

Parade and Fireworks Committee Meeting: 5.15.25

Called to order at 7:00

Present: Sue Glennon, Tom Carpenter, Rebecca Roose, Chris Jenkins, Jay Furr, Stefani Hartsfield

Minutes

- Approve 5.1.25 Meeting Minutes -
- Additions to Agenda - no
- Review [Schedule](#) for Day of the 4th
 - No changes
 - Brian \$500
 - Jay motioned to approve schedule, Sue seconded: all approve
- Coin Drop Planning: Saturday, May 24th
 - [Sign Up form](#)
 - Rebecca posted on FPF, form mailed to everyone, sign ups have started
 - Chris and Justin will help with set-up. Place all the signs, etc.
 - Chris asked about collapsible signs that are approved highway safe for state standards.
 - Jay will work with Josh to make sure a town employee will help access the vault at the end.
 - Sue ordered the rolls for the coin counting.
 - Donna and Amanda will do the coin rolling at Harley Brown's office.
- 4th of July Sign Ups: [Sign up forms are live on our town page.](#)
 - Vendor Sign Up - [Updates](#)
 - Currently 4 vendors signed up. Jay asked if that is normal for this time of year. Sue answered that it is. More will come in June.
 - Sue reminded everyone to look out for the vendor who does not sign up and be on the look out.
 - Question from Vendor: IIIB Ice Cream asking about being a duplicate ice cream vendor. Rebecca asked could we move the shifts around. Stefani will reply and say that Mr. Dingaling is signed up.
 - The information both will sell water. Funds will help support the 4th of July.

- Vendor Promotion Updates ([Vendor Sign Up form](#))
 - Rebecca is emailing last year's vendors
 - Facebook "to-go tour" and Richmond Community Locals are places to post. FPF
 - Stefani and Rebecca reaching out
- Parade Sign Up and Promotion: Flyer update
 - Rebecca talked to a new designer from Esplanade, Amy, wanted to know if we have any design requirements. Chris can use any design in .jpg format. Banners are 2 ft wide x however many feet. Need new banners with promotion of platinum sponsor, Northfield Savings. Tom asked about a way to move the banner from the race start to the park after the start of the race.
 - Chris needs the completed list of sponsors 2 weeks before the 4th.
 - Will start promotion soon. Jay will create an event on the facebook page.
 - Need Julie to update the Volunteer sign up form for 2025 and send to Duncan to post on website.
 - Chris asked about the float identification signs. He will color code the actual numbers on the signs so judges know the categories.
- Karaoke
 - Official Karaoke event [listing](#) completed - Jay was surprised by that. He will find out how that happened. Email went to group
 - Sign Up form and Schedule - Jay will complete sign up and send to Duncan
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- Police presence and Flaggers on day of parade - Jay emailed the Hinesburg, Richmond and other police or flagging officials who may be able to help with traffic control on the day of the parade. Need police presence at the beginning of the parade, bridge and rt. 2 intersection. State rt 2 must have police presence. Town roads are at the discretion of the selectboard, we believe. Jay will follow up.
- Jay decided not to request the F-35 flyover due to complaints received last year. Rebecca added that on the post 4th of July survey there were both positive and negative comments regarding the flyover.
- 4th of July [Logistics Planning Sheet](#) assign duties to committee - see linked sheet

- Committee Member Updates - thank you Chris for making the banners for the parade.
Jay will work on Golf carts.
- Public Comment
- Adjourn- Jay motioned to adjourn, Sue seconded - all in favor. Meeting adjourned at 8:00