



Richmond VERMONT

Town of Richmond - Community Volunteer Search 2023

The Richmond Selectboard is seeking volunteers to join their neighbors on the following Boards, Commissions and Committees, beginning in June. Further information is available via e-mail – dwardwell@richmondvt.gov or by calling Duncan Wardwell, Assistant to the Town Manager at (802) 336-2092. Application may be viewed/downloaded at <https://www.richmondvt.gov/boards-meetings/vacancies-committees-commissions>

Applications and letters of interest should be mailed to Volunteer Search, P.O. Box 285, Richmond, VT 05477, or placed in the drop box outside the Town Office, or emailed to Assistant to the Town Manager Duncan Wardwell (dwardwell@richmondvt.gov) or submitted via online form by April 12, 2023. Applications will then be reviewed by the respective committees, with the exception of the DRB which will not review applicants prior to appointment by the Selectboard. The Selectboard will make appointments at their May 15, 2023 meeting for terms to begin in June.

Water & Sewer Commission letters are due June 1, 2023. Applications will be reviewed by the Water and Sewer Commission. The Selectboard will make appointments at their June 19, 2023 meeting for terms to begin in July.

Development Review Board (DRB) – Letters are due by May 10, 2023. Applications will not be reviewed by the DRB. The Selectboard will make appointments at their May 15, 2023 meeting for terms to begin in June.

Andrews Community Forest Committee – Meets on the last Monday of the month at 6 PM; (**ONE** 3-year term for a seat recommended by the Conservation Commission. **TWO** 3-year terms) provides general goals, objectives, and administrative details for the management of the parcel to the Selectboard.

ARPA Committee – Meets 2nd & 4th Wednesdays of the month at 7-8 PM; (**FIVE** 1-year terms, and **ONE** 1-year term for Business Owner seat). Conducts community outreach and makes recommendations to Selectboard on how to spend the American Rescue Plan Act funds.

Conservation Commission – Meets 2nd Tuesday of the month at 7:30 PM; (**ONE** 4-year term, **ONE** vacant position to be filled, running to 2026, **ONE** vacant alternate position to be filled, running to 2025). Develop planning tools for local natural resources and working on proposals to utilize the conservation reserve fund.

Development Review Board – Meets on the 2nd Wednesday of the month at 7 PM; (**TWO** 3-year terms, and **TWO** 1-year alternate positions). Conduct public hearings regarding most major land development and commercial projects and permit appeals.

Parking Advisory Committee – Meets 2nd and 4th Monday of the month at 6-8 PM; (**THREE** 3-year terms). Examines and works on improving parking for recreational activities.

Planning Commission – Meets on the 1st and 3rd Wednesday of the month at 7 PM; (**FOUR** 4-year terms, and **ONE** vacant position to be filled, running to 2024). Work includes the major revision of zoning and subdivision bylaws.

Recreation Committee – Meets on the 1st Tuesday of the month at 7 PM; (**ONE** 3-year term). Overseeing and designing a variety of diverse recreational programs accessible to all residents.

Town Center and Library Building Committee – Meets on Thursdays prior to Monday Selectboard meetings at 7pm; (**TWO** open ended vacant positions). This committee is focused on long term uses and capital projects for the Town Center and Library buildings.

Trails Committee – Meets on the 3rd Tuesday of the month at 7 PM; (**FOUR** 3-year terms, **TWO** vacant terms to be filled, running to 2024). Develop and manage the trail and path network in Richmond, including making connections to neighborhoods.

Transportation Committee – Meets on the 2nd and 4th Tuesdays of the month at 5:30 PM; (**TWO** 3-year terms). Focuses on transportation and parking issues.

Gardening Committee – Meets TBD; (**THREE** vacant 2-year terms, **TWO** vacant 3-year terms). The scope could include maintenance of landscaping on Volunteers' Green, Browns Ct., Round Church Green , and at Town welcome signs. Future scope may include creating a community garden on municipal property.

Housing Committee – Meets 2nd Thursday of the month at 7:30 PM; (**TWO** vacant positions to be filled, running to 2024, **TWO** vacant alternate positions to be filled, running to 2024). Advises the Selectboard, the Planning Commission, the Development Review Board, and Town Staff on the housing needs of the Town of Richmond.

Parade & Fireworks Committee - Meets May - July; The Committee plans and conducts the Fourth of July fireworks and activities. All interested persons please apply.

Water & Sewer Commission– Meets on the 1st and 3rd Monday of the month at 6 PM; (**TWO** 1-year terms). These positions are to be filled by people who are current customers of the Water and Sewer Department.

***Other Volunteer Openings:**

- Animal Control Officer: 1 opening for a 1-year term
- Emergency Management Director: 1 opening for a 1-year term
- Energy Coordinator: 1 opening for a 1-year term
- Inspector of Lumber, Shingles and Wood: 1 opening for a 1-year term
- Richmond Rescue Board of Directors-Liaison/Representative: 1 opening for a 1-year term
- Service Officer: 1 opening for a 1-year term
- Town Fence Viewer: 2 openings each for a 1-year term
- Tree Warden: 1 opening for a 1-year term
- Weigher of Coal: Multiple openings each for a 1-year term
- Chittenden Solid Waste Dist.: 1 opening for a 2-year term, 1 alternate position for a 2-year term

Application may be viewed/downloaded at

<https://www.richmondvt.gov/boards-meetings/vacancies-committees-commissions>