

Meeting Minutes Parking Advisory Committee 1/13/2021

Member Present by Zoom: Cara LaBounty, Lou Borie, John Rankin, John Cohn, Diane Mariano

Absent:

Others Present by Zoom: Allen Knowles, Transportation Committee (7:00PM), recording began 6:15 PM

Called to Order: 6:05 PM by Cara (zoom technical issues...1st time using Josh's account)

Welcome and Public Comment

Comments from the public: none

Each member of the committee took turns introducing themselves.

Started Zoom recording right before the last person introduced themselves, John Cohn.

I. Additions or Deletions to Agenda

II. Items for Presentation or Discussion with those present

- Procedural business such as who does what. Any paperwork?

Cara – was appointed chair

Diane – was appointed vice chair & secretary

John Cohn – asked if everyone was okay that we were married and both on committee

Cara – okay with it because Select Board nominated both of you and made it happen

John Rankin – wanted to join to help the committee be more rounded geographically

Cara – since 2 “Johns” anyone have a nickname? John Cohn suggested “JC” to denote him

John Rankin – not sure what his term limit is...Cara will ask Josh

Cara – ethics document from John Rankin & Lou Borie needs to get to Josh

- Draft of minutes needs to be to Josh 5 days before next meeting
- Next meeting agenda needs to be to Josh 3 days before next meeting
- Sending email with 1 Note document for our mutual use
- Does anyone want a town email? Let her know in email
- If we use our own email, keep any public emails that we get because they are part of public record and may be passed over to town after committee is finished
- Everyone okay with sharing cellphone in our group? yes

- Discuss charge and cursory view of goals

- Thoughts and ideas...let's talk! (30 min)

Cara – shared screen and went through the “charge” from the Select Board. What are all our thoughts and/or changes.

The Parking Advisory Committee was formed in December 2020 by the Selectboard. The Committee will analyze areas of Richmond that are attracting large numbers of parked cars, specifically in the summer months when people are visiting the many recreational locations in town. The Committee will engage with stakeholders, residents, and Town staff to develop solutions for crowded parking areas with a focus on safety of residents, pedestrians, and vehicle operators. These suggested solutions will be presented to the Selectboard for consideration of approval and implementation.

Lou – agreed it's very broad

- Does not focus on any particular area
- Do we want to narrow focus?

JC - looks like just summer parking?

Cara – what is our overall focus?

- Thinking the Winooski corridor, Bolton to Williston
- Comfortable with broad scope
- Feels areas like Richmond Park & Ride lot and Andrews Forest already taken care of

Diane – what are other committees already working on? Like the Transportation, Trails, and Recreation committees in particular

- Important to know their missions to see where we may work together

Cara – what areas do we want to tackle first?

Lou – Winooski River corridor - yes

- and how about the Huntington River corridor? - many swimming holes & gorge
- all Dugway road?

JC – 2 river corridors would be inclusive

Cara – if there are other areas where the same signage may make sense

Items for parking: signage, safety, access, resources, public awareness

- Perhaps taking one area would give the clues for expanding to all areas

John – okay with the charge language

- Greater concern is in summer...and look at all seasons like auxiliary Long Trail access gone on Stage road

Diane – asked about what is meant by “stakeholders” in charge statement

Lou – the owners and/or the users

Cara – sounds like Bolton border and heading down river

Allen Knowles – from the Transportation Committee to listen in and see how we all fit in together with town parking

- Talked about Johnny Brook class 4 road

Cara – nice to have you Allen...may be looking for crossovers like end of Richmond parking near Green Bridge

Cara – back to initial focus

Lou – comfortable with Winooski corridor and would like to add Huntington River area.

Cara – let's include both corridors for right now

John – Not sure with all the construction planned for Dugway road right now

JC – let's focus about “where one can park” rather than no parking

Cara – let's get Pete and/or Josh to give us Dugway Road update...timetable and is there parking already planned?

Cara – where is existing parking today?

Lou – gave a tutorial of the ARC Map program

- Parcel information is there however not 100% up to date
- Concerns that we should be sensitive in talking about parcels in a public forum, even if the data is public

Cara – next meeting – 2 hours – all okay with that

John – town parking ordinances thoughts

JC – we can recommend changes...it just takes a bit

John – yes

Diane – could you create a Richmond use map from ARC for our use?

Lou - yes

- Plan of Action (15 min)
- Next meeting Agenda (15 min)

Cara – summarizes...

- Taking on Parking as a whole
- Possible site visits
- People – terminology – what do we call them? In town/out of town?
- How to talk about landowners

- Tracking & measuring
- Neighbors and privacy rights
- Show current parking
- Signage
- Mapping for different areas – existing and current use
- Ordinances – need input from law enforcement
- Safety – both pedestrian & vehicle
- Capacity & map for capacity
- Vehicle directional parking
- Laws and safety – best practices
- State with Pete & then Kyle
- Next Meetings 1/25 and 2/8 both 2 hours

Allen via Zoom Chat – looks like our work will align, rather than superimpose, with the Transportation Committee

Cara – glad to hear that and thank you

Adjourn Cara moved to adjourn. Lou seconded it. Meeting ended 8:15 PM