

DATE: April 19, 2022
FROM: Cathleen Gent
TO: Richmond Transportation Committee
RE: Packet for April 26 Meeting

As a reminder, our regular meeting takes place next Tuesday at 5:30 PM. This is a zoom-only meeting.

1. Meeting Agenda – April 26 - *Attached*
Revision to agenda - If there is time at the end of the meeting, I would like to discuss briefly our committee meeting formats, namely whether to return to a hybrid (online and in person) format.
2. Minutes from April 23 Meeting – *Attached*
3. Discussion with Road Foreman Peter Gosselin – *No attachments*
 - a. Railroad Street/Bridge Street Intersection – *Updates regarding pedestrian safety and sidewalk as part of this year's rebuilding of west side of sidewalks on Bridge Street*
 - b. VHB Bridge Street Complete Streets elements – *this year's construction – Discussion about what elements from the 2021 VHB complete streets report can be included in this year's Bridge Street project for road surface and sidewalk re-construction*
 - c. Transportation Committee priority projects – *Jericho Road sidewalk, Bridge Street east side new sidewalk – Discussion about the timing for construction for these two projects and the capacity for the Highway Department to take on the project construction versus seeking grant funding and/or town budget additions*
 - d. Other Committee projects – *The Transportation Committee is working on a number of other projects including:*
 - *sidewalks from Huntington Road/Farr complex to Johnnie Brook trail;*
 - *improved pedestrian crossing at the Bridge Street/ Cochran Road/Thomson Road intersection;*
 - *responding to public concerns about pedestrian safety brought to the committee or raised in public formats;*
 - *AARP Walkability Audit;*
 - *pedestrian/bicycle master plan for the town.**Getting input from Peter Gosselin on these and other topics will be very helpful for planning purposes.*
4. AARP Walkability Audit Tool – *Attachments: draft announcement for seeking volunteers for conducting audits and three maps showing potential audit areas*
We will review the draft announcement and decide the audit areas
 - A .25 and 0.5 mile radius from the Bridge Street/Main Street intersection
 - A .25 and 0.5 mile radius from the Round Church
 - A .25 and 0.5 mile radius from the Jonesville Post Office
5. UPWP FY22 Project Updates – *No attachments: Ravi will provide updates for both projects.*
 - a. For Sidewalks Scoping:
 - *Schedule for RTC Report Review & Final Presentation to Selectboard*
 - b. Phase 2: Pedestrian and Bicycle Master Plan – *South End*
 - *Recap from 4/19 steering committee meeting*

6. Route 2 Repaving Update – Selectboard Meeting – *Link to Senator Chittenden letter to VTrans:*
<http://www.richmondvt.gov/wp-content/uploads/2018/11/301-20220327-TChittenden-Richmond-STP-29241-Paving-Project-Safety-Concerns.pdf>

This topic will be discussed during the Selectboard’s April 25th meeting. A meeting recap will be provided by attendees and/or Ravi after conferring with Josh Arneson.

7. Grant Opportunities

- Review VTrans Bike/Ped grant application – *we will discuss a staff/committee application preparation process*

Here is the link to the 2022 grant program documentation and guide. Please review prior to Tuesday’s meeting. Ravi plans to attend the 4/29 webinar.

<https://vtrans.vermont.gov/highway/local-projects/bike-ped>

8. [9. on agenda] Old and New Business

New business

- Agenda for next meeting: Review Stantec sidewalk scoping report; finalize committee priorities (if not completed during 4/26 meeting); review applications for new or renewing RTC members
Three applications have been submitted for the Transportation Committee. The Selectboard allows committees to review applications for committee membership. If we wish to do so, any action would be needed to be completed during our 5/10 meeting.

9. [10. on agenda] Adjourn

Richmond Transportation Committee
Tuesday, April 26, 2022 @ 5:30 PM
Online via Zoom

PLEASE NOTE: In accordance with Act 78, this meeting will be held online and conference call via Zoom only. You do not need a computer to attend this meeting. You may use the "Join By Phone" number to call from a cell phone or landline. When prompted, enter the meeting information provided below to join by phone.

For additional information about this meeting, please contact Ravi Venkataraman at 802-434-2430 or at rvenkataraman@richmondvt.gov.

This meeting is accessible via Zoom:

<https://us02web.zoom.us/j/87491380245?pwd=bG8xTU5qQzcyd0xwVWJHTlgrYTBBQT09>

Meeting ID: 874 9138 0245

Passcode: 303372

Join by Phone: (929) 205-6099

AGENDA

1. Revisions to Agenda
2. Approve Minutes from April 12 meeting
3. Discussion with Road Foreman Peter Gosselin
 - Bridge Street/Railroad Street Intersection
 - VHB Bridge Street Complete Streets elements – this year’s construction
 - Transportation Committee priority projects – Jericho Road sidewalk, Bridge Street east side sidewalk
 - Other Committee projects
4. AARP Walkability Tool Audit
 - Blurb for public distribution – announce project and seeking volunteers
 - Maps
5. FY22 UPWP Projects Update
 - Sidewalks Scoping
 - o Schedule for RTC Report Review & Final Presentation to Selectboard
 - Phase 2: Pedestrian and Bicycle Master Plan – South End
 - o Recap from 4/19 Steering Committee Meeting
6. Route 2 Repaving Update – Selectboard meeting
7. Grant Opportunities
 - Review VTrans Bike/Ped grant – staff/committee application preparation
9. Old and New Business
 - Agenda items for next meeting – Finalize Committee Priorities; review applications for new or renewing RTC members
10. Adjourn

Richmond Transportation Committee

Meeting Minutes—April 12, 2022

All participants attended the meeting remotely.

Committee members present: Chris Cole (vice-chair), Mark Damico, Jon Kart, Allen Knowles
Others Present: Ravi Venkataraman

A quorum was reached and the vice-chair convened the meeting at 5:34 PM.

1. Revisions to the Agenda: None

2. Meeting Minutes: March 22, 2022 minutes were moved by Damico, seconded by Knowles. The minutes were approved unanimously.

3. Traffic Calming Policy: The proposed Traffic Calming Policy was reviewed. Venkataraman explained that it is being developed in response to multiple requests by town residents for traffic calming in their neighborhoods. Town staff needs a uniform method to develop and apply remedies to traffic issues. Multiple small changes for clarity were made by consensus.

Regarding section “9.2. Appeal of Staff Implementation Plan”, it was noted that the method for residential streets and neighborhoods was not easily applicable to collector streets and intersections which have town-wide impacts. The Transportation Committee recommends to the SelectBoard that in the case of appeal of implementation plans for collector streets and intersections, a petition with signatures of 5% of town voters would trigger an appeal.

The question of budgeting town funds for traffic calming studies and implementations was discussed. The Transportation Committee suggests that this needs to be looked at in the town budget process by town staff.

Motion to approve forwarding the Traffic Calming Policy with revisions and recommendations to the SelectBoard by Damico, seconded by Kart, approved unanimously.

4. Rt. 2 Repaving Update: Letters from State Senator Chittenden to Secretary of Transportation Joe Flynn and Sec. Flynn’s reply were reviewed. General disappointment was expressed with VTRANS’ lack of meaningful response to concerns the extended “pinch points” constitute serious barriers to (non-motorized) active transportation along Rt. 2, and in particular to the Park and Ride. Sec. Flynn’s suggestion that we work with CCRPC was discussed. Vice-chair Cole and Town Planner Venkataraman discussed the new approach to planning and prioritizing projects that VTRANS is using, and that through CCRPC the extended danger zone “pinch points” could be brought to TAC, which will be addressing roadway safety projects next year.

5. Highway Department Projects: Pete Gosselin is putting together a list of planned town highway projects and hopefully will be able to attend the April 26, 2022 meeting to discuss them.

6. AARP Walkability Audits: Venkataraman does not have the maps prepared yet. Means of recruiting auditors were discussed, with suggestions to ask through the Senior Center, the Bike/Ped Steering Committee, the Trails Committee, Front Porch Forum, as well as friends and neighbors.

7. UPWP FY22

A. Sidewalk Scoping Study: The report from Stantec is expected for review in early May.

B. Bike-Ped Master Plan Part 2: D&K has advised that it needs an extension due to personnel changes. There is a steering committee meeting 4/19/2022. The next public meeting is planned for June, the review for the final draft in July, the final draft in August, and the “deliverable” report in September.

8. Grant Opportunities: Per Venkataraman, VTRANS Bike/Ped grant program opened last Friday and has a deadline of June 8, 2022. He plans to attend the informational seminar April 29, 2022. There are both small scale and large scale grants. Our intent is to see if a sidewalk engineering/construction project would be appropriate for one of these grants, from the current scoping study and/or the VHB Bridge Street study.

9. Other Business: The need for new members was discussed. Damico indicated a willingness to write a submission for Front Porch Forum.

Meeting was adjourned at 6:59 PM

Minutes by Allen Knowles

Richmond Walk Audit

The Richmond Transportation Committee needs your help to figure out how accessible our streets and sidewalks are. The Richmond Transportation Committee is seeking volunteers of various ages and abilities to help conduct a walk audit of Richmond Village, the Round Church Area, and Jonesville.

The purpose of this walk audit is to determine how safe and accessible parts of Richmond are by walking. Committee members and volunteers will spend a couple hours walking around different parts of Richmond to test the accessibility of a 10-minute radius from the center of the area. During the walks, committee members and volunteers will answer questions about status of the sidewalks, street crossings, amenities, and safety features, as well as discuss ways to improve the accessibility of the area when walking.

Interested in volunteering for the walk audit? Please contact Town Planner Ravi Venkataraman at rvenkataraman@richmondvt.gov or at 802-434-2430. We hope to see you on the street!

Richmond Village

0.25 and 0.5 mile radius



Round Church

0.25 and 0.5 mile radius



Chamberlain Hill Trailhead

Cross Vermont Trail

Hinesburg Rd

Living Stone Landscapes

Hillview Rd

Stone Corral Brewery

The Old Round Church

Cochran Rd

Thompson Rd

Cochran Rd

Cochran Rd

Rainier St

Bridge St

Stone's Throw Pizza - Richmond

Richmond Home Supply Inc

Richmond Animal Hospital

Lemrey Ct

89

E Main



Jonesville

0.25 and 0.5 mile radius

