

February 27, 2023

To: Richmond Selectboard / Liquor Commissioners
Josh Arneson, Town Manager
Duncan Wardwell, Assistant to the Town Manager

From: Linda Parent, Town Clerk

Re: Liquor and Tobacco licenses for Richmond businesses

As you recall, in the past the Board received the actual renews for liquor sales for your approval. Tobacco licenses did not need town approval.

In 2016 the VT Legislature changed the rules. This new law, that is now in affect requires each town to approve licenses to sell and serve liquor, sell tobacco, as well as sell tobacco substitutes.

You nor I will be signing the licenses. The business must pay up front, before you can approve. I will not be sending you any for approval unless I have received the fee.

After your oral approval, the decision must be recorded in the Selectboard meeting minutes. I need to upload that to the Dept of Liquor & Lottery in Montpelier.

The Dept of Liquor & Lottery will then electronically advise the business. The business will then be responsible for printing the license provided.

The existing licenses all will be expiring at different times, so these will be trickling in throughout the year.

I have included a packet for each business in this round of licenses:
Sweet Simone's, Richmond Market and Cumberland Farms.

Any questions, please contact me.

Linda