

## 22 Depot Street

### Landscape Maintenance Plan for Trees and Shrubs

Task	Description
<b>April</b>	
Prune trees and shrubs	Prune shade trees and hedges as required. <ul style="list-style-type: none"><li>• Prune evergreen hedge to maintain desired height and distance from parking lot (typically 2'+/-). Do not remove more than 1/3 of the volume of the shrub without prior approval from the owner.</li><li>• Prune any dead or damaged branches from trees or shrubs disposing of any diseased leaves.</li><li>• Prune trees so that all branches are at least 5 feet away from the building or shed. Do not remove more than 1/3 of the volume of the tree without prior approval from the property manager.</li></ul>
Fertilize Trees	Apply 10-10-10 granular fertilizer at the base of trees and shrubs per manufacturer's recommendations.
Remove tree stakes	Remove any tree stakes or watering bags from the previous season.
Spring cleanup	Clean up, edge planting beds and mulch <ul style="list-style-type: none"><li>• Remove dead leaves from deciduous trees in planting beds before mulching.</li><li>• Remove weeds from the root in planting beds and tree rings. (Cutting weeds to the ground is not acceptable.)</li><li>• All Red Maple deciduous trees will have at least a 3' wide mulch ring from the trunk of the tree.</li><li>• Spade edge planting beds/mulch rings to define the bed line.</li><li>• Remove buildup of old mulch in planting beds and around the base of trees and shrubs.</li><li>• Apply 1" of shredded pine bark mulch in all planting beds and mulch rings keeping away from the bark of trees and shrubs</li></ul>
<b>June</b>	
One garden visit	Remove weeds from the root in planting beds and tree rings. (Cutting weeds to the ground is not acceptable.)
Replacements	Replace trees and shrubs that did not survive the winter.
<b>July</b>	
Pruning shrubs & hedges	Prune any dead or dying branches from trees or shrubs disposing of any diseased leaves.
Two garden visits	Remove weeds from the root in planting beds and tree rings. (Cutting weeds to the ground is not acceptable.) Water any replacements from June.
<b>August</b>	
Fertilizer application	Apply 10,10,10 granular fertilizer according to manufacturer's recommendations at the base of shrubs and trees planted within the last 3 years.
Two garden visits	Remove weeds from the root in planting beds, tree rings, 'drip strips,' hardscaped areas and adjacent to buildings. (Cutting weeds to the ground is not acceptable.) Water any replacements from June.
<b>September</b>	
Replacements	Replace shrubs or perennials that did not survive the summer..