

RCC Meeting Efficiency/Cultural Issues and Recommendations

Problem: Agenda items not being covered, with some being pushed back for months.

Goal: Address agenda items thoroughly and efficiently, with the intention of covering every item on the agenda (or moving to the next meeting, but not later).

Issues identified:

Scope of agenda items is overly broad, leading to discussions that are extraneous and/or circular.

Recommendations:

- ☆ Any agenda items that were not discussed move to the top of the agenda for the next meeting.
- ☆ Person presenting agenda item provides clear and defined scope for the discussion of said item (e.g. what questions and feedback are relevant).
 - ◆ Any feedback and questions that are not relevant but still deemed important by the Commissioner giving them will be moved to a 'parking lot' to be returned to at the end of the meeting if there is time.
- ☆ Implement time limits: 5 minutes for introduction of topic; 2 minutes per person for comments, allowing each person a chance to speak if they choose; 3 minutes for original speaker to respond to comments (timekeeper to track time limits).
- ☆ Utilize [Exploratory Round Robin](#) format for complex discussions (Commissioner introducing agenda item can request this).
- ☆ Although any Commissioner can make a motion for "Calls for orders of the day" requesting that the meeting return to agenda, the chair is responsible for maintaining order.

Problem: Meeting roles are not fairly distributed.

Goal: Meeting roles should be equally split amongst all members.

Recommendations:

- ☆ With 12 meetings per year, 2 roles per meeting, and approximately 6 members, each member should volunteer for timekeeper twice per year and minutes taker twice per year, unless restricted by a condition that makes these roles difficult to fulfill.

Goal: Foster an environment in which commissioners are encouraged to hold and express a multiplicity of views that represent different life histories, cultures, educational and occupational backgrounds, and lifestyles.

Recommendations:

- ☆ Commissioners should strive to speak for themselves as individuals.
- ☆ Commissioners should expressly welcome a multiplicity of opinions on conservation and other relevant topics (e.g. local regulatory procedures, organizations, methods of invasive management, etc.).