

Water Commission Minutes
9/7/2021

Members Present in person:

Members by Zoom: Bard Hill, David Sander, Fran Huntoon

Absent: June Heston

Staff Present in person: Josh Arneson, Town Manager; Linda Parent, Town Clerk

Staff Present by Zoom: Kathy Daub-Stearns, Admin. Assist.; Kendall Chamberlain, Water & Sewer Superintendent

Others Present in person: the meeting was recorded for MMCTV Channel 15

Others Present by Zoom: none

Called to Order: 6:00 PM

1. Welcome by David

Public Comment- none

2. Additions or Deletions to the Agenda- none

3. Items for Presentation or Discussion with those present

a. Consideration of transferring \$11,707.82 from the Water Capital Reserve Fund to the Water Distribution System Reserve Fund

Josh reported:

- that this item was related to the West Main St. water project
- that the Water Distribution System Reserve Fund was depleted beyond what was planned and this would zero out the balance as opposed to having a negative
- that in FY22 there are additional funds going into the Water Distribution Systems Reserve Fund

Discussion included:

- that Bard asked what the balance of the Water Capital Reserve Fund would be after the transfer. Josh responded that the current balance is \$66359.08 and the new balance would be \$54,651.26

Bard moved to approve transferring \$11,707.82 from the Water Capital Reserve Fund to the Water Distribution System Reserve Fund; Fran seconded. Roll Call Vote: Bard, David, and Fran voted affirmatively. Motion passed.

b. Update on Bridge St. Waterline Replacement Project: Church St. to Volunteers' Green

Josh reported:

- that Friday 9/10 as the pre-construction meeting
- that there would be four to five (4-5) weeks of construction
- that the contractor was aware that early 7-8 AM traffic needed to flow
- that there is 75% forgiveness on the project

Discussion included:

- that Front Porch Forum notices and the construction email list will be used for weekly updates
- that Fran asked if the school could be asked to send a notice out to parents, Josh said he emailed Superintendent Albergini last week and would follow up to see if the school district could send something out this week.
- that Kendall noted that there are some special needs individuals that he would contact directly
- that the Art Crawl may need a different location due to construction

c. Reminder of special Water and Sewer Commission meeting to discuss the proposed Gateway Sewer Expansion project to be held on Monday, September 13.

David gave a reminder of the meeting adding that the intent of the meeting was to receive feedback from potential users and access to the meeting would be available remotely as well as in person

Discussion included:

- that the meeting would be a Q & A for the expansion project
- that Fran and Bard would be attending virtually due to travel plans

d. Superintendent's Report

Kendall reported:

- that the mixer was repaired
- that both pumps were repaired
- that there are long lead times and higher costs for parts

Discussion included:

- that David asked if there are some parts we should be getting in advance, Kendall said he was trying to keep on top of it

4. Approval of Minutes, Warrants and Purchase Orders

Fran moved to approve the Minutes of 8/16/2021; Bard seconded. Roll Call Vote: Fran, Bard, and David voted affirmatively. Motion passed.

Fran moved to approve the Minutes of 8/23/2021; Bard seconded. Roll Call Vote: Fran, Bard, and David voted affirmatively. Motion passed.

Fran moved to approve the Minutes of 8/30/2021; Bard seconded. Roll Call Vote: Fran, Bard, and David voted affirmatively. Motion passed.

Purchase Orders

Fran moved to approve PO 4258 to Sullivan, Powers and Co., PC for the annual audit in an amount not to exceed \$12,910.; Bard seconded. Roll Call Vote: Fran, Bard, and David voted affirmatively. Motion passed.

Warrants

Fran moved to approve the warrant as presented; Bard seconded. Roll Call Vote: Fran, Bard, and David voted affirmatively. Motion passed.

Kendall noted there was a special reimbursement requested by a homeowner that was confirmed as necessary.

Josh will send warrant out by Docusign for signatures.

5. Discuss Items for Next Agenda and Adjourn

recap of Monday's meeting and next steps
Bridge St. waterline replacement

Kendall – tank is due to be cleaned and inspected on this Saturday and will be the last service on this contract, Bard asked if the video could be made available

Adjourn

Fran moved to adjourn; Bard seconded. Roll Call Vote: Fran, Bard, and David voted affirmatively. Motion passed. Meeting adjourned at 6:28PM.