

Richmond Selectboard
Minutes 6/15/2020

Members Present by Zoom: Christine Werneke, Katie Mather, Bard Hill, David Sander, Roger Brown

Members Present by phone: none

Absent: none

Others Present by Zoom: Josh Arneson, Town Manager; Kathy Daub-Stearns, Admin. Assist.; Connie Bona, Finance; Pete Gosselin, Hwy Superintendent; Larry Muldoon Police Chief; Kyle Kapitansky, Police; Linda Parent, Town Clerk; Ravi Venkataraman, Planner; and Angelica Contis recorded the meeting for MMCTV Channel 15, also present: Marshall Paulsen, Jay Furr, Martha Nye, Jeff Forward, Chris Granda, Christy Witters, Stefani Hartsfield, L. Sau, Rebecca Rouiller, Sebastian, Miles Haskett, Patty Brushett, Ken Heskett, J. Monahan, Jon Low, Halle Harklau, Logan Hegg, Judy McVickar, Aldan Heckett, Judy Rosovsky, Martha Mc Sherry, Sarah Reeves, Katie Taylor, Tamara Smith, Connie VanEeghen, Sri DeSantis, Eliza West, Alexis (ART), Jim Monahan, Caitlin Littlefield, Shay Mays, Bonnie Stoyer, Jessie Heiser, Leo Defenic (sp?)

Called to Order: 6:32 PM

Welcome by David.

Comments from the public:

I. Additions or Deletions to Agenda- none

II. Executive Session for a legal matter

Katie moved to find that premature general public knowledge of the Selectboard's discussion of a pending or probably civil litigation or a prosecution, to which the public body is or may be a party, would clearly place the Town at a substantial disadvantage, Christine seconded.

Roll Call Vote: Katie, Christine, and David voted affirmatively. Bard and Roger were absent.

Katie moved to enter into executive session to discuss a legal matter under the provisions of 1 VSA 313(a)(1) of the Vermont State Statutes and to invite the Town Manager, Josh Arneson, and Attorney Philip Woodward into the executive session, Christine seconded. Roll Call Vote: Katie, Bard, Christine, and David voted affirmatively. Roger was absent.

Executive session began at 6:36 PM.

Bard moved to exit executive session, Christine seconded. Roll call vote: Bard, Christine, David and Katie voted affirmatively. Roger was absent.

Executive session ended at 7:05 PM.

Upon return to the meeting David asked the viewing audience to keep any comments to two (2) minutes or less and allow those who have not spoken to speak before having another opportunity to speak stating that the order would be Board members comments first, then members of the public.

Before moving on Bard suggested starting with items H, I, and J since it seemed there were a lot of people for those items. Josh replied that some people may be joining later thinking there were other items first. David agreed. The meeting continued as scheduled.

III. Items for Presentation or Discussion with those present

a) Consideration of making appointments to the Water and Sewer Commission

David reported that there were (2) two positions that expired and were open for others to join. He said that the (2) members have agreed to continue and since no one else was interested in joining his recommendation was to re-appoint Fran Huntoon and Don Marin.

Katie moved to appoint Fran Huntoon and Don Marin to the Water and Sewer Commission, Bard seconded. Roll call vote: Katie, Roger, Bard, Christine and David voted affirmatively.

b) Presentation and consideration of approval of CSWD FY21 Budget

Josh reported that Sarah Reeves, from CSWD, was held up on another call. He suggested moving on and coming back when she was available. David agreed.

Sarah Reeves reported:

- that CSWD is funded through user fees, material sales, solid waste management fees, and a state grant
- that the budget packet for CSWD looks different this year due to COVID.
- that like everyone else CSWD was going to have to closely monitor income and expenses, making adjustments throughout the year when necessary.
- that she felt the budget was conservative and revenues will be down adding that some services may not be available.
- that instituting the flat fee was done to encourage consolidation so people would make fewer trips and at the same time save \$1.
- that Williston, Essex & Milton centers are open and that the plan is to take time between openings to be certain everything is working well.
- that the flat fee will be in place at least through the first quarter of this fiscal year.
- that there is one large increase, materials management. Glass had been budgeted at \$300,000 but that the outlet in Canada was not as reliable so glass has had to be shipped to MA at a much higher cost.
- that cuts and deferrals have been made throughout the budget and that the bottom line is a shortfall of \$80,500.
- that the intension is to transfer funds from the "solid waste management fee rate stabilization fund" to make up shortfall.

Discussion included:

- Bard asking to know when will Richmond's site would reopen. Sarah responded that there is a facility opening plan that takes into consideration staffing and COVID precautions, then facility capacity. How much room there is for cars and what materials to collect is also a determining factor. Sarah said that Richmond, South Burlington, Hinesburg and Burlington are left to reopen and that there is no date for opening them. She said that Richmond is not going to be next and will be one of the last to open. She apologized but did not want to promise anything. Bard said he could appreciate the challenges and her being upfront and transparent.

- Bard then asked about the Green up day confusion with people being told to drop off items at the Town Center. Sarah responded that this was the 40th anniversary of Green Up day and that CSWD has never done the collection. She added that their message could have been clearer adding that it has been a tricky year.
- Bard suggested that since, for the near term, Richmond will not be open information be posted on Front Porch Forum and other places to let people know.

Bard moved to approve the CSWD FY21 Budget, Katie seconded. Roll call vote: Katie, Roger, Christine, Bard and David voted affirmatively.

c) Consideration of approving a design for the Town Center sign

Miles Haskett reported that since his presentation to the board he has been getting the information together for the sign. He reported that:

- that the design for the sign is based off the aesthetic of the round church
- that materials costs should be approximately \$650 and that pricing from Home Depot had been used but it was his intention to use a local company
- that the total cost for the project including painting is approximately \$880
- that if fund raising generates additional funds beyond the \$230 needed for painting the rest would go toward materials and if it exceeded to entire cost of materials then the remaining funds would be donated to another non-profit.
- that upon approval from the Selectboard that he would then seek approval from Boy Scout Council
- that permit paperwork has been submitted to the Town Zoning Office for approval

Miles then asked that the Board approve his request for funding.

Discussion included:

- Christine asked if he had mapped out the names on the sign to see how they would fit? Miles responded, yes. Christine said that besides the Post Office and Town Offices there could be additional tenants. Miles did not see that as a problem as there was room for at least 6 names.
- David suggested asking a farmer to donate tractor and auger time to dig holes for the posts. Pete Gosselins told Miles the town had the ability to dig 4" holes and would be happy to give him a hand.
- Pete asked Miles if he was using pressure treated wood for the posts. Miles responded that pressure treated wood doesn't take paint well, but if he could find old pressure treated wood that would work, or he will use white cedar.

Roger moved to approve funding up to \$650 for the building of a new Town Center sign under Miles direction, Katie seconded. Roll call vote: Katie, Christine, Roger, Bard and David voted affirmatively.

Christine commented that round church design was thoughtful. David said he was impressed with the work put in so far.

Jon Low asked if there was any update on zoning permit? Josh responded that Suzanne Mantegna has received the application and Miles should hear back from her adding that she only works Wednesday to Friday noon adding she would let Miles know if the plan required

DRB approval. Jon Low said that anything that can be done to facilitate the approval would be helpful.

David thanked Miles for his time and effort and said he looked forward to continuing to work with him through this process.

d) Consideration of approving a request by the Andrew Community Forest Committee for not more than \$3,000 Conservation Reserve Funds for trail development

Josh reported that the Andrews Community Forest Committee member, Jim Monahan, currently had in place a trail builder who has laid out a trail that is 8/10 of a mile and is asking for no more than \$3000 to build the multiuse trail.

Discussion included:

- that Christine asked if the \$3000 was to pay a person or if it was it for the cost of the supplies and equipment. Jim Monahan responded that an RFP had gone out and bids came back at about \$4,000 for building, flagging, and GPS coordinating. Jim said he was asking for a bit more because the RFP did not account for bridging work that is needed on the proposed trail.
- Katie wanted to know if there were plans to expand the length of the trail. Jim responded that this is phase 1, phase 2 of the network would be to add more trails, not extend this one. Jim said that the vision is connectivity so maybe connect to other trails. He said the committee has been working on some other grants for funding phase 2.
- Connie asked why the Conservation Reserve fund and not the Andrews Forest fund is being used? Jim said the Andrews Fund is for maintenance of trails. Connie thought the Andrews Forest Committee was to do any work with their own funds. Judy Rosovsky (Conservation Committee) said that the development of trails is under the purview of the Conservation Reserve Fund. Connie suggested having a discussion later with Judy Rosovsky.

Katie moved to approve not more than \$3000 of Conservation Reserve Funds for trail development, Christine seconded. Roll call vote: Roger, Katie, Christine, Bard and David voted affirmatively.

e) Consideration of approval of forester contract for Andrews Community Forest

Josh reported that this is a simple contract to hire the forester, his services are free but materials to do the work need to be approved. Material costs are about \$300. Caitlin Littlefield (Andrews Community Forest member) said that the forester, Ethan, wrote the forest management plan in use and that he is very familiar with the land and is an excellent forester.

Bard moved to approve the forester contract for the Andrews Community Forest, Katie seconded. Roll call vote: Katie, Christine, Roger, Bard and Davie voted unanimously.

f) Consideration of setting hearing dates to 1) modify the Village Downtown Zoning District and 2) to establish "Veterinary Clinic" and "Pub" uses town-wide

Ravi reported:

- that when updating the Jolina Court district it was noticed there were no allowances for veterinary clinic and pub uses so these edits will make those corrections.
- that the downtown district edits align both. He said that allowable uses are the same, rounding is the same, traffic impacts match.
- that the downtown district expansion is 2 parcels and was requested by the property owners.
- that each modification needs to be accepted by a motion separately and notices for meetings need to be announced separately.

Discussion included:

- Chris Granda (Planning Commission) thanking Ravi for his work. He asked Ravi if the meetings could be the same night. Ravi replied, yes, that was not a problem.
- Christine asked if the business categories were identified because they are businesses currently in town. Ravi responded, no. He added that the definition of a pub is not in the zoning regulations, and having a regulatory definition is best when trying to align uses.
- that Marshall Paulsen said he lives on Pleasant St. He asked when questions should be asked about lighting for a pub. Ravi responded that it should come up with the Planning Commission. Marshall said that initially noise and lighting were limited and asked how and where those things could be addressed. Ravi responded that performance standards are where lighting and noise are addressed and that the Planning Commission is the appropriate authority.
- that July 20 is the next Planning Commission meeting date.

Bard moved to receive the proposal to amend the bylaws for veterinary clinic, pub and tavern, Christine seconded. Roll call vote: Katie, Roger, Christine, Bard and David voted affirmatively. Motion passed.

Bard moved to conduct a hearing on pubs and taverns and veterinary clinics on July 20, 2020 Christine seconded. Roll call vote: Katie, Roger, Christine, Bard and David voted affirmatively. Motion passed.

Bard moved to receive the bylaw amendment to the village downtown zoning district Christine seconded. Roll call vote: Katie, Roger, Christine, Bard and David voted affirmatively. Motion passed.

Bard moved to set the hearing for the zoning amendment to the village downtown district, Katie seconded. Roll call vote: Katie, Roger, Christine, Bard and David voted affirmatively. Motion passed.

Josh said setting the date as July 20, 2020 will allow for publishing the notice in the Williston Observer newspaper.

g) Discussion of an audit of Town owned landscaping sites

Katie said that this has been on her radar since she joined the Selectboard. She said that Pete Gosselin has said he would prefer not to have the highway dept be responsible for more than mowing. She though we should figure out what all the landscaping areas are and then

come up with a plan for their care. Josh, Pete and Katie will put a list together for a future meeting.

h) Consideration of approval of a resolution regarding face coverings

David said he has gotten emails from people upset that an enforceability clause was added to the resolution, he then opened the discussion to board members.

Discussion included:

- Bard said he was pensive about enforcement, concerned about obligations related to enforcement. He said there is increasing evidence is that wearing masks is a fundamental way to slow the transmission of COVID. Bard liked using the Burlington resolution as a model because it was specific.
- Josh said Burlington is not enforcing, but has their own dispatch to get information out, adding, we do not have our own dispatch.
- Roger wanted to know what the enforceability of the resolution would be. Josh replied that VLCT has said the resolution can be enforced with fines and jail time. Katie asked if Burlington is enforcing their resolution. Josh replied that the police are not actively enforcing, but the city council is asking for compliance. Christine added that Montpelier's resolution has no consequences.
- Christine thought the Selectboard should have their name on the poster and supported the word "requirement" as long as people understood that consequences are limited.
- Bard liked the phrasing of the resolution and said whether the last clause is kept or omitted the message should be clear with the police department that they are not expected to respond to any mask complaints.
- Christine did not feel that there has been a lot of controversy calls or confrontations where resolutions have been passed. She wanted to move forward and leave enforcement silent.

Christine moved to adopt the resolution regarding cloth coverings with an edit removing #9, Bard seconded. Roll call vote: Katie, Roger, Christine, Bard, and David affirmatively.

Josh asked to look at the sign. Christine said she will work with Josh to come up with wording and the board agreed to defer to her judgment so the sign could get out sooner.

i) Discussion of holding a community forum on racial disparity in Richmond

Josh reported that this discussion is a "check in" to make sure we are doing what we can do here in Richmond.

Discussion included:

- Roger said he would like to bring up the resolution he drafted saying it is important for the town to take a strong position against discrimination and against brutality of anyone and supports the aims of the movement while showing support for our officers.
- David was not opposed, but wanted to make certain the topic was covered by the meetings warning? Josh replied yes, since it is a resolution.

Roger moved to adopt the resolution related to fair and impartial policing, Bard seconded.

Discussion continued:

- Katie thanked Roger saying it is an excellent place to start the conversation. Bard agreed that it is a good description about where we are adding that he has been impressed with Larry Muldoon since he was hired as chief. David was happy it supported what we have been for the last 15 months.
- Larry said that the term “fair and impartial policing” has been limited to immigration so people may not understand. Katie thought moving forward the town website could be used to improve letting people know where we stand on issues.
- Bard said we could spend weeks refining the resolution. It says we think we are doing a reasonable job and we believe improvement can be made but that our police are not the problem. Bard asked if there anything that was a deal breaker in the resolution? Christine agreed that this is a jumping off point and wanted to hear from the public.

David opened discussion to the public.

- Connie van Eeghan said she has followed the Front Porch Forum (FPF) discussion on flags and is glad that the resolution is not about flags. She thought that if this is the beginning then it does not need to be worded perfectly.
- S’ra Desantis thought that the last paragraph was the only place Black Lives Matters is mentioned and that it should be in the forefront. Roger replied that the structure of a resolution is: what are the facts in the whereas portion then what we are going to do. Roger added that the police department’s work on this is not in response to the current moment and that is what he was trying to say. David said this is in response to the Black Lives Matter movement, but our department began improvements a year and a half ago and that should come out in the resolution. Ann Naumann thought it was too self-congratulatory, that this is an ongoing process and it reads like we are done.
- Bard said, we can vote on it or spend weeks wordsmithing. He was hoping that this was a start.
- Patty Brushette thought the wording from “and also believes...” should be dropped, then it would not be ok to pass, with that wording she felt it was too self-congratulatory. Patty offered to help with the wording. Roger asked, how as a definition, do you say you are doing something well without sounding congratulatory, to acknowledge and be clear that which is being done well and are being done well in Richmond. Identifying what needs change should have a foundation of what we are doing well.
- Shawn Witters thought speaking clearly, centering on black lives matter, meant it needed to be said in the first line of any resolution on the subject.
- David said, we have a motion, let’s vote or rescind the motion. Roger replied that he would withdraw the motion if that was the will of the board. Roger said he was very concerned we are headed into an intense conversation where people feel the police department has not done all that they could without the resolution. Roger then withdrew his motion.
- David suggested that people reach out to Roger with input to draft a second version. Roger said he does not want to be the private conduit for people’s frustrations. Ann Naumann encouraged anyone commenting should join in.

Discussion continued:

Christine asked if we are to have a community forum or panel of people come to speak, who would you like to hear from? What topics do you want addressed, so we know how to structure a series like health care, low income housing, language? She said we would like to know what people want to know.

- Emily Mitchell said, it is clear people want to talk about this, how we move beyond white supremacy. Emily felt that restorative circles are a good place to learn and have uncomfortable conversations adding that a restorative circle has a facilitator to guide conversations and that everyone has a voice. Christine thought that was a good suggestion.
- Stefani Hartsfield felt breaking down silos around mental health, COVID, schools and policing. She wants to know if there are ways for us to work together on these things.
- Patty Brushett wanted to know- when people leave prison what kind of supports are in place for them? People think parole is there, who could talk to us about that? What role do the police play in giving them support, concerns about poverty, what kind of safety net is there? How do the police interact with that? She said that \$10,000 is not a lot to give the Howard Center, how are we making sure people are not invisible? Roger responded that \$10,000 is the amount the Howard Center tells us is our community share. What is the police department doing? Ask them, and not insinuate they are doing some terrible thing. Patty responded that was not what she intended and giving the situation our community is heading into we may want to bump the amount going to the Howard Center. She explained she was trying to say, what else can we do, maybe we could do more. Larry responded that we have the Howard Center program and it has been a fabulous addition to our community. People can also call directly and do not need to go through the police department.
- Leo Defenic (spelling?) responded to the comment about community re-entry, saying the town is served by the Community Justice Center in Williston and if there are any questions he is available and would be happy to be at the Selectboard's disposal. Christine thanked him.
- Christine said that there is a thirst for information about how to engage in a different way and that this is a time for learning. A lot of this is not new, efforts have been underway a long before Mr. Floyd's murder and now that people want to have the conversation education is what people are looking for. She has a good understanding of what people are looking for.
- Katie thought we need to start putting together community lead groups, saying, maybe the Selectboard should not be in charge of what should be a more diffuse series of conversations. Christine agreed saying we do not have to run it. Bard agreed that the Selectboard should be engaged, but not run it, the PD be engaged, but not run it.
- Bard asked how does this committee get formed? Christine offered to be a Selectboard liaison on a committee stating that she knows how to organize and facilitate groups like this one. Bard asked if people should get in touch with Christine directly? Christine responded, yes. Katie suggested that someone from the community chair the committee and that the subject be added to our next regular meeting in two weeks for a progress report? David said we need to move quickly to have these discussions. Bard suggested people reach out to Christine on her town email. Christine said she will put something on Front Porch Forum. Josh reminded everyone that the next regular meeting is July 6, 2020 so there is (3) three weeks to gather information. Larry offered that if someone has a sense of urgency about a police matter they can email him to discuss specific things.

j) Discussion of displaying Black Lives Matter flags, signs, or murals on Town property

Josh reported that this was brought up at the last meeting and:

- that a Black Lives Matter sign was offered by Marshall Paulsen to place on Town Center property
- that a request to fly Black Lives Matter flags was made
- that a suggestion for a community mural on town property has been made
- that research was done with VLCT regarding any signs and since there is no town policy, VLCT said, allow all signs or no signs
- that Green Mountain Power was ok with putting Black Lives Matter flags on their pole

Discussion included:

- Katie thinking that the adding Black Lives Matter flags to the existing flags, having a mural, and Black Lives Matter sign is something she would be in favor of and that the flags and sign should be for the month of June and every June going forward.
- Rebecca Rouiller, executive director of Radiate space said the mural idea came from outside her organization. She said that she was told she could not have a mural because it was political and could not use the radiate sign for the message either. Josh responded saying we do not have a policy about political signs so we could have them. The search he said did not allow signs in the right-of-way and only one sign per parcel he noted that at Town Center exceeds that now from a zoning standpoint.
- Connie asked if in the absence of a policy if we would have to accept all signs?
- Bard asked if there was a resolution to put a Black Lives Matter flag up for the month of June, every June, would we have to fly other flags? Josh said that a resolution may cover that he would have to check. Bard said, the city of Montpelier painted Black Lives Matter on the street. He thinks that does not mean anyone can paint anything they want in the street. He wanted to pass a resolution or motion to fly a Black Lives Matter flag under other flags and have a sign on Town Center property pending legal review even though it appears there is precedent already.

Bard made a motion that was later amended, then withdrawn.

Discussion was opened to the public:

- Martha Nye, supported the resolution and said it is a statement the town should be making.
- Connie said that what they did in Montpelier was paid for and done by the community Linda added that another flag will mean hiring a company to add hooks to raise the flag
- Shea Mays asked if this would be specifically a Black Lives Matter flag or an impartial flag? Katie said a Black Lives Matters flag. Shea responded that they have a political agenda so that we are not aligning ourselves with a specific party or organization she though it should be a different flag. Bard commented that if an entity outside the Town provides the flag to the town, the town would be agnostic about where it came from. Shea responded that if you fly the flag you are presenting you are aligned with the organization if Radiate created one it would not. Others felt it should be the Black Lives Matters flag specifically.
- Bonnie Stoyer asked why only in June, what about the rest of the year? How are we going to show that we are an inclusive community? If we are going to be doing community forums, then we should do something like this every month. She felt that one sign, one flag, one month was not enough.

- Emily Mitchell felt until there is equality a Black Lives Matter flag should be flown.
- Rebecca from Radiate Art Space asked for clarification whether she could use the chalkboard currently outside Town Center to put Black Lives Matter on since the organization works on ending discrimination of all types. She added that because they are renting space at Town Center could someone let her know. Bard responded that Radiate is in a unique place and asked what the lease says adding that Josh, as Town Manager would interpret lease and let them know what you can do saying it is a tenant/ landlord question more that a Town Center question.
- Eliza (?) supported flying a Black Lives Matter flag at Town Center and on Bridge Street for a year straight, then every June moving forward since it is almost last week of June.
- Jessie Heiser strongly supported flying Black Lives Matter flags and would support a year-long display of the Black Lives Matter flag. Luke (?) agreed with Jessie saying there is no harm in keeping it up, symbols are powerful.
- Linda brought up that when American flags fly half-mast the other flags will be on the ground if not removed temporarily. Bard suggested that the Town Manager could decide to take them down on a temporary basis.

Bard moved to have a Black Lives Matter sign and flag at Town Center, provided by funds that are not taxpayer funds, for an period of 3 months beginning by Juneteenth with future decisions to fly the flag made by the Selectboard after input by community discussion, Katie seconded. Roll call vote: Bard, Katie, Christine, Roger and David voted affirmatively.

IV. Other Business

a) Follow up on Ventilation in the Small Conference Room

Josh reported that he had received a quote to put a UV light in the existing air duct for \$1183. or to install an energy recovery unit for \$4980. that would bring fresh air into the small conference room. With future renovations in mind he suggested moving forward with the UV light option. He said he will get other quotes to fulfill the Town's procurement policy.

Discussion included:

- Katie asking if there is proof UV does anything? Christine replied that it does seem that it has been validated. Bard felt it was a reasonable price point. Josh will get additional quotes.

b) Consideration of a request to name the road serving house at 2945-2963 E. Main St "Perpetual Lane

David asked if there was more than one house on the road? Josh replied, yes, it has (4) four units so it needs a name. Suzanne checked with E911 and they had no problem with the name.

Roger moved to name the road service houses at 2945-2963 E. Main St. "Perpetual Lane", Katie seconded. Roll call vote: Katie, Roger, Christine, David, Bard, voted affirmatively.

c) Update on Bridge St. infrastructure project

Josh reported:

- that most of the work on upper Bridge St is completed.
- that they will have to go back to do sidewalks and paving
- that construction will move to the bridge crossing and underground work on the other side of the bridge

- that there will be one lane on the bridge Thursday and Friday
- that the pedestrian walkway will stay open
- that he will stay in touch about lane markings.

d) Update on Dugway Rd. project

Josh reported that we are moving forward with obtaining the easements and permits needed and will go out to bid soon. He said, FEMA will be here for site visit this week.

V. Approval of Minutes, Warrants and Purchase Orders

Bard moved to approve the Minutes of 6/8/20, Roger seconded. Roll Call Vote: Katie, Bard, Roger, Christine, and David voted affirmatively.

Invoices and warrants:

Roger looked through the invoices and thought they looked ok. He did have a question about what Gray Stone was for. Josh responded that we are a co-applicant for the project and need to reimburse our portion of the permit.

Roger moved to approve warrants as presented, Bard seconded. Roll Call Vote: Roger, Katie, Bard, Christine, and David voted affirmatively.

Josh will send the warrant out for signatures using DocuSign.

VI. Discuss Items for Next Agenda

Speed limits on West Main toward Williston Town line –July 6

Resolution that was tabled, next week

follow up on flag and signage – July 6

Mask and poster next week

Restroom and Park Use next week

Bombadier field parking and access -July 6

Richmond Land Trust signage -Josh will look at orig deal – July 6

Landscaping -July 6

Tax due date, if we move our date it will move our due date. -talk to the school

Setting our tax rate for FY21 budget

Plan to re-Open our Town Offices

VII. Adjourn

Katie moved to adjourn, Roger seconded. Roll call vote: Katie, Christine, Bard, Roger, David

The meeting adjourned at 11:32

