

**Town of Richmond
Selectboard Meeting
Minutes of May 19, 2025**

Members Present: Bard Hill, Jay Furr, David Sander, Adam Wood

Absent: Caitlin Filkins

Staff Present: Town Manager Josh Arneson; Assistant to the Town Manager Duncan Wardwell; Planning and Zoning Director Keith Osborne, Town Clerk Susan Parent, Highway Dept Manager Pete Gosselin.

Others Present: MMCTV Erin Wagg, Denise Barnard Richmond Parks Commission, Bradley Holt, David Sunshine chair of DRB, Robert DiPalma, Charlie Baker, Sai Sarepalli, Jason Charest, Jason Pelletier, Bradley Holt, Sue Pochop, Tom Astle, Annabelle Dally WSP, abrown, Susan Wells, Robet's iPad, Kyle, Jenny Zhang WSP, Dan Noyes, Lisa Kory, Brendan Filkins, Virginia Clarke Planning Commission Chair, Martha Waterman, Trevor Brooks, Chelsye Brooks.

MMCTV Video: Recorded by MMCTV by Erin Wagg
<https://youtu.be/6SHsXduKOMs?si=APaeNGfNRODLuFRy>

Call to Order: 7:00 p.m.

Welcome by: Furr

Public Comment: None

Items for Presentation or Discussion with those present

Consideration of approving the use of the Town Center for the Richmond Holiday Market

Timestamp: 0:00

https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3a_SelectboardUseRequest_Holiday_Market.pdf

People who participated in discussion: Furr, Arneson

Arneson said the building has been used for this before.

Hill moved to approve the use of the Town Center Building for the Holiday Market on Saturday, December 6, 2025 with set-up occurring on the evening of Friday, December 5, 2025. Wood seconded.

Roll Call Vote: Furr, Hill, Sander, Wood in favor. Motion approved.

49 **Consideration of approving leases with Town Center Tenants**

50 Timestamp: 0:02

51
52 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3b1_RID21-](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3b1_RID21-003_Town_Ctr_3rd_Flr_Lease_Agree_with_MMCTV_2025_-_2027_DRAFT_5-9-25_1_clean.pdf)
53 [003_Town_Ctr_3rd_Flr_Lease_Agree_with_MMCTV_2025_-_2027_DRAFT_5-9-](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3b1_RID21-003_Town_Ctr_3rd_Flr_Lease_Agree_with_MMCTV_2025_-_2027_DRAFT_5-9-25_1_clean.pdf)
54 [25_1_clean.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3b1_RID21-003_Town_Ctr_3rd_Flr_Lease_Agree_with_MMCTV_2025_-_2027_DRAFT_5-9-25_1_clean.pdf)

55
56 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3b2_RID21-](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3b2_RID21-003_Town_Ctr_3rd_Flr_Lease_Agree_with_MMCTV_2025_-_2027_DRAFT_5-9-25_1.pdf)
57 [003_Town_Ctr_3rd_Flr_Lease_Agree_with_MMCTV_2025_-_2027_DRAFT_5-9-](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3b2_RID21-003_Town_Ctr_3rd_Flr_Lease_Agree_with_MMCTV_2025_-_2027_DRAFT_5-9-25_1.pdf)
58 [25_1.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3b2_RID21-003_Town_Ctr_3rd_Flr_Lease_Agree_with_MMCTV_2025_-_2027_DRAFT_5-9-25_1.pdf)

59
60 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3b3_RID21-](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3b3_RID21-004_Town_Ctr_3rd_Flr_Lease_with_OCCC_2025_-_2027_DRAFT_5-9-25_clean.pdf)
61 [004_Town_Ctr_3rd_Flr_Lease_with_OCCC_2025_-_2027_DRAFT_5-9-25_clean.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3b3_RID21-004_Town_Ctr_3rd_Flr_Lease_with_OCCC_2025_-_2027_DRAFT_5-9-25_clean.pdf)

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63 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3b4_RID21-](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3b4_RID21-004_Town_Ctr_3rd_Flr_Lease_with_OCCC_2025_-_2027_DRAFT_5-9-25.pdf)
64 [004_Town_Ctr_3rd_Flr_Lease_with_OCCC_2025_-_2027_DRAFT_5-9-25.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3b4_RID21-004_Town_Ctr_3rd_Flr_Lease_with_OCCC_2025_-_2027_DRAFT_5-9-25.pdf)

65
66 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3b5_RID21-](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3b5_RID21-004_Town_Ctr_3rd_Flr_Lease_with_RHS_2025_-_2027_DRAFT_5-9-25_clean.pdf)
67 [004_Town_Ctr_3rd_Flr_Lease_with_RHS_2025_-_2027_DRAFT_5-9-25_clean.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3b5_RID21-004_Town_Ctr_3rd_Flr_Lease_with_RHS_2025_-_2027_DRAFT_5-9-25_clean.pdf)

68
69 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3b6_RID21-](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3b6_RID21-004_Town_Ctr_3rd_Flr_Lease_with_RHS_2025_-_2027_DRAFT_5-9-25.pdf)
70 [004_Town_Ctr_3rd_Flr_Lease_with_RHS_2025_-_2027_DRAFT_5-9-25.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3b6_RID21-004_Town_Ctr_3rd_Flr_Lease_with_RHS_2025_-_2027_DRAFT_5-9-25.pdf)

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72 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3b7_RID21-](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3b7_RID21-005_Town_Ctr_3rd_Flr_Lease_with_RCSC_2025-2027_DRAFT_5-9-25_clean.pdf)
73 [005_Town_Ctr_3rd_Flr_Lease_with_RCSC_2025-2027_DRAFT_5-9-25_clean.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3b7_RID21-005_Town_Ctr_3rd_Flr_Lease_with_RCSC_2025-2027_DRAFT_5-9-25_clean.pdf)

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75 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3b8_RID21-](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3b8_RID21-005_Town_Ctr_3rd_Flr_Lease_with_RCSC_2025-2027_DRAFT_5-9-25.pdf)
76 [005_Town_Ctr_3rd_Flr_Lease_with_RCSC_2025-2027_DRAFT_5-9-25.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3b8_RID21-005_Town_Ctr_3rd_Flr_Lease_with_RCSC_2025-2027_DRAFT_5-9-25.pdf)

77
78
79 People who participated in discussion: Furr, Arneson

80
81 Arneson exclaimed that this was on the agenda several weeks ago and since then he has
82 changed the wording so that tenants can be moved if needed during renovations. Furr
83 abstained because he is on the Board for MMCTV.

84
85
86 *Wood moved to approve the leases with MMCTV, The Community Senior Center, The*
87 *Richmond Historical Society and Our Community Cares Camp. Hill seconded.*
88 *Roll Call Vote: Hill, Sander, Wood in favor. Furr abstain. Motion approved.*

89
90
91 **Consideration of approving easement with VELCO for access to the Andrews**
92 **Community Forest**

93 Timestamp: 0:04

94
95 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3c2_Final_A](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3c2_Final_A_CF_Access_Easement_5-13-25_Clean_with_map.pdf)
96 [CF_Access_Easement_5-13-25_Clean_with_map.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3c2_Final_A_CF_Access_Easement_5-13-25_Clean_with_map.pdf)

99 People who participated in discussion: Furr, Arneson

100
101 Arneson presented how the funds have been allocated and used since he did not have that
102 information the last time this was on the agenda.

103
104
105 *Hill moved move to approve the easement for VELCO for access to the power lines*
106 *located in the Andrews Community Forest which includes payments by VELCO to the*
107 *Town of a \$2,500 maintenance payment and an \$8,549.45 easement payment, for a total*
108 *of \$11,049.45 with \$504.50 deposited into a general revenue account to cover legal fees*
109 *and the remining \$10,544.95 to be deposited into the Andrews Community Forest*
110 *Reserve Fund with \$2,500.00 earmarked for repairs to the VAST trail previously used by*
111 *VELCO and to appoint Town Manager Josh Arneson as the Duly Authorized Agent of the*
112 *Town of Richmond. Wood seconded.*
113 *Roll Call Vote: Furr, Hill, Sander, Wood in favor. Motion approved.*

114
115
116 **Consideration of applying for a USA Pickleball Serves grant to pay for a portion of**
117 **the total cost of the pickleball courts**

118 Timestamp: 0:08

119
120 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3d_Pickleball](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3d_Pickleball_Grant.pdf)
121 [_Grant.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3d_Pickleball_Grant.pdf)

122
123
124 People who participated in discussion: Furr, Barnard

125
126 Barnard said two \$50,000 grants are going to be given out throughout the United States,
127 she thinks applying for the grant is a long shot but she remains hopeful and wants to
128 apply before the deadline on June 3, 2025. There is no cost to apply.

129
130
131 *Wood moved to approve submitting the grant application for \$50,000.00 to go toward the*
132 *cost of the pickleball courts. Hill seconded.*
133 *Roll Call Vote: Furr, Hill, Sander, Wood in favor. Motion approved.*

134
135
136 **Consideration of making appointments to boards/committees/commissions**

137 Timestamp: 0:11

138
139 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3e_Committee](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3e_CommitteeIndexApplications2025.pdf)
140 [eIndexApplications2025.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3e_CommitteeIndexApplications2025.pdf)

141
142 People who participated in discussion: Furr, Arneson, Petersen, Holt, Sunshine,
143 DiPalma, Hill, Wood

144
145
146 Development Review Board (DRB) – ONE 3-year term and TWO Vacant-Alternate
147 terms ending in 2026. Roger Pedersen and Robert DiPalma applied.

Pedersen is currently on the DRB, it is his term that is expiring and he wishes to serve another term. Holt is opposed to allowing Petersen to serve another term, because he (Holt) hasn't felt heard in the DRB meetings and finds Peterson abrasive. Sunshine feels Pedersen should have the chance to serve another term and believes he is well-read and prepared for the DRB meetings. Sunshine also feels DiPalma should be a Vacant-Alternate. DiPalma said he is a lawyer and would like to be of service and a resource for the DRB, he is new to Richmond. Hill asked if DiPalma would be okay with being an alternate at this time, which he agreed to. Wood explained that the ethics policy has recently been revamped in the Town and throughout the State and he thinks going in a different direction for the DRB might be wise, he suggested DiPalma for the 3-year term and Pedersen for the Alternate spot. Pedersen was not interested in the Alternate position.

Wood moved to appoint to the Development Review Board Robert DiPalma to a 3-year term. Hill seconded.

Roll Call Vote: Furr, Hill, Sander, Wood in favor. Motion approved.

Andrews Community Forest Committee – TWO 3-year terms, ONE 3-year term for a seat filled by a Trails Committee Representative.

Sonya Mastersen applied; they are not currently on the committee.

Wood moved to appoint to the ACFC Sonya Mastersen to a 3-year term. Hill seconded.

Roll Call Vote: Furr, Hill, Sander, Wood in favor. Motion approved.

Conservation Commission – ONE 4-year terms, ONE Alternate 4-year term. Nobody applied

Parking Advisory Committee – No currently available terms. Nobody applied

Planning Commission – No currently available terms

Recreation Committee – TWO 3-year terms, TWO Vacant 2-year terms ending in 2026, ONE Vacant 3-year term ending in 2026 - Nobody applied

Town Center Building & Campus Committee – ONE 1-year term, ONE Open Ended Selectboard term.

Cara LaBounty applied. All other seats are open ended, but when the motion was made last year to appoint LaBounty it was made (in error) for a one year term, given that all the other terms were open ended, hers should also be open-ended.

Wood moved to appoint Cara LaBounty to the TCBC to an OPEN ENDED term. Hill seconded.

Roll Call Vote: Furr, Hill, Sander, Wood in favor. Motion approved.

Trails Committee – FOUR 3-year terms, ONE Vacant term ending in 2026.

Alison Aiken, Jean Bressor, and Trum Rittling applied. Bressor and Aiken are current members.

197 *Hill moved to appoint to the Trails Committee Alison Aiken to a 3-year term. Wood*
 198 *seconded.*
 199 *Roll Call Vote: Furr, Hill, Sander, Wood in favor. Motion approved.*
 200
 201 *Wood moved to appoint to the Trails Committee Jean Bressor to a 3-year term. Hill*
 202 *seconded.*
 203 *Roll Call Vote: Furr, Hill, Sander, Wood in favor. Motion approved.*
 204
 205 *Hill moved to appoint to the Trails Committee Trum Rittling to a 3-year term. Wood*
 206 *seconded.*
 207 *Roll Call Vote: Furr, Hill, Sander, Wood in favor. Motion approved.*
 208
 209 Transportation Committee – ONE 3-year term, FOUR 3-year terms ending in 2026.
 210
 211 Nobody applied
 212
 213 Gardening Committee – THREE 2-year terms
 214
 215 Nobody applied
 216
 217 Housing Committee –TWO 3-year terms, ONE Alternate 2-year term.
 218
 219 Connie van Eeghen applied and is currently on the Committee.
 220
 221 *Hill moved to appoint to the Housing Committee Connie van Eeghen to a 3-year term.*
 222 *Wood seconded.*
 223 *Roll Call Vote: Furr, Hill, Sander, Wood in favor. Motion approved.*
 224
 225
 226 4th of July Parade & Fireworks Committee - All interested persons please apply to 1-year
 227 terms.
 228 Jay Furr, Julie Wahlin, Stefani Hartsfield, and Rebecca Roose applied
 229
 230 *Wood moved to appoint to the 4th of July Parade & Fireworks Committee all current*
 231 *members, Jay Furr, Julie Wahlin, and Stefani Hartsfield to a 1-year term. Hill seconded.*
 232 *Roll Call Vote: Furr, Hill, Sander, Wood in favor. Motion approved.*
 233
 234
 235 Volunteers Green & Browns Court Project Committee – NO currently available OPEN-
 236 ENDED terms.
 237
 238 Nobody applied
 239
 240 Committee to Explore Path Funding – THREE 1-year terms
 241
 242 Gary Bressor, Jared Katz, and Mark Aiken applied. All three are currently on the
 243 Committee.
 244
 245 *Hill move to appoint to the Committee to Explore Path Funding all three members Gary*
 246 *Bressor, Jared Katz, and Mark Aiken to a 1-year term. Wood seconded.*

247 *Roll Call Vote: Furr, Hill, Sander, Wood in favor. Motion approved.*
248
249 Other Volunteer Openings:
250
251 Zoning Administrator & E-911 Coordinator
252
253 With the departure of Tyler Machia, the Selectboard should fill this position by
254 appointing Planning and Zoning Director Keith Osborne.
255
256 *Hill moved to appoint Keith Osborne to a three-year term as the Zoning Administrator &*
257 *E-911 Coordinator. Sander seconded.*
258 *Roll Call Vote: Furr, Hill, Sander, Wood in favor. Motion approved.*
259
260 Service Officer: 1 opening for a 1-year term
261
262 Nobody applied
263
264 Animal Control Officer: 1 opening for a 1-year term
265
266 Andy Squires applied
267
268 *Hill moved to appoint Andy Squires as Animal Control Officer for a 1-year term. Wood*
269 *seconded.*
270 *Roll Call Vote: Furr, Hill, Sander, Wood in favor. Motion approved.*
271
272 Emergency Management Director: 1 opening for a 1-year term
273
274 Town Manager Josh Arneson has served in this role for the past six years. He is willing to
275 serve again.
276
277 *Hill moved to appoint Josh Arneson as the Emergency Management Director. Sander*
278 *seconded.*
279 *Roll Call Vote: Furr, Hill, Sander, Wood in favor. Motion approved.*
280
281 Energy Coordinator: 1 opening for a 1-year term
282
283 Nobody applied
284
285 Tree Warden: 1, 1-year term and 1 Deputy for a 1-year term
286
287 Caitlin Littlefield applied for Tree Warden. Matt Leonetti applied for Deputy Tree
288 Warden. Both have served in these roles for the past several years.
289
290 *Hill moved to appoint Caitlin Littlefield as Tree Warden for a 1-year term and to appoint*
291 *Matt Leonetti as Deputy Tree Warden for a 1-year term. Wood seconded.*
292 *Roll Call Vote: Furr, Hill, Sander, Wood in favor. Motion approved.*
293
294 Town Fence Viewer: 2 openings each for a 1-year term
295
296 Carole Furr applied

297
 298 *Wood moved to appoint Carole Furr as Town Fence Viewer for a 1-year term. Hill*
 299 *seconded.*
 300 *Roll Call Vote: Furr, Hill, Sander, Wood in favor. Motion approved.*
 301
 302 Inspector of Lumber, Shingles, and Wood: 1 opening for a 1-year term
 303
 304 Jon Kart applied and is the current holder of this position.
 305
 306 *Hill moved to appoint Jon Kart as Inspector of Lumber, Shingles, and Wood for a 1-year*
 307 *term. Wood seconded.*
 308 *Roll Call Vote: Furr, Hill, Sander, Wood in favor. Motion approved.*
 309
 310 Weigher of Coal: Multiple openings each for a 1-year term
 311
 312 Jay Furr applied and is the current holder of this position.
 313
 314 *Wood moved to appoint (Jay Furr) as Weigher of Coal for a 1-year term. Hill seconded.*
 315 *Roll Call Vote: Hill, Sander, Wood in favor. Furr abstained. Motion approved.*
 316
 317 Lake Iroquois Recreation District Appointee: 1 opening for 2-year term
 318
 319 June Heston applied
 320
 321 *Hill moved to appoint (June Heston) as Lake Iroquois Recreation District Appointee for*
 322 *a 2-year term. Wood seconded.*
 323 *Roll Call Vote: Furr, Hill, Sander, Wood in favor. Motion approved.*
 324
 325 Richmond Rescue Board of Directors-Liaison/Representative: 1 opening for a 1-year
 326 term
 327
 328 Amy Wardwell applied and currently serves in this role.
 329
 330 *Hill moved to appoint Amy Wardwell as Richmond Rescue Board of Directors-*
 331 *Liaison/Representative for a 1-year term. Wood seconded.*
 332 *Roll Call Vote: Furr, Hill, Sander, Wood in favor. Motion approved.*
 333
 334 Chittenden Solid Waste District: 1 opening for 2-year term, 1 opening for 2-year term
 335 and Vacant Alternate 2-year term
 336
 337 Andrew French applied and currently serves in this role.
 338
 339 *Hill move to appoint Andrew French to the Chittenden Solid Waste District for a 2-year*
 340 *term. Wood seconded.*
 341 *Roll Call Vote: Furr, Hill, Sander, Wood in favor. Motion approved.*
 342
 343 Chittenden County Regional Planning Commission Board of Directors: 1 opening for
 344 Alternate 2-year term.
 345
 346 Jay Furr applied.

347
 348 *Hill move to appoint Jay Furr to the Chittenden County Regional Planning Commission*
 349 *Board of Directors for an Alternate 2-year term. Wood seconded.*
 350 *Roll Call Vote: Hill, Sander, Wood in favor. Furr abstain. Motion approved.*
 351
 352 Chittenden County Regional Planning Commission Planning Advisory Committee: 1
 353 opening for a representative and one opening for an alternate. Both are 2-year terms
 354
 355 Keith Osborne has filled this role for the past few years and Planning Commission Chair
 356 Virginia Clarke has served as the alternate for the past few years.
 357
 358 *Hill moved to appoint Keith Osborne as the Richmond Representative and Virginia Clarke*
 359 *as the Alternate Richmond Representative to the Chittenden County Regional Planning*
 360 *Commission Planning Advisory Committee. Sander seconded.*
 361 *Roll Call Vote: Furr, Hill, Sander, Wood in favor. Motion approved.*
 362
 363 Chittenden Unit for Special Investigations Policy Board: 1 opening for a 1-year term
 364
 365 Jay Furr applied and currently serves in this role.
 366
 367 *Hill moved to appoint Jay Furr to the Chittenden Unit for Special Investigations Policy*
 368 *Board for a 1-year term Sander seconded.*
 369 *Roll Call Vote: Furr, Hill, Sander, Wood in favor. Motion approved.*
 370
 371 Chittenden County Regional Planning Commission Transportation Advisory Committee
 372
 373 Arneson has served in this role for the past several years and am willing to serve again.
 374
 375 *Hill moved to appoint Josh Arneson as the Richmond representative to the Chittenden*
 376 *County Regional Planning Commission Transportation Advisory Committee. Sander*
 377 *seconded.*
 378 *Roll Call Vote: Furr, Hill, Sander, Wood in favor. Motion approved.*
 379
 380 Chittenden County Regional Planning Commission Clean Water Advisory Committee
 381
 382 Keith Osborne has served in this role for the past several years.
 383
 384 *Hill moved to appoint Keith Osborne as the Richmond representative to the Chittenden*
 385 *County Regional Planning Commission Clean Water Advisory Committee. Sander*
 386 *seconded.*
 387 *Roll Call Vote: Furr, Hill, Sander, Wood in favor. Motion approved.*
 388
 389
 390 **Presentation of the Cochran Rd. Corridor and Scoping Study exploring traffic**
 391 **calming and bicycle & pedestrian usage on Cochran Rd. and the Cochran Rd. Speed**
 392 **Study**
 393 Timestamp: 1:04
 394
 395 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3f1_CCRPC](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3f1_CCRPC_Richmond_Cochran_Rd-Scoping_Study_May_2025.pdf)
 396 [Richmond_Cochran_Rd-Scoping_Study_May_2025.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3f1_CCRPC_Richmond_Cochran_Rd-Scoping_Study_May_2025.pdf)

https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3f2_A-Richmond-Cochran-Rd-Appendix_A.pdf

https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3f2a_B-Richmond-Cochran-Rd-Appendix_B.pdf

https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3f3_C-CochranRoad_SpeedStudy_Appendix_C.pdf

People who participated in discussion: Furr, Osborne, Maki, Wells, Sarepelli

Osborne explained that the engineers have presented several solutions and prices for those options in their report. Maki went over the extensive report that they have created. Wells wondered why the speed limit couldn't be lowered from 45 to 35 mph on Cochran Rd and Arneson replied that a speed study needs to be done prior to applying for a speed reduction. Sarepelli, who did the speed study, described some other ideas he had for lowering speeds. Wells is worried about the speeds people drive on Bridge St and Cochran Rd.

Wood moved to accept the Cochran Rd. Corridor and Scoping Study. Hill seconded. Roll Call Vote: Hill, Sander, Furr, Wood in favor. Motion approved.

Consideration of providing feedback on future land use mapping and housing targets

Timestamp: 1:44

https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3g1_5.19.25_Memo_for_SB_about_comments_on_new_CCRPC_FLU_map_and_housing_targets.pdf

https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3g2_CCRPC_DraftFLU_Richmond_20250318.pdf

https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3g3_LandUseCategories_Poster-1.pdf

https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3g4_Tier_1A-1B_Comparison_Information.pdf

https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3g5_Housing_Targets_Graphic_20240326.pdf

People who participated in discussion: Furr, Arneson, Hill, Clarke, Osborne, Baker, Wood

Oborne read a memo from Clarke that explained some of the land use changes that have been agreed upon referring to input made by CCRPC, the Housing Committee and the Planning Commission. Hill feels a disclaimer or preface on the maps that describe which parcels that are not available for development is important, such as school surroundings and grounds. Hill asked Oborne if it were fair to mention that future land use could change and the changes that are proposed now may involve distant future use, which Oborne agreed to. Baker chimed in to say that certain road rules affect driveways and subdivision roads, which presently the rules are set for a specific length of driveway.

Arneson put the land use map on the screen. Oborne warned that Zoning rules could also change. Furr brought up the housing targets for 2050, and for Richmond we are targeted to add 606 housing units, which Furr feels is a lofty goal based on the river and mountains we have in Richmond. Baker replied that the county total is 64% more housing than we have today, and they did consider resources and Zoning when they created this housing target. He encourages Richmond to use these targets as a guide, realizing infrastructure is driving this and to keep this as a goal, not a law. Wood thinks it's hard to find people to build 4-6 family units. Clarke added that the Housing Committee, Conservation Commission and Planning Commission are still working on the map and she hopes those future recommendations are taken into account by Baker moving forward. Baker said the names they are using and colors were mandated by legislature.

Update on highway projects submitted to FEMA for consideration as mitigation projects

Timestamp: 2:12

People who participated in the discussion: Gosselin, Furr, Arneson, Hill, Wood

Furr said these are projects the Town is asking FEMA to pay for. Gosselin said all the culverts have failed more than once in the past two years, and these culverts need to be upgraded and are at this point critical. One of the critical issues is contacting all the different landowners that abut these culverts. Hill asked with the new federal government is FEMA engaging with the Town with respect to repayment from past flooding. Arneson said FEMA owes the Town \$2 million for the past two floods, which he believes they are still intending to repay. Wood cautioned that moving forward perhaps it would be wise to be more conservative with road expenditures.

Consideration of selecting a location for a rectangular rapid flashing beacon crosswalk

Timestamp: 2:28

People who participated in discussion: Arneson, Furr, Wood, Gosselin, Hill, Wells

Furr explained there are already a few of these in Town, which work well. Wood wondered where another intersection is, which would warrant installing another one, which Arneson gave three intersections that were candidates. Furr thinks Hinesburg Rd is a better location. Gosselin said Jolina Ct and Railroad St is very dark at night. Hill agrees

Jolina Ct is a good location. Wells wants the discussion about Huntington Rd and Cochran Rd safety to come back before the Board.

Wood moved to install a rectangular rapid flashing beacon crosswalk at the crosswalk which crosses Bridge St. at the intersection of Jolina Ct. and Railroad St. Hill seconded.

Roll Call Vote: Furr, Wood, Sander, Hill in favor. Motion approved.

Consideration of approval of TA60 Form for Annual Town Highway Financial Plan
Timestamp: 2:37

https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3j_FY26_TA_60_Annual_Financial_Plan_PDF_Form_-_Richmond_FINAL.pdf

People who participated in discussion: Furr, Arneson

Arneson explained that this grant comes up every year, and if you need an emergency loan you must prove that your repairs are more than 10% of your budget. This is what he has done and shows how money is spent on Town roads throughout the year.

Wood moved to approve the TA60 Annual Financial Plan for Town Highways. This replaces the TA60 form that was previously approved on April 7, 2025. Hill seconded. Roll Call Vote: Furr, Sander, Wood, Hill in favor. Motion approved.

Consideration of approving a pay increase for Highway staff who become certified to conduct State Vehicle Inspections

Timestamp: 2:42

https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3k_Amendm ent_to_Classification_and_Compensation_Study_5-19-25.pdf

People who participated in discussion: Gosselin

Gosselin said most of his employees are State Vehicle Inspectors and doing in-house inspections will save the Town around \$8,000.

Wood moved to approve an hourly pay increase of \$0.50 per hour for Highway staff who become certified to conduct State Vehicle Inspection. Hill seconded. Roll Call Vote: Furr, Sander, Wood, Hill in favor. Motion approved.

Consideration of selling the fry wagon

Timestamp: 2:45

https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3l_Request_o f_Bids_-_Fry_Wagon_-_DRAFT.pdf

545
546
547 People who participated in discussion: Furr
548
549 Furr said the fryolators inside the wagon are still working, but the tires are flat.
550
551 *Hill moved to put the Fry Wagon up for sale with a minimum bid of \$2,000 and to put the*
552 *proceeds from the sale into the July 4th Celebration Reserve Fund. Wood seconded.*
553 *Roll Call Vote: Furr, Sander, Wood, Hill in favor. Motion approved.*
554
555
556 **Consideration of setting the rate of increase for the pay grid**
557 Timestamp: 2:47
558
559
560 People who participated in discussion: Furr, Hill, Wood
561
562 Furr said the pay increase is built into the budget for 3%, but only 2% for police officers.
563 Wood asked if the raise for police officers should go up to 3%. Hill said the union for
564 police has it set at 2% currently.
565
566 *Hill moved to increase the Town pay grid by 3% and the Police Pay Grid by 2% for*
567 *Fiscal Year 2026. Sander seconded.*
568 *Roll Call Vote: Furr, Sander, Wood, Hill in favor. Motion approved.*
569
570
571 **Discussion of process to select the next Richmond Fire Chief after Chief Gile retires**
572 **on July 1, 2025**
573 Timestamp: 2:51
574
575 People who participated in discussion: Furr, Arneson, Wood, Hill, Gosselin
576
577 Furr elaborated that Chief Giles is retiring on July 1, 2025. Currently the Town Manager
578 can name the next Fire Chief, but previously the Selectboard had that power. Wood
579 wondered how many people have applied for this position, which Arneson said two.
580 Wood asked about how many times a Chief can be reappointed and that there should be a
581 review of performance at the end of each term. Hill agreed with Wood's suggestion.
582 Gosselin asked if the Fire Chief had to be a Richmond resident; Wood does not think
583 limiting it to Richmond residents is a good idea, since it's hard enough to find a new
584 Chief from any region. This discussion will be brought back.
585
586
587 **Consideration of approving the Local Emergency Management Plan**
588 Timestamp: 3:05
589
590 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3o1_Richmo](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3o1_Richmond_2025_LEMP_Municipal_Adoption_Form.pdf)
591 [nd_2025_LEMP_Municipal_Adoption_Form.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3o1_Richmond_2025_LEMP_Municipal_Adoption_Form.pdf)
592
593 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3o2_Richmo](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3o2_Richmond_LEMP_2025_FINAL_with_maps.pdf)
594 [nd_LEMP_2025_FINAL_with_maps.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3o2_Richmond_LEMP_2025_FINAL_with_maps.pdf)

People who participated in discussion: Furr, Sander

Furr said this is a requirement by the State. Arneson said this is put out by CCRPC

*Wood moved to approve the Local Emergency Management Plan. Hill seconded.
Roll Call Vote: Furr, Sander, Wood, Hill in favor. Motion approved.*

**Consideration of approving quitclaim deeds on Tilden Ave. for stormwater line
which will be abandoned after new line is constructed**

Timestamp: 3:06

[https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3p1_RID24-001_Stormwater_easement_extinguishment_Draft_Quitclaim_Deed -
RID to Nickerson final 5-14-24 rea.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3p1_RID24-001_Stormwater_easement_extinguishment_Draft_Quitclaim_Deed_-_RID_to_Nickerson_final_5-14-24_rea.pdf)

[https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3p2_RID24-001_Stormwater_easement_extinguishment_Draft_Quitclaim_Deed -
RID to Nickerson final 5-14-24 rea clean.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3p2_RID24-001_Stormwater_easement_extinguishment_Draft_Quitclaim_Deed_-_RID_to_Nickerson_final_5-14-24_rea_clean.pdf)

[https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3p3_RID25-002_Stormwater_easement_extinguishment_final_Quitclaim_Deed -
RID to Witters final 4-24-25 rea.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3p3_RID25-002_Stormwater_easement_extinguishment_final_Quitclaim_Deed_-_RID_to_Witters_final_4-24-25_rea.pdf)

[https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3p4_RID25-002_Stormwater_easement_extinguishment_final_Quitclaim_Deed -
RID to Witters final 4-24-25 rea clean.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3p4_RID25-002_Stormwater_easement_extinguishment_final_Quitclaim_Deed_-_RID_to_Witters_final_4-24-25_rea_clean.pdf)

[https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3p5_WITTE
RS TL0102 TILDEN EASEMENT.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3p5_WITTE_RS_TL0102_TILDEN_EASEMENT.pdf)

[https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3p6_Millet_S
treet and Tilden Avenue Stormwater Upgrade easement with map.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3p6_Millet_S_treet_and_Tilden_Avenue_Stormwater_Upgrade_easement_with_map.pdf)

People who participated in the discussion: Arneson

Arneson said this has been before the board several times, and they now have all the paperwork in order between the Town and the Homeowners involved.

*Wood moved to approve the quitclaim deeds for 86 Tilden Ave. and 102 Tilden Ave. on the condition that construction of a new stormwater pipe is completed, and to appoint Town Manager Josh Arneson as the duly authorized agent to sign the quitclaim deeds once the conditions are met. Hill seconded.
Roll Call Vote: Furr, Sander, Wood, Hill in favor. Motion approved.*

Consideration of approving liquor licenses

Timestamp: 3:09

[https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3q1_AGS -
Richmond_Market_Liquor_Licenses.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3q1_AGS_Richmond_Market_Liquor_Licenses.pdf)

[https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3q2_Sweet S
imone s Liquor Licenses.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/05/3q2_Sweet_Simone_s_Liquor_Licenses.pdf)

People who participated in the discussion: Furr

Wood moved to approve a Second Class Liquor License for AGS Vermont Inc. Hill seconded.

Roll Call Vote: Hill, Furr, Sander, Wood in favor. Motion approved.

Wood moved to approve a First Class Liquor License and Outdoor Consumption Permit for Sweet Simone's. Hill seconded.

Roll Call Vote: Hill, Furr, Sander, Wood in favor. Motion approved.

Approval of Minutes, Purchase Orders, Warrants

Timestamp: 3:11

Minutes:

Wood moved to approve the minutes from 4/21/2025. Hill seconded.

Roll Call Vote: Hill, Furr, Sander, Wood in favor. Motion approved.

Wood moved to approve the minutes from 05/05/2025. Hill seconded.

Roll Call Vote: Hill, Furr, Sander, Wood in favor. Motion approved.

Motions for Purchase Orders: None

Warrants:

Wood moved to approve the Warrants as presented. Hill seconded.

Roll Call Vote: Hill, Furr, Sander, Wood in favor. Motion approved.

Next Meeting Agenda

Timestamp: 3:12

Fire Chief

Reduce speeds at Hinesburg Rd and Cochran Rd

Adjourn

Wood moved to adjourn. Hill seconded.

Roll Call Vote: Hill, Sander, Furr, Wood in favor. Motion approved.

695

696 **Meeting adjourned at:** 10:15 p.m.

697

698

699 **Chat file from Zoom:** None

700