

# Richmond Transportation Committee

Meeting Minutes - July 13, 2021

The meeting was called to order by the Chair at 5:30 PM.

Committee Members Present: Cathleen Gent, Mark Damico, James Floyd, Allen Knowles, Jon Kart, Chris Cole

Committee Members Absent: Erik Filkorn

There were no revisions to the agenda.

## Minutes

Minutes from June 22<sup>nd</sup>: Motion to approve Allen Knowles; seconded by Jon Kart: Unanimous.

## FY2022 UPWP Grant Approval

Ravi Venkataraman, Town Planner, provided a brief overview of the previous select board meeting and our UPWP projects. Both of the projects were approved. There were no comments or feedback for the Transportation Committee. There was a general discussion amongst the Committee on the consultants next phase of the bike/ped masterplan. Allen Knowles recommended not having the same check-in point schedule for both projects. The UPWP RPC selection process for consultants was discussed and the pros and cons of utilizing the same consultant or using a different consultant was discussed. The Committee requested overviews from the three other consultants approved by the RPC for this type of work so the committee could review them as well. Ravi brought up the possibility of the town adopting an official map with bike/ped paths identified and the possibility of impact fees on development paying for that infrastructure. The Committee took no position on a map or impact fees at this juncture.

## Route 2 Paving

There has been a back and forth between the Agency of Transportation and the Selectboard on scheduling a meeting with the Secretary for many weeks. The Transportation Committee expressed concern about the lack of movement on the Route 2 project and whether the Town's concerns are being addressed by the State. Chris Cole recommended that the Committee work through the Chair to express the Committee's concern and frustration at the slow pace of the Route 2 repaving project and whether the Town's concerns are being adequately addressed by the State.

Motion to have the Chair send a communication to the Town expressing frustration and concern of the slow pace of the project and lack of commitment by the Agency of Transportation to address Town's safety and environmental concerns. Made by Allen Knowles; seconded by Mark Damico. Unanimous.

## Town Plan

Ravi explained to the Committee members the statutory authority for the select board to establish advisory committees and the requirements for advisory committees. The Transportation Committee is an advisory committee and recommends actions to the select board and the Richmond Planning Commission. The Planning Commission has indicated to Ravi that they would like to have a closer working relationship with the advisory committees. The Committee discussed responding to the

Planning Commissions request for an update on the Committee's activities in supporting actions called out in the approved Town Plan. Allen Knowles and Chris Cole volunteered to fill in the matrix, to be created by James Floyd. The Chair also requested that we include activities and work recommended by the Committee that are not in the Town Plan.

#### Committee Planner Tool

James Floyd gave a quick presentation on a Google Docs spreadsheet planning tool that the Committee could use for tracking projects as well as organizing the Committees work. There was unanimous support amongst the committee to utilize this tool for our work. Committee members agreed to send James a list of projects the Committee is working on.

Motion to adjourn: Allen Knowles; seconded Marc Damico. Unanimous.