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**Request expenditure for a copy writer to work on draft ACFC Management Plan**

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**From** Ian Stokes <istokes@gmavt.net>

**Date** Tue 7/29/2025 3:08 PM

**To** Jay Furr <jay.furr@richmondvt.org>

**Cc** Josh Arneson <jarneson@richmondvt.gov>; Julian Portilla <julianportilla2@gmail.com>; Wright Preston <prelco@hotmail.com>; Brad Elliott <bradge@comcast.net>; James Cochran <manager@cochranskiarea.com>; Sam Pratt <sam.pratt.vt@gmail.com>; Sonya Mastersen <smastersenlcs@gmail.com>; dan wolfson <wolfsondaniel@yahoo.com>

 2 attachments (213 KB)

RFP\_Draft\_29-July-2025.pdf; RFP\_Draft\_29-July-2025.doc;

Dear Jay,

The Andrews Community Forest Committee (ACFC) wishes to contract with a copy editor to work on the content of our draft Management Plan, prior to and including the stage when we'll solicit input from the public, from the Selectboard and Advisory Committees, and from the Vermont Land Trust.

The ACFC has prepared the attached draft of a Request for Proposals (RFP) identifying the Scope of Services and other details, and with advice from Josh Arneson. We anticipate that the Management Plan draft will be in a form ready for copy editing in September 2025.

We are seeking approval for an expenditure not to exceed \$10,000 for copy editing. Having checked the balance in the ACF account (\$29,500), we are suggesting an equal division of the eventual expenditure between that account and the Conservation Reserve Fund. Would the Selectboard provisionally approve that expenditure and advise on the source of funding?

Many thanks for your attention to this matter.

Ian Stokes, ACFC co-chair  
cc: Josh Arneson and ACFC members.