



August 9, 2023

To all Vermont League of Cities and Towns, PACIF, and VERB members:

As part of Town Fair, the Vermont League of Cities and Towns (VLCT), VLCT Property and Casualty Intermunicipal Fund, Inc. (PACIF), and VLCT Employment Resource and Benefits Trust, Inc. (VERB, dba "Unemployment Insurance Program") will hold their **annual business meetings on Tuesday, September 26, at 1 PM**. The meetings will be held in person at the **DoubleTree by Hilton at 870 Williston Road in South Burlington, Vermont**. The three annual meetings will be held consecutively: VERB will begin the meeting at 1:00 PM, the PACIF meeting will follow, and VLCT's meeting is expected to convene around 2:00 PM. To access the meeting agenda as well as the draft minutes from last year's meetings, the VLCT Annual Meeting Governing Rules, and more materials as they become available, visit **[vlct.org/2023AnnualMeeting](https://vlct.org/2023AnnualMeeting)**.

Every VLCT, PACIF, and VERB member that wants to vote at the annual meetings must **designate voting delegate(s) by Friday, September 8**. To ensure that all three organizations' members are properly represented and able to participate in the election of officers and any other item that may properly come before the membership, we are asking that **your legislative body designate one official** as the Voting Delegate **for each VLCT organization** that your municipal entity is a member of. You may delegate different people for each VLCT organization or a single person as the delegate for two or all three of the meetings. Keep in mind that only cities and towns are voting members of VLCT, while other municipal entities may participate in the PACIF and VERB meetings.

Voting delegates need to register separately from Town Fair. Visit **[vlct.org/vote](https://vlct.org/vote)** to sign up. There you'll specify whether the person is the delegate for VLCT, PACIF, VERB, or a combination. There's no cost to attend only the annual meeting, and pre-registration is preferred, but delegates may register in person on September 26.

Also, if you are interested in either serving on or nominating a qualified person to serve on one of VLCT's three boards, we welcome having lists of appropriate candidates on hand. You will find links to the nomination forms at **[vlct.org/2023AnnualMeeting](https://vlct.org/2023AnnualMeeting)**. August 25 is the deadline for a nominee to be considered for this meeting.

This year's Town Fair takes place over two full days. Before the Annual Meetings, Tuesday's schedule includes breakfast with topic-specific roundtables, training sessions, and lunch. Immediately following the annual meetings, we've scheduled a special general session

focused on disaster recovery. Be sure to also attend the festivities on Tuesday evening, when dinner and awards will be capped off with a casino night to benefit the VLCT Municipal Service Scholarship Fund. Wednesday features our keynote speaker, Dan Senning of the Emily Post Institute, who will share tips for "functionally disagreeing" in an environment of increased incivility.

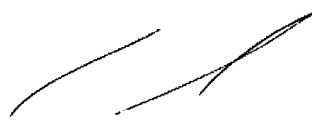
Thank you for your membership in VLCT and its two risk-sharing trusts. We look forward to seeing you at the annual meetings!



Jessie Baker  
President  
VLCT Board of Directors



Jackie Higgins  
President  
Property and Casualty  
Intermunicipal Fund, Inc.



Charles Safford  
President  
VLCT Employment Resource  
and Benefits Trust, Inc.