



**TOWN OF RICHMOND**  
**RICHMOND TOWN CENTER**  
203 Bridge Street, P.O. Box 285  
Richmond, Vermont 05477



Josh,

At the Planning Commission meeting dated April 19, 2023, the following motion was passed and is hereby submitted to the Selectboard as per the established Policy for the Acting Zoning Administrator dated 20 April 2020 and pursuant to 24 V.S.A. § 4448(B):

***A motion was made by Miller and seconded by Cole to recommend Keith Osborne to the Selectboard as the Assistant Zoning Administrator. There was no discussion of the motion, and the commission voted 5 to 0 in favor.***

If you have any questions, please reach out at your convenience.

Thank you,

Keith