



Planning & Zoning Office
Town of Richmond
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TO: Richmond Planning Commission

FROM: Ravi Venkataraman, Town Planner

DATE: October 13, 2022

SUBJECT: Public Hearing on Village Residential/Commercial District

Enclosed in the packet are the following items:

- A memo from Virginia Clarke overviewing the purpose and overall changes to the Zoning Regulations for the Village Residential/Commercial District
- The Public Hearing notice
- The municipal bylaw amendment report
- A markup version of the draft regulations for the Village Residential/Commercial District
- A clean version of the draft regulations for the Village Residential/Commercial District
- The draft language for Powered Vehicle and/or Machinery Service use standards
- The draft definitions to be included as part of the Village Residential/Commercial District
- The map of the proposed Village Residential/Commercial District

For reference, the proposed changes for the Gateway Residential/Commercial District are on the Town website: [Planning Commission 11/2/22 - Town of Richmond, VT \(richmondvt.gov\)](#).

I've also put together a markup version of the entire Zoning Regulations with all of the changes currently being proposed: [Markup version of Richmond Zoning Regulations with all proposed changes \(10/19 and 11/2 public hearings\) \(richmondvt.gov\)](#).

All of the proposed changes have been sent to the Town attorney for review. I expect to have his comments included in the meeting materials for the November 2, 2022 meeting.

Public Hearing Procedure

Public hearings generally follow this procedure:

1. The Planning Commission must open the public hearing through a motion

Draft motion: I, _____, move to open the public hearing.

2. During the public hearing, the commission takes input from the public.
3. Once the commission has received sufficient input from the public, it may choose to close the public hearing. The commission may also choose to continue public hearings to hear more from the public. Continuing the public hearing to the November 2, 2022 meeting is recommended.

Draft motion: I, _____, move to continue the public hearing to the November 2, 2022 meeting.

4. The commission cannot initially present to the public during the public hearing draft regulations that differ from what was voted on for the public hearing. The commission can markup and annotate the draft regulations during the public hearing.
5. After the public hearing, the commission may make edits to the draft regulations based on the input it received.
6. At any time after the public hearing has been closed, the commission may move to forward to the Selectboard the draft regulations (as revised, if revised) and municipal bylaw amendment report (as revised, if revised).