

October 2, 2023

Richmond Select Board
Richmond, VT

RE: FY25 Town of Richmond Charitable Appropriations

Dear Select Board Members:

Enclosed is an applicable, submitted by Richmond Troop 23 for Town of Richmond Charitable Appropriations.

Richmond Troop 23 is a chartered troop, within *Boy Scouts of America*, which is a not-for-profit-organization. Richmond Troop 23 is chartered as a *Scouts BSA* troop, and welcomes membership from area residents, with a membership focus in Richmond and Bolton for youth ages 11 to 17. While Richmond Troop 23 does not confine its membership to only Richmond residents, in reality the supermajority of its membership is derived from Richmond.

As is customary for *Boy Scouts of America* organizational structure, Richmond Troop 23 is a member of the Green Mountain Council for scouting in Vermont, and is sponsored by a local charitable organization, Our Lady of the Holy Rosary Parish Charitable Trust. Richmond Troop 23, is not, itself, registered as a 501(c)(3), however, donations can be made for the purpose of Richmond Troop 23, through Our Lady of the Holy Rosary Parish Charitable Trust

Please consider our request for financial assistance.

Very truly yours,

Jacob Metayer

Jacob Metayer, Asst. Scout Leader

Town of Richmond

Request for Special Appropriations

Request for Fiscal Year: 2025

Organization's Name: Richmond Troop 23

Address: c/o Jacob Metayer, 3599 Hinesburg Road, Richmond VT 05477

Website address: n/a

A. GENERAL INFORMATION

1. Program Name: Richmond Troop 23

2. Contact Person/Title:

Jacob Metayer, Asst. Leader

Liz Metayer, member of Parent Committee

Telephone Number: 802 999 1143 (Jacob); 802 999 2851 (Liz)

E-mail address: Jacob.Metayer@vermont.gov; LMetayer@MoultonLG.com

3. Total number of individuals served in the last complete fiscal year by this program:

In recent years, Boy Scouts of America opened its membership to female scouts, and so, at this time, Richmond Troop 23 offers membership opportunity to the whole of the community of Richmond, with volunteer opportunities for adults, and programs for youth of qualifying ages. In its current operating year, Richmond Troop 23 is comprised of 11 youth members and 9 adult members. Membership fluctuates (but not by a large margin, year over year) as scouts move up from Richmond Pack 646 (Cub Scouts, serving younger youth), and as older Scouts age out.

4. Total number of the above individuals who are Town residents: 16.

5. Please, attach any documentation that supports this number.

Percent of people served who are Town residents: 80%

6. Amount of Request: \$8,000.00

7. Total Program Budget: \$14,682.00. Percent of total program budget you are requesting from the Town of Richmond: 54.5%

8. Please state or attach the mission of your agency:

Boy Scouts of America is a non-profit service organization dedicated to the development of youth by instilling values of character development, citizenship training, the promotion of personal fitness, and to prepare youth for a lifetime of leadership. Richmond Troop 23 delivers on this mission through the support and guidance of local youth members, facilitating access to resources and programs that

develop their mastery of a wide variety of skills and concepts, (crafts, survival, emergency preparedness, safety) and educate members through facilitated self-discovery in myriad fields and disciplines (science, trades, business, US government structure, world government structure and future careers).

9. Funding will be used to:

- Maintain an existing program
- Start a new program
- Expand an Existing Program

10. Has your organization received funds from the Town in the past for this or a similar program? No, or at least, not to the knowledge of current leadership of Richmond Troop 23.

If yes, please answer the following:

a. Does the amount of your request represent an increase over your previous appropriation? If yes, explain the reason(s) for the increase.

b. Were any conditions or restrictions placed on the funds by the Selectboard? If yes, describe how those conditions or restrictions have been met.

B. PROGRAM OVERVIEW

1. Statement of Need: Identify the issue or need that the program will address (use statistical data to justify the need for the program). To what extent does this need, or problem exist in the Town of Richmond?

For Richmond residents interested in scouting, Richmond Troop 23 is the area option, providing access to the Troop's programs and activities. Troop meetings are local - held in various locations in or near Richmond village (space donated by local churches, and in the past, local schools), and many scouting adventures occur locally or nearby (Jericho).

During youth-led troop meetings, Scouts engage in skill challenges, team building opportunities, patrol games, and troop games. Much of scouting occurs outdoors, including day hikes, service projects, patrol activities, weekend camping.

2. Program Summary:

a. Identify the target/recipients of program services. Specify the number of Town residents your program will serve during the fiscal year and explain the basis upon which this number is calculated. Indicate any eligibility requirements your program has with respect to age, gender, income or residence.

Membership in Richmond Troop 23 is limited to youth (all genders), ages 11 to 17.

There is no cap or limit on total membership. A requirement of membership is the payment of an annual registration fee (\$87, at present, for youth, \$57, at present, for adult membership). Scholarships are available for income sensitive residents.

- b. Identify what is to be accomplished or what change will occur from participating in the program. How will people be better off as a result of participating in the program? Describe the steps you take to make the project known to the public, and make the program accessible and inclusive?

Boy Scouts of America is a well-known and long-established not-for-profit organization. Its long-standing existence is a testament, in and of itself, to its value to local communities across America. This value is especially poignant today, when Scouting provides in-person activities for youth, promoting social-skill building, community-give-back, outdoorsmanship, citizenship and leadership at a time when cell phones, social media, and the lingering impacts of the COVID epidemic continue to cast a heavy shadow on childhood development. Multiple times during each year, Richmond Troop 23 advertises and encourages new and continuing membership from local residents.

Richmond Troop 23 also supports opportunities for local give-back. The rank of Eagle Scout is the culmination of Scouting for Scouts under the age of 18. To be awarded the rank of Eagle Scout, in addition to the many requirements of rank advancement, the eligible Scout must complete a service project that enriches the Scout's local community. Earlier in 2023, a Richmond resident Scout achieved the rank of Eagle Scout with a service project that raised funds that were used to purchase musical instruments for Mt. Mansfield Union High School. In prior years, local Eagle Scout projects included replacing Richmond Town Office signage, building a trail kiosk for the Richmond Town Forest, and building a privy on a local portion of the Long Trail.

In the past six years, seven scouts have attained the rank of Eagle within Richmond Troop 23, which is far above the national average for this rank achievements. The accomplishments of these Scouts have spoken for themselves, but also speak to the strength of the Troop, and the members' commitment to citizenship and community service.

3. Program Funding:

- a. Identify how Town funds, specifically, will be used (i.e., funds will provide "X" amount of units of service.)

Integral to the Troop's ability to support its programs, is the Troop's current, enclosed trailer, where the Troop stores and transports its gear, supplies, tools and equipment. The current trailer is an aging, single axle trailer, that has become overloaded and unreliable. The Troop's needs have outgrown this trailer's size, and the Troop is looking to upgrade to a larger, newer, double-axle, more reliable option. The cost of a suitable replacement trailer is estimated to be \$8,000 to \$10,000.

Richmond Troop 23 is asking for a donation of up to \$8,000 to help the Troop replace its current trailer.

As mentioned above, **in the past six years alone, seven scouts have attained the rank of Eagle within Richmond Troop 23, and those scouts have completed service projects that have enriched the local community, and more specifically, the Town of Richmond.** While it may be challenging to see the connection between this success and a trailer, the connection is strong. The Troop's trailer is paramount to delivering on its mission and programming. A safe, reliable trailer to house and transport gear to support Troop activities is the single most critical asset to the Troop, and it is currently the Troop's highest priority need.

b. List the other agencies to whom you are submitting a request for funds for this program and the amount requested. How would this program be modified should revenues be lost?

Richmond Troop 23 is a low-fee, volunteer-based organization, and sustains its activities through fundraising and donation. Fundraising and donation takes multiple forms, for example:

- The Lucky Spot allows Richmond Troop 23 to ask for donations of bottles and cans from those seeking to turn bottles and cans at that location. Richmond Troop 23 will also, periodically, offer to pick up bottles and cans from homes and business to facilitate bottle/can return and donations.
- Through a program called "Scout Power", Richmond Troop 23 offers to do odd jobs (stacking wood, raking leaves, moving items, etc.) for residents, and asks that a donation be made (which is not required) in an amount the resident feels appropriate.
- In the lead-up to the December holidays, Richmond Troop 23 fundraises through the sale of evergreen wreaths.

At this time, there are no other agencies to whom Richmond Troop 23 is submitting funding requests.

Should the Town of Richmond decline to donate funds to Richmond Troop 23, the impact would be the continued deferment of the highly needed trailer replacement until such time as the Troop can fundraise to cover the costs. The requirement of significant, additional time dedicated to fundraising will diminish the time the Troop can dedicate to its programs and activities. Further, it will limit the Troop's budget for other equipment and gear purchases, which, in turn will increase costs to families of Scouts who would need to purchase their own equipment and gear when the Troop is unable to provide it. Further, the Troop will experience a

reduced or completely restricted ability to provide financial assistance to its members who wish to access activities and programs offered by Boy Scouts of America at locations across America, but are unable to cover the costs themselves.

C. ORGANIZATIONAL CAPACITY

1. Describe your agency's capability to provide the program including its history, previous experience providing this service, management structure and staff expertise.

Richmond Troop 23 has been serving the local community for 38 years. Leadership within Richmond Troop 23 follows the charter for a Scout BSA troop, with an overall Scout Leader, one or more Assistant Scout Leaders, a Treasurer, and a committee comprised of parents and volunteers.

At present, those in positions of leadership are as follows:

Leader:	Ken Heskett
	Brian Carpenter, Jacob
Assistant Leader:	Metayer
Committee chair:	Rick Ross
	Rick Ross / Rebecca
Treasurer:	Joyce
Fundraising Chair:	Roseanne Cohen

How will you assess whether/how program participants are better off? Describe how you will assess program outcomes. Your description should include: what (what kind of data), how (method/tool for collecting the data), from whom (source of data) and when (timing of data collection).

Richmond Troop 23 is not the type of organization that has the resources, staff, or mandate, to collect this type of data. The Troop's membership size and ability to retain members would likely be the best method of how the Troop could measure its own success. Year over year, membership size and retainment are steady, which is an indicator to the Troop that its young members are enjoying the programs and activities and seeking to continue their journey in scouting.

2. Summarize or attach program and or service assessments conducted in the past two years.

Unfortunately, Richmond Troop 23 is not the type of organization that has the resources, staff, or mandate, to have procured these types of assessments, and so, cannot provide them.

3. Does your organization have a strategic plan and a strategic planning process in place?

Boy Scouts of America provides programming and planning guidelines for all of its Scout BSA troops, including Richmond Troop 23.

The strategic plan should include a mission statement, goals, steps to achieve the goals, and measures that assess the accomplishments of the goals.

The mission statements of Boy Scouts of America and steps to its achievement can be found at <https://www.scouting.org>. The Green Mountain Council represents Boy Scouts of America in Vermont, and their information can be found at <https://www.scoutingvermont.org>. Richmond Troop 23's mission is to be the bridge between local youth and the rewarding, enriching and instructive path that makes a child a Scout.

4. What is the authorized size of your board of directors?
How many meetings were held by the board last year?

In lieu of a Board of Directors, Richmond Troop 23 had a parent committee, and that committee is not limited in size. Richmond Troop 23 holds weekly meetings of its youth members, adult leadership and parents, generally from early September thru June. Additionally, generally from early September thru June, there are monthly meetings of leadership and certain youth in leadership positions for program and meeting planning.

I, the undersigned, confirm the information contained herein is accurate and can be verified as such. I understand and agree that if the requested funds are approved, the disbursement of funds are subject to all conditions established by the Richmond Selectboard.

Signature of Applicant Jacob Metayer Date October 2, 2023
Jacob Metayer, Asst. Leader

Adult/Scout	First Name	Last Name	Attending (y/n)	Amount
Adult	Brian	Carpenter		
Adult	Dacyn	Channell		
Adult	Nick	Floersch		
Adult	Kenneth	Heskett		
Adult	Rebecca	Joyce		
Adult	Jonathan	Low		
Adult	Jacob	Metayer		
Adult	Henrik	Ross		
Adult	Christopher	Wasser		
Scout	Cameron	Carpenter		
Scout	Elliot	Cohen		
Scout	Hadrian	Floersch		
Scout	Alden	Heskett		
Scout	Jeremy	Heskett		
Scout	Riley	Lavigne		
Scout	Augustine	Joyce		
Scout	Aureliano	Joyce		
Scout	Ethan	Metayer		
Scout	Noah	Ross		
Scout	Malachai	Urbanik		

Richmond Residents	16
Bolton Residents	1
Other Residents	3



Vermont Sales Tax Exemption Certificate
for

PURCHASES FOR RESALE AND BY EXEMPT ORGANIZATIONS

32 V.S.A. § 9701(5); § 9743(1)-(3)

**Form
S-3**

To be filed with the *SELLER*, not with the VT Department of Taxes.

- Single Purchase - Enter Purchase Price \$ _____
 Multiple Purchase (effective for subsequent purchases.)

BUYER	Buyer's Name	Our Lady of the Holy Rosary Parish Charitable Trust	Federal ID Number	03-0305250
	Trading as	Holy Rosary Parish		
	Address	PO Box 243 64 W. Main St.		
	City	Richmond	State	VT Zip 05477
	Buyer's Primary Business	Catholic Church		

SELLER	Seller's Name			
	Address			
	City		State	Zip

EXEMPTION CLAIMED	Description	Description of purchased articles: _____ _____		
	Basis for Exemption	<input type="checkbox"/> For resale/wholesale. Vermont Sales & Use Tax Account Number: _____ <input checked="" type="checkbox"/> Purchase by 501(c)(3) organization which is religious, educational, or scientific. Vermont Account Number: <u>WHT-10078756</u> <input type="checkbox"/> Direct payment by Federal or Vermont governmental unit <input type="checkbox"/> Purchase by volunteer fire department, ambulance company, rescue squad (Registration is not required.)		

I certify that I have read and complied with the instructions provided with respect to the use of this Exemption Certificate. I further certify that the above statements are true, complete, and correct, and that no material information has been omitted.



Hope Kennedy
Signature of Buyer or Authorized Agent

Office Administrator
Title

Date