

1 **Town of Richmond**
2 **Selectboard Meeting**
3 **Minutes of March 17, 2025**
4

5 **Members Present:** Bard Hill, Adam Wood, Jay Furr, David Sander, Caitlin Filkins
6

7 **Absent:** None
8

9 **Staff Present:** Town Manager Josh Arneson; Assistant to the Town Manager Duncan
10 Wardwell, Finance Director Connie Bona, Zoning Administrator Tyler Machia, Police
11 Officer Matt Cohen, Town Clerk Linda Parent.
12

13 **Others Present:** MMCTV Erin Wagg, Sarah Toscano, David Sunshine, Mike Denis
14 Eagle Scout, Chelsye Brooks, Brendan Filkins, Brian Shevrin, Alicia Daniel, Ian Bender,
15 Amy Wardwell, Trevor Brooks, John Smith, Jean's iPad, Judy Rosovsky, Sarah T's
16 iPhone, June Heston, iPhone, Suzanne Parent, Connie Van Eeghen, Jeanne.
17
18

19 **MMCTV Video:** Recorded by MMCTV by Erin Wagg
20 <https://youtu.be/YOYspyzkSjQ?si=QIK6-3Ww9TFGswgP>
21

22 **Call to Order:** 7:01 pm
23

24 **Welcome by:** Sander: Filkins was congratulated on her seat on the Selectboard.
25

26 **Public Comment:** Toscano stated that she has started a petition and hopes Richmond
27 will reconsider hiring Chief Cambridge as she feels he has been the victim of a smear
28 campaign in Hinesburg.
29
30

31 **Items for Presentation or Discussion with those present**
32

33 **Reorganization: Selection of Chair and Vice Chair, Board Secretary, Official**
34 **Newspapers**

35 Timestamp: 0:03
36

37 https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/02/3a1_town_w
38 [arning_Jan_2025_signed.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/02/3a1_town_w)
39

40 https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/02/3a2_Link_to
41 [Information_for_Town_Meeting.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/02/3a2_Link_to)
42
43

44 People who participated in discussion: Sander
45

46 *Hill moved to appoint Jay Furr as Selectboard Chair. Wood seconded.*

47 *Roll Call Vote: Hill, Filkins, Sander, Wood in favor, Furr abstained. Motion approved.*
48

49 *Furr moved to appoint Adam Wood as Selectboard Vice Chair. Hill seconded.*

50 *Roll Call Vote: Hill, Filkins, Furr Sander in favor. Wood abstained. Motion approved.*

51

52 Sander thanked everyone for allowing him to be Chair in the past year. Furr thanked
53 everyone for voting him Chair for the next year. Then they switched seats.

54

55 *Sander moved to appoint Linn Caroleo as Selectboard Secretary. Hill seconded.*

56 *Roll Call Vote: Hill, Filkins, Furr Sander, Wood in favor. Motion approved.*

57

58 *Hill moved to designate the Burlington Free Press, Times Ink!, Williston Observer, and*
59 *Seven Days as the official newspapers of Richmond. Wood seconded.*

60 *Roll Call Vote: Hill, Filkins, Furr Sander, Wood in favor. Motion approved.*

61

62

63 **Town Meeting follow up: Thanks to voters and candidates**

64 Timestamp: 0:09

65

66 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/03/3b_richmond](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/03/3b_richmond_town_mtg_results_2025_1_.pdf)
67 [town_mtg_results_2025_1_.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/03/3b_richmond_town_mtg_results_2025_1_.pdf)

68

69

70 People who participated in discussion: Furr, Sander, Hill, Arneson

71

72 Furr thanked everyone for their efforts on Town Meeting Day, especially volunteers and
73 the new and old Town Clerks. Sander concurred. Furr continued that it was not a popular
74 idea to have the budget voted on by department, which had been a suggestion to the floor.
75 Hill said some people said they wanted to be part of suggesting changes to the budget,
76 but not enough people came to the budget meetings. Arneson wondered if giving dates
77 for the budget meetings many months in advance and repeating the dates would be
78 helpful for people to plan to attend.

79

80

81 **Reminder of deadline and process to apply to serve on Town** 82 **committees/boards/commissions**

83 Timestamp: 0:16

84

85 https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/03/3c_Appointm
86 [ents_to_Town_Committees-Boards-Commissions.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/03/3c_Appointments_to_Town_Committees-Boards-Commissions.pdf)

87

88 People who participated in discussion: Furr

89

90 Furr reminded people that April 9, 2025, is the deadline to apply for most committees,
91 unless another date is specified below:

92 Water & Sewer Commission applications are due May 30, 2025

93 Development Review Board (DRB) applications are due by May 14, 2025

94 Andrews Community Forest applications are due by April 4, 2025

95

96

97 **Update on UVM frog recording project**

98 Timestamp: 0:20

99

100 https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/03/3d_Informati
101 [on_on_Frog_Recording.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/03/3d_Informati)

102
103

104 People who participated in discussion: Arneson

105

106 Arneson said they want to record the sounds of tree frogs for a month and then they will
107 remove the recording device once they are done.

108

109 **Public hearing on FY26 Capital Plan**

110 Timestamp: 0:22

111

112 https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/03/3e_FY26_C
113 [APITAL_PLAN_FNAL_02-19-25.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/03/3e_FY26_C)

114

115 People who participated in discussion: Arneson, Bona, Hill

116

117 *Sander moved to open the public hearing to consider adoption of the FY26 Capital Plan.*
118 *Hill seconded.*

119 *Roll Call Vote: Hill, Filkins, Sander, Furr, Wood in favor. Motion approved.*

120

121 Arneson said this Capital Plan has been discussed since fall 2024. This Capital Plan is
122 constructed as a tool to help plan for purchases of capital equipment, buildings, and
123 infrastructure. The plan builds on the direction for capital expenditures that was started
124 with the FY23 budget and is continued in the FY26 budget, specifically planning to use
125 Unassigned funds, Restricted funds, Reserve funds, and money raised from taxes to pay
126 for capital equipment without taking loans. Hill mentioned that the Capital Plan helps
127 flatten out the tax rate increase.

128

129 *Sander moved to close the public hearing to consider adoption of the FY26 Capital Plan.*
130 *Hill seconded.*

131 *Roll Call Vote: Hill, Filkins, Sander, Furr, Wood in favor. Motion approved.*

132

133 *Sander moved to adopt the FY26 Capital Plan. Hill seconded.*

134 *Roll Call Vote: Hill, Filkins, Sander, Furr, Wood in favor. Motion approved.*

135

136 Wood emphasized that if funds were used for flood repairs these will be replenished
137 when FEMA and ARPA funds come in. It was also pointed out that we only have one
138 police officer (and his dog) and therefore orders for police cruisers needed to be kept in
139 consideration.

140

141

142 **Consideration of approval of a sign for the Flag Return Box**

143 Timestamp: 0:30

144

145 https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/03/3f_Flag_Dep
146 [osit_Sign_Mock_Up_v2.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/03/3f_Flag_Dep)

147

148 People who participated in discussion: Hill, Denis

149

150 Denis presented his suggestion for a sign, which he said would only cost \$30, which still
151 leaves some left-over funds from this project. Hill asked what the rules are for destroying
152 State flags, to which Denis stated he did not think any rules applied to discarding a State
153 of Vermont flag.

154

155 *Wood moved to approve the sign for the Flag Return Box. Filkins seconded.*

156 *Roll Call Vote: Hill, Filkins, Sander, Furr, Wood in favor. Motion approved.*

157

158

159 **Consideration of appointment of Delinquent Tax Collector**

160 Timestamp: 0:35

161

162 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/03/3g_Delinque](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/03/3g_DelinquentTaxLaurieBrisbin02-06-25_1.pdf)
163 [ntTaxLaurieBrisbin02-06-25_1.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/03/3g_DelinquentTaxLaurieBrisbin02-06-25_1.pdf)

164

165 People who participated in discussion: Furr, Brisbin

166

167 Brisbin said has served in this role for the past several years and would like to continue to
168 strengthen her relationship with Town residents and help both the residents and the
169 Town.

170

171 *Hill moved to appoint Laurie Brisbin to the position of Delinquent Tax Collector. Wood*
172 *seconded.*

173 *Roll Call Vote: Hill, Filkins, Sander, Furr, Wood in favor. Motion approved.*

174

175

176 **Consideration of approving a vendor to grounds maintenance**

177 Timestamp: 0:37

178

179 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/03/3h_Grounds](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/03/3h_GroundsMaintenanceBidswithBidTab.pdf)
180 [Maintenance Bids with Bid Tab.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/03/3h_GroundsMaintenanceBidswithBidTab.pdf)

181

182

183 People who participated in discussion: Furr, Wardwell, Hill, Arneson, Sander

184

185 Wardwell explained that there were more bids than ever that came in and the bids showed
186 a wide variety based on market value. Arneson stated that Mow N Maintain have been
187 doing this job for the Town for two years and they have been very responsive to requests
188 or making changes when asked. Sander said to pay a bit more for peace of mind is worth
189 it. Hill mentioned that some bidders use electric equipment. Nick from Mow N Maintain
190 stated in the chat he would be happy to take on more trimming up toward the water
191 tower, which was a question posed by Sunshine, and that he does have electric mowers.

192

193 *Sander moved to award the 2025 Grounds Maintenance contract to Mow and Maintain.*
194 *Wood seconded.*

195 *Roll Call Vote: Hill, Filkins, Sander, Furr, Wood in favor. Motion approved.*

196

197

198 **Consideration of approving the use of funds from the Conservation Reserve Fund**
199 **for the salamander crossing project**

200 Timestamp: 0:45

201

202 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/03/3i1_email_on](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/03/3i1_email_on_Conservation_Fund_request.pdf)
203 [_Conservation_Fund_request.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/03/3i1_email_on_Conservation_Fund_request.pdf)

204

205 https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/03/3i2_2025_RS
206 [OSN Supplies Application for CRF funds Feb 11 2025.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/03/3i2_2025_RS)

207

208

209 People who participated in discussion: Furr, Rosovsky

210

211 Rosovsky explained that they did a pilot project last year, because there is concern with
212 several crossing points for the salamanders where there is fast moving traffic on Route 2.
213 They would like to get additional safety vests and equipment for this pilot project. Furr
214 added that there are over \$300,000 in the Conservation Reserve Fund presently and this
215 request is for \$600.

216

217 *Wood moved to approve the use of up to \$600 in Conservation Reserve Funds to cover*
218 *the cost of additional safety and herp collection gear, as described in the Richmond Save*
219 *Our Salamanders Network proposal dated February 11, 2025. The request meets CRF*
220 *criteria A1-A5 and B4 and B5, as enumerated in the proposal, as related to providing*
221 *access to and preserving recreational opportunities and conserving an important natural*
222 *resource. These funds must be expended within 3 years of the date of final approval. Hill*
223 *seconded.*

224 *Roll Call Vote: Hill, Filkins, Sander, Furr, Wood in favor. Motion approved.*

225

226

227 **Consideration of approving a hammerhead turnaround and a waiver to the Rural**
228 **Road Specifications for a two-lot subdivision at 1582 Jericho Rd**

229 Timestamp: 0:49

230

231 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/03/3j1_1582_Jer](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/03/3j1_1582_Jericho_Rd_Waiver_Memo_Final_3-14-25.pdf)
232 [icho_Rd_Waiver_Memo_Final_3-14-25.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/03/3j1_1582_Jericho_Rd_Waiver_Memo_Final_3-14-25.pdf)

233

234 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/03/3j2_1582_Jer](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/03/3j2_1582_Jericho_Rd_Waiver_Request.pdf)
235 [icho_Rd_Waiver_Request.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/03/3j2_1582_Jericho_Rd_Waiver_Request.pdf)

236

237 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/03/3j3_FINAL-](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/03/3j3_FINAL-Rural-Road-Specifications-and-Standards-2016.pdf)
238 [Rural-Road-Specifications-and-Standards-2016.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/03/3j3_FINAL-Rural-Road-Specifications-and-Standards-2016.pdf)

239

240

241 People who participated in discussion: Arneson, Furr, Hill, Machia, Sunshine, Brooks

242

243 Sunshine said the roadway that is proposed has been in existence since 1950. He is
244 proposing two more houses and wants to keep the road the same width as to not impact
245 the abutting wetlands. The hammerhead is to allow everyone who uses the road or
246 emergency crews a place to turnaround, Sunshine added the road is currently 14-15 foot
247 wide. Brooks believes that the road is no longer a road but is in fact a driveway and the

248 reason it needs to be amended is to allow access to the additional houses, if it were a road
249 it would need to be 22 feet wide with 2 foot shoulders. Hill wanted to clarify where the
250 road went from following the road standard to the driveway standard, which Sunshine
251 showed on the map. Wood hoped that a fire truck would be able to turn around on the
252 hammerhead.

253

254 *Filkins moved to waive the rural road standards, to approve the hammerhead*
255 *turnaround, and to approve that the hammerhead turnaround be located further down the*
256 *shared access without being required to widen the existing driveway in the class 2*
257 *wetland, as presented for the subdivision at 1582 Jericho Rd. Hill seconded.*
258 *Roll Call Vote: Hill, Filkins, Sander, Furr, Wood in favor. Motion approved.*

259

260

261 **Consideration of setting the salary for the incoming Town Clerk**

262 Timestamp: 1:01

263

264 People who participated in discussion: Arneson

265

266 Arneson said the incoming Town Clerk would have a salary of \$73,796 plus a 2% stipend
267 every year. The last study done on salaries in the Town was 2022.

268

269 *Sander moved to set the salary for the newly elected Town Clerk Susanne Parent at*
270 *\$73,796 which is Grade 7, Step A of the FY25 pay grid plus a stipend equal to 2% of*
271 *annual salary for completing financial tasks to ensure separation of duties. Hill*
272 *seconded. Roll Call Vote: Hill, Filkins, Wood, Furr, Sander in favor. Motion approved.*

273

274

275 **Discussion of next steps for the Police Department**

276 Timestamp: 1:05

277

278 https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/02/3k_FY26_Town_Revised_2019_Codes_and_Standards_-_ready_to_be_signed.pdf

279

280

281

282 People who participated in discussion: Arneson, Hill, Sander, Wood, Cohen

283

284 Arneson suggests putting together a subcommittee to start another search for a Police
285 Chief. Hill mentioned that both Hinesburg and Richmond have budgeted for ½ a police
286 chief and want to share that position. Wood thinks long term collaborations between
287 Towns is good to explore. Furr says he has heard this is being proposed in other Towns in
288 the State. Sanders said it's due to shortages. Cohen explained that with the uncertainty in
289 both Towns he wants to find a common ground we can work toward with respect to both
290 police forces. Arneson stated that Hinesburg will be discussing this same topic on
291 Wednesday evening. Furr thinks reawakening this committee is a good idea. Sander and
292 Hill will be on this subcommittee. Wood concurs this committee needs to be up and
293 running again and there need to be two members from Hinesburg also.

294

295

296 **Consideration of approving an update to the agreement for shared police chief**
297 **services with Hinesburg, possible executive session**

298 Timestamp: 1:15

299

300 https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/02/31_Discretionary_Funding_Policy-for_applicants_DRAFT_2-19-25.pdf

301

302

303 People who participated in discussion: Furr, Arneson

304

305 Furr stated that the agreement between Towns to share the police chief ended last
306 summer but the shared services has continued. Arneson said he will have a draft by the
307 end of the week. Hill said negotiations and discussions regarding contracts should also be
308 shared with the committee that was just discussed.

309

310

311 **Consideration of approving applications for home buyouts as part of the FEMA**
312 **Hazard Mitigation Grant Program**

313 Timestamp: 1:18

314

315 https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/03/3n_buyout_housing_values_as_of_3-7-25.pdf

316

317

318 https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/03/3n1_Property_Buyout_Elevate_Map_as_of_03-10-25.pdf

319

320

321

322 People who participated in the discussion: Furr, Arneson, Machia

323

324 Furr said FEMA home buyouts have to be approved by the Selectboard. Arneson
325 described which properties in the Town have applied for a buyout and shared a map.

326

327 *Wood moved to apply for the property buyout program for 44 Old Brookly Ct. 2468*
328 *Cochran Rd. Sander seconded.*

329 *Roll Call Vote: Furr, Hill, Filkins, Sander, Wood in favor. Motion approved.*

330

331 Machia explained that what may or may not be permitted to do on these green spaces
332 once the houses are torn down needs to be researched regarding flood plain zoning.

333

334 **Consideration of adopting Ethics policy**

335 Timestamp: 1:30

336

337 https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/03/3o1_RID25-001_Draft_Richmond_Ethics_Policy_03-10-25_SPF_redline_pol.pdf

338

339

340 https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/03/3o2_RID25-001_Draft_Richmond_Ethics_Policy_03-10-25_clean_pol.pdf

341

342

343 People who participated in the discussion: Furr, Arneson, Sander

344

345 Arneson described which changes the Town's policy includes that the State ethics policy
346 does not have. Furr reminded people that they should err on the side of caution with
347 respect to ethics. Sander mentioned that yearly training will be required for all Town
348 employees.

349

350 *Sander moved to approve the Code of Ethics. Hill seconded.*

351 *Roll Call Vote: Furr, Hill, Filkins, Sander, Wood in favor. Motion approved.*

352

353 **Consideration of approving the use of funds from the Town Center and Library**
354 **Reserve Fund to fill holes in the Library's foundation to prevent mice from entering**
355 **the building**

356 Timestamp: 1:34

357

358 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/03/3p_Ehrlich_P](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/03/3p_Ehrlich_Pest_Mgmt_Plan_2.27.25.pdf)
359 [est_Mgmt_Plan_2.27.25.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/03/3p_Ehrlich_Pest_Mgmt_Plan_2.27.25.pdf)

360

361 People who participated in the discussion: Arneson, Furr, Wood, Hill

362

363 Arneson said there are holes in the foundation that need to be filled. Furr suggested
364 getting a cat. Wood wanted to know what holes were being filled for \$500. Hill
365 concurred.

366

367 *Sander moved to approve the use of \$500 from the Town Center and Library Reserve*
368 *Fund to pay for the cost of filling holes in the Library's foundation to prevent mice from*
369 *entering the building. Filkins seconded.*

370 *Roll Call Vote: Furr, Filkins, Sander, Wood in favor. Hill abstained. Motion approved.*

371

372

373 **Consideration of approving using funds from the Town Center and Library Reserve**
374 **Fund to boost Town Wi-Fi on the third floor of the Town Center**

375 Timestamp: 1:38

376

377 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/03/3q_WiFi_Qu](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/03/3q_WiFi_Quote_QT10074.pdf)
378 [ote_QT10074.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/03/3q_WiFi_Quote_QT10074.pdf)

379

380 People who participated in the discussion: Furr, Arneson

381

382 Furr said when on the 3rd floor the Town's Wi-Fi does not reach and we have to use
383 MMCTV's Wi-Fi, this is to extend the Town's Wi-Fi to the 3rd floor.

384

385 *Sander moved to approve the use of \$2,141.31 from the Town Center and Library*
386 *Reserve Fund to pay for the cost of installing equipment for better Wi-Fi service on the*
387 *third floor of the Town Center. Wood seconded.*

388 *Roll Call Vote: Hill, Filkins, Sander, Wood in favor. Furr abstained. Motion approved.*

389

390 **Consideration of accepting a USDA Emergency Watershed Protection grant for**
391 **flood mitigation at eight privately owned parcels**

392 Timestamp: 1:40

393

394 https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2025/03/3r_NR25164
395 [4XXXXC002 EWP 5042 Richmond VT pending signatures.pdf](#)

396
397 People who participated in the discussion: Furr, Arneson

398
399 Arneson described that this relates to 8 homes that have been awarded this grant because
400 of the 2024 flooding. Homeowners have until a contractor is hired to pull out, since they
401 will be responsible for a 25% match.

402
403 *Wood moved to accept the USDA Emergency Watershed Protection grant with the*
404 *understanding that the 25% match will be the responsibility of the homeowners whom the*
405 *grant benefits, and to name Town Manager Josh Arneson as the duly authorized*
406 *representative. Filkins seconded.*

407 *Roll Call Vote: Hill, Filkins, Sander, Wood in favor. Furr abstained. Motion approved.*

408

409

410 **Consideration of appointing a Selectboard Member to serve on the subcommittee**
411 **for the development of the Town Plan**

412 Timestamp: 1:43

413

414 People who participated in the discussion: Furr, Hill, Wood

415

416 Furr said this subcommittee will be meeting once per month. Hill mentioned that
417 whichever a Selectboard member takes this on, that person does not have authority to
418 make decisions on behalf of the Selectboard. Wood said he volunteers for this.

419

420 *Hill moved to appoint Adam Wood to the subcommittee for the development of the Town*
421 *Plan. Sander seconded.*

422 *Roll Call Vote: Hill, Filkins, Sander, Furr in favor. Wood abstained. Motion approved.*

423

424 **Consideration of appointing a Selectboard Member to fill a vacancy on the Water**
425 **and Sewer Commission**

426 Timestamp: 1:46

427

428 People who participated in the discussion: Furr

429

430 Furr and Hill are already on the Water and Sewer Commission.

431

432 *Wood moved to appoint David Sander to fill the vacant seat on the Water and Sewer*
433 *Commission.*

434 *Roll Call Vote: Hill, Filkins, Wood, Furr in favor. Sander abstained. Motion approved.*

435

436

437 **Consideration of appointing two Selectboard members to review amendments to**
438 **financial policies prior to review by the entire Selectboard**

439 Timestamp: 1:48

440

441 People who participated in the discussion: Furr

442

443 Furr said this is making suggestions alongside Finance Director Bona.

444

445 Wood and Filkins volunteered.

446

447 **Consideration of holding a special meeting to discuss the Fire Department needs**
448 **assessment report**

449 Timestamp: 1:51

450

451 People who participated in the discussion: Furr

452

453 Doug Patey, who is doing the Fire Dept assessment, has been asked to attend an extra
454 meeting. Filkins stated for the record that Patey is her father.

455

456 Police officer Duke interrupted the meeting with exuberance.

457

458 *Sander moved to hold a special meeting on Monday, March 31, 2025 at 7 p.m. at the*
459 *Town Center to review the needs assessment report for the Fire Department. Wood*
460 *seconded.*

461 *Roll Call Vote: Hill, Sander, Wood, Furr in favor. Filkins abstained. Motion approved.*

462

463

464 **Approval of Minutes, Warrants and Purchase Orders**

465 Timestamp: 1:54

466

467 **Minutes:**

468

469 *Sander moved to approve the draft minutes from March 3, 2025. Wood seconded.*

470 *Roll Call Vote: Furr, Hill, Sander, Wood in favor. Filkins abstained. Motion approved.*

471

472 **Purchase Order Motions:**

473

474 *Sander moved to approve Purchase Order number 5233 to NE Consulting Engineers for*
475 *engineering for the Emergency Watershed Protection Program in the amount of*
476 *\$22,000.00. Wood seconded.*

477 *Roll Call Vote: Furr, Hill, Filkins, Sander, Wood in favor. Motion approved.*

478

479 *Sander moved to approve Purchase Order number 5235 to the Hinesburg Police*
480 *Department for police coverage in February 2025 in the amount of \$22,467.50. Wood*
481 *seconded.*

482 *Roll Call Vote: Furr, Hill, Filkins, Sander, Wood in favor. Motion approved.*

483

484 *Sander moved to approve Purchase Order number 5237 to the Hinesburg Police*
485 *Department for police coverage from March – June 2025 not to exceed the amount of*
486 *\$106,000.00. Wood seconded.*

487 *Roll Call Vote: Furr, Hill, Filkins, Sander, Wood in favor. Motion approved.*

488

489

490 **Warrants:**

491

492 *Sander moved to approve the Warrants as presented. Wood seconded.*

493 *Roll Call Vote: Hill, Filkins, Furr, Sander, Wood in favor. Motion approved.*

494

495

496 **Items for next Agenda**

497

498 Change name of Town Center Library Committee to the Town Center Committee

499 Proposed contract for shared police with Hinesburg

500 Reconciliation of financial policies

501 Umiac update

502

503

504 **Executive Session Motions**

505

506 Motions for Executive Session: Evaluation of an Employee

507

508 *Wood moved to find that premature public knowledge about the evaluation of an*
509 *employee would cause the Town or person to suffer a substantial disadvantage. Sander*
510 *seconded.*

511 *Roll Call Vote: Hill, Filkins, Furr, Sander, Wood in favor. Motion approved.*

512

513 *Sander moved that we enter into executive session to discuss the evaluation of an*
514 *employee under the provisions of 1 VSA 313(a)(3) and to invite Town Manager Josh*
515 *Arneson into the executive session. Wood seconded.*

516 *Roll Call Vote: Hill, Filkins, Furr, Sander, Wood in favor. Motion approved.*

517

518 *Hill moved that we exit executive session to discuss the evaluation of an employee under*
519 *the provisions of 1 VSA 313(a)(3) and to invite Town Manager Josh Arneson into the*
520 *executive session. Sander seconded.*

521 *Roll Call Vote: Hill, Filkins, Furr, Sander, Wood in favor. Motion approved.*

522

523 **Motions for Executive Session: Evaluation of a public officer**

524

525 *Sander moved to find that premature public knowledge about the evaluation of a public*
526 *officer would cause the Town or person to suffer a substantial disadvantage. Hill*
527 *seconded.*

528 *Roll Call Vote: Hill, Filkins, Furr, Sander, Wood in favor. Motion approved.*

529

530 *Sander moved that we enter into executive session to discuss the evaluation of a public*
531 *officer under the provisions of 1 VSA 313(a)(3) and to invite Town Manager Josh*
532 *Arneson into the executive session. Hill seconded.*

533 *Roll Call Vote: Hill, Filkins, Furr, Sander, Wood in favor. Motion approved.*

534

535 *Hill move that we exit executive session to discuss the evaluation of a public officer under*
536 *the provisions of 1 VSA 313(a)(3) and to invite Town Manager Josh Arneson into the*
537 *executive session. Sander seconded.*

538 *Roll Call Vote: Hill, Filkins, Furr, Sander, Wood in favor. Motion approved.*

539

540

541 **Adjourn**

542

543 *Sander moved to adjourn. Wood seconded.*
544 *Roll Call Vote: Furr abstain. Hill, Miller, Sander, Furr, Wood in favor. Motion*
545 *approved.*

546

547

548 **Meeting adjourned at: 9:55 pm**

549

550

551 **Chat file from Zoom:**

552

553 00:11:40 Mike Denis: I have volume fine as well

554 00:18:57 Tyler M: Speaking as myself, Hybrid would be interesting. Balance
555 accessibility of Australian ballot but keeps the ability to modify on the floor. Bennington
556 also has a representative town meeting as well.

557 00:21:54 Tyler M: Two good books to look at are real democracy by Frank
558 Bryan, and slow democracy by Susan Clark and wooden teachout.

559 00:33:45 Jean's iPad: Why are we talking about ordering a cruiser?

560 00:38:40 Connie: Replying to "Why are we talking a..."

561

562 We are not purchasing any cruisers next year Jean. The cruisers are typically on a
563 schedule when we have a fully staffed Police Department. We have sold 2 of the 6
564 cruisers we had, and we have not purchased any cruisers in a few years.

565 00:45:47 MRH: id like to thank the board a ton for letting me take care of this
566 beautiful town. We have tried are best to accommodate any ask's. id be happy to help
567 with that area that needs to be trimmed as well if someone would like to walk it over with
568 me we do offer electric mowers thank you nick/owner mow n maintain

569

570