per \$100,000 of property value would be \$566.40.
 - Total amount of funds raised by taxes increased from FY26 to FY27 by \$178,082 or 4.09%
 - \$4,358,272 in FY26.
 - \$4,536,354 in FY27.
 - Although the total budget is up by \$985,757 the amount raised by taxes is lower due to use of Unassigned and Restricted Funds:
 - \$540,000 contributed to Reserve Funds.
 - \$340,298 used to offset tax rate.
- Conservation Reserve Fund:
 - The Conservation Reserve Fund is a separate Article on the ballot. It is not included in the budget as presented. If this passes it will be an addition to the tax rate and to the budget.
 - The question on the ballot is to approve funding the Conservation Reserve Fund by adding one cent to the municipal tax rate in FY27.
 - The estimated contribution to the Conservation Reserve Fund would be \$80,340 based on the estimated Grand List value of \$8,034,029.
 - If this article passes the actual funding for the Conservation Reserve Fund will be based on the Grand List value when the tax rate is set.
 - \$80,340 added to the budget will increase the estimated tax rate increase from FY26 to FY27 from 3.98% in the proposed budget to 5.82%. An increase of 1.84%. This represents an additional \$10 in taxes per \$100,000 of property value.
- Town Center Reserve Fund:
 - There is a separate Article on the ballot to add one cent to the municipal tax rate in FY27 to fund the Town Center Reserve Fund. It is not included in the budget as presented. If this passes it will be an addition to the tax rate and to the budget.

- The Town Center Reserve Fund is currently funded with rent from tenants in the Town Center and fees from room rentals at the Richmond Free Library. If this article passes, the revenue raised through taxes would be in addition to the revenue raised from rents.
 - The estimated contribution to the Town Center Reserve Fund would be \$80,340 based on the estimated Grand List value of \$8,034,029.
 - If this article passes the actual funding for the Town Center Reserve Fund will be based on the Grand List value when the tax rate is set.
 - \$80,340 added to the budget will increase the estimated tax rate increase from FY26 to FY27 from 3.98% in the proposed budget to 5.82%. An increase of 1.84%. This represents an additional \$10 in taxes per \$100,000 of property value.
- Social Service Appropriation Requests are voted on separately by the voters:
 - If all the Social Service Appropriation Requests are approved it would add \$21,760 to the budget, and would add about \$2.70 in taxes per \$100,000 of property value.