**Richmond Transportation Committee**

**Meeting Minutes for August 19, 2020**

All participants attended the meeting remotely but were in no way unfriendly.

**Attending**  
Committee members: Chris Cole (co-chair), Jon Kart, Erik Filkorn  
Others participating: Town Planner Ravi Venkataraman

Chris Cole opened the meeting at 5:33 PM.

**Meeting Minutes:** Minutes for August 6, 2020 were approved unanimously without amendments (moved by E. Filkorn, second J. Kart).

**Unified Planning Work Program (UPWP) Grants**: the committee reviewed draft language for a letter to Richmond residents, organizations and businesses seeking volunteers for the two steering committees. Ravi will finalize the letter and prepare it for release.

**Transportation Implementation Plan - Public Participation Plan**. The group elected to wait on direct implementation of outreach/education efforts focused on the Transportation Committee itself until after the UPWP projects are up and running. The group recommended including basic Transportation Committee info and a link to the committee webpage be included in UPWP outreach.

**Transportation Committee webpage**: The group discussed the Transportation Committee’s [webpage](http://www.richmondvt.gov/transportation-committee/), which currently displays only committee members and links to agendas and minutes. Details and supporting information about the committee’s goals and efforts are needed. A link to a survey that visitors can complete would also be nice. Committee members will send website language to Ravi for posting.

**2020 VTrans Bicycle and Pedestrian Grant Program**: No projects have been identified yet for this grant program that the committee wants to pursue. Ravi checked with the town Highway Foreman and found no new sidewalk projects are on the town roads agenda. There are several sidewalk repair projects, but repair projects rarely get grant funding.

**Route 2 Repaving**. Filkorn reported that VTrans completed an environmental assessment for the repaving of Rt 2 through Richmond. This is an indication that VTrans is moving the project forward. Chris will speak with Bard Hill of the Selectboard about getting the town engaged in project.

**Motion to adjourn** at 6:04pm, approved unanimously (moved by E. Filkorn, second J. Kart).