



Richmond
VERMONT

TOWN OF RICHMOND VERMONT

Application Form for Town Commissions, Boards and Committees

<https://www.richmondvt.gov/boards-meetings/all-committee-board-members>

Please submit your application to: **Volunteer Search, P.O. Box 285, Richmond, VT 05477, by email to dwardwell@richmondvt.gov or by placing it in the drop box outside the Town Office by**

- April 8, 2026, for most committees, unless another date is specified below
- Water & Sewer Commission applications are due May 27, 2026
- Development Review Board (DRB) applications are due May 13, 2026
- Andrews Community Forest Applications are due April 3, 2026
- Delinquent Tax Collector applications are due February 27, 2026, Selectboard appointment after Town Meeting Day

Applications will be reviewed by the respective committees, with the exception of the DRB which will not review applicants prior to appointment by the Selectboard. The Selectboard will make appointments at their May 18, 2026, meeting for terms to begin in June. Selectboard will consider appointments to vacant positions throughout the year.

Please supply the following information:

1) Please introduce yourself to the Selectboard by providing a short cover letter detailing your background, training, and experience with the board/commission/committee you are applying for and/or resume.

Name of Applicant: Katherine Emery Date: _____

Phone Number: 802-310-0358 Email Address: KAEmer@gnat.net

Name of Commission/ Board/ Committee and term:
Richmond Area Conservation Commission

How many years have you served on this Committee? 8 Years

If you serve on another Commission/Board/ Committee, please indicate which one(s):

2) **Review the scheduled meeting day/time** of the Commission, Board, or Committee along with the **length of the term** of the position.

Will you be able to serve for the term of the position? Y / N (circle one)

Are you a Richmond Resident? Y / N (circle one)

3) View the **Ethics Acknowledgement form** and **Ethics Training Video** requirements at:

https://www.richmondvt.gov/fileadmin/files/General/boards-meetings/all-committee-board-members/CodeofEthics_Training_Acknowledgement.pdf

If appointed to a Committee:

-I agree to sign the **Ethics Acknowledgement form** within 30 days of beginning service and annually between June 1 – August 31 Y / N (circle one)

and

-I agree to complete the **Ethics Training Video** within 120 days of the start of my position and every 3 years Y / N (circle one)

Online Form at <https://forms.office.com/r/2ibFxne84v>

For hard copies or accessibility accommodations please contact:
Duncan Wardwell at 802-336-2092 or dwardwell@richmondvt.gov

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Kit Emery
92 Collins Mtn Road
Richmond, VT 05477
Date: 2/10/2026

Richmond Selectboard Town of Richmond 203 Bridge Street Richmond, VT 05477

Dear Members of the Richmond Selectboard,

I am writing to express my interest in being reappointed to the Richmond Conservation Commission. Serving on the Commission has been a meaningful opportunity to contribute to the health, resilience, and long-term stewardship of the natural resources that make Richmond such a special place to live. I would welcome the chance to continue this work and to support the town's conservation goals in the years ahead.

My background has given me a strong foundation for this role.

- **Experience on the Commission:** My previous term allowed me to participate in project planning, community engagement, and collaborative decision-making. I have valued the Commission's thoughtful, science-informed approach and the way it balances ecological priorities with community needs.
- **Commitment to local conservation:** I have consistently shown up for meetings, field visits, and public-facing efforts, and I take seriously the responsibility of representing the town's interests.
- **Professional and personal skills:** Whether helping with project coordination or hands-on stewardship, I enjoy working with diverse viewpoints and helping move projects from ideas to implementation.
- **Connection to Richmond:** As a resident who cares deeply about our forests, waterways, wildlife habitat, and recreational spaces, I am motivated to help ensure that Richmond's natural assets remain protected and accessible for future generations.

If reappointed, I look forward to continuing to support ongoing initiatives, strengthening partnerships with community members and regional organizations, and contributing to thoughtful planning around land use and climate resilience.

Thank you for considering my application. I appreciate the Selectboard's work and would be glad to discuss my interest further if helpful. I hope to continue serving Richmond in this capacity.

Sincerely, **Kit Emery**