



ACCESS PERMIT APPLICATION

FILE

Permit # 21-17 Parcel ID: HV2427

Any new or modified access areas onto a Town highway requires Town approval. For access proposals on State roads, including RT 2 and RT 117, applicants are required to apply directly to VT Agency of Transportation. For local approvals, please review section 6.6 of the Public Improvement Standards & Specifications for the Town of Richmond (see municipal website) and provide all the information requested in this application. If you have questions please contact the Highway Department at 434-2631. Additional local permits and approvals may also be required, for information contact the Zoning Administrative Officer at 434-2430.

Application Date: 8/19/21 Physical Address of Property: 2427 Hillview

Applicant Name: Tammy & Bob Avonda Property Owner Name: Hillview Heights LLC

Applicant Mailing Address: PO Box 4251 Burlington, VT 05406 Owner Mailing Address: PO Box 4251 Burlington, VT 05406

Phone: 802 316 0074 Phone: 802-316-0071

Email: tammy@avondaair.com Email: bob@avondaair.com

Description of Project: improve existing driveway Is property in floodplain? NO

The Highway Department will review the proposal to ensure adequate sight lines, culverts and drainage issues. All new driveway culverts must have a minimum diameter of 15". Appropriate techniques such as headwalls and wingwalls may be required especially where erosion or undermining may be expected to occur. The landowner is responsible for purchasing and installing all required materials as approved for installation in the access permit. The landowner is responsible for all maintenance and repair for one year from the date of completion. For the replacement of existing culverts, the Highway Department will make the decision that an existing culvert has failed. The landowner will pay for the purchase price of the culvert. If the grade of the driveway is altered by the landowner so that the culvert is affected by frost action, the landowner will be responsible for repairs.

- checkbox Please include a Sketch Plan showing the proposed location of the new or modified access. (see reverse) attached.
checkbox Town Highway Access Application Fee--\$115 residential/ \$145 commercial

Submit the completed application form with the required fee to Planning & Zoning Office.

Signatures: The undersigned hereby certifies this information to be complete and true.

Applicant Signature date

Property Owner Signature date

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Application received by ZAO & forwarded to Highway Department (date & initial): 8/19/21 K.O Fee: 115-

Application received & reviewed by Highway Department (date): 8-24-21 Decision: APPROVED DENIED / WITHDRAWN

Comments: OWNER WANTS TO PHASE IN FUTURE DEVELOPMENT Additional comments on reverse

Highway Foreman Signature: Date: 9-2-21

Application received by Town Manager and scheduled for Selectboard approval (date of SB meeting): 9/7/21

Selectboard Decision: APPROVED / DENIED / WITHDRAWN Comments:

Selectboard Chair Signature: Date:

Return approved application to Planning & Zoning Office for applicant notification and filing (ZAO date & initial):

TOWN CLERK'S OFFICE Received for Record: A.D. At o'clock minutes M
And Recorded in Book: page Attest:

Sketch Plan: Please include a Sketch Plan showing the proposed location of the new or modified access, with accurate measurements from the centerline of the proposed access (where it meet the town road) to any permanent mark. Please follow the specifications and profiles from the current Public Improvement Standards & Specifications for the Town of Richmond, including the culvert size (diameter and length). Additional information may be required depending on the nature of the project.

Sketch Plan:

See attached drawing																			
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Highway Department Comments: OWNER IS ONLY ASKING TO UPGRADE EXISTING DRIVEWAY FOR FUTURE UNKNOWN LOTS. ASSUME THIS PERMIT IS FOR SINGLE FAMILY RESIDENCE. NO CULVERT NEEDED.

Is a post construction inspection required? YES / NO Reason for post construction inspection: SIGHTLINE FROM ACCESS LOOKING WEST IS 460'. SIGHTLINE FROM ACCESS LOOKING EAST IS 405'. MINIMUM SIGHT REQUIRED IS 250' OK

Fee required (insert amount): _____ Fee collected (include amount and date received): _____

Is an independent professional inspection required? YES / NO Reason for independent professional inspection: _____

Fee required (insert amount): _____ Fee collected (include amount and date received): _____

Highway Foreman Signature:  Date: 9-2-21

Date of completed post construction inspection / independent professional inspection: _____

