



SCOPE OF WORK

SRMCat.com

SCOPE OF WORK: PROJECT NAME

DATE 9/5/23

Service Address:

Street: 286 Bridge Street

City: Richmond

State: Vermont

Zip: 05477

Submitted to:

Name: Town of Richmond

Duncan E. Wardwell

Email: Dwardwell@richmondvt.gov

Phone: 802-336-2092

Submitted By:

Name: Chuck Harvey

Email: charvey@smrestore.net

Phone: 802-324-7065



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INTRODUCTION: The following proposal is for water intrusion of the concession stand and two bathrooms due to flooding in July. All floors are cement and bathroom walls are concrete block. Concession stand has two sheetrock walls and one plywood wall in the storage room. The following information is presented as a general of the current proposed scope of work.

CURRENT STATUS: Bid

RECOMMENDED SCOPE OF WORK:

1. **Removed affected drywall and plywood in concession stand from floor to ceiling.**
2. **Detailed cleaning and sanitizing of all walls and floors in concession stand and the two bathrooms.**
3. **Clean and sanitize framing after drywall and plywood are removed.**
4. **Clean and sanitize stalls in both bathrooms.**
5. **Clean and sanitize all stainless contents in concession stand.**
6. **Detailed cleaning and sanitizing of exterior walls of the building.**
7. **Dispose of all debris generated by the demolition and cleaning process.**
8. **Install drying equipment and provide generator to run drying equipment.**
9. **Monitor drying progress until an acceptable dry standard has been reached.**

EXCLUSIONS: Environmental remediation or clearances, structural repair work, plumbing or electrical repairs.

TERMS OF WORK

- Mobilization/Demobilization – The movement of personnel, equipment and materials to and from the jobsite.
- Structural Drying – The process of removing excess moisture from building materials and returning them to an acceptable dry standard.
- Dry Standard – The level of moisture that was present in the building materials before they were impacted. Dry standards can be obtained from unaffected building materials within the same building.
- Air Mover – A machine that circulates air to assist in drying and deodorization.
- Refrigerant Dehumidifier – A device that removes excess moisture from the air and building materials using a refrigerant method. Works ideally between 70 and 90 degrees Fahrenheit.
- Moisture Map – Documentation showing impacted building materials and the level of moisture content. The moisture map will also indicate building materials to be dried in place or removed.



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- RDC Chart – A sheet that shows temperature and humidity as it relates to the drying process and shows that proper drying conditions are being maintained.
- Sanitize – To clean or treat an area with a solution that minimizes/inhibits bacterial and fungal growth

PROPOSED RESOURCES:

1. (1) Project Supervisor
2. (3) General Laborers

QUALITY ASSURANCE

One very important aspect of this project is to implement procedures that will insure good management and the delivery of a high-quality service in the minimum amount of time. Below are some of the steps that will be taken:

- A. Shifts will be based working shifts described above for laborers. Supervisors and management will work before and after each labor shift for administrative and preparatory reasons.
- B. Crews will work each day in a well-defined contiguous work zone. This zone will be completely finished before moving to another area. This will increase both quality and supervisory control.
- C. Once a section has been cleaned the Project Supervisor will be notified. The Project Manager will inspect the area before authorizing the cleaning crew to move to a new area.
- D. General cleaning laborers will not work out of eyesight from their supervisor.

PRICING

SRM proposes to perform the scope of services as outlined above on a time and materials contract. The estimated price for the above referenced restoration scope is:

Ten Thousand Three Hundred and Sixty Eight Dollars and Fifty Five Cents-\$10, 368.55

Labor- \$5,911.19

Equipment- \$3056.18

Consumables- \$1,401.18



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Proposed Total Cost (ROM): \$10,368.55

Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders (PMR), and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance upon above work. Workmen's Compensation and Public Liability Insurance on above work to be taken out by ServiceMaster Recovery Management.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will due net 30 days. *Please Note-This proposal may be withdrawn by us if not accepted within 10 days.*

Accepted _____ Date _____

Print Name _____ Title _____

CONCLUSION



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On behalf of SRM, we wish to thank you for allowing us this opportunity to participate in the recovery of your facility. In the light of such a disaster, it is our sincere desire to provide the finest in restoration and business recovery services to allow you to resume your business as quickly as possible.

no less than \$500,000. If Contractor is not required by statute to carry workers' compensation insurance, Contractor agrees: (1) to provide Municipality with evidence documenting Form 29 has been filed with the Vermont Department of Labor, which excludes Corporate officers or LLC members from the requirement of obtaining workers' compensation insurance; (2) to provide prior notice to the Municipality of any change in exemption status (3) to defend, hold harmless, and indemnify Municipality from and against any and all claims and losses brought by Contractor or any subcontractor or other person claiming through Contractor for workers' compensation or employers' liability benefits for damages arising out of any injury or illness resulting from performance of work under this agreement. If any such change requires Contractor to obtain workers' compensation insurance, Contractor agrees to promptly provide Municipality with evidence of such insurance cover.

VOLUNTEERS GREEN CONCESSION STAND CLEANING BID FORM

Submit this page along with supporting documents as your complete bid proposal

The undersigned, having become familiar with the scope of work as outlined in the description of project, hereby proposes to furnish all supervision, technical personnel, labor, materials, machinery, tools, appurtenances, equipment and services required to perform the proposed air conditioning replacement project as outlined, all for the lump sum price for work in place.

VOLUNTEERS GREEN CONCESSION STAND CLEANING LUMP SUM BID

Lump Sum \$: 10,368.55

The Town of Richmond reserves the right to accept or reject any or all bids, or parts thereof, or to select the bid to be in the best interest of the Town.

Identification of sub-contractors

The following sub-contractors will be utilized in the completion of this contract:

Sub-contractor	Specialty
<u>None</u>	

Bid submitted by:

Contractor: CCAPS, LLC dba ServiceMaster Recovery Management (SRM)

Address: 54 Echo Place, Suite 3, Williston, VT 05495

Phone: 802-660-0110 E-mail: bmuck@smrestore.net

Contractor Authorized Agent Signature: Bryce Muck

Printed Name and Title: Bryce Muck, Government Bids Administrator

Date bid Signed: 9/6/2023 | 9:49 AM PDT