



Richmond VERMONT

Town of Richmond - Community Volunteer Search 2025

The Richmond Selectboard is seeking volunteers to join their neighbors on the following Boards, Commissions and Committees, beginning in June.

Further information is available via e-mail – dwardwell@richmondvt.gov

or by calling Duncan Wardwell, Assistant to the Town Manager at (802) 336-2092

Application may be viewed/downloaded at

<https://www.richmondvt.gov/boards-meetings/vacancies-committees-commissions>

Please submit your application to: Volunteer Search, P.O. Box 285, Richmond, VT 05477, or

by email to dwardwell@richmondvt.gov or by placing it in the drop box outside the Town Office by

-April 9, 2025, for most committees, unless another date is specified below

-Water & Sewer Commission applications are due May 30, 2025

-Development Review Board (DRB) applications are due May 14, 2025

-Andrews Community Forest Applications are due April 4, 2025

-Delinquent Tax Collector applications are due February 28, 2025, Selectboard appointment after Town Meeting Day

Applications will be reviewed by the respective committees, with the exception of the DRB which will not review applicants prior to appointment by the Selectboard. The Selectboard will make appointments at their May 19, 2025, meeting for terms to begin in June. Selectboard will consider appointments to vacant positions throughout the year.

View SHADED terms that are EXPIRING in 2025 or currently VACANT:

<https://www.richmondvt.gov/fileadmin/files/General/boards-meetings/vacancies-committees-commissions/ShadedTerms2025.pdf>

Water & Sewer Commission – Meets 1st and 3rd Mondays at 6pm. (TWO 1-year terms, seats to be filled by people who are customers of the water and/or sewer system. A customer is defined as a person who owns a property which is connected to the water or sewer system) letters are due May 30, 2025. Applications will be reviewed by the Water and Sewer Commission. The Selectboard will make appointments at their June 16, 2025, meeting for terms to begin in July.

Development Review Board (DRB) – Meets 2nd Wednesday at 7 pm; (ONE 3-year term and TWO Vacant-Alternate terms ending in 2026). Letters are due by May 14, 2025. Applications will not be reviewed by the DRB. The Selectboard will make appointments at their May 19, 2025, meeting for terms to begin in June. Conduct public hearings regarding most major land development and commercial projects and permit appeals.

Andrews Community Forest Committee – Meets 4th Monday at 6 pm; (TWO 3-year terms, ONE 3-year term for a seat filled by a Trails Committee Representative. Applications for Trails Committee Representative are due by April 4, 2025). Provides general goals, objectives, and administrative details for the management of the parcel to the Selectboard.

Conservation Commission – Meets 2nd Tuesday at 7:30 pm; (ONE 4-year terms, ONE Alternate 4-year term). Develop planning tools for local natural resources and work on proposals to utilize the Conservation Reserve Fund.

Parking Advisory Committee – Meets 2nd and 4th Monday at 6-8 PM; (NO currently available terms). Examines and works on improving parking for recreational activities.

Planning Commission – Meets 1st and 3rd Wednesday at 7 pm; (NO currently available terms). Work includes the major revision of zoning and subdivision bylaws.

Recreation Committee – Meetings TBD as currently no quorum as minimum of 5 members (**TWO** 3-year terms, **TWO** Vacant 2-year terms ending in 2026, **ONE** Vacant 3-year term ending in 2026). Overseeing and designing a variety of diverse recreational programs accessible to all residents.

Town Center and Library Building Committee – Meets on 2nd Wednesday at 7 pm; (**ONE** 1-year term). This committee is focused on long term uses and capital projects for the Town Center and Library buildings.

Trails Committee – Meets on the 3rd Tuesday at 7 pm; (**FOUR** 3-year terms, **ONE** Vacant term ending in 2026). Develop and manage the trail and path network in Richmond, including making connections to neighborhoods.

Transportation Committee – Meetings TBD as currently no quorum as minimum of 5 members; (**ONE** 3-year term, **FOUR** 3-year terms ending in 2026). Focus on transportation and parking issues.

Gardening Committee – Meets TBD; (**THREE** 2-year terms). The scope could include maintenance of landscaping on Volunteers' Green, Browns Ct., Round Church Green, and at Town welcome signs. Future scope may include creating a community garden on municipal property.

Housing Committee – Meets 4th Wednesday at 5:30 pm; (**TWO** 3-year terms, **ONE** Vacant 2-year term ending in 2026, **ONE** Alternate 2-year term). Advises the Selectboard, the Planning Commission, the Development Review Board, and Town Staff on the housing needs of the Town of Richmond.

4th of July Parade & Fireworks Committee – Meets 1st & 3rd Thursdays at 7 pm from January -August; (All interested persons please apply to 1-year terms). The Committee plans and conducts the Fourth of July fireworks and activities.

Volunteers Green & Browns Court Project Committee – Meetings TBD; (**NO currently available** OPEN-ENDED terms). Collects public feedback and provides recommendations to the Selectboard for projects to pursue at Volunteers Green, Browns Court and the Round Church Green.

Committee to Explore Path Funding – Meetings TBD; (**THREE** 1-year terms). Explore funding options for a recreation path from the Village to Riverview Commons.

***Other Volunteer Openings:**

- Service Officer: 1 opening for a 1-year term
- Animal Control Officer: 1 opening for a 1-year term
- Emergency Management Director: 1 opening for a 1-year term
- Energy Coordinator: 1 opening for a 1-year term
- Tree Warden: 1, 1-year term and 1 Deputy for a 1-year term
- Town Fence Viewer: 2 openings each for a 1-year term
- Inspector of Lumber, Shingles and Wood: 1 opening for a 1-year term
- Weigher of Coal: Multiple openings each for a 1-year term
- Lake Iroquois Recreation District Appointee: 1 opening for 2-year term
- Richmond Rescue Board of Directors-Liaison/Representative: 1 opening for a 1-year term
- Chittenden Solid Waste District: 1 opening for 2-year term, 1 opening for Alternate 2-year term
- Chittenden County Regional Planning Commission Board of Directors: 1 opening for Alternate 2-year term.
- Chittenden County Regional Planning Commission PAC: 1 opening for Alternate 2-year term
- Delinquent Tax Collector: 1 opening for a 1-year term
- Chittenden Unit for Special Investigations Policy Board: 1 opening for a 1-year term

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