



ZONING PERMIT APPLICATION

Permit # 2024-02
Hearing #: JR1330

A Zoning Permit is required prior to any land development, as defined in the Zoning Regulations. Additional local permits and approvals, such as Conditional Use Review and Site Plan Review, may be required in order to file the Zoning Permit.

Site Information:

Physical Address of Property: 1330 Jericho Rd Parcel ID: JR1330
Zoning District: HDR Overlay District(s): _____ Lot size (acres): 92.5

Property Owner Information:

Property Owner Name: Jay McCormack

Owner Mailing Address: 58 Lakewood Parkway
Burlington, VT 05408

Phone: 802-598-2953

Email: jaytmccormack@gmail.com

Applicant Information:

Applicant Name: ←

Applicant Mailing Address: ←

Phone: ←

Email: ←

Project Information:

Description of Project: Upgrade existing gravel driveway to town/state specifications.

Type of Project (check one): ☐ New Construction ☐ Change in Use ☒ Addition/Alteration ☐ Sign

Total new square footage: _____ Length x Width x Height (ft): _____

Project setbacks: Distance of project from the property boundaries (ft): Right: _____ Left: _____ Rear: _____ Front: _____

Lot Coverage _____ % Estimated Cost of Construction: _____

→ With this completed application form please submit: ☐ A Diagram (see back page for info) ☐ The Permit Fee (see back page for info) ←

ACKNOWLEDGEMENTS:

- The Administrative Officer has 30 days to act on a complete permit application. Permit approvals will be effective at the end of the 15-day appeal period. **No construction is allowed during the appeal period.** The applicant or an interested party has the right to appeal this permit decision within 15-days of issuance to the Richmond Development Review Board. Local, state, and federal regulations may apply to projects and additional local, state and federal permits may be required. **It is the applicant's responsibility to acquire additional local, state, and federal permits.** If those regulations are not as restrictive as the Richmond Zoning Regulations, the Richmond Zoning Regulations applies. Please contact the State of Vermont Permit Specialist (ph: 802-477-2241) for more information on state permits. Please contact Pete Gosselin (ph: 802-434-2631) regarding Right-of-Way and Access permits. All residential projects must comply with the Vermont Residential Building Energy Standards. For more information, contact the Energy Code Assistance Center at 855-887-0673. All representations made on application forms, drawings and attachments are binding. Failure to build according to the approved zoning permit application is a violation of the Richmond Zoning Regulations. The Administrative Officer shall have the right to conduct inspections at any time during construction.

Signatures: The undersigned hereby certifies the information within this application to be true and accurate, and accepts the acknowledgements as enumerated above and in the Richmond Zoning Regulations.

[Signature] 1/12/2024
Applicant Signature Date

[Signature] 1/12/2024
Property Owner Signature Date

— DO NOT WRITE BELOW THIS LINE—OFFICE USE ONLY—DO NOT WRITE BELOW THIS LINE—OFFICE USE ONLY—DO NOT WRITE BELOW THIS LINE—OFFICE USE ONLY—

Application Complete Date: 1/14/24 Decision: APPROVED / DENIED Certificate of Occupancy Required: YES / NO

Comments: See Rem. 7 letter for conditions

Zoning Administrative Officer signature: [Signature] Date: 1/17/24

TOWN CLERK'S OFFICE Received for Record: January 22 A.D. 2024 At 10 o'clock 00 minutes A M

And Recorded in Book: 272 page 567 Attest: Adriana Hashinagi

0058932



Planning & Zoning Office
Town of Richmond P.O. Box 285
Richmond, VT 05477
(802) 434-2430
tmachia@richmondvt.gov
www.richmondvt.gov

January 17, 2023

Jay McCormack
58 Lakewood Parkway
Burlington, VT 05408

RE: Upgrading driveway to meet town standards, Permit Number 2024-02

Enclosed please find your approved Zoning Permit application with the conditions mentioned below. This decision may be appealed within 15-days of the approval date. The use may commence after the 15-day appeal period has run, which is February 1, 25, 2024. This permit shall expire 24 months after the effective date if the use does not commence. The Zoning Administrator may choose to offer a one-time 12-month extension. Before the end of this 24-month period you are responsible for obtaining a Certificate of Occupancy to close out this permit. The fee for the Certificate of Occupancy is \$40.

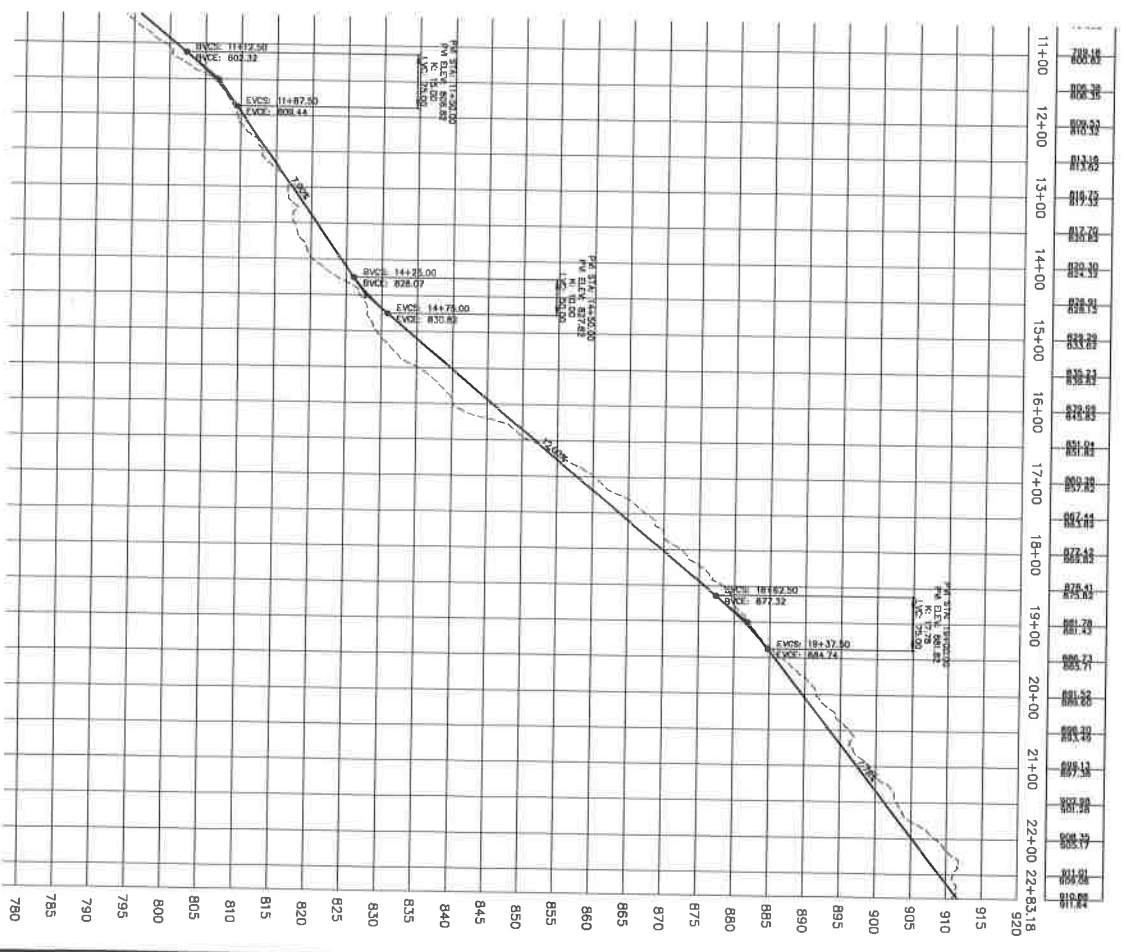
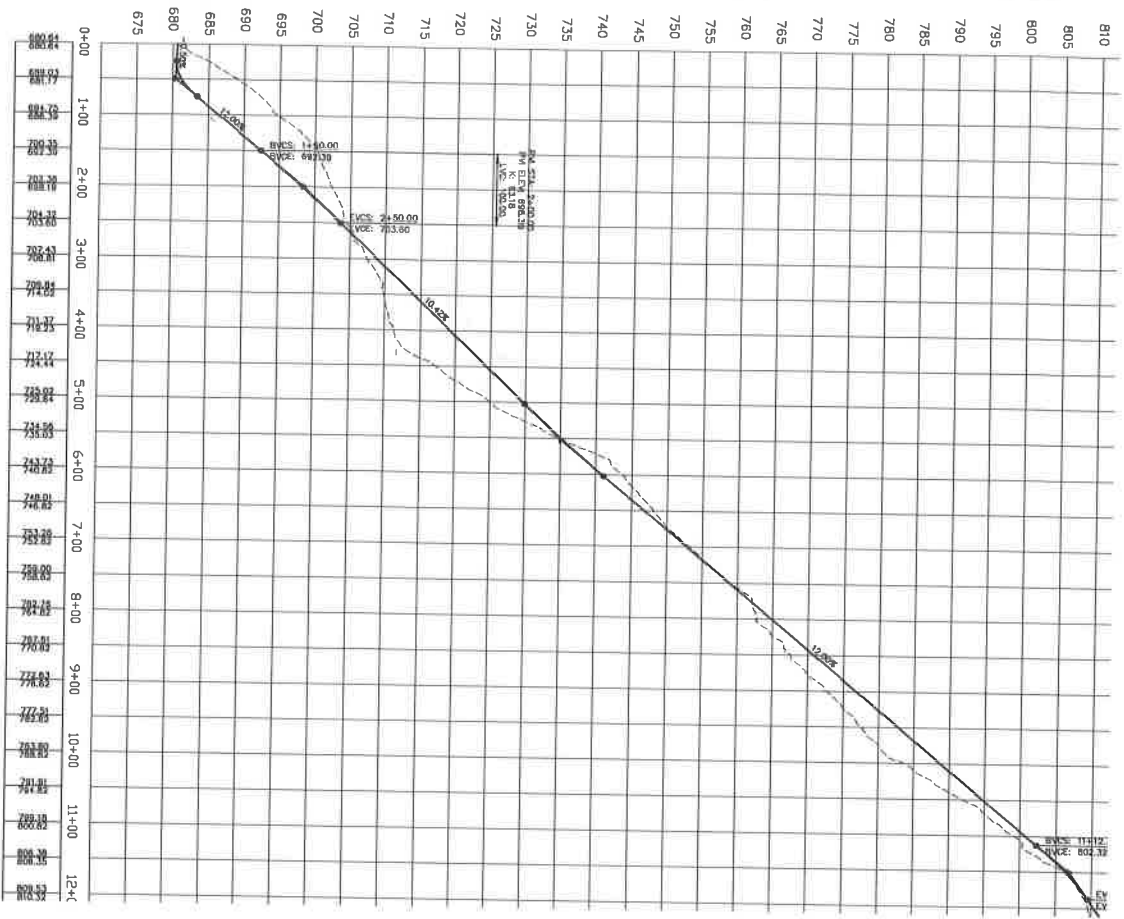
In order to receive a Certificate of Occupancy you must submitted a signed letter on letterhead from the contractor or engineer doing the work that the driveway was built to the Town of Richmond Public works specifications and the plan submitted with this application. These plans indicate that the driveway grade will be below 12% for its entire length. In addition, the road width will be 24 feet wide for the whole length of the driveway. This letter shall be submitted once work on the road is complete and will note that the as built condition of the driveway complies with town specifications.

Enclosed you will also find a Permit Approval Notice sign. You must post this sign within view from the public right-of-way most nearly adjacent to your parcel, and shall remain posted until work is complete or 15 days whichever is longer.

Thank you and please let me know if you have any questions.

Sincerely,

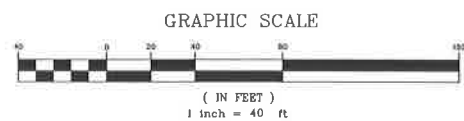
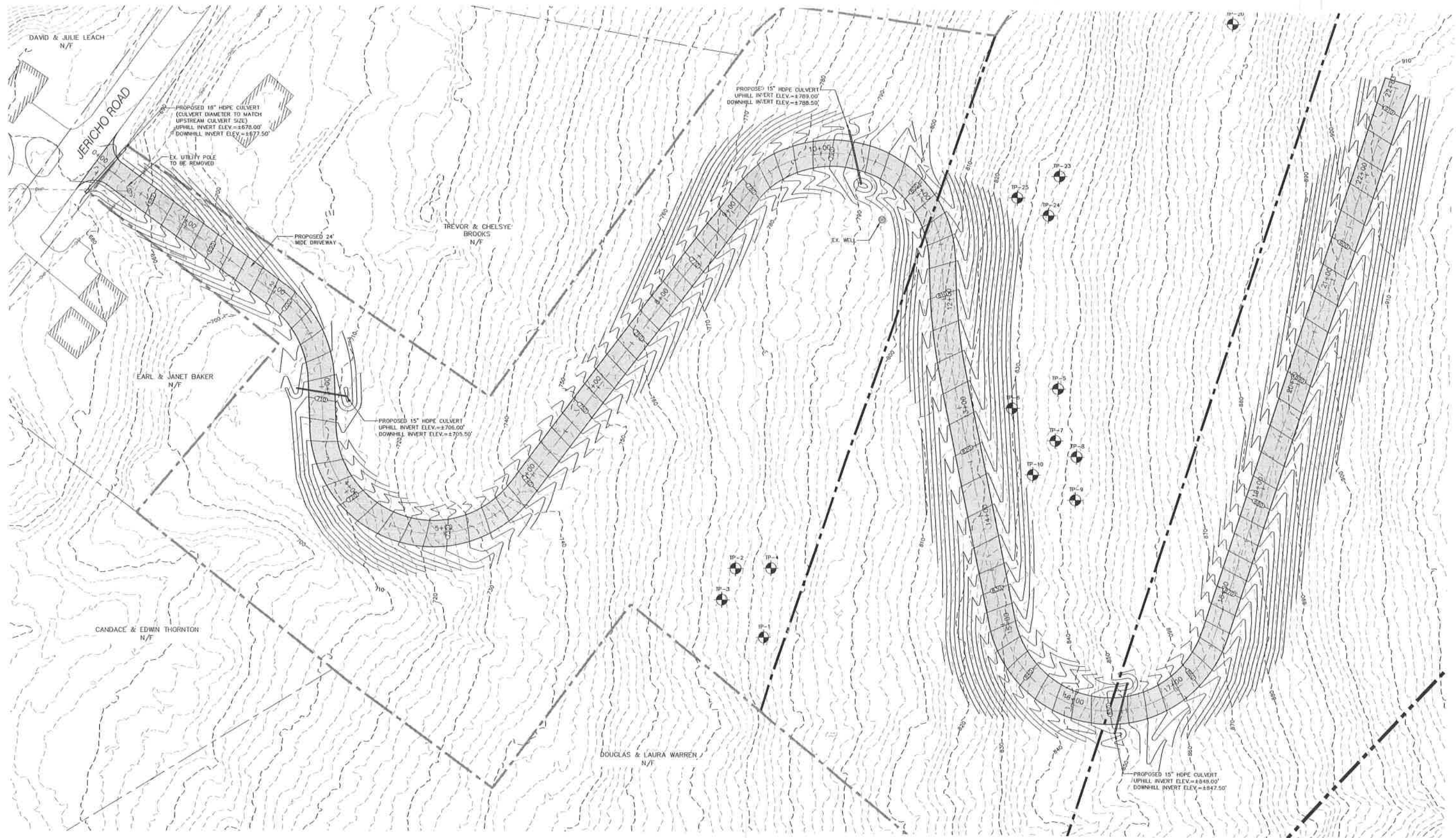
Tyler Machia
Zoning Administrator



THE CONTRACTOR SHALL VERIFY ELEVATIONS AT
STATIONING 2+00 THROUGH 12+00.

GRAPHIC SCALE
1" = 40' H
1" = 80' V

* Driveway Not to exceed 12% at any point.



Driveway to be 24' wide
For whole length.

THE CONTRACTOR SHALL NOTIFY "DIGSAFE" AT
1-888-DIG-SAFE PRIOR TO ANY EXCAVATION.

DATE	REVISION	BY
SURVEY	☐ RECORD DRAWING ☒ PRELIMINARY	DATE
DESIGN	☐ FINAL ☐ SKETCH/CONCEPT	7-12-2004
DRAWN	JFW	FILE
CHECKED	CBCA	2003.01.26
SCALE	1"=40'	PLAN SHEET #
O'LEARY-BURKE CIVIL ASSOCIATES, PLC 18 CORPORATE DRIVE BOSTON, MA 02108 PHONE 617-252-2000 FAX 617-252-2001 E-MAIL: o'b@olearyburke.com		1450 JERICO ROAD 1450 JERICO ROAD RICHMOND, VT 40-SCALE 24' DRIVEWAY SITE PLAN
		1

TOWN OF RICHMOND

NOTICE OF PERMIT

DESCRIPTION OF PERMIT:

For drive way work

PARCEL CODE:

TR 1330

PERMIT :

2024-02

DATE APPROVED:

1/17/24

DATE EFFECTIVE:

2/1/24

SIGNED:

Tyler

DATE:

1/17/24

APPLICANT: This notice shall be displayed on the subject property and shall be clearly visible from the public right-of-way. This notice shall be displayed immediately after approval and shall not be removed until after the completion of construction.

FOR MORE INFORMATION PLEASE CONTACT: Richmond Zoning Administrator, 802-434-2430