

Town of Richmond

Planning Commission Meeting

AGENDA

Wednesday, December 3, 2025

7:00 PM

THIS MEETING WILL BE FULLY REMOTE

PLEASE NOTE: This meeting will be held online, by conference call and via Zoom only. You do not need a computer to attend this meeting. You may use the "Join by Phone" number to call from a cell phone or landline; **this is a toll-free number.** When prompted, enter the meeting information provided below to join by phone. For additional information and accommodations to improve accessibility of this meeting, please contact Keith Osborne at 802 336-2289 or at koborne@richmondvt.gov

Join Zoom Meeting:

<https://us02web.zoom.us/j/86401298489?pwd=FmDdTWHSW9UVb0LGPfGfONha9QmULZ.1>

Join by phone: 1 646 931 3860

Meeting ID: 864 0129 8489

Passcode: 676923

Meeting Homepage Link: [Planning Commission 12/3/25 - Town of Richmond, VT](#)

TOPICS TO BE DISCUSSED

1. Welcome
2. Review Agenda
3. Public comment on non-agenda items
4. Review minutes of 10.15.25 and 11.19.25
5. Vote to forward a recommendation to the Selectboard to appoint Dante DeNault Zoning Administrative Officer (ZAO) and Keith Osborne as Acting Zoning Administrator.
6. Review items assigned to PC in Implementation Table of proposed Town Plan 2026, suggest amendments to timeframes if necessary, and discuss priorities of these items for PC work over the coming year
7. Other Business
 - Review Town Plan dates:
 - Dec. 5, 2025 – Last date to submit public comments for possible prepared amendments
 - Dec. 10, 2025 – Steering Committee considers comments and prepares appropriate amendments for the Selectboard
 - Jan. 5, 2026 – First required Selectboard Public Hearing on Second Draft Plan and proposed amendments. If revisions are considered “non substantial”, forward to Selectboard for second public hearing.
 - Jan. 21, 2026 – Second required Selectboard Public Hearing on Draft Plan; if approved, plan to be placed as a ballot item on Town Meeting Day
 - March 3, 2026 – Town-wide vote on Town Plan 2026.
 - Other
8. Adjourn