

Dear Selectboard

We would like to request space at the Town Center for the 2025 Holiday Market (craft fair). Our plan would be to donate the proceeds from table fees to the Food Shelf (\$1400 raised last year). We would also hold a Silent Auction that would benefit Toys for Kids (\$950 raised last year). We would like to know if the 2<sup>nd</sup> floor entryway and 3<sup>rd</sup> floor entryway and conference rooms are available free-of-charge for December 6, 2025 (set up on December 5<sup>th</sup>). We already have permission from the Richmond Congregational Church for use of their space.

The Richmond Holiday Market helped out so many others last year. The Richmond Congregational Church benefitted from selling a delicious soup and sandwich lunch. There was a high school student that worked on a community video project and was able to interview vendors and townsfolk. The Boy Scouts were there to sell wreaths. The Richmond Farmers Market was one of our vendors. MMCTV gave tours of their offices. The Richmond Free Library Book Sale saw a larger crowd than usual. Local businesses reported a boost in sales that day. It's absolutely remarkable how bringing back the craft fair generated so much interest and participation.

Most of our vendors plan to return this year. Other vendors have already inquired about available space.

I've attached the Terms and Conditions and the Application in case they help to answer any questions you may have.

Thank you so much for your consideration,

Sue Pochop and Kristin Fulmer