



ACCESS PERMIT APPLICATION

Permit # AC 2024-01
Parcel ID: HV2427

Any new or modified access areas onto a Town highway requires Town approval. For access proposals on State roads, including RT 2 and RT 117, applicants are required to apply directly to VT Agency of Transportation. For local approvals, please review section 6.6 of the Public Improvement Standards & Specifications for the Town of Richmond (see municipal website) and provide all the information requested in this application. If you have questions please contact the Highway Department at 434-2631. Additional local permits and approvals may also be required, for information contact the Zoning Administrative Officer at 434-2430.

Application Date: 12/13/23 Physical Address of Property: 2427 Hillview Rd
Applicant Name: Hillview Heights, LLC Property Owner Name: Hillview Heights, LLC
Applicant Mailing Address: P.O. Box 4251 Burlington, VT 05406 Owner Mailing Address: P.O. Box 4251 Burlington, VT 05406

Phone: 802-865-9900 ext 162 Email: tammy@avondaair.com

Description of Project: Road Name, Access Permit & Hammerhead Turn-Around Is property in floodplain? No
access for LOTS 1 & 2

The Highway Department will review the proposal to ensure adequate sight lines, culverts and drainage issues. All new driveway culverts must have a minimum diameter of 15". Appropriate techniques such as headwalls and wingwalls may be required especially where erosion or undermining may be expected to occur. The landowner is responsible for purchasing and installing all required materials as approved for installation in the access permit. The landowner is responsible for all maintenance and repair for one year from the date of completion. For the replacement of existing culverts, the Highway Department will make the decision that an existing culvert has failed. The landowner will pay for the purchase price of the culvert. If the grade of the driveway is altered by the landowner so that the culvert is affected by frost action, the landowner will be responsible for repairs.

- Please include a Sketch Plan showing the proposed location of the new or modified access. (see reverse)
Town Highway Access Application Fee--\$115 residential/ \$145 commercial

Submit the completed application form with the required fee to Planning & Zoning Office.

Signatures: The undersigned hereby certifies this information to be complete and true.

Applicant Signature [Signature] 12/13/23 date Property Owner Signature [Signature] 12/13/23 date

DO NOT WRITE BELOW THIS LINE--OFFICE USE ONLY--DO NOT WRITE BELOW THIS LINE--OFFICE USE ONLY--DO NOT WRITE BELOW THIS LINE--OFFICE USE ONLY

Application received by ZAO & forwarded to Highway Department (date & initial): TM 1/2/24 Fee:

Application received & reviewed by Highway Department (date): 1-9-24 Decision: APPROVED DENIED / WITHDRAWN

Comments: 15" x 30' HOPE CULVERT TO BE INSTALLED Additional comments on reverse

Highway Foreman Signature: [Signature] Date: 1-9-24

Application received by Town Manager and scheduled for Selectboard approval (date of SB meeting): 1/16/24

Selectboard Decision: APPROVED / DENIED / WITHDRAWN Comments:

Selectboard Chair Signature: Date:

Return approved application to Planning & Zoning Office for applicant notification and filing (ZAO date & initial):

TOWN CLERK'S OFFICE Received for Record: A.D. At o'clock minutes M
And Recorded in Book: page Attest:

AT ACCESS. DITCHING REQUIRED IN R.O.W. FOR CURRENT
INSTALLATION. ACCESS DRAINAGE SHOULD BE GRADED INTO
GRASS SWALE. IT'S RECOMMENDED TO WIDEN THE DRIVEWAY
FROM 12' TO 15' TO THE SPLITTING POINT OF LOTS 142.
THIS WILL ALLOW FOR BETTER 2 WAY TRAFFIC FLOW.

SIGHT DISTANCE FROM ACCESS LOOKING WEST EXCEEDS 500' OK.

SIGHT DISTANCE FROM ACCESS LOOKING EAST IS 170'. TREE
CLEANING REQUIRED TO ACHIEVE 325' OF SIGHT DISTANCE.

SIGHT DISTANCE WILL NEED TO BE CHECKED AFTER
TREE CLEANING.

