



TOWN OF RICHMOND

RICHMOND TOWN CENTER

203 Bridge Street, P.O. Box 285
Richmond, Vermont 05477



November 6, 2025

Nate Malley
30 Browns Ct.
Richmond, VT 05477

Brendan Phalen
O'Leary-Burke Civil Associates, PLC
13 Corporate Drive
Essex Junction, VT 05452
email: bphalen@olearyburke.com

Bryan Currier, PE
O'Leary-Burke Civil Associates
13 Corporate Drive | Essex Jct., VT 05452
p: (802)878-9990
bcurrier@olearyburke.com

RE: Preliminary Water and Sewer Allocation for 30 Browns Ct.

Dear Mr. Malley, Mr. Phalen, and Mr. Currier,

This letter is to inform you that at their meeting on November 3, 2025 the Water and Sewer Commission approved the preliminary allocation requests for water and sewer for 30 Browns Ct. Please see the attached signed Preliminary Allocation Request forms. The Commission extended the timeframe to submit for final allocation to 6 months from the approval date of the preliminary allocation. This is noted on the approval forms.

Mr. Phalen and Mr. Currier, please forward this letter and attachments to Mr. Malley as I do not have his email address. Thank you.

Sincerely,

Josh Arneson
Town Manager

CC: Richmond Water Resources Department
Richmond Finance
Property File

SEWER SERVICE ALLOCATION REQUEST
PRELIMINARY APPROVAL APPLICATION

Landowner Nate Malley
 Road Name Browns Court
 Mailing Address 30 Browns Court,
Richmond, VT 05477

Parcel Code BC0030
 Acreage 0.44

PLEASE FILL IN ALL BLANKS, THANK YOU.

A. Service is requested for Proposed Duplex
(Describe use of land proposed to be serviced, ie. Single family 4 bedroom, 30 seat restaurant, etc.)

B. Allocation requested: 420 gallons per day based on the State of Vermont
 Allocation Formula or other officially adopted formula.

C. Number of units to be served 2 based on one unit equal to 450 gallons per day. *(Less than one unit is considered to be one unit, ie. 300 gallons per day is one unit.)*

D. Plans for new improvements must be attached for application to be deemed complete.

Preliminary approval is hereby requested for the above purpose and in the amount listed above. By signing and submitting this Preliminary Application Request it is further understood by the landowner that occupancy and use can not occur until FINAL APPLICATION APPROVAL is received.

No fees are required for preliminary application and approval.

Nate Malley
 Landowner Signature

10-30-25
 Date

(For office use only)

The Richmond Water and Sewer Commission has reviewed the above preliminary allocation request for 420 gallons per day and hereby approves such request based on the application and applicable ordinances, rules and regulations. Conditions applied to decision: Proceed to final within 6 months

of approval of preliminary

[Signature]
 Water and Sewer Commission

Chairperson

Date 11/3/25

If Denied: 1. An appeal may be taken within 15 days to the Chittenden County Superior Court.

If Approved: 1. An appeal may be taken within 15 days to the Chittenden county Superior Court.
 2. A Final Allocation Approval Request must be submitted within 60 days of preliminary approval.

3. A Town Treasurer receipt of all applicable fees in the amount of \$ _____ must be attached to the Final Approval Request. *(Multiple checks may be requested)*

**WATER SERVICE ALLOCATION REQUEST
PRELIMINARY APPROVAL APPLICATION**

Landowner
Road Name
Mailing Address

Nate Malley
Browns Court
30 Browns Court,
Richmond, VT 05477

Parcel Code
Acreage

BL0030
0.44

PLEASE FILL IN ALL BLANKS, THANK YOU.

A. Service is requested for Proposed Duplex
(Describe use of land proposed to be serviced, ie. Single family 4 bedroom, 30 seat restaurant, etc.)

B. Allocation requested: 720 gallons per day based on the State of Vermont Allocation Formula or other officially adopted formula.

C. Number of units to be served 2 based on one unit equal to 450 gallons per day. (Less than one unit is considered to be one unit, ie. 300 gallons per day is one unit.)

D. Plans for new improvements must be attached for application to be deemed complete.

Preliminary approval is hereby requested for the above purpose and in the amount listed above. By signing and submitting this Preliminary Application Request it is further understood by the landowner that occupancy and use can not occur until FINAL APPLICATION APPROVAL is received.
No fee is required for preliminary application and approval.

Landowner Signature

Date

(For office use only)

The Richmond Water and Sewer Commission has reviewed the above preliminary allocation request for 720 gallons per day and hereby approves such request based on the application and applicable ordinances, rules and regulations. Conditions applied to decision: Proceed to final within 6 months of approval of preliminary

Water and Sewer Commission

Chairperson

Date 11/3/25

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If Approved: 1. An appeal may be taken within 15 days to the Chittenden county Superior Court.
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