

Richmond Fourth of July Committee minutes

Attendees: Donna Niquette, Sue Glennon, Rebecca Roose, Julie Wahlin, Justin Spence, Tommy Carpenter, Harland

June 25, 2026

Call to order: 7:00

Agenda

1. Approve minutes - all in favor
2. Business Solicitation updates - 2 have not paid vendor fees.
 - a. \$4900 in sponsors
 - b. \$1050 in vendor fees
3. Financials -
 - a. Venmo - \$2057 deposit includes some sponsorship and coin drop.
 - b. \$12,600 = previous yr balance + sponsors + donations.
 - c. All reimbursements/cash payout for bank for selling water/soda and have cash need to get approved at the select board meeting.
 - d. Need to get an invoice from Chris for printing.
 - e. Make Venmo signs to hang - Chris can laminate
 - f. Make announcement right before fireworks that this year might be our last year to have them due to rising costs.
4. Vendor update - 18 Vendors!
5. Marketing - need an ad in the Times Ink, need to give a receipt for taxes. Find&Go Seek, Seven Days, FPF - posted
 - a. Talk to the radio on Monday.
6. David Sanders will give us 4 golf carts to use.
7. Casella will give us another dumpster(2 in total) and the town has 2. So we will have 4.
8. Judges - all set
9. P&P all set
10. Fun Run (Heather) - put a cruiser above CHMS and will drive behind the last runner.
11. Mary Houle - Sarah George - Drag Queens in parade wants to know if we address it having them in parade bc she could not post on FPF.

Next meeting: 7/2 Thursday 7pm, then meet 7/3 at 5:00 for set up.

Adjourn: 7:50pm

Schedule

10:30am Northfield Savings Bank Fun Run

10:35-11:00am - Parade

11:00-2:00pm - Games, raffles, food vendors, bouncy houses + more

1:30pm+ - DJ & Music

Dusk/9:15 - Fireworks