

1 **Town of Richmond**
2 **Selectboard Meeting**
3 **Minutes of November 20, 2023**
4

5 **Members Present:** Bard Hill, David Sander, Jay Furr, Jeff Forward, Lisa Miller
6

7 **Absent:** None
8

9 **Staff Present:** Josh Arneson, Town Manager; Duncan Wardwell, Assistant to the Town
10 Manager; Connie Bona, Finance Director; Anthony Cambridge, Interim Richmond Police
11 Chief
12

13 **Others Present:** Meeting was recorded by MMCTV, Andrew Bessette, Bonny Steuer,
14 Bradley Holt, Christy Witters, Connie van Eeghen, Darcie Rankin, Fran, Gretchen
15 Paulsen, Jason Pelletier, John Linn, Judy Bush, Judy McVickar, June Heston, MJ Denis,
16 Patty Brushett
17

18 **MMCTV Video:**

19 <https://www.youtube.com/watch?v=5rN4SYv37As&list=PLm9TgJr7n7xfcKxRghWWSdATHBzGOTgkK&index=1>
20

21 **Call to Order:** 7:01 pm
22

23 **Welcome by:** Furr
24

25 **Public Comment:**
26

27 Furr: I'm thankful to be a member of this community that's so supportive and helps each
28 other.
29

30 Furr and Arneson confirm that the Halloween 2019 Thompson Rd culvert washout
31 replacement with FEMA is finally done administratively.
32

33 **Additions or Deletions to Agenda:** None
34

35 **Items for Presentation or Discussion with those present**
36

37 **Consideration of making an appointment to the Housing Committee**

38 Timestamp: 0:03

39 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2023/11/3a_Housing](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2023/11/3a_Housing_Committee_-_Matt_Parisi.pdf)
40 [Committee - Matt Parisi.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2023/11/3a_Housing_Committee_-_Matt_Parisi.pdf)
41

42 People who participated in discussion: Furr, Forward, Sander, Miller
43

44 *Sander moved to appoint Matt Parisi to fill a vacant seat on the Housing committee*
45 *which has a term expiring in 2024. Miller seconded.*

46 *Roll Call Vote: Forward, Furr, Hill, Miller, Sander in favor. Motion approved.*
47

48 **Discussion Radiate Art Space and the Town Center**

49 Timestamp: 0:05

50 https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2023/11/3b1_Radiatea
51 [ndRichmondTownCenter11_20_23.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2023/11/3b1_Radiatea)

52
53 https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2023/11/3b2_Propose
54 [d_Town_Center_Interim_Use_Criteria.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2023/11/3b2_Propose)

55
56 People who participated in discussion: Furr, Hill, Forward, Rankin, Miller
57

58 Furr stated that we're juggling a space for all the nonprofits that currently use space here.
59 Furr stated that some people are here to speak on behalf of Radiate on their wish to be
60 part of the Town Center. Forward stated that the Town Center and Library Committee
61 established criteria for how to prioritize requests of how to use the vacant space that was
62 included in the packet. Forward reviewed that floodplain regulations do not allow us to
63 use the basement for occupied space, but we can use it for storage. Forward stated that
64 we couldn't figure out a configuration that neatly contained all of the existing uses in the
65 building, Radiate is program space as opposed to office space. Forward confirmed that
66 the top floor is mostly in flux, where the walls go and how this floor is divvied up is not a
67 costly endeavor and could change. Forward stated that Radiate has been very explicit
68 that they would like to have space in this building. Forward confirmed that the floor
69 plans getting public discussion right now do not need to be firm. Forward stated that the
70 biggest problem is to figure out what to do as a Police Department. Forward summarized
71 that currently the plan is doubling the size of the current space but doing it up on the 3rd
72 floor. Hill stated that those criteria were clearly established for temporary or interim years
73 so we might want to review or update them. Forward suggested that the time to do that is
74 after a positive bond. Furr reviewed that the walls can be moved, it's not something that
75 requires \$85,000 of engineering plans. Furr stated we would have 5 non-profits under
76 this roof along with all the other departmental services. Hill stated that there are many
77 other non-profits that serve our Town, which is why we are updating the criteria.
78 Forward stated that Town and governmental services were the top priority.

79
80 Rankin presented on behalf of Radiate and stated that Radiate integrates really well with
81 the Richmond community. Rankin stated that including Radiate means having greater
82 support for the bond vote. Rankin presented the slideshow from the packet. Hill asked
83 about what percentage of the building and at what cost for a bond vote. Hill stated that
84 the fact that you're a tenant now does not mean you will be a tenant in perpetuity to any
85 of the organizations. Hill restated the need to reboot the question of what the criteria are.
86 Rankin stated that let's do some of the civic engagement when we have a chance to really
87 build it into our structure. Furr stated that the Selectboard is curious about the extent that
88 organizations can share space. Forward stated that is hard to find space since we haven't
89 had a full Police Department since the committee was born. Forward stated that the
90 Committee felt the support and community for radiate and wanted to accommodate them,
91 yet it was not the committee's charge to make those decisions. Forward stated that the
92 committee is looking for the Selectboard to give some direction.

93
94 Forward stated that the Town Center and Library Committee will be asking the
95 Selectboard to set a bond number in December. Forward stated that the committee can
96 do some juggling and conceptual ideas on how the top floor could be reconfigured.
97 Miller asked about the number of people Radiate might use and Rankin replied perhaps
98 15 students and an instructor, but they continuously approve and build on things. Furr
99 stated that the chat mentioned a question from Bona about space for additional

100 administrative staff. Forward stated that most of the designed space so far is office space
101 with tenants like Our Community Cares, the Senior Center, the Historical Society.
102 Forward confirmed that any of the space could be reconfigured for additional Town staff
103 and most tenants recognize that. Rankin stated that being ADA accessible would bring
104 so much more money into the Town to provide community arts. Forward stated that a
105 typical classroom space for a school is about 45 square foot per person so 15 people is
106 around 700-800 square feet. Forward stated that would be about half the size of the
107 proposed Police Department or half the size of this half of the floor. Furr stated that the
108 Selectboard will continue to have discussions and see sees the benefit of Radiate.
109 Forward illustrated the color code of the floor plan could be labeled as just tenant space.

110
111 **Review Code of Ethics**

112 Timestamp: 0:44

113 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2023/11/3c1_Code_of](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2023/11/3c1_Code_of_Ethics_08-21-23.pdf)
114 [Ethics_08-21-23.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2023/11/3c1_Code_of_Ethics_08-21-23.pdf)

115
116 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2023/11/3c2_Code_of](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2023/11/3c2_Code_of_Ethics_08-19-19.pdf)
117 [Ethics_08-19-19.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2023/11/3c2_Code_of_Ethics_08-19-19.pdf)

118
119 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2023/11/3c3_Code_of](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2023/11/3c3_Code_of_Ethics_VLCT.pdf)
120 [Ethics_VLCT.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2023/11/3c3_Code_of_Ethics_VLCT.pdf)

121
122 People who participated in discussion: Furr, Bona, Miller, Forward, Holt, Sander, Linn

123
124 Furr reviewed that The Code of Ethics governs the appropriate behavior of all Town
125 officials including committee members. Furr stated that he, Lisa Miller, and Connie
126 Bona looked over the current policy and what was in the VLCT policy. Furr stated that
127 there should be some actual discussion and we can open the door to further revisions if
128 people think it is necessary. Bona stated that our Code of Ethics was outdated and due to
129 staff turnover, it hadn't been updated since 2019. Bona reviewed the Code of Ethics and
130 conflicts of interest applies to everything finance. Bona stated that we decided the VLCT
131 policy was a better model. Bona confirmed that we went back to the Richmond policy to
132 make sure that we had captured everything in the new policy. Miller stated they tried to
133 remove some of the language clutter.

134
135 Miller stated that one section, Recusal, seems to be problematic. Miller stated that self-
136 accusers are not required to explain the basis for that decision. Miller reviewed Article 10
137 “The recusal provisions of Article 8 shall not apply if the municipal legislative body
138 determines that an emergency exists or that actions of a quasi-judicial public body
139 otherwise could not take place. In such a case, a public officer who has reason to believe
140 he or she has a conflict of interest shall only be required to disclose such conflict as
141 provided in Article 3.” Furr stated that if it is not an emergency, you can defer. Miller
142 stated that there are members of the public that are concerned about that. So maybe we
143 need some language to what you just said, we wait until we can conduct an action or
144 conduct business. Bona stated that statistics show that there are fewer cases of fraud
145 when Towns have a conflict of interest and Code of Ethics policy, conduct training on it
146 every year, and have people sign it every year. Bona confirmed that means employees
147 Boards, Committees, because conflict of interest can spread across all groups. Miller
148 stated that the standard is higher for a quasi-judicial body because its decisions can be

149 appealed through the court system. Miller stated that the longer it is, the less people are
150 going to use it.

151

152 Holt stated that part of his research found DRB members repeatedly violating our Town's
153 Code of Ethics since it was adopted in 2019. Holt summarized that DRB members
154 represented clients in front of the DRB, DRB members failing to recuse themselves when
155 they had a conflict of interest and examples of DRB members claiming to recuse
156 themselves yet continuing to engage in the meeting at some capacity. Holt stated that at
157 the August 11, 2021, DRB meeting, a member of the public raised a concern about a
158 potential conflict of interest and DRB members seemed to have no knowledge of the
159 Town's Code of Ethics. Holt stated that these examples were violations of the Town's
160 Code of Ethics and through their actions, DRB members demonstrated complete
161 disregard for maintaining public trust. Holt stated that the VLCT template for this
162 updated Code of Ethics was created behind closed doors with no public review or
163 discussion. Holt stated his biggest concerns with this updated Code of Ethics are the
164 recusal provisions no longer apply to quasi-judicial public bodies if the actions of the
165 public body otherwise cannot take place and that public officials are now allowed to
166 represent a private party in matters before Town public bodies. Holt summarized that it
167 is never reasonable to allow a member of a quasi-judicial public body to engage in a
168 matter which they have a conflict of interest as the integrity of the process is more
169 important than the DRB visibility and function. Holt stated that the current DRB has
170 several land lawyers who work in related fields which was ripe for conflicts of interest.
171 Holt stated that the DRB has repeatedly demonstrated disdain and disrespect for members
172 of the public.

173

174 Hill suggested that it be useful to get those written comments and then take comments or
175 suggestions on the most recent version and contemplate changes to move this forward.
176 Furr summarized the situation of a person should recuse based on a conflict and not having
177 a quorum without that person does not mean it is an emergency. Sander stated that the
178 term emergency is very subjective. Arneson suggested a legal definition that we could
179 get for an emergency for an individual board, he can't think of many DRB emergencies
180 for land use. Hill suggested contemplated some redline version edits and dnd bring it
181 back and promulgate it through our boards and commissions, including a conversation
182 with the DRB. Bona stated that we actually need to train, we actually need to provide
183 some examples like what we're hearing tonight. Furr stated that ethics is not just a nice
184 thing, it's the kind of thing that the Town can get sued for. Miller stated that it's right at
185 the root of corruption. Hill summarized that the Vermont State Ethics Commission is
186 developing a proposed municipal ethics framework pursuant to H125, also known as Act
187 53.

188

189 Linn stated that if the DRB is required to recuse themselves because of a personal
190 relationship with one of the two parties, there may not be an opportunity for a seven
191 member DRB to have a quorum. Arneson stated that the ethics policy usually makes a
192 distinction between having a financial interest in it or saying at a meeting our kids play
193 soccer together but not necessarily be grounds for recusal. Linn reviewed that if he has a
194 son that's in the Boy Scouts, and the Boy Scouts want to be part of land development, he
195 has got to recuse myself or if my friend is a neighbor of someone that doesn't want
196 development, I need to recuse myself. Arneson reviewed the point about training to ask
197 those questions. Forward stated that a remedy for elected officials is not getting re-
198 elected. Holt stated that on a regular basis there are significant, numerous issues that are

199 not at all nuanced. Furr stated that we can revisit this at the next full meeting and come
200 up with some effective training. Bona suggested asking VLCT if they could do training
201 for us.

202

203 **Consideration of recommending to the Treasurer to purchase a Certificate of**
204 **Deposit**

205 Timestamp: 1:24

206 People who participated in discussion: Furr, Arneson, Sander, Miller

207

208 Arneson reviewed that we have two that are active, and one just came in. Furr stated that
209 they believe that there's enough cash on hand to put \$1 million into a CD.

210

211 *Sander moved to recommend to the Treasure that the Town set up a six-month certificate*
212 *of deposit in the amount of \$1,000,000. Miller seconded.*

213 *Roll Call Vote: Forward, Furr, Hill, Miller, Sander in favor. Motion approved.*

214

215 **Update on the Richmond Police Department**

216 Timestamp: 1:27

217 People who participated in discussion: Furr, Cambridge, Sander, Forward, Miller,
218 Brushett

219

220 Cambridge provided an update for the Richmond Police Department. Cambridge
221 confirmed that the drug takeback was successful. Cambridge stated that he ordered each
222 vehicle a Lockout Kit so instead of calling AAA, we can do it in about two minutes if
223 you call us. Cambridge stated that the law changed where soft restraints are required in
224 the vehicles in case we encounter a mental health crisis. Cambridge stated that the first
225 Ford was stripped and sold, and the second Ford is stripped and ready to be sold.
226 Cambridge stated that all four cars are now marked and rebranded. Cambridge confirmed
227 that he will continue to make sure that the vehicles are taken care of and do the
228 appropriate maintenance on each car. Cambridge stated that he's been upgrading the
229 rifles and ordered enough ammo. Cambridge stated that we do have a potential new hire.
230 Cambridge confirmed that each officer would get two or three badges and Police IDs.
231 Cambridge stated that he will be posting updates on Richmond's Facebook. Cambridge
232 requested a Toys for Tots container in the Town Center building. Cambridge stated that
233 none of the new cars have cameras, and they are about \$6,500 per car. Cambridge stated
234 that a regular Watchguard in-car camera covers the front and the in-car prisoner transport.

235

236 Furr stated that he, Josh, and simpleroute are looking into the best practice for getting
237 traffic stop arrest and incident data on dashboards. Furr confirmed that an employee is
238 required to access and download information.

239

240 **Status of discussions regarding shared police service with Hinesburg**

241 Timestamp: 1:44

242 People who participated in discussion: Furr, Forward, Hill, Arneson

243

244 Furr stated that a lot of people have noted that we're working well with the Town of
245 Hinesburg on sharing police services. Furr stated that the Hinesburg Town Manager
246 expects a draft of a public safety study to be completed soon. Furr stated that it would be
247 helpful to get the subcommittee together before the end of the year to check in on the
248 interest of both municipalities. Forward requested that we act in a similar way to

249 Hinesburg for the various different things that we do. Hill asked who's going back to that
250 committee to represent Richmond. Furr confirmed it was currently him and Hill. Hill
251 reviewed that it is time to negotiate a successor collective bargaining agreement. Hill
252 asked what the joint Police Department means for space in this building.

253

254 **Discussion of requests from Richmond Land Trust for amending easement over**
255 **Willis Farm Preserve to allow for water and sewer lines to serve properties along**
256 **Rt. 2**

257 Timestamp: 1:52

258 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2023/11/3g_RLT_lett](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2023/11/3g_RLT_letter_to_RWSC_re_Willis_Hill_Easement_11-6-23.pdf)
259 [er to RWSC re Willis Hill Easement 11-6-23.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2023/11/3g_RLT_letter_to_RWSC_re_Willis_Hill_Easement_11-6-23.pdf)

260

261 People who participated in discussion: Furr, Hill

262

263 Furr stated that the Water Sewer Commission will be proceeding and really doesn't have
264 anything exciting now. Hill reviewed the path to use the existing easement that gives
265 authority to serve the Reap property, they could build the line and it could be built to be
266 to serve additional properties later. Hill stated that they received not positive feedback
267 about the path from some of the property owners that came to tonight's Water Sewer
268 Commission meeting.

269

270 **Consideration of approval of Eagle Scout project to install a flag deposit box at the**
271 **Town Center**

272 Timestamp: 1:56

273 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2023/11/3h_Eagle_Sc](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2023/11/3h_Eagle_Scout-Richmond_Selectboard_Letter.pdf)
274 [out- Richmond Selectboard Letter.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2023/11/3h_Eagle_Scout-Richmond_Selectboard_Letter.pdf)

275

276 People who participated in discussion: Furr, Denis, Forward, Miller, Sander

277

278 Denis reviewed that he is with a Williston Troop and would love to build an American
279 flag deposit box somewhere in the town of Richmond. Denis stated that the only people
280 who can retire old flags are scouts or the military. Denis stated that after he gets approval
281 from you, he must get it through a committee in his troop. Furr stated that publicizing
282 that there is a correct and proper way to dispose of them is a great idea. Forward asked
283 how this would be maintained. Denis stated that he could reach out to the local troop and
284 make a permanent arrangement with them or with his troop from Williston. Forward
285 stated that he would like to see a little bit more detail like where it will be and how big it
286 is.

287

288 *Miller moved to approve the suggested Scout installation of a U.S. flag receptacle for*
289 *disposal with a presentation at a future date of the design location and estimated size.*
290 *Sander seconded.*

291 *Roll Call Vote: Forward, Furr, Hill, Miller, Sander in favor. Motion approved.*

292

293 **Review of funding request from Town of Williston for the Community Justice**
294 **Center**

295 Timestamp: 2:05

296 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2023/11/3k_CJC Fun](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2023/11/3k_CJC_Funding_Request_FY_25_Wells_Memo_11.17.23_.pdf)
297 [ding Request FY 25 Wells Memo 11.17.23 .pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2023/11/3k_CJC_Funding_Request_FY_25_Wells_Memo_11.17.23_.pdf)

298

299 People who participated in discussion: Furr, Arneson, Miller, Forward, Hill, Steuer,
300 Cambridge

301

302 Furr stated that in the packet is the request for funding. Arneson presented specifics from
303 the Community Justice Center, the full amount to fund is about \$195,000. Arneson
304 summarized that there's a grant award, but it leaves about \$72,000 in operating revenue.
305 Arneson stated that Williston is asking if Richmond and Hinesburg to contribute.
306 Arneson summarized that the Williston Town Manager listed scenarios of a cost share
307 basis of \$80,000 and \$100,000. Forward stated that this is a conversation we should have
308 with Hinesburg. Forward stated that we should be paying our fair share of this and it's a
309 valuable service. Furr confirmed that vacancy savings, because of police officers we
310 didn't pay, could be funding a contribution out of that unspent money. Cambridge
311 confirmed that Richmond or Williston Police cannot operate without restorative justice.
312 Cambridge stated that the combined caseload for Richmond and Hinesburg exceeded that
313 of Williston. Furr stated that is some stuff to chew on to think about as we're going
314 through the budget process. Forward stated that there is some awkwardness to have it in
315 the Police Department section, as he wants the director of CJC to speak freely to us
316 without being dependent on the approval of the Police Chief. Cambridge confirmed the
317 potential in Hinesburg of setting up a separate budget line item to include CUSI, the
318 Howard Center and the CJC.

319

320 **Review of remote work practice**

321 Timestamp: 2:17

322

323 People who participated in discussion: Furr, Arneson, Miller, Hill, Forward

324

325 Furr stated the need to review the remote work practice of what extent are Town
326 employees allowed to work from home and what are we doing to make sure that's secure.
327 Arneson reviewed the history of remote work during COVID. Arneson stated that
328 Planning and Zoning has some work where they need to be here to interact with residents
329 but there's also a lot of work writing reports and preparing for meetings where it is fairly
330 productive working from home. Arneson stated that at least one of them is scheduled at
331 all times in the office. Arneson confirmed that if they're taking anything home, they're
332 making copies and surely not taking anything from the record zone. Arneson stated that
333 the Finance Director has the ability to work remotely for trainings or meetings. Arneson
334 stated that he will work remotely occasionally. Arneson confirmed they are switching to
335 a Virtual Private Network with two factor identification. Arneson stated that they
336 probably need to get cell phones for Planning and Zoning. Arneson stated that we're
337 formalizing a policy with VLCT guidance. Hill stated that at the State level it is learning
338 management system with both training and a test at the same time.

339

340 **Consideration of approval of contract for preliminary engineering services for east 341 side of Bridge St. Sidewalk Project Jolina Ct. to Esplanade**

342 Timestamp: 2:25

343 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2023/11/3j_Richmond](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2023/11/3j_Richmond_TAP_TA23_17_CONTRACT_AGREEMENT.pdf)
344 [TAP TA23 17 CONTRACT AGREEMENT.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2023/11/3j_Richmond_TAP_TA23_17_CONTRACT_AGREEMENT.pdf)

345

346 People who participated in discussion: Furr, Arneson, Sander, Forward, Miller

347

348 Arneson stated that this is for the sidewalk that is on the southern section of Bridge Street
349 and funded by the Transportation Alternatives Program grant through VTrans. Arneson
350 reviewed the process of reviewing engineering proposals. Arneson stated that \$63,544 is
351 below what we have in the grant budget. Arneson confirmed they are making sure there
352 aren't any bodies from the cemetery under the sidewalk. Arneson stated that as we get
353 through the final design, we'll determine the site work with this building. Sander
354 confirmed where everything is clearly defined now, it isn't where things were defined 75
355 years ago. Arneson confirmed that once we have the final design, there'll be another
356 round to go out to bid.

357

358 *Forward moved to approve an agreement with VHB for preliminary engineering services*
359 *for the east side of Bridge St. Sidewalk Project Jolina Ct. to Esplanade in the amount of*
360 *\$63,544 and to appoint Town Manager Josh Arneson as the duly authorized*
361 *representative. Sander seconded.*

362 *Roll Call Vote: Forward, Furr, Hill, Miller, Sander in favor. Motion approved.*

363

364 **Consideration of adopting the Vermont 250th Anniversary Resolution**

365 Timestamp: 2:33

366 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2023/11/311_Email_o](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2023/11/311_Email_on_Vermont_250.pdf)
367 [n_Vermont_250.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2023/11/311_Email_on_Vermont_250.pdf)

368

369 People who participated in discussion: Furr, Arneson, Sander, Miller, Hill

370

371 Furr summarized that the Selectboard is asked to pass a resolution in commemoration of
372 the anniversary and the celebrations will commence in 2025 and extend through 2027.
373 Furr stated that the results are the actual action to officially establish a liaison or local
374 committee made up of a diverse group of citizens or individuals to work with the
375 commission. Furr stated that there is an optional clause where the Town of Richmond
376 provides funding for planning or implementation of 250th related commemoration and
377 resolves sending a copy to the 250th Anniversary Commission. Sander reviewed some of
378 the history of Vermont's statehood. Miller stated that this resolution feels like a big slap
379 in the face to all Indigenous people. Furr stated that we can table this and think about
380 additional parameters or ways to rewrite this. Hill suggested the idea of adding a
381 Whereas statement to assign responsibility.

382

383 **Consideration of changing the date of the second Selectboard meeting in January** 384 **due to the MLK Day holiday on the third Monday of January**

385 Timestamp: 2:41

386 [https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2023/11/312_VT_250t](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2023/11/312_VT_250th_town_resolution_-_Final_DRAFT_2023_Richmond.pdf)
387 [h_town_resolution - Final DRAFT 2023 Richmond.pdf](https://www.richmondvt.gov/fileadmin/files/Selectboard/Meetings/2023/11/312_VT_250th_town_resolution_-_Final_DRAFT_2023_Richmond.pdf)

388

389 People who participated in discussion: Furr, Forward, Sander

390

391 *Forward moved to change the date for the second Selectboard meeting in January to*
392 *Tuesday, January 16, 2024, in recognition of Martin Luther King Jr. Day on the Board's*
393 *regularly scheduled meeting date of Monday, January 15, 2024. Sander seconded.*

394 *Roll Call Vote: Forward, Furr, Hill, Miller, Sander in favor. Motion approved.*

395

396 **Approval of Minutes, Purchase Orders, Warrants**

397 Timestamp: 2:42

398

399 **Minutes:**

400

401 *Sander moved to approve the Minutes of 11/6/23. Hill seconded.*

402 *Roll Call Vote: Forward, Furr, Hill, Miller, Sander in favor. Motion approved.*

403

404 *Sander moved to approve the Minutes of 11/13/23. Hill seconded.*

405 *Roll Call Vote: Forward, Furr, Hill, Miller, Sander in favor. Motion approved.*

406

407 **Purchase Orders:**

408

409 *Forward moved to amend PO# 4558 to Black River Design for architectural services for*
410 *Town Center to \$67,455.49. Hill seconded.*

411 *Roll Call Vote: Forward, Furr, Hill, Miller, Sander in favor. Motion approved.*

412

413 *Forward moved to approve PO# 4809 to Mount Mansfield Unified Union School District*
414 *for Qtr. 2 Education Taxes for \$1,893,626.22. Hill seconded.*

415 *Roll Call Vote: Forward, Furr, Hill, Miller, Sander in favor. Motion approved.*

416

417 *Miller moved to approve PO# 4832 to UVM Home Health & Hospice for FY24*
418 *Charitable Appropriation for \$11,000. Hill seconded.*

419 *Roll Call Vote: Forward, Furr, Hill, Miller, Sander in favor. Motion approved.*

420

421 *Sander suggested writing a letter of recommendation to 4SmartPro LLC for their service*
422 *cleaning the Volunteers Green Concession Stand and Town Center Basement.*

423

424 *Sander moved to approve PO# 4833 to 4SmartPro LLC to Volunteers Green and Town*
425 *Center Basement cleanup after flood for not to exceed \$11,000. Hill seconded.*

426 *Roll Call Vote: Forward, Furr, Hill, Miller, Sander in favor. Motion approved.*

427

428 *Forward moved to approve PO# 4835 to Hinesburg Police Department for Police*
429 *Coverage Oct 2023 not to exceed \$33,770.00. Sander seconded.*

430 *Roll Call Vote: Forward, Furr, Hill, Miller, Sander in favor. Motion approved.*

431

432 **Warrants:**

433

434 *Forward stated that we are paying taxes on some of the Police credit card purchases.*

435 *Forward asked about travel expenses. Arneson stated that there is no policy on travel*
436 *per-diem.*

437

438 *Forward moved to approve the general warrants on 11/20/2023 as presented. Sander*
439 *seconded.*

440 *Roll Call Vote: Forward, Furr, Hill, Miller, Sander in favor. Motion approved.*

441

442 **Next Meeting Agenda**

443 *Recreation Committee update

444 *Code of Ethics policy

445 *Remote Work policy and practices

446 *Discussion with Hinesburg about share Police services

447 *Police staff update

448

449 **Adjourn**

450

451 *Sander moved to adjourn. Miller seconded.*

452 *Roll Call Vote: Forward, Furr, Hill, Miller, Sander in favor. Motion approved.*

453

454 **Meeting adjourned at: 10:01 pm**

455

456 **Chat file from Zoom:**

457 00:25:27 June Heston: We are hearing it.

458 00:26:41 MMCTV Erin Wagg: Slide volume up a bit?

459 00:40:37 connie Bona: Is there space designed for additional administrative staff in
460 the building?

461 01:11:18 John Linn, AIA: Emergency is defined in the document as a
462 imminent threat or peril to the public health, safety or welfare

463 01:14:17 Fran: Why not list the quasi-judicial boards that can be use this
464 exemption, the DRB not being one.?

465 01:46:48 Patty Brushett: Amazing professionalism, and progress rebuilding our
466 department. Thank you chief.

467 01:50:22 Connie van Eeghen, she/her: [https://www.wcax.com/2022/12/23/grinch-](https://www.wcax.com/2022/12/23/grinch-caught-by-hinesburg-police/)
468 [caught-by-hinesburg-police/](https://www.wcax.com/2022/12/23/grinch-caught-by-hinesburg-police/)

469 02:16:25 Bonny Steuer (she/her): Can we use some \$ from the 2023 budget
470 for policing services - given that we seem to not need the large budget recently allotted -
471 smaller police force/shared chief services??

472 02:18:37 Bonny Steuer (she/her): Bravo Chief Cambridge!