



## Thank You Harriet Riggs



**We are honored to dedicate this 225th Annual Report to Mrs. Harriet Riggs.** Harriet Wheatly Riggs has made her home in Richmond since 1943, when she married Richmond resident Heath Riggs. Harriet served as a 4-H leader under the University of Vermont Extension Service for many years, specializing in Foods and Home Economics. She also served as a freelance correspondent for the Burlington Free Press, beginning in 1953, writing many articles about Richmond and its residents. In 1957 she was named Mrs. Vermont, based on her community service and work as President of the Richmond Parent Teacher Association. Harriet was the first female deacon of the Richmond Congregational Church. As a founding member of the Richmond Historical Society, she served as the Society's archivist and a Round Church Guide for many years. With others, she authored the book *Richmond VT, A History of More Than 200 Years* and has served as Richmond Town Historian for many years. On June 4, 2019 Harriet turned 100 years old and is still active today. We thank her for her remarkable service to the Town of Richmond VT.

### *The Making of the Richmond Town Banners*

*The idea for the town banners originated from Lisa Curtis, owner of Sweet Simone's and member of Western Slopes Business Association. Lisa wanted to beautify downtown Richmond with colorful pole banners and asked Radiate Art Space if we could to help accomplish her vision. WSBA kindly offered to pay for the materials and handle the logistics of hanging the banners, and Radiate volunteers got to work brainstorming what kind of images and messaging would best represent our town. A flyer was put out at Town Meeting Day 2019 looking for submissions for ideas and inspiration.*

*One Richmond Elementary student submitted a drawing that simply said 'This is Richmond' with drawing of a heart. The simple message really spoke to us, and we agreed unanimously that should be our banner slogan. Specific places and activities were also prominent in the submissions, so with that in mind, we tried to match favorite activities with recognizable favorite spots in Richmond.*

*Once we had our list of 15 banner ideas, we got to work sketching. After a pencil sketch was finished, it was brought onto a computer and traced in color so that we could plan our palette to be cohesive across all 15 banners. The color computer files were then printed out to size (18" x 36") and traced on a canvas. Once we had the canvases ready, we worked together to paint in the drawing with our shared paint palette.*

*When the paintings were complete, each painting was scanned and sent to be printed on weather-proof, durable material so they can hang all year.*

*The town banners were created by volunteers from Radiate Art Space over the course of 5 months. Each banner took about roughly 10 hours to create, totaling over 150 hours of volunteer time. We hope they bring as much joy to our community as they brought to us as we were painting them.*

TOWN OF RICHMOND, VERMONT  
2018- 2019

Warning for the  
Two Hundred and Twenty-Fifth

ANNUAL TOWN MEETING  
March 3, 2020

Chartered October 1794



Bring This Report to Annual Meeting.



*Please keep this report as a reference manual*

Lunch will be available in the cafeteria at a nominal charge  
Courtesy of Beacon Light Grange #557

**Many thanks to the residents and town employees who submitted articles for this town report. Thanks go to the various departments and the employees within the Town of Richmond that do their jobs to ensure Richmond is a safe and welcoming place to live.**

Minutes		Planning Commission .....	40
Town & School Meeting - March 5, 2019 .....	5-6	Police Department .....	35-36
2-1-1 Report .....	44	Presidential Primary Ballots .....	72-74
911 Signs .....	38	Property Sales .....	29-30
Age Well .....	44	Richmond Ballot Sample .....	71
Chittenden County Regional		Recreation Committee .....	50
Planning Commission .....	52-53	Richmond Community Band .....	48
Chittenden Solid Waste District .....	56	Richmond Historical Society .....	42-43
Chittenden Unit for Special Investigations .....	49	Richmond Land Trust .....	55
Committee on Temporary Shelter .....	51	Richmond Rescue .....	20
Community Senior Center .....	58	Richmond Transportation Committee.....	32
Conservation Commission .....	56	Riverview Cemetery .....	51
Constable and Animal Control.....	30	Selectboard .....	6
Delinquent Tax Policy.....	19	Town Clerk .....	27
Delinquent Tax Report .....	19	Town Committees & Boards.....	4
Development Review Board .....	41	Town Energy .....	59
Dog License Report .....	30	Town Government - Organization Meetings .....	3
Elderly & Disabled Transportation Program .....	49	Town Manager's Report.....	7
Financial Reports .....	8-18	Town Officials.....	3
General Fund Statement of Revenue & Exp.....	18	Trails Committee.....	50
Proposed 2020-2021 Budget.....	8-16	US Dept. of Veterans Affairs.....	57
Reserved Fund Balances .....	17	UVM Health & Hospice .....	54
Tax Rate Calculation.....	11	Vermont Center for Independent Living .....	43
Taxes Raised Statement .....	18	Vermont Department of Health.....	60
Town Center Fund.....	18	Vermont Family Network .....	47
Fire Department .....	38	Vermont League of Cities & Towns.....	37
Front Porch Forum .....	51	Vermont State Representative .....	46
Green Up Vermont .....	49	Vital Records:Marriages, Deaths, Births.....	28
Hale & Hearty Senior Club.....	54	Warning (official) - Annual Town/School Meeting..	69-70
Health Officer.....	20	Water Resources Budget .....	22-26
Highway Department.....	31-32	Water Resources Report.....	21
Gravel Plans/Cost.....	33	Water Resources Statement of Revenue & Expenses.....	
Paving Plans/Cost .....	34	26Western Slopes Business Association .....	48
Howard Center .....	60	Winter Sand Policy .....	32
Lake Iroquois Association.....	47	Zoning Department .....	40
Lake Iroquois Recreation District.....	48		
Library.....	39		
Lund .....	59		
Mt. Mansfield Modified Union School District .....	61		
MMUSD (Our Schools).....	62-65		
Mt. Mansfield Union High School Proposed Budget....	66		
Mt. Mansfield Union High School Warning .....	67-68		
MMCTV .....	60		
Officials (Federal, State, Local).....	IBC		
Our Community Cares Camp.....	54		
Parade & Fireworks Committee.....	45		

**ELECTED TOWN OFFICIALS**

POSITION	NAME	TERM	TERM ENDS
Town Moderator	Clinton Buxton	1 Year	2020
Town Clerk	Linda M. Parent	3 Year	2022
Town Treasurer	Mark Aridgides	3 Year	2022
Cemetery Trustees	Clinton Buxton	5 Year	2020
	George Gifford	5 Year	2021
	Linda M. Parent	5 Year	2022
	Curran Robinson	5 Year	2023
	Dennis Gile	5 Year	2024
Constable	Andrew Squires	1 Year	2020
Library Trustee	Laurie Dana	5 Year	2020
	Ellen Crary	5 Year	2021
	Jenna Bisset	5 Year	2022
	Jana Brown	5 Year	2023
	Martha Nye	5 Year	2024
Selectboard	Christy Witters	2 Year	2020
	David Sander	3 Year	2020
	Katie Mather	2 Year	2021
	Roger Brown	3 Year	2021
	Bard Hill	3 Year	2022
State Representative	Marcia L. Gardner	2 Year	2020
Mt. Mansfield Modified Union School Directors	Michael Marks	3 Years	2020
	Derek Miodownik	3 Years	2021
	Lucinda Preston	3 Years	2022
	John "Chip" Noonan	3 Years	2022
Justices of the Peace	All 2 Year terms ending		2020
Denise Begins Barnard		Marshall Paulsen	
Francis Churchill		Sue Pochop	
Joel Furr		Curran Robinson	
Cheryl Hard		Cameron Thomas	
James "Jeff" Hard		C. Jane VanLandingham	
Keith Kasper		Becky Vigneault	

**SCHEDULED TOWN MEETINGS & OFFICE HOURS**

Selectboard	1st & 3rd Monday of each month 7:00PM Town Center
Water & Sewer Commissioners	1st & 3rd Monday of each month 6:00PM Town Center
Planning Commission	1st & 3rd Wednesday of each month 7:00PM Town Center
Development Review Board	2nd Wednesday of each month 7:00PM Town Center
Conservation Commission	2nd Tuesday of each month 7:30PM Town Center
Recreation Committee	1st Tuesday of each month 7:00PM Town Center
Library Trustees	1st Thursday of each month 6:00PM Library
Trails Committee	3rd Tuesday of each month 7:00PM Town Center
Andrews Forest Management	4th Monday of each month 7:00PM Town Center
Mt. Mansfield Modified Union School District	1st & 3rd Monday of each month 6:30PM TBA
	<a href="http://www.mmuusd.org">www.mmuusd.org</a> - for up-to-date meeting information & agendas
	<a href="http://www.richmondvt.gov">www.richmondvt.gov</a> - for up-to-date meeting information & agendas

TOWN CLERK'S OFFICE HOURS - 434-2221 / 434-3139  
 Monday 8:00AM - 5PM  
 Tuesday - Wednesday - Thursday 8:00AM - 4PM  
 Friday 8:00AM - Noon

TOWN MANAGER'S OFFICE HOURS - 434-5170  
 Monday 8:00AM - 5:00PM  
 Tuesday - Wednesday - Thursday - Friday 8:00AM - 4PM

TOWN PLANNER & ZONING ADMINSTRATOR OFFICE HOURS - 434-2430  
 Monday, Tuesday, Wednesday & Thursday 8:00AM - 4:00PM  
 Friday by appointment  
[www.richmondvt.gov](http://www.richmondvt.gov)

*Thank you to Janet & Rick Bonneau at Winooski Press for their support and assistance in the publication of the Town Report. Thank you to Radiate Art for the cover poster. My appreciation also goes to the many citizens that have provided other photos for this Town Report.*

*Linda M Parent, CVC, Town Clerk*

# TOWN OF RICHMOND COMMITTEES AND BOARDS

## SELECTBOARD

David Sander, Chair	Bard Hill, Vice Chair
Roger Brown	Christy Witters
Katie Mather	

## WATER & SEWER COMMISSIONERS

Bard Hill, Chair	Christy Witters, Vice Chair
Frances Huntoon	Don Morin
David Sander	

## CONSERVATION COMMISSION

Judy Rosovsky, Chair	Elizabeth Wright
Frederick Barrett	Jack Linn
Kristin Nelson	Jimmy Cochran
Max Krieger	Caitlin Littlefield
Robert Low-alternate	

## ANDREWS COMMUNITY FOREST MANAGEMENT COMMITTEE

Geoff Urbanik, Chair	Wright Preston, Vice Chair
Cecilia Danks	Pete Halvorsen
Ellen Kraft	Tyler Merritt
Jim Monahan	Rob Peterson

## DEVELOPMENT REVIEW BOARD

David Sunshine, Chair	Matthew Dyer, Vice Chair
Roger Pedersen	Padriac Monks
Gabriel Firman	Alison Anand-alternate

## TRANSPORTATION COMMITTEE

Cathleen Gent, Chair	Chris Cole, Vice Chair
Jon Kart	Erik Filkorn

## JULY 4TH PARADE & FIREWORKS COMMITTEE

Susan Glennon	Barbara LaPlant
Richard Niquette	Donna Niquette
Linda Parent	Ken Nussbaum
Norman Perkins	Justin Spence
Bruce LaBounty	Cara LaBounty
Trish Healy	Stefani Hartsfield

## PLANNING COMMISSION

Chris Cole, Chair	Virginia Clarke, Vice Chair
Mark Fausel	Scott Nickerson
Alison Anand	Lauck Parke
Joy Reap	Brian Tellstone
Chris Granda	

## RECREATION COMMITTEE

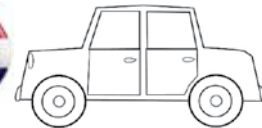
Harland Stockwell, Chair	Robin Rabideau
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## TRAILS COMMITTEE

Jean Bressor, Co-Chair	Callie Ewald, Co-Chair
Martha Marciel	Willie Lee
Jim Monahan	Mike Donohue
Ed Wells	Tyler Merritt
Kate Kreider	Sarah Morey
KJ O'Grady	Jason Osterman
Alison Aiken	Chase Roisenberg

### Have you checked out the services available at the Town Clerk's Office?

- ✓ REGISTERED TO VOTE?
- ✓ LICENSED YOUR DOG OR REPORTED CHANGES?
- ✓ RENEWED YOUR CAR REGISTRATION?
- ✓ PAID YOUR WATER / SEWER BILL?
- ✓ ASKED QUESTIONS ABOUT YOUR ACCOUNTS?
- ✓ REPORTED A NEW ADDRESS?
- ✓ SUBMITTED A ZONING PERMIT APPLICATION?
- ✓ OBTAINED COPIES OF DEEDS?
- ✓ POSTED YOUR LAND?
- ✓ FILED A NAME CHANGE CERTIFICATE?
- ✓ RESEARCHED YOUR GENEALOGY?
- ✓ APPLIED FOR YOUR MARRIAGE LICENSE?
- ✓ OBTAINED COPIES OF MARRIAGE, BIRTH OR DEATH CERTIFICATES?
- ✓ HAD DOCUMENTS NOTARIZED?
- ✓ PAID YOUR PARKING TICKET?
- ✓ REQUESTED AN EXCESS WEIGHT PERMIT?
- ✓ APPLIED FOR A LIQUOR LICENSE?
- ✓ APPLIED FOR YOUR GREEN MOUNTAIN PASSPORT?
- ✓ PURCHASED YOUR LAKE IROQUOIS BEACH PASS?
- ✓ ASKED ANY QUESTIONS ABOUT TOWN SERVICES?



# TOWN OF RICHMOND VERMONT

## 224<sup>TH</sup> ANNUAL TOWN AND SCHOOL MEETING

MARCH 5 , 2019

The legal voters of the Town of Richmond met at Camels Hump Middle School at 9:00 am to transact business. Moderator Clinton Buxton called the meeting to order. An honor guard from Boy Scout Troop #23 presented the Flags of our Country and of the State of Vermont. The Pledge of Allegiance was recited. Buxton asked that we observe a moment of silence for the members of the military who serve to protect the freedoms we have today. Roberts Rules of Order were reviewed. Mr. Buxton stated the house rules and procedures.

Bard Hill, Select Board chairperson announced the dedication of the 224th annual town report to Brigadier General Michael T. Heston. His wife, June Heston accepted on behalf of she and her family.

Linda M. Parent, Town Clerk read the warning for the meeting.

**Article 1. To elect school and town officers for terms posted on the ballot.** (To be voted by Australian ballot)

**Article 2. To hear and accept the reports of the Town Officers.**

Article 2 was moved by Frances Thomas, second by Curran Robinson, to be open for discussion. Linda Parent announced a few changes to the published town report. Don Morin thanked the Select Board for their service to Richmond. Mr. Morin also inquired why the Select Board found it necessary to override the vote of the people, regarding parts of the Town Plan as they pertain to the energy stretch codes. Article 2 passed in the affirmative by those present.

**Article 3. Shall the voters of the Town of Richmond approve a budget of \$3,970,813 to meet the expenses and liabilities of the Town of Richmond?**

Article 3 was moved by Ingrid Cichoski, second by Frances Thomas, to be open for discussion. Joshua Arneson, Richmond Town Manager presented a power point of the proposed town budget. There were several questions with regard to the presentation. Several questions were asked regarding the present role of the Police Department. Paco Aumand, Director of Police Services answered these questions. Linda Parent answered questions regarding the funding and spending of the Cemetery Funds. Jeffrey Edwards asked how many incidents the Fire Department responded to on

I-89 & if the Town is reimbursed in any way. Linda Parent was able to answer 51 calls to I-89 (from Fire Department report) and that we do not charge for those calls. James Belaski questioned the reasons for the changes in the health insurance premiums and the opt out option. Josh Arneson answered those questions. Mr. Belaski thanked the Highway Department for their excellent work. David Root inquired if the town was responsible for any added liability insurance for the Andrews Forest. Mr. Arneson responded that any liability insurance was included in the policy that the town now has with the VT League of Cities and Towns. Earl Wester stated that the town needs to consider many issues before a decision might be made on the possibility of dissolution of the Police Department, which might include coverage and response time, not only the budget of the Police Department. Terry Moultroup inquired about the proposed electric filling station: would it be free to users or will they be charged for the electricity? Mr. Arneson reported that the town is trying to obtain a grant for the project. The town would be covering the charge for the first year. The electric fee would be subsidized after the first year by the town. Peter Moore and Kathryn Long both commented in the affirmative on the proposed Community Police plan that was presented. Jeffrey Edwards asked why the annual Town Report, being such an important document for the citizens was not mailed to every house. Linda Parent responded that the public asked several years ago to discontinue the mass mailing in order to save money and paper. Ms. Parent included that anyone wanting a report mailed directly to them, was welcome to let her know. Marshall Paulsen asked if there was a new reappraisal scheduled in the near future. Mr. Arneson reported that our sales figures are still reported to be high with the State & no reappraisal is planned for the near future. Cameron Thomas asked why the Winooski River rip-rap project was scheduled and completed before the funding was available and would the trees be replaced that were removed from the riverbank. Mr. Hill reported that the Selectboard voted unanimously to go ahead with the proposed project to deter the erosion of the river

*continued on page 6*

**INDEPENDENT AUDITORS**

Sullivan, Powers & Company are hired annually to audit the financial books for the Town of Richmond. Fothergill, Segale & Valley are hired annually to audit the school records. Excerpts from their annual audit have been included in this report. The full report is available at the town office and also under the documents section at [www.richmondvt.gov](http://www.richmondvt.gov) – see “2019 Town Audit.”

bank and the bridge abutment. Mr. Hill also stated that the Select Board would look into replacement of trees in that area of the park. The question to approve the proposed town budget of \$3,970,813 was called by Ingrid Cichoski, second by Donna Saks. So approved by voice vote of those present. The meeting was then adjourned for lunch.

**Article 4. To transact any other Town business that may come legally before this meeting.**

Cameron Thomas moved, second by Michael Storrs to open for discussion. Marcy Harding congratulated the Highway Department of the work they do to keep our roads safe and passable. A straw poll was taken of those present to determine if a change in the opening time of the annual meeting to 10 am would be acceptable. The decision was to remain at the 9am opening. There was also discussion on parking in the downtown district, morning traffic problems and the Route 2 / East Main resurfacing project. David Thomas moved, second by Alan Oliver, to adjourn the meeting at 1:02pm. So approved by those present by voice vote.

Approximately 156 voters attended this annual meeting.

Respectfully Submitted,

**Linda M Parent**, CVC, Town Clerk

**Clinton Buxton**, Moderator

## SELECTBOARD

It has been my pleasure to serve on the select board for the past six years. When my family moved to Richmond in 2001, I remember attendance at Town Meeting was so strong it was hard to find a seat. As we prepare for our 225th Town Meeting, I can't help but think about how attendance at Town Meeting has steadily declined year over year. This is unfortunate. We live in a fantastic community. I wish more residents of Richmond participated in town government. I strongly urge you to reach out to your select board members and share your opinions with us. We were elected to run your town government; we simply cannot do this without your input. We are fortunate to have a diverse group of people on the select board. We have been able to share differing views and opinions through civil and exhaustive discussions over the past year. All five of us freely share our thoughts and respectfully listen to each other. We only make decisions after careful consideration of all the information available to us. My main goal for the board this past year was civility and transparency in our work. I believe we have met that goal, and for this we should all be proud. This is how government should work.

We have had some big accomplishments in the past year. We hired a new Police Chief. First, we formed a search committee to assist with finding a new chief. This committee had community members, town employees, and law enforcement experts. This committee provided invaluable guidance.

We reviewed several applications and interviewed several very qualified candidates. After careful consideration, we hired Larry Muldoon.

Larry demonstrated a leadership style we felt would be a good match for our police department. I believe we are fortunate to have him as our police chief.

The first building to be built at the former creamery site has been erected. When I began serving on the select board the creamery site was an abandoned, collapsing building. Now, it is a vibrant and developing part of our downtown.

We made some very hard decisions when we put the budget together this year. We worked to continue to provide quality services without a sharp tax increase. I believe our proposed budget maintains town services without a radical tax increase.

**David Sander**, Chair, Richmond Selectboard

**PRESIDENTIAL PRIMARY**

**MARCH 3, 2020**

You must declare a political party when voting in the

PRESIDENTIAL PRIMARY

V.S.A. Title 17, Chapter 57, Section 2704

"A person voting at the Primary shall be required to ask for the ballot of the party in which the voter wishes to vote and an election official shall record the voter's choice of ballot by marking the entrance checklist with a letter code, as designated by the Secretary of State, to indicate the voter's choice."



## TOWN MANAGER'S REPORT

In 2019 we accomplished much as a town while working through some challenges. The Town of Richmond is fortunate to have a knowledgeable and dedicated staff with the institutional knowledge necessary to keep the daily operations running smoothly, react quickly to new developments, and develop strategic plans for larger projects.

**Police Department:** 2019 began with the search for a Police Chief. This was a public process that included a nine member hiring committee and a public forum. Larry Muldoon was selected as the new Police Chief. His policing philosophy aligned with the community policing model that the Town was looking for. Officer Bill Bullock retired as a full time officer but has continued working a few shifts per month as a part time officer. We welcomed Sargent Kyle Kapitanski and part time officer Kaitlyn Knight-Armstrong to the department. The nationwide shortage of police officers provides many challenges for municipal police departments like Richmond. At the writing of this report the Richmond Police Department is looking to fill two full time positions as Officers Brett Lindemuth and Harley Pecor have moved on. We thank them both for their service to Richmond.

**Water and Sewer:** In November of 2019 the Town approved a bond vote which will allow for a waterline replacement in two locations 1) on the upper section of Bridge St. and 2) under the bridge on Bridge St. Completing this work by the end of September 2020 will allow for a 50% subsidy off the total cost of the projects. The subsidy is through income sensitivity as calculated for Federal Fiscal Year 2018 (FFY18). This past year we welcomed Aaron Krymkowski and Tyler Booska to the Water and Sewer staff.

**Highway:** During the 2018-19 winter the department stayed very busy with all the winter storms. In the summer they continued the paving and gravel plans by paving portions of Hinesburg Rd., Cochran Rd., Jericho Rd. and others. The department used grant money to reduce the cost of stone lined ditching on Stage Rd. The Oct. 31 flooding event damaged several roads. The highway department responded quickly to repair the damages. The only damage not taken care of is the larger washout on Dugway Rd. which is currently being evaluated by an engineer with plans for reconstruction in the fall of 2020 pending FEMA approval. Also, in conjunction with the waterline work on upper Bridge St. the Highway Department will be replacing a storm water drain in the same location allowing us to complete two projects while the road is opened. Long time staff member Troy Liberty retired this past year and we thank him for his time with Richmond. Kyle Leggett was promoted from part time to full time.

**Fire Department:** The fire department was busy working on several renovations to the fire station over the past year. They also instituted a respiratory protection program designed to keep firefighters safer when wearing respirators. They plan to continually focus on improving safety for our firefighters. Our firefighters are volunteers and I would like to thank them for their dedicated service to Richmond.

**Planning and Zoning:** With the passage of the Town Plan in November of 2018 the focus in planning has been on implementing the plan including reviewing and amending the Zoning Bylaws. They have already addressed the Village Downtown District, are working on Jolina Ct., and have plenty more work ahead of them as they look at other districts in town. Town Planner Jessica Draper left her position this past year and I would like to thank her for her time in Richmond. In December, we welcomed Ravi Venkataraman as the new Town Planner.

**Library:** The Library continues to see increased traffic for

traditional book lending, use of the WiFi, and attendance at the ever growing number of programs in their common space. I would like to thank Victoria Zimmer for her service to the Richmond Free Library as she moved on this past year. The Library welcomed new employee Anne Marie Andriola.

**Administration:** Assistant to the Town Manager Kelley Lane left employment at Richmond. After some restructuring of duties we welcomed administrative assistant Kathy Daub-Stearns to the staff.

**Health Insurance:** It is hard to escape the fact that the cost of health insurance continues to rise nationwide. We were faced with a 14.4% increase in Blue Cross Blue Shield (BCBS) rates for the Platinum Plan for 2020. After careful consideration we decided to switch to MVP Health Care (MVP) and offer two plan options to employees; the MVP Platinum Plan and the MVP Gold 3 High Deductible Health Plan. The MVP Platinum Plan offers the same coverage as the BCBS Platinum plan but at essentially the same premium costs that the Town was paying for BCBS in 2019. We also began working with the Vermont League of Cities and Towns and Hickok and Boardman HR Intelligence as brokers. They assisted us in structuring the MVP Gold 3 High Deductible Health Plan such that it made sense to offer it as an option to employees. In the end, these efforts allowed us to mostly flat line healthcare expenses while offering more options to employees.

We will continue to work on healthcare coverage and assess options for coverage in 2021 and beyond.

**Riverbank Stabilization:** In the summer of 2018 rip rap (large stones) were installed on the Winooski Riverbank in the vicinity of the Bridge St. bridge and the band shell at Volunteers' Green. This was installed to prevent further erosion in this location. We reviewed this installation in the summer of 2019 with engineer Tyler Billingsley. Tyler was very happy with how the rip rap had held up through its first winter and spring thaw.

**Redevelopment of the creamery parcel by Buttermilk, LLC:** The creamery parcel redevelopment was a Brownfields Economic Revitalization Alliance (BERA) designated pilot project. In October of 2019 Governor Phil Scott visited Richmond to formalize BERA as an effective tool in coordinating and prioritizing the deployment of state and federal resources to assist developers of properties facing environmental and permitting challenges. While there is still development to be done, BERA helped to get the site clean to allow for that development to occur.

**Town Center:** In December we said goodbye to the Mount Mansfield Unified Union School District (MMUUSD) as a tenant in the Town Center. MMUUSD had occupied the third floor for of the building for several years and they moved to new offices in Jericho. The Town Center and Library Committee has been formed and is looking into options for the Town Center.

**Thank you Volunteers:** In addition to the town staff, Richmond has a very active community which volunteers for special projects, writing grants and serve on town committees, boards, and commissions. A few of the projects that were mainly driven by volunteers this past year include: Securing a grant for an electric vehicle charging station, participation in the Vermont Youth Project focusing on preventing substance abuse by the youth, and the new This Is Richmond banners placed along Bridge St. These are just a few examples of projects made possible by the efforts of volunteers, of course there are also the countless hours spent in meetings and working from home. Thank you all.

Please feel free to stop by my office in the Town Center if you have a question, concern, or just want to say hi. I am also available by phone (434-5170) and email (jarneson@richmondvt.gov)

Thank you,, Josh Arneson, Town Manager

Town of Richmond  
FY21 Budget Expenses

**Details Regarding the Conservation Fund for the FY21 Budget**

The budget that is contained in this Town Report includes funding for all Town Departments and appropriations for select non-profit organizations. It will be voted on from the floor at Town Meeting.

It does not include an allocation for the Conservation Reserve Fund.

The Conservation Reserve Fund question will be voted by Australian ballot on Town Meeting Day. If this passes it will be an addition to the budget presented in the Town Report and will increase the tax rate over the rate presented in the budget.

The question on the ballot is to approve funding the Conservation Reserve Fund by adding one cent to the municipal tax rate in FY21. This is estimated to be \$47,300 based on an estimated grand list value of \$4,730,000. \$47,300 added to the budget increases the percentage tax rate increase from FY20 to FY21 from 3.22% to 4.66%.

Expense Budget Accounts	Budget FY 2019	Actual FY 2019	Budget FY 2020	Budget FY 2021	FY 20/21 % Change
<b>TOWN ADMINISTRATION</b>					
10-7-10-0-10.00 Administration salaries	225,301	228,082	230,490	240,696	4.43%
10-7-10-0-10.01 Delinquent Tax Collector	10,000	13,351	10,000	12,000	20.00%
10-7-10-0-10.30 Health insurance opt out	0	2,308	5,000	5,000	0.00%
10-7-10-0-10.03 Election expenses	2,700	566	1,500	1,500	0.00%
10-7-10-0-10.05 Selectboard	3,750	3,750	3,750	3,750	0.00%
10-7-10-0-11.00 SS/Medicare - Adm.	17,348	19,181	19,191	19,843	3.39%
10-7-10-0-12.00 Municipal retirement	10,055	11,372	12,493	14,066	12.59%
10-7-10-0-15.00 Health insurance	43,401	28,589	19,747	26,423	33.81%
10-7-10-0-15.01 Health insurance HSA	-	-	-	1,000	100.00%
10-7-10-0-15.02 Health insurance HRA	-	-	-	1,120	100.00%
10-7-10-0-15.04 Health insurance broker fees	-	-	-	2,300	100.00%
10-7-10-0-15.03 Long term disability	1,325	1,139	1,273	1,625	27.65%
10-7-10-0-17.00 Recognitions/Awards	800	1,260	1,000	1,250	25.00%
10-7-10-1-20.00 Office supplies	3,250	7,364	4,500	4,500	0.00%
10-7-10-1-20.01 Recording books	3,600	1,915	3,600	3,600	0.00%
10-7-10-1-21.00 Postage - Adm.	7,500	5,559	8,000	8,000	0.00%
10-7-10-1-22.00 Office equipment	2,500	3,102	3,000	3,300	10.00%
10-7-10-1-23.00 Website administration	1,100	1,282	1,200	1,300	8.33%
10-7-10-1-24.00 Advertising - Adm.	4,000	3,568	4,000	4,000	0.00%
10-7-10-1-25.03 Town reports	3,000	2,475	3,000	3,000	0.00%
10-7-10-1-27.00 Training/Education	1,500	790	1,000	1,000	0.00%
10-7-10-1-29.00 Travel - Adm.	150	179	200	300	50.00%
10-7-10-1-30.00 Telephone/Internet	4,600	3,768	4,000	3,800	-5.00%
10-7-10-1-42.00 Association dues	550	215	550	350	-36.36%
10-7-10-1-45.00 Contract services admin	11,600	9,145	5,000	8,500	70.00%
10-7-10-1-45.02 Contract services animal	3,200	2,739	2,500	3,000	20.00%
10-7-10-1-45.03 Contract services election	4,700	3,231	3,500	5,500	57.14%
10-7-10-1-45.05 Technology support	1,000	12,392	15,000	12,500	-16.67%
10-7-10-1-45-06 Technology equipment	-	-	2,000	2,500	25.00%
10-7-10-2-31.00 Heat	9,000	8,631	8,500	8,500	0.00%
10-7-10-2-32.00 Electricity	9,500	7,896	9,000	8,000	-11.11%
10-7-10-2-33.00 Water and Sewer	6,800	6,280	7,400	5,500	-25.68%
10-7-10-2-34.00 Trash removal	2,000	1,618	1,800	1,800	0.00%

Town of Richmond  
FY21 Budget Expenses

Expense Budget Accounts	Budget FY 2019	Actual FY 2019	Budget FY 2020	Budget FY 2021	FY 20/21 % Change
10-7-10-2-62.00 Building maintenance	11,000	26,471	11,000	11,000	0.00%
10-7-10-2-62.01 Landscaping & tree maintenance	2,000	573	2,000	2,000	0.00%
10-7-10-3-42.01 VLCT membership dues	5,800	6,077	5,917	6,161	4.12%
10-7-10-3-43.00 Legal	7,500	5,702	12,000	10,000	-16.67%
10-7-10-3-44.00 Independent Auditors	26,000	30,591	28,500	29,070	2.00%
10-7-10-3-46.00 Engineering Review	3,000	(1,800)	3,000	3,000	0.00%
10-7-10-3-48.00 General/PACIF Insurance	157,000	167,486	180,368	60,637	-66.38%
10-7-10-3-80.00 County tax	22,000	21,729	22,000	22,000	0.00%
10-7-10-3-80.03 Emergency management	500	-	500	500	0.00%
10-8-90-5-95.03 Flags	1,000	1,827	1,000	1,000	0.00%
10-7-10-2-43.01 Fire protection	45,637	45,637	45,637	51,000	11.75%
42-7-10-2-96.00 Electric vehicle supply equipment	-	-	1,800	-	-100.00%
<b>Total - Town Administration</b>	<b>675,666</b>	<b>696,037</b>	<b>705,916</b>	<b>615,891</b>	<b>-12.75%</b>
<b>Assessors</b>					
10-7-12-1-20.00 Office supplies listing	850	1,120	2,000	850	-57.50%
10-7-12-1-45.00 Contract services listing	21,600	21,188	23,000	23,000	0.00%
10-7-12-3-47.00 Tax map maintenance	1,500	-	1,500	1,500	0.00%
10-7-90-1-91.00 Reappraisal reserve	6,000	6,000	6,000	14,500	141.67%
<b>Total - Listers</b>	<b>29,950</b>	<b>28,308</b>	<b>32,500</b>	<b>39,850</b>	<b>22.62%</b>
<b>PLANNING AND ZONING</b>					
10-7-15-0-10.00 Salaries	65,484	71,375	67,337	67,922	0.87%
10-7-15-0-11.00 SS/Medicare - Adm.	5,042	5,324	5,185	5,230	0.87%
10-7-15-0-12.00 Municipal retirement	2,385	2,611	2,525	2,621	3.79%
10-7-15-0-15.00 Health insurance	4,513	4,121	18,051	19,669	8.97%
10-7-15-0-15.01 Health insurance opt-out	1,261	1,278	-	-	0.00%
10-7-15-0-15.03 Long term disability	375	344	344	325	-5.52%
10-7-15-1-20.00 Office supplies	2,800	4,764	4,000	4,000	0.00%
10-7-15-1-21.00 Postage - PZ	400	203	400	400	0.00%
10-7-15-1-24.00 Advertising - PZ	3,000	4,354	3,000	4,500	50.00%
10-7-15-1-27.00 Training/Education	800	230	800	800	0.00%
10-7-15-1-29.00 Travel - PZ	600	389	600	600	0.00%
10-7-15-1-42.00 Association dues	210	-	-	500	100.00%
10-7-15-1-45.00 Contract services planning & zoning	4,000	1,600	4,000	10,000	150.00%
10-7-15-1-45.01 Video & broadcasting	-	540	-	1,500	100.00%
10-7-15-3-43.00 Legal	5,000	4,469	10,000	8,000	-20.00%
10-8-90-5-95.08 Regional planning dues	5,800	5,414	5,505	5,536	0.56%
<b>Total - Planning and Zoning</b>	<b>101,671</b>	<b>107,015</b>	<b>121,747</b>	<b>131,603</b>	<b>8.10%</b>

Town of Richmond  
FY21 Budget Expenses

Expense Budget Accounts	Budget FY 2019	Actual FY 2019	Budget FY 2020	Budget FY 2021	FY 20/21 % Change
<b>POLICE DEPARTMENT</b>					
10-7-20-0-10.00 Regular salaries	307,131	234,068	288,173	297,228	3.14%
10-7-20-0-10.06 On-call hours	-	-	-	11,500	100.00%
10-7-20-0-10.01 SRO contract hours	30,000	28,718	34,000	39,800	17.06%
10-7-20-0-10.30 Health insurance opt out	5,000	3,846	-	-	0.00%
10-7-20-0-10.99 Overtime	43,404	35,251	40,000	35,000	-12.50%
10-7-20-0-11.00 Social Security/Medicare	29,301	23,830	27,887	29,532	5.90%
10-7-20-0-12.00 Municipal retirement	32,677	24,454	28,004	31,065	10.93%
10-7-20-0-15.00 Health insurance	95,193	71,211	96,560	96,557	0.00%
10-7-20-0-15.01 Health insurance HSA	-	-	-	500	100.00%
10-7-20-0-15.05 Health insurance HRA	-	-	-	560	100.00%
10-7-20-0-15.03 Long term disability	2,500	1,285	2,001	3,157	57.77%
10-7-20-0-10.05 Life insurance	2,200	-	2,200	1,800	-18.18%
10-7-20-0-10.04 Constable training	500	95	500	500	0.00%
10-7-20-1-16.00 Uniforms	6,500	5,448	6,500	4,000	-38.46%
10-7-20-0-10.00 Petty cash	500	-	-	-	0.00%
10-7-20-1-20.00 Office supplies	2,760	1,992	2,760	2,500	-9.42%
10-7-20-1-22.00 Office equipment	2,653	2,054	2,653	2,500	-5.77%
10-7-20-1-22.01 Computer - office	4,268	6,648	4,000	4,000	0.00%
10-7-20-1-22.02 General/PACIF insurance				42,337	100.00%
10-7-20-1-27.00 Training/Education	3,308	2,735	4,000	4,000	0.00%
10-7-20-1-28.00 Forensic testing	500	-	-	500	100.00%
10-7-20-1-29.00 Travel	500	380	500	500	0.00%
10-7-20-1-30.00 Telephone	8,000	9,723	8,000	10,000	25.00%
10-7-20-2-20.10 Polygraph testing	-	-	700	500	-28.57%
10-7-20-3-20.00 Police supplies	5,298	4,339	9,500	9,500	0.00%
10-7-20-3-35.00 Equipment repair	1,000	1,524	1,000	1,500	50.00%
10-7-20-5-50.00 Gas & diesel	20,000	14,046	20,000	18,000	-10.00%
10-7-20-5-52.00 Police cruiser repair	7,718	6,514	6,000	8,000	33.33%
10-7-20-5-52.18 Police cruiser equipment	4,500	8,687	4,000	6,000	50.00%
10-7-20-5-52.19 Police cruiser tires	4,245	4,328	3,000	3,500	16.67%
10-7-90-5-90.20 Police cruiser purchase/lease	50,260	66,289	35,000	42,000	20.00%
10-7-90-5-90.21 Police cruiser interest	4,099	1,658	4,099	-	-100.00%
10-7-90-5-93.01 Police capital reserve	2,081	2,081	-	10,000	100.00%
10-7-90-2-92.03 Police capital cams principal	6,264	6,264	complete	-	0.00%
10-7-90-2-92.04 Police capital cams interest	147	139	complete	-	0.00%
10-7-20-5-50.01 Community outreach	-	-	9,205	6,879	-25.27%
Total - Police Department	682,507	567,609	640,243	723,415	12.99%

Town of Richmond  
FY21 Budget Expenses

Expense Budget Accounts	Budget FY 2019	Actual FY 2019	Budget FY 2020	Budget FY 2021	FY 20/21 % Change
<b>LIBRARY DEPARTMENT</b>					
10-7-35-0-10.00 Salaries	142,563	144,399	146,952	156,933	6.79%
10-7-35-0-10.30 Health insurance opt out	10,000	10,031	10,000	5,000	-50.00%
10-7-35-0-11.00 Social Security/Medicare	10,906	11,640	12,085	12,469	3.17%
10-7-35-0-12.00 Municipal retirement	4,921	6,283	6,310	7,172	13.66%
10-7-35-0-15.00 Health insurance	2,400	761	840	28,809	3329.64%
10-7-35-0-15.03 Long term disability	985	621	624	661	5.93%
10-7-35-1-20.00 Office supplies	2,000	1,847	2,250	2,000	-11.11%
10-7-35-1-21.00 Postage	1,000	876	800	800	0.00%
10-7-35-1-22.00 Computer	2,500	99	2,250	2,250	0.00%
10-7-35-1-27.00 Training/Education	300	-	300	300	0.00%
10-7-35-1-29.00 Travel	300	74	300	300	0.00%
10-7-35-1-29.01 General/PACIF insurance	-	-	-	6,826	100.00%
10-7-35-1-30.00 Telephone	2,550	2,669	2,600	2,600	0.00%
10-7-35-2-31.00 Heat	3,000	2,817	3,000	3,000	0.00%
10-7-35-2-32.00 Electricity	4,500	4,225	4,500	4,500	0.00%
10-7-35-2-33.00 Water and Sewer	1,600	2,089	1,600	2,000	25.00%
10-7-35-2-62.00 Maintenance	9,000	12,448	9,000	10,000	11.11%
10-7-35-3-20.01 Books	15,000	15,149	17,000	17,000	0.00%
10-7-35-3-45.01 Programs	1,200	1,300	1,200	1,200	0.00%
10-7-90-2-92.01 Library reserve	8,000	8,000	8,000	8,000	0.00%
Total - Richmond Free Library	222,725	225,328	229,611	271,820	18.38%

**Tax Rate Estimate FY2021**

	Grandlist July 2019	Amount To Be Raised	Tax Rate	
<u>Current Fiscal Year</u>				
<b>FY 2019 - 2020</b>	7/1/2019 \$ 4,702,403	\$ 3,264,990	\$ 0.6943	GF rate for tax billing purposes
		\$ 3,264,990	\$ 0.6943	Total calculated rate
			\$ 0.6943	Town rate/SB Approved 7/1/2019
<u>Next Fiscal Year</u>	Grandlist Estimate March 2019			
<b>FY 2020 - 2021</b>	\$ 4,730,000	\$ 3,389,923	\$ 0.7167	GF rate for tax billing purposes
(Estimated April 2020 GL)		\$ 3,389,923	\$ 0.7167	Total calculated rate
			\$ 0.7167	Town Rate/SB - To be set July 2020
			0.0224	
			3.22%	

Town of Richmond  
FY21 Budget Expenses

Expense Budget Accounts	Budget FY 2019	Actual FY 2019	Budget FY 2020	Budget FY 2021	FY 20/21 % Change
<b>FIRE DEPARTMENT</b>					
10-7-40-0-10.00 Salaries	32,000	35,055	40,000	45,000	12.50%
10-7-40-0-11.00 Social Security/Medicare	2,464	2,667	3,080	3,465	12.50%
10-7-40-1-18.00 Medical	-	-	-	4,000	100.00%
10-7-40-1-27.00 Training/Education	1,500	840	1,500	2,000	33.33%
10-7-40-1-29.00 Travel	400	487	400	600	50.00%
10-7-40-1-30.00 Telephone	2,900	2,949	3,500	3,500	0.00%
10-7-40-1-95.00 Public relations	500	538	500	600	20.00%
10-7-40-2-31.00 Heat	2,500	2,419	2,500	2,500	0.00%
10-7-40-2-32.00 Electricity	2,100	1,919	2,100	2,100	0.00%
10-7-40-2-33.00 Water and Sewer	1,500	1,508	1,500	1,500	0.00%
10-7-40-2-62.00 Maintenance	100,000	73,580	10,000	20,000	100.00%
10-7-40-2-30.00 General/PACIF insurance	-	-	5,366	6,510	21.32%
10-7-40-3-00.00 Turnout gear	12,000	8,841	9,000	10,000	11.11%
10-7-40-3-00.01 Air packs	12,000	13,013	15,000	16,000	6.67%
10-7-40-5-35.01 Radio repair	3,000	2,178	3,000	3,000	0.00%
10-7-40-5-35.03 Radio dispatch	6,000	3,819	6,000	6,000	0.00%
10-7-40-5-50.00 Gas, oil & diesel fuel	2,500	3,680	4,000	4,000	0.00%
10-7-40-5-51.01 Pump testing	2,000	375	1,500	1,500	0.00%
10-7-40-5-52.00 Fleet maintenance	11,000	13,789	11,000	14,000	27.27%
10-7-40-5-52.02 Hose testing	2,500	-	2,500	2,500	0.00%
10-7-40-5-53.01 Equipment repair	2,500	2,626	2,500	4,000	60.00%
10-7-40-5-55.00 Supplies	2,000	1,380	3,000	3,000	0.00%
10-7-40-5-57.00 Equipment purchase	11,000	77,552	15,000	30,000	100.00%
10-7-40-5-80.05 2018 Engine principal	-	-	48,571	48,571	0.00%
10-7-40-5-80.06 2018 Engine interest	-	-	12,308	10,550	-14.28%
10-7-90-5-90.03 2005 Engine bond	10,000	10,000	10,000	10,000	0.00%
10-7-40-5-80.03 2005 Engine Interest	3,332	2,714	2,314	1,790	-22.64%
10-7-90-5-90.05 2015 Engine - bond FY16	50,121	50,121	50,121	50,121	0.00%
10-7-90-5-90.06 2015 Engine - Interest FY16	2,752	2,772	1,834	917	-50.00%
10-7-90-5-93.00 Fire Capital reserve	28,500	28,500	28,500	28,500	0.00%
Total - Fire Department	307,068	343,322	296,594	336,224	13.36%

Town of Richmond  
FY21 Budget Expenses

Expense Budget Accounts	Budget FY 2019	Actual FY 2019	Budget FY 2020	Budget FY 2021	FY 20/21 % Change
<b>RECREATION &amp; TRAILS</b>					
10-7-60-0-10.00 Recreation salaries	2,500	3,832	2,500	2,800	12.00%
10-7-60-0-11.00 Social Security/Medicare	200	303	193	216	12.00%
10-7-60-1-42.00 Association dues	250	660	100	700	600.00%
10-7-60-1-42.01 General/PACIF insurance	-	-	-	562	100.00%
10-7-60-2-32.00 Electricity	700	601	700	700	0.00%
10-7-60-2-33.00 Water and Sewer	1,300	1,259	1,300	1,300	0.00%
10-7-60-2-34.00 Trash removal	1,300	1,049	1,900	1,300	-31.58%
10-7-60-2-62.00 Park maintenance	4,500	1,310	4,000	1,500	-62.50%
10-7-60-2-62.01 Trails maintenance	1,000	707	1,000	1,000	0.00%
10-7-60-2-62.02 Recreation equipment	1,500	161	1,500	4,000	166.67%
10-7-60-3-95.00 Conservation commission supplies	1,000	-	500	500	0.00%
10-7-60-3-95.01 Special events	500	28	500	500	0.00%
10-8-90-5-92.22 Lake Iroquois district	600	-	600	600	0.00%
10-7-90-2-92.02 Conservation fund 1Cent	45,300	45,300	46,465	-	-100.00%
10-7-90-2-92.05 Andrew Community Forest	-	-	500	-	-100.00%
Total - Recreation & Trails	60,650	55,210	61,758	15,678	-74.61%

Expense Budget Accounts	Budget FY 2019	Actual FY 2019	Budget FY 2020	Budget FY 2021	FY 20/21 % Change
<b>CHARITABLE APPROPRIATIONS</b>					
10-8-90-5-95.01 VT Family Network	-	-	500	500	0.00%
10-8-90-5-95.02 Age Well	2,000	2,000	2,000	-	-100.00%
10-8-90-5-95.04 GBIC	-	-	-	200	100.00%
10-8-90-5-95.06 MMCTV	-	-	3,200	3,340	4.38%
10-8-90-5-95.07 Lund	-	-	1,000	1,000	0.00%
10-8-90-5-95.09 Richmond Community Band	400	-	400	400	0.00%
10-8-90-5-95.10 Richmond Rescue	72,800	72,800	74,984	76,483	2.00%
10-8-90-5-95.11 Hale & Hearty	4,100	4,100	4,100	4,100	0.00%
10-8-90-5-95.12 Transportation Svcs -SSTA	2,000	880	1,000	1,100	10.00%
10-8-90-5-95.13 UVM Home Health & Hospice	9,693	9,693	9,693	9,693	0.00%
10-8-90-5-95.14 VT Center for Independent Living	375	375	375	375	0.00%
10-8-90-5-95.15 Front Porch Forum	100	-	100	200	100.00%
10-8-90-5-95.16 COTS	1,000	1,000	1,000	1,000	0.00%
10-8-90-5-95.17 OCCC	250	-	800	2,000	150.00%
10-8-90-5-95.18 Steps against domestic violence	-	-	-	1,200	100.00%
10-8-90-5-95.20 CUSI Domestic Task Force	7,526	7,530	7,505	7,736	3.08%
10-8-90-5-92.21 Lake Iroquois Association	400	-	1,000	1,000	0.00%
Total - Appropriations	100,644	98,378	107,657	110,327	2.48%

<b>General Fund Total</b>	<b>2,180,881</b>	<b>2,121,207</b>	<b>2,196,026</b>	<b>2,244,808</b>	<b>2.22%</b>
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Town of Richmond  
FY21 Budget Expenses

**11-7-50 HIGHWAY**

11-7-50-0-10.00 Regular salaries	268,000	282,647	305,767	305,918	0.05%
11-7-50-0-10.30 Health insurance opt out	10,000	10,031	10,000	12,500	25.00%
11-7-50-0-10.98 Overtime	34,000	42,667	30,000	45,000	50.00%
11-7-50-0-11.00 Social Security/Medicare	23,254	25,322	26,624	27,983	5.10%
11-7-50-0-12.00 Municipal retirement	15,420	16,999	18,673	21,055	12.76%
11-7-50-0-15.00 Health insurance	68,756	68,289	87,645	67,959	-22.46%
11-7-10-0-15.03 Long term disability	2,975	1,657	1,939	1,994	2.84%
11-7-50-0-16.00 Uniforms	2,800	2,644	3,000	3,000	0.00%
11-7-50-1-20.00 Office supplies	1,500	1,615	1,000	1,000	0.00%
11-7-50-1-29.00 Travel	-	197	-	200	100.00%
11-7-50-1-30.00 Telephone	2,400	2,227	2,400	2,400	0.00%
11-7-50-2-29.00 Education /Licenses	400	90	400	200	-50.00%
11-7-50-2-29.01 General Insure/VLCT PACIF	-	-	-	42,404	100.00%
11-7-50-2-31.00 Heat	6,500	7,760	8,000	8,000	0.00%
11-7-50-2-32.00 Electricity	2,500	1,859	2,000	2,000	0.00%
11-7-50-2-33.00 Water and Sewer	2,200	1,985	2,200	2,200	0.00%
11-7-50-2-34.00 Trash removal	1,000	976	1,100	1,000	-9.09%
11-7-50-2-62.00 Maintenance	7,000	7,048	7,000	47,000	571.43%
11-7-50-3-32.01 Street lights	15,000	17,175	15,500	17,000	9.68%
11-7-50-5-35.00 Radio	600	625	600	600	0.00%
11-7-50-5-35.01 Radio repair	300	1,075	300	300	0.00%
11-7-50-5-50.00 Gas & Oil	3,500	5,027	3,500	5,000	42.86%
11-7-50-5-50.02 Diesel fuel	45,000	46,833	45,000	48,000	6.67%
11-7-50-5-52.00 Fleet repair trucks	15,000	18,948	13,000	13,000	0.00%
11-7-50-5-52.01 Excavator repair	2,500	5,433	1,500	1,500	0.00%
11-7-50-5-52.03 Winter maintenance attachments	300	294	300	300	0.00%
11-7-50-5-52.04 Grader repair	1,000	47	500	500	0.00%
11-7-50-5-52.05 Loader	1,000	1,547	1,500	1,500	0.00%
11-7-50-5-52.06 Pickup repair	500	638	1,000	1,000	0.00%
11-7-50-5-52.07 Park mower	500	626	500	500	0.00%
11-7-50-5-52.08 Roadside mower	500	426	500	500	0.00%
11-7-50-5-52.09 Tractor	400	-	400	400	0.00%
11-7-50-5-52.10 Utility vehicle	1,500	1,482	1,500	1,500	0.00%
11-7-50-5-52.18 Tire chains	1,000	950	1,000	1,000	0.00%
11-7-50-5-52.19 Tires	8,000	7,853	8,000	8,000	0.00%
11-7-50-5-53.00 Small equipment repair	1,000	825	1,000	1,000	0.00%
11-7-50-6-45.18 Equipment rental	20,000	2,150	15,000	15,000	0.00%
11-7-50-6-46.00 Engineers/Consultants - roads	200	199	800	800	0.00%
11-7-50-6-57.00 Small equipment purchase	7,000	6,916	7,000	7,000	0.00%
11-7-50-6-57.01 Cutting edges	10,000	9,991	10,000	10,000	0.00%
11-7-50-6-57.03 Welding & cutting supplies	1,000	766	1,000	1,000	0.00%
11-7-50-6-57.04 Equip. rental wood chip	2,000	835	2,000	2,000	0.00%
11-7-50-6-57.19 Misc. equipment parts	1,000	454	1,000	1,000	0.00%
11-7-50-6-60.00 Patching	1,000	2,453	1,000	1,000	0.00%
11-7-50-6-60.01 Chloride	15,000	6,406	15,000	15,000	0.00%
11-7-50-6-60.19 Miscellaneous supplies	1,000	269	1,000	1,000	0.00%



Town of Richmond  
FY21 Budget Expenses

11-7-50-6-62.02 Sweeping	4,000	3,850	4,000	4,000	0.00%
11-7-50-6-63.00 Centerline paint & shoulder	3,500	756	2,500	3,500	40.00%
11-7-50-6-63.01 Guardrails	5,000	2,430	-	-	0.00%
11-7-50-6-63.02 Signs	3,000	3,301	3,000	3,000	0.00%
11-7-50-6-64.00 Culverts	6,000	6,030	6,500	6,500	0.00%
11-7-50-6-60.03 Gravel & aggregates	150,000	80,426	150,000	150,000	0.00%
11-7-50-6-60.05 Salt	80,000	97,751	80,000	95,000	18.75%
11-7-50-6-60.06 Sand	48,000	16,196	48,000	40,000	-16.67%
11-7-50-6-64.01 Retreatment	292,000	298,627	293,000	293,000	0.00%
11-7-50-6-64.02 Storm water & sidewalks	120,000	41,626	115,000	120,000	4.35%
11-7-90-2-90.11 Jericho road principal	43,200	43,200	43,200	43,200	0.00%
11-7-90-2-90.13 Jericho Road Interest	23,169	19,258	21,806	20,419	-6.36%
11-7-90-5-90.01 2015 FY15 Tandem dump truck principal	19,844	19,844	19,844	-	-100.00%
11-7-50-3-80.14 2015 FY15 Tandem dump truck interest	480	943	480	-	-100.00%
11-7-90-5-90.15 Project 4a Millet storm water	7,046	6,976	7,046	7,046	0.00%
11-7-90-5-90.21 2015 FY16 Tandem truck principal	21,480	21,480	21,480	21,480	0.00%
11-7-90-5-90-22 2015 FY16 Dump truck interest	1,179	1,188	393	393	0.00%
11-7-90-5-90.36 2017 FY20 Grader principal	-	-	30,000	30,000	0.00%

Expense Budget Accounts	Budget FY 2019	Actual FY 2019	Budget FY 2020	Budget FY 2021	FY 20/21 % Change
11-7-90-5-90.37 2017 FY20 Grader interest	-	-	5,220	4,176	-20.00%
11-7-90-5-90.33 2019 FY20 Dump truck principal	-	-	26,500	26,500	0.00%
11-7-90-5-90.34 2019 FY20 Dump truck interest	-	-	4,251	3,602	-15.27%
11-7-90-5-90.38 2019 FY20 Dump truck deposit	-	-	25,000	-	-100.00%
11-7-90-5-90.35 FY19 Grader down payment	35,000	35,000	complete	-	0.00%
11-7-90-5-90.29 FY19 Dump truck down payment	25,000	24,000	complete	-	0.00%
11-7-90-5-90.32 FY19 Tractor 4WD full payment	10,000	9,065	complete	-	0.00%
11-7-90-5-90.41 RIP RAP principal	-	118,000	138,000	-	-100.00%
11-7-90-5-90.42 RIP RAP interest	-	1,453	2,719	-	-100.00%
11-7-90-5-93.01 Highway capital reserve	27,700	2,700	27,700	25,000	-9.75%
11-7-90-5-93.02 Bridge & culvert reserve	37,000	37,000	37,000	37,000	0.00%
11-7-90-5-93.03 Guardrail reserve	-	-	5,000	5,000	0.00%
11-7-90-5-90.42 Dump truck principal	-	-	-	26,920	100.00%
11-7-90-5-90.43 Dump truck interest	-	-	-	3,392	100.00%
<b>Total - Highway Department</b>	<b>1,567,105</b>	<b>1,505,358</b>	<b>1,774,787</b>	<b>1,716,341</b>	<b>-3.29%</b>
<b>Budget Amounts for Voter Approval</b>	<b>3,747,985</b>	<b>3,626,564</b>	<b>3,970,813</b>	<b>3,961,149</b>	<b>-0.24%</b>

Town of Richmond  
FY21 Budget Revenue

Revenue Budget Accounts	Budget FY 2019	Actual FY 2019	Budget FY20	Budget FY 2021
<b>Administration Operations</b>				
10-6-01 PROPERTY TAX REVENUE	1,742,039	1,742,230	1,817,394	1,832,105.01
10-6-01-1-01.12 Delinquent tax penalty	10,000	13,070	10,000	12,000
10-6-01-1-01.13 Delinquent tax interest	22,000	8,978	11,000	9,000
10-6-01-1-01.14 Current taxes - interest	11,000	10,003	8,000	10,000
10-6-01-1-01.17 State PILOT funds	1,581	3,779	3,800	4,879
10-6-02-2-10.10 Act 60 Reappraisal grant	1,700	1,731	14,500	14,500
10-6-02-2-10.12 Equalization grant	-	-	1,700	1,700
10-6-02-2-10.13 Railroad tax	3,391	3,601	3,000	3,500
10-6-02-2-10.14 Current Use/Hold Harmless program	80,000	78,371	78,000	77,715
10-6-02-2-10.15 Per Parcel revenue for listing	14,000	14,714	-	-
10-6-10-1-01.11 Zoning permits/hearing fees	16,000	17,341	20,000	18,000
10-6-10-1-20.01 Water/Sewer admin. reimbursement	14,500	14,500	20,000	30,000
10-6-10-1-20.05 Water/Sewer audit reimbursement	-	-	-	9,250
10-6-10-1-21.01 Town Center rent - utilities reimbursement	21,000	21,000	25,400	23,000
10-6-10-1-21.02 Water & Sewer insurance reimbursement	16,000	16,000	26,656	23,959
10-6-10-1-40.05 Interest on investments	-	30,206	10,000	25,000
10-6-10-3-11.10 Beverage licenses	1,200	855	1,200	1,200
10-6-10-3-11.11 Dog licenses	5,100	5,340	5,100	5,100
10-6-10-3-30.10 Recording fees	26,000	17,125	18,000	18,000
10-6-10-3-30.12 Vault time & copies	4,000	3,499	3,000	3,000
10-6-10-3-30.13 Certified copies	1,200	920	1,200	1,200
10-6-10-3-30.14 Marriage licenses	200	210	200	200
10-6-10-3-30.15 Vehicle registration Fees	250	176	250	200
10-6-10-2-62.00 Building maintenance revenue	-	-	11,000	11,000
10-6-20-2-01.10 Police local fines	2,000	5,151	1,000	2,000
10-6-20-2-02.10 Police receipts	1,200	645	900	1,000
10-6-20-2-03.00 CESU contribution - SRO	30,000	28,718	34,000	39,800
10-6-20-2-04.00 Police short term contracts	500	1,395	500	1,000
10-6-20-2-04.01 Police Bolton contract	4,320	2,670	4,320	-
10-6-20-2-20.10 Police overtime/equipment grants	15,000	-	13,000	8,000
10-6-20-2-20.11 Uniform traffic tickets	37,200	9,771	23,000	15,000
10-6-20-2-97.00 PD sale of town property	1,000	824	500	2,000
10-6-35-3-00.10 Rentals & Bolton fees	8,000	16,044	8,000	16,000
10-6-40-1-20.01 Fire sale of town property	-	45,000	-	-
10-6-60-6-00.10 Field use fees	500	485	400	500
<b>FUND BALANCE USAGE</b>				
10-6-10-2-96.00 Electric vehicle supply - unassigned funds	-	-	1,800	-
10-6-20-5-50.01 Community Outreach - unassigned funds	-	-	9,205	-
10-6-40-1-99.10 Fire revenue - unassigned funds	90,000	63,580	-	10,000
10-6-10-1-30.02 RIP RAP revenue - unassigned funds	-	-	-	-
10-6-10-1-30.03 Technical service rev - unassigned funds	-	-	10,000	-
10-6-00-0-00.01 Fire equipment transfer from fund 53	-	-	-	15,000
<b>Total General Fund Revenue</b>	<b>2,180,881</b>	<b>2,177,929</b>	<b>2,196,025</b>	<b>2,244,808</b>
<b>Highway Operations</b>				
11-6-01-1-01.10 Current year property tax	1,452,155	1,452,155	1,447,595	1,557,818.45
11-6-02-2-05.10 Highway state aid	113,500	113,031	113,500	113,500
11-6-50-0-01.10 Overweight permits	1,000	1,460	1,500	1,200
11-6-50-0-01.12 Public right of way permits	300	1,730	300	800
11-6-50-0-01.11 Access permits	150	560	150	300
11-6-50-1-30.01 RIP RAP from unassigned restricted funds	-	119,453	140,719	-
11-6-50-1-30.01 Garage doors unassigned restricted funds	-	-	-	15,000
<b>FUND TRANSFERS</b>				
11-6-00-0-00.01 Jericho Rd transfer from fund 15	-	-	46,023	2,723
11-6-00-0-00.02 Truck deposit transfer from fund 55	-	-	25,000	-
11-6-00-0-00.04 Garage doors transfer from fund 55	-	-	-	25,000
<b>Total Highway Revenue</b>	<b>1,567,105</b>	<b>1,688,389</b>	<b>1,774,787</b>	<b>1,716,341</b>
<b>Total General &amp; Highway Revenue</b>	<b>3,747,986</b>	<b>3,866,319</b>	<b>3,970,813</b>	<b>3,961,149</b>
<b>(non tax revenue)</b>	<b>553,792</b>	<b>671,934</b>	<b>705,823</b>	<b>571,226</b>

**TOWN OF RICHMOND**  
**Fund Balances June 30, 2019**

	<b>Fund Balance</b>	<b>Increase</b>	<b>Fund Balance</b>
	<b>July 1, 2018</b>	<b>(Decrease)</b>	<b>June 30, 2019</b>
<b>General Fund</b>			
Restricted for Highway Use	\$ 688,275	\$ 58,669	\$ 746,944
Unassigned	\$ 222,777	\$ (6,750)	\$ 216,027
TOTAL	<u>\$ 911,052</u>	<u>\$ 51,919</u>	<u>\$ 962,971</u>
<b>Non Major Funds, Assigned</b>			
Town Center Maintenance	\$ 342,884	\$ 116,261	\$ 459,145
Reappraisal	\$ 129,231	\$ 6,000	\$ 135,231
TOTAL	<u>\$ 472,115</u>	<u>\$ 122,261</u>	<u>\$ 594,376</u>
<b>Non Major Funds, Committed</b>			
Police Reserve	\$ 6,202	\$ 2,081	\$ 8,283
Library Reserve	\$ 32,076	\$ 8,000	\$ 40,076
Fire Department Reserve	\$ 48,591	\$ 28,500	\$ 77,091
Railroad Street Planning Grant	\$ 7,069	\$ -	\$ 7,069
TOTAL	<u>\$ 93,938</u>	<u>\$ 38,581</u>	<u>\$ 132,519</u>
<b>Non-Major Governmental Funds, Restricted</b>			
Highway Reserve	\$ 150,163	\$ 27,700	\$ 177,863
Bridge and Culverts	\$ 282,099	\$ (37,655)	\$ 244,444
Jericho Road Improvement	\$ 48,746	\$ -	\$ 48,746
Library Copier Reserve	\$ 3,119	\$ (349)	\$ 2,770
Conservation	\$ 272,985	\$ 14,300	\$ 287,285
Fire Fundraising	\$ 7,357	\$ 3,323	\$ 10,680
Fire Impact Fees	\$ 14,734	\$ 2,078	\$ 16,812
Lister Education Reserve	\$ 2,548	\$ -	\$ 2,548
Records Restoration	\$ 74,966	\$ 3,011	\$ 77,977
Adam Muller Flags	\$ 9,488	\$ (1,686)	\$ 7,802
Recreation Path	\$ 2,151	\$ (1,000)	\$ 1,151
Recreation Fund (Soccer)(Tennis)	\$ 10,678	\$ 1,988	\$ 12,666
Recreation Tree Replacement	\$ 237	\$ -	\$ 237
Andrews Community Forest	\$ 24,696	\$ 502	\$ 25,198
Cemetery Fund	\$ 147,664	\$ 6,139	\$ 153,803
TOTAL	<u>\$ 1,051,631</u>	<u>\$ 18,351</u>	<u>\$ 1,069,982</u>
<b>Private Purpose Trust Funds</b>			
Edmunds Trust	\$ 24,422	\$ 238	\$ 24,660
Shonyon A - School Athletics	\$ 3,122	\$ 31	\$ 3,153
Shonyon P - Scholarships	\$ 3,378	\$ 33	\$ 3,411
TOTAL	<u>\$ 30,922</u>	<u>\$ 302</u>	<u>\$ 31,224</u>

**Richmond Village Housing Note Receivable**

Note receivable consists of a \$300,000 mortgage loan made to the Richmond Village Housing Limited Partnership on March 9, 1999. The proceeds originated from a Grant Agreement dated January 9, 1998 between the Town of Richmond and the Vermont Agency of Commerce and Community Development. The note bears interest of 2.5% with principal and interest payments deferred until March 31, 2014. In August, 2014, the Selectboard agreed to a 15-year deferral of principal and to-date accrued interest until March, 2029. The mortgage remains secured by deed on the real property.

**BUDGET TO ACTUAL FY19**

	Budget	Actual	Variance Favorable (Unfavorable)
<b>REVENUES:</b>			
Property Taxes	\$ 3,238,774	\$ 3,230,215	\$ (8,559)
Intergovernmental	\$ 212,591	\$ 211,447	\$ (1,144)
Fees, Licenses and permits	\$ 32,700	\$ 44,201	\$ 11,501
Charges for goods and services	\$ 82,700	\$ 73,044	\$ (9,656)
Police Revenues	\$ 91,220	\$ 49,189	\$ (42,031)
Loan Proceeds - Fire Truck	\$ 395,000	\$ 340,000	\$ (55,000)
Insurance Proceeds	\$ -	\$ 1,750	\$ 1,750
Interest Income	\$ -	\$ 30,206	\$ 30,206
Miscellaneous	\$ -	\$ 7,841	\$ 7,841
<b>TOTAL REVENUES</b>	<b>\$ 4,052,985</b>	<b>\$ 3,987,893</b>	<b>\$ (65,092)</b>
<b>EXPENDITURES</b>			
General Government	\$ 882,185	\$ 908,242	\$ (26,057)
Public Safety	\$ 1,392,102	\$ 1,254,918	\$ 137,184
Highways and streets	\$ 1,567,105	\$ 1,412,511	\$ 154,594
Library	\$ 222,725	\$ 225,328	\$ (2,603)
Recreation	\$ 61,050	\$ 55,390	\$ 5,660
Appropriations	\$ 17,818	\$ 17,168	\$ 650
<b>TOTAL EXPENDITURES</b>	<b>\$ 4,142,985</b>	<b>\$ 3,873,557</b>	<b>\$ 269,428</b>
<b>EXCESS OF REVENUES (OR EXPENDITURES)</b>	<b>\$ (90,000)</b>	<b>\$ 114,336</b>	<b>\$ 204,336</b>
<b>ADJUSTMENTS TO RECONCILE FROM THE BUDGETARY BASIS OF ACCOUNTING TO THE MODIFIED ACCRUAL BASIS OF ACCOUNTING</b>			
Total of Unbudgeted revenue and expenses		\$ (65,559)	
Total other financing sources (uses)		\$ (65,559)	
<b>NET CHANGE IN FUND BALANCE</b>		<b>\$ 48,777</b>	
<b>FUND BALANCE JULY 1, 2018</b>		<b>\$ 928,977</b>	
<b>FUND BALANCE JUNE 30, 2019</b>		<b>\$ 977,754</b>	

<b>Town Center Fund FY2019</b>	
<b>Balance 7/1/18</b>	<b>\$ 342,884</b>
<b>Income from Rents</b>	
<b>CESU</b>	<b>\$ 42,318</b>
<b>Post Office</b>	<b>\$ 92,537</b>
<b>Radiate Art</b>	<b>\$ 444</b>
<b>Western Slopes</b>	<b>\$ 254</b>
<b>Interest</b>	<b>\$ 6,058</b>
<b>Total Income</b>	<b>\$ 141,611</b>
<b>Expenses</b>	
<b>Building Utilities</b>	<b>\$ 21,000</b>
<b>Breadloaf</b>	<b>\$ 2,626</b>
<b>Window Shades for 3rd Floor</b>	<b>\$ 1,725</b>
<b>Total Expenses</b>	<b>\$ 25,351</b>
<b>Excess Revenues over (under)</b>	<b>\$ 116,261</b>
<b>Balance 6/30/19</b>	<b>\$ 459,145</b>

## POLICY REGARDING COLLECTION OF DELINQUENT TAXES

**Property Taxes in General.** Property taxes are due each year in four installments: 8/15, 11/15, 2/15 and 5/15. After each installment deadline, late balances will be assessed interest charge based on the principal of the debt. For the first three months of a late balance, 1% will be assessed. Thereafter, 1.5% will be assessed. The following day after the 5/15 installment is due, any remaining balances are then considered delinquent. Delinquent balances are assessed an annual 8% penalty fee in addition to the 1% and/or 1.5% quarterly assessment as described above, per the Richmond Charter.

In all cases, when partial payments are received, interest must be credited first with the remainder being divided proportionally between the principal amount of the tax and the penalty fee.

**Late and Delinquent Taxes in General.** It is in the best interest of the Town and the taxpayer to remain current on all tax obligations. The purpose of this policy is to establish clear guidelines so that all late and delinquent taxpayers will be treated fairly and will know what to expect.

**Late Taxes.** Within two weeks after a quarterly tax payment is due, those with late balances will receive a letter from the Finance Director or his/her designee that details the amount due.

**Delinquent Taxes.** Following the final tax due date of May 15th, the Delinquent Tax Collector (“the Collector”) will be given the Warrant listing all delinquent taxpayers and the amounts due. Within five days of receiving the Warrant, the Collector will send by return receipt mail a copy of this policy, a Delinquent Tax Agreement and the amount of taxes, penalty and interest due. Within this mailing, the Collector will request that the taxpayer submit a suitable Delinquent Tax Agreement within 30 business days to avoid initiation of a Tax Sale.

A suitable Agreement is one that has been accepted and executed with the signature of both the taxpayer and the Collector. A suitable Agreement is one that defines a payment schedule which results in all delinquent taxes to be paid in full prior to the 5/15 tax deadline for the following year. At no time can current taxes be late during the term of the Agreement. This will breach the Agreement.

The Collector will also provide a list of programs and organizations that may help assist the property owner with payment of taxes. The Collector will work with the taxpayer to develop an agreement that can take advantage of relief programs that may take time to implement. If at any time the executed Agreement is breached by missing a designated payment or other terms of the Agreement, the taxpayer will be notified by return receipt mail and has 30 days to pay the amount due in full before the Collector proceeds with a tax sale or other enforcement action.

If a suitable Agreement has not been submitted by the tax payer to the Collector within thirty days, the tax

payer will be notified by return receipt mail that they have twenty days to pay the amount due in full before the Collector proceeds with a tax sale or other enforcement action.

If the amount due is \$1,500 or less, the Collector may pursue the matter in Small Claims Court and/or pursue other legal collection procedures in conjunction with the process listed below for Tax Sales.

**Tax Sales.** The Collector will begin the tax sale process in accordance with State Statutes to collect the delinquent taxes, interest, penalty and allowable fees, as follows:

- a. An Attorney hired by the Collector for such purpose will notify the taxpayer of the tax sale decision, the date by which full payment must be received, and the cost to expect once the tax sale process begins.
- b. The Attorney will notify all mortgage holders, lessees and lien holders in accordance with State Statute.
- c. The Attorney will place a lien on the property.
- d. Once the deadline date has expired and full payment has not been received, the Attorney will proceed with the tax sale in accordance with State Statute (32 V.S.A. Section 5252).
- e. Cost of preparing and conducting the tax sale, including legal fees and advertising, will be charged to the delinquent taxpayer, according to law.

In the event that no one purchases the lien at the tax sale, or if in the judgment of the Collector, proceeding with the tax sale is inadvisable, the Collector shall collect the delinquent taxes using any or all of the methods permitted by law.

Tax sales shall be conducted twice a year, if necessary, to ensure agreements are enforced and delinquent balances do not become unduly burdensome on the taxpayer.

**DELINQUENT TAX REPORT-OUTSTANDING as of 6/30/19**

Tax Year	Principal	Interest	Penalty	Total Outstanding
2007-2008	\$303.85	\$463.90	\$24.31	\$792.06
2010-2011	\$908.52	\$1,292.58	\$72.69	\$2,273.79
2011-2012	\$1,250.00	\$1,629.09	\$100.00	\$2,979.09
2012-2013	\$1,279.12	\$1,459.20	\$102.32	\$2,840.64
2013-2014	\$1,718.06	\$1,632.95	\$137.42	\$3,488.43
2014-2015	\$3,664.92	\$2,782.15	\$293.21	\$6,740.28
2015-2016	\$5,332.45	\$3,239.75	\$426.58	\$8,998.78
2016-2017	\$3,149.68	\$1,312.04	\$252.01	\$4,713.73
2017-2018	\$23,049.77	\$5,486.40	\$1,843.98	\$30,380.15
<b>Total Outstanding</b>	<b>\$40,656.37</b>	<b>\$19,298.06</b>	<b>\$3,252.52</b>	<b>\$63,206.95</b>

**DELINQUENT TAX REPORT-COLLECTED as of 6/30/19**

Tax Year	Principal	Interest	Penalty	Total Collected
2014-2015	\$2,021.82	\$1,319.94	\$161.76	\$3,503.52
2015-2016	\$3,727.78	\$1,731.71	\$298.19	\$5,757.68
2016-2017	\$9,750.21	\$2,713.83	\$780.02	\$13,244.06
2017-2018	\$65,272.34	\$7,334.45	\$5,221.86	\$77,828.65
<b>Total Collected</b>	<b>\$80,772.15</b>	<b>\$13,099.93</b>	<b>\$6,461.83</b>	<b>\$100,333.91</b>



## RICHMOND RESCUE, INC.

2019 has been a successful and busy year for Richmond Rescue. Since completing our station renovation in 2018, members have made themselves comfortable in our new space, enjoying the larger training area, single bed bunk rooms and a third garage bay. Additionally, the renovation has allowed each of our three full-time staff to have their own desks and office space.

This summer we took delivery of a new 2019 Braun Chief XL ambulance, fitted with four wheel drive, state of the art suspension and improved safety features, all of which we have already come to appreciate. In addition, both of our ambulances are now outfitted with modern “powerlift” stretchers that increase patient and crew safety alike.

We have continued to attract dedicated volunteers, the majority of whom live outside of Richmond, a testament to the squad culture that we have cultivated. Our volunteers include high school cadets (currently two MMU students), local college students, dedicated townspeople and 30+ year veterans of EMS. Multiple members have recently earned their EMT certifications and five are currently enrolled in an Advanced EMT course, with more expected to enroll in the spring semester. One of our full-time staff is expected to be completing his Paramedic training shortly.

### Statistics from 2019:

Total requests for service:	676
Calls for service in Richmond:	290
Requests to Interstate 89:	62
Average ambulance response time in Richmond:	7:36 minutes
Number of active volunteers:	38
Total volunteer hours:	24,319
People taught CPR or First Aid:	350
Address signs made in 2019:	77
Total address signs made since start of program:	816

Our initiatives to train on High Performance CPR were validated this fall when in under 24 hours, two cardiac arrest patients in Richmond were resuscitated and later discharged from the hospital with no neurological deficits. Over the past five years Richmond Rescue has been at the cutting edge of rural High-Performance CPR training, asserting ourselves as nationwide leaders in the field, garnering attention and recognition at local, state and national levels.

Of course, our efforts have not been limited to 911 ambulance calls. We continue to provide our CPR training center, child car seat fitting, bike helmet giveaway and fitting as well as low-cost E911 address signage. These initiatives are integral to who we are and reflect our broader dedication to the communities we serve.

Our Camel’s Hump Backcountry Rescue team continues to thrive, having responded to eight calls this past year. Our roster has grown to over 30 members, the majority of whom hold training in emergency or wilderness medicine. Our team is well integrated with other services in the area, providing mutual aid and assistance in northern Vermont when requested.

We are privileged and grateful to serve our communities and look forward to the opportunities ahead.

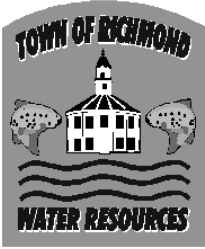
Sincerely,

**The Board of Directors and Members of Richmond Rescue**

## RICHMOND HEALTH OFFICER

The Town Health Officer handles issues of public health and safety. Situations often involve inspecting rental units for housing code compliance, investigating potentially hazardous spills or garbage dumps and reviewing public buildings for health code compliance. Another important role of the Town Health Officer is investigating animal bites to ensure the animal does not carry the rabies virus.

Rabies is 100% deadly, but 100% preventable! The impact of bites by these animals can be catastrophic for the victim, owner, and pet. Please do your part for public health by ensuring your dog is vaccinated and registered with the Town Clerk. If you have public health concerns or questions about your individual situation, please contact the Town Manager or Town Clerk.



## RICHMOND WATER RESOURCES

**RICHMOND WATER RESOURCES**  
July saw the ancient compressors in the pump station pulled out and updated with the new (same) models. Out with the old continued when the giant scissor machine chopped up the 1969 water tank and hauled it off. The

only surprise was the tank turned out to be basically a big steel ball attached to a pipe out of the ground, no concrete pad or anything. There wasn't much integrity left to the structure, though. We also took advantage of a chance to coordinate with Highway's sidewalk project on Baker Street and replace a section of old waterline there. It was completed by early August along with some new riprap along the riverbank by the water house. The only excitement this month was the State telling us we had to re-pave the cut we made across Rt. 2 by Lemroy Court as it was too "rough" .....

The main inclined conveyor for our dewatering system failed and was rebuilt in September. Discussions started about another way to service a possible West Main extension and we applied for funding for the Bridge Crossing/Upper Bridge Street project in 2019. Richmond Rescue also discussed the need for a sprinkler system at their facility.

In October, while the town looked for a new Manager, we considered upgrading the dewatering facility with a dryer. The new unit would take our 33% dry material and "cook" it to over 90%, essentially sterilizing it and reducing the volume substantially. We also negotiated a plan with Richmond Rescue to upgrade their W/S to town specifications for take-over.

November and December were hectic. We supervised the Richmond Rescue project to completion and coordinated replacement of additional failed conveyors

in dewatering. A huge liability was addressed when our well contractor completely rehabilitated the 1969 source and all the pumping equipment. The month ended with Trudy Jones taking her leave from Richmond. She will be missed, and we wish her well in all future endeavors.

We concentrated on rebuilding staffing in January and hired Aaron Krymkowski to replace Trudy. We broke him in with septage machine cleanings, an unforgettable customer service line leak and snow removal. By the time the end of February rolled around, he was more than happy to bury himself in the asset management program updates as a change of pace.

In March, negotiations started with CSWD for a new sludge management contract. It also became evident it was time to update some operations policies, so welcome to the age of i-pads and i-phones. This turned out to be a great coincidence as new rules from the state mandate a lot of more electronic access and reporting. The first of these we tackled was input on water treatment concerning PFAS/PFOS. Aaron happened to have an expansive background with these contaminants and took our concerns directly to our state representative. The meetings in April helped craft state policy for going forward. We also installed the final meter in the new Buttermilk building and started building a new electronic data base for our records up in the Cloud.

May and June passed quickly with only a minor equipment repair here and there, other than rebuilding one of the main influent pumps. The end of the year found us shaping up as a new team and looking ahead for what comes next.

**Kendall Chamberlin, Allen Carpenter, Aaron Krymkowski, Tyler Booska**



The Water and Wastewater budget contained in this Town Report show the approved FY20 Water and Wastewater budget that was approved at the Water and Sewer Annual Meeting on May 21, 2019. The 2020 Water and Sewer Annual Meeting will be held at 6 p.m. on Tuesday, May 19, 2020 at the Richmond Free Library. Please join us for that meeting where the FY21 Water and Wastewater budget will be discussed and considered for approval.

**FY20 WASTEWATER BUDGET approved on 5-21-19**

Account #	Description	Budgeted FY18	ACTUAL FY18	Budgeted FY19	ACTUAL FY19	Budgeted FY20	FY20 Budget to FY19 Budget INCREASE (DECREASE)	FY20 Budget to FY19 Budget % Change
<b>WASTEWATER REVENUE</b>								
21-6-00-3-00.01	Sewer User Receipts	\$ 390,000	\$ 389,225	\$ 391,000	\$ 388,423	\$ 405,652	\$ 14,652	3.75%
21-6-00-4-10.03	Hook On Fees – Sewer	\$ 1,000	\$ 926	\$ 1,000	\$ -	\$ 1,000	\$ -	0.00%
21-6-01-4-11.12	Gateway Sewer Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
21-6-03-5-40.05	Interest on Investments			\$	\$ 3,861	\$ 3,500	\$ 3,500	
21-6-00-9-99.11	Miscellaneous	\$ -	\$ 700	\$ -	\$ -	\$ -	\$ -	0.00%
21-6-01-4-11.10	Septage Receipts	\$ 180,000	\$ 163,862	\$ 190,000	\$ 238,580	\$ 190,000	\$ -	0.00%
21-6-10-1-01.00	Transfer In	\$ -	\$ -	\$ -	\$ 6,976			
<b>Waste Water Revenue Subtotal</b>		<b>\$ 571,000</b>	<b>\$ 554,713</b>	<b>\$ 582,000</b>	<b>\$ 637,840</b>	<b>\$ 600,152</b>	<b>\$ 18,152</b>	<b>3.12%</b>
<b>WASTEWATER RESOURCES ADMINISTRATION EXPENSES (70% of total)</b>								
21-7-80-0-10.00	Salaries	\$ 105,112	\$ 105,588	\$ 120,033	\$ 112,067	\$ 129,177	\$ 9,144	7.62%
21-7-80-0-10.30	Insurance Opt Out	\$ -	\$ -	\$ -	\$ 592	\$ -	\$ -	0.00%
21-7-80-0-10.99	Overtime	\$ 2,100	\$ -	\$ 2,100	\$ 3,512	\$ 2,100	\$ -	0.00%
21-7-80-0-11.00	Social Security/Medicare	\$ 7,840	\$ 8,219	\$ 9,010	\$ 8,624	\$ 10,108	\$ 1,098	12.19%
21-7-80-0-12.00	Municipal Retirement	\$ 4,830	\$ 11,573	\$ 6,416	\$ 8,413	\$ 7,464	\$ 1,048	16.33%
21-7-80-0-15.00	Health Insurance	\$ 21,000	\$ 24,920	\$ 25,265	\$ 23,682	\$ 40,938	\$ 15,673	62.03%
21-7-80-0-15.03	Long Term Disability	\$ 700	\$ 714	\$ 725	\$ 733	\$ 866	\$ 141	19.45%
21-7-80-1-16.00	Uniforms	\$ 840	\$ 591	\$ 840	\$ 444	\$ 840	\$ -	0.00%
21-7-80-1-20.00	Office Supplies/Postage	\$ 490	\$ 315	\$ 490	\$ 598	\$ 490	\$ -	0.00%
21-7-80-1-22.00	Office Equipment	\$ 350	\$ -	\$ 350	\$ 102	\$ 350	\$ -	0.00%
21-7-80-1-22.01	Computer	\$ -	\$ 391	\$ -	\$ 515	\$ -	\$ -	0.00%
21-7-80-1-24.00	Advertising	\$ 350	\$ -	\$ 350	\$ -	\$ 350	\$ -	0.00%
21-7-80-1-26.01	Administrative Expense	\$ 10,203	\$ 10,203	\$ 10,500	\$ 10,150	\$ 14,000	\$ 3,500	33.33%
21-7-80-1-27.00	Training/Education	\$ 1,750	\$ 265	\$ 1,750	\$ 828	\$ 1,750	\$ -	0.00%
21-7-80-1-27.01	Safety Training	\$ 210	\$ -	\$ 210	\$ -	\$ 210	\$ -	0.00%
21-7-80-1-29.00	Travel	\$ 700	\$ -	\$ 700	\$ -	\$ 700	\$ -	0.00%
21-7-80-1-30.00	Telephone	\$ 2,100	\$ 1,949	\$ 2,100	\$ 3,783	\$ 2,100	\$ -	0.00%
21-7-80-1-42.00	Association Dues	\$ 350	\$ 357	\$ 350	\$ 336	\$ 350	\$ -	0.00%
21-7-80-1-43.00	Legal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
21-7-80-1-48.00	W & S General Insurance	\$ 11,200	\$ 11,200	\$ 11,200	\$ 11,200	\$ 18,900	\$ 7,700	68.75%
<b>Wastewater Administration Expense Subtotal</b>		<b>\$ 170,125</b>	<b>\$ 176,285</b>	<b>\$ 192,389</b>	<b>\$ 185,579</b>	<b>\$ 230,693</b>	<b>\$ 38,304</b>	<b>19.91%</b>
<b>WASTEWATER OPERATIONS EXPENSES (70%)</b>								
21-7-82-2-32.01	Electricity	\$ 1,000	\$ 97	\$ 1,000	\$ -	\$ 1,000	\$ -	0.00%
21-7-82-2-62.03	Pump Station Maintenance	\$ 1,800	\$ 8,638	\$ 1,800	\$ -	\$ 1,800	\$ -	0.00%
21-7-82-3-16.00	Personal Protective Gear	\$ 500	\$ 681	\$ 500	\$ 349	\$ 500	\$ -	0.00%
21-7-82-3-31.00	Heat	\$ 13,000	\$ 7,345	\$ 13,000	\$ 7,482	\$ 13,000	\$ -	0.00%
21-7-82-3-32.00	Plant Electricity	\$ 34,200	\$ 33,982	\$ 34,200	\$ 30,862	\$ 34,200	\$ -	0.00%
21-7-82-3-32.02	WWTF water bill	\$ 16,000	\$ 13,611	\$ 16,000	\$ 32,880	\$ 16,000	\$ -	0.00%
21-7-82-3-34.00	Rubbish Removal	\$ 1,300	\$ 1,145	\$ 1,300	\$ 1,404	\$ 1,300	\$ -	0.00%
21-7-82-3-41.00	Permits/Certs/License	\$ 800	\$ 666	\$ 800	\$ 766	\$ 800	\$ -	0.00%
21-7-82-3-45.00	Wastewater Contracted	\$ 7,500	\$ 4,909	\$ 7,500	\$ 3,136	\$ 7,500	\$ -	0.00%
21-7-82-3-45.01	Biosolids Contracted	\$ 3,500	\$ 2,108	\$ 3,500	\$ 4,836	\$ 3,500	\$ -	0.00%
21-7-82-3-45.02	Equipment Rental	\$ 500	\$ 176	\$ 500	\$ 146	\$ 500	\$ -	0.00%
21-7-82-3-45.03	Biosolids Disposal/CSWD	\$ 60,000	\$ 51,991	\$ 60,000	\$ 65,667	\$ 60,000	\$ -	0.00%
21-7-82-3-46.00	Engineering	\$ 500	\$ -	\$ 500	\$ 792	\$ 500	\$ -	0.00%
21-7-82-3-50.00	Gas, Oil & Diesel Fuel	\$ 1,800	\$ 1,015	\$ 1,800	\$ 1,128	\$ 1,800	\$ -	0.00%
21-7-82-3-52.00	Fleet Maintenance	\$ 2,500	\$ 3,017	\$ 2,500	\$ 3,099	\$ 2,500	\$ -	0.00%
21-7-82-3-62.00	Wastewater Facil Repair	\$ 6,000	\$ 12,725	\$ 6,000	\$ 11,174	\$ 6,000	\$ -	0.00%
21-7-82-3-62.01	Biosolids Facility Repair	\$ 6,000	\$ 1,319	\$ 6,000	\$ 4,120	\$ 6,000	\$ -	0.00%
21-7-82-3-62.02	Collection System Repair	\$ 4,000	\$ 9,649	\$ 4,000	\$ 136	\$ 4,000	\$ -	0.00%
21-7-82-3-65.00	Wastewater Chemicals	\$ 6,000	\$ 6,715	\$ 6,000	\$ 7,067	\$ 6,000	\$ -	0.00%
21-7-82-3-65.01	Biosolids Chemicals	\$ 35,000	\$ 28,216	\$ 35,000	\$ 35,492	\$ 35,000	\$ -	0.00%
21-7-82-3-65.02	Septage Chemicals	\$ -	\$ -	\$ -	\$ 3,675	\$ -	\$ -	
21-7-82-3-66.00	Supplies	\$ 5,000	\$ 4,813	\$ 5,000	\$ 2,479	\$ 5,000	\$ -	0.00%
<b>Wastewater Operating Expense Subtotal</b>		<b>\$ 206,900</b>	<b>\$ 192,818</b>	<b>\$ 206,900</b>	<b>\$ 216,690</b>	<b>\$ 206,900</b>	<b>\$ -</b>	<b>0.00%</b>



**FY20 WATER BUDGET approved on 5-21-19**

Account #	Description	Budgeted FY18	ACTUAL FY18	Budgeted FY19	ACTUAL FY19	Budgeted FY20	FY20 Budget to FY19 Budget INCREASE (DECREASE)	FY20 Budget to FY19 Budget % Change
<b>WASTEWATER CAPITAL EXPENSES</b>								
21-7-90-5-93.03	East Main Replacement Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
21-7-90-5-93.04	Short-term (10 yr) capital fund	\$ 20,000	\$ -	\$ 20,000	\$ 20,000	\$ 43,000	\$ 23,000	115.00%
21-7-90-5-93.11	Collection System Capital Fund	\$ 21,670	\$ -	\$ 20,000	\$ 20,000	\$ 10,000	\$ (10,000)	-50.00%
21-7-90-5-93.00	Wastewater Capital Reserve	\$ 73,000	\$ -	\$ 60,811	\$ 60,811	\$ 30,180	\$ (30,631)	-50.37%
21-7-90-2-90-10	RFL-101 planning-ww (2026)	\$ 12,080	\$ -	\$ 12,081	\$ 12,021	\$ 12,081	\$ -	0.00%
21-7-90-2-90.06	Project 7a Sanitary Sewer (2032)	\$ 14,092	\$ 15,706	\$ 14,092	\$ 21,139	\$ 14,092	\$ -	0.00%
21-7-90-2-90.02	Phosphorus SRF(2026)	\$ 22,300	\$ 17,720	\$ 22,220	\$ 22,220	\$ 22,220	\$ -	0.00%
21-7-90-2-90.14	Jericho Rd Loan Principal	\$ 21,903	\$ 9,806	\$ 22,464	\$ 20,592	\$ 20,592	\$ (1,872)	-8.33%
21-7-90-2-90.16	Jericho Rd Loan Interest	\$ -	\$ -	\$ 11,043	\$ 9,180	\$ 10,394	\$ (649)	-5.88%
21-7-90-2-90.03	Service Vehicle	\$ 11,200	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
<b>Wastewater Capital Subtotal</b>		<b>\$ 196,245</b>	<b>\$ 43,232</b>	<b>\$ 182,711</b>	<b>\$ 185,963</b>	<b>\$ 162,559</b>	<b>\$ (20,152)</b>	<b>-11.03%</b>
<b>TOTAL WASTEWATER REVENUE</b>		<b>\$ 571,000</b>	<b>\$ 554,713</b>	<b>\$ 582,000</b>	<b>\$ 637,840</b>	<b>\$ 600,152</b>	<b>\$ 18,152</b>	<b>3.12%</b>
<b>TOTAL WASTEWATER EXPENSES</b>		<b>\$ 573,270</b>	<b>\$ 412,335</b>	<b>\$ 582,000</b>	<b>\$ 588,232</b>	<b>\$ 600,152</b>	<b>\$ 18,152</b>	<b>3.12%</b>
<b>BALANCE</b>		<b>\$ (2,270)</b>	<b>\$ 142,378</b>	<b>\$ -</b>	<b>\$ 49,608</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>

Account #	Description	Budgeted FY18	ACTUAL FY18	Budgeted FY19	ACTUAL FY19	Budgeted FY20	FY20 Budget to FY19 Budget INCREASE (DECREASE)	FY20 Budget to FY19 Budget % Change
<b>WATER REVENUE</b>								
20-6-00-3-00.00	Water User Receipts	294,578	301,799	297,500	308,228	304,185	6,685	2.25%
20-6-00-3-01.00	Sale of Water from Hydrant	1,500	7,447	1,500	1,245	1,500	-	0.00%
20-6-01-4-11.12	Gateway Water Revenue	-	-	-	-	-	-	0.00%
20-6-03-5-40.05	Interest on Investments	-	-	-	1,655	1,500	1,500	-
20-6-00-4-10-01	Sale of Meters	-	500	-	750	-	-	0.00%
20-6-00-4-10.02	Hook On Fees – Water	500	2,060	500	1,185	500	-	0.00%
20-6-10-4-10-04	Fire Service Fees	32,796	32,763	45,637	45,637	50,300	4,663	10.22%
20-6-00-9-99.11	Miscellaneous	-	50	-	-	-	-	0.00%
20-6-01-4-11.13	FEMA Grant Revenue	-	-	-	3,260	-	-	-
<b>Water Revenue Sub Totals</b>		<b>329,374</b>	<b>344,619</b>	<b>345,137</b>	<b>361,960</b>	<b>357,985</b>	<b>12,848</b>	<b>3.72%</b>

Account #	Description	Budgeted FY18	ACTUAL FY18	Budgeted FY19	ACTUAL FY19	Budgeted FY20	FY20 Budget to FY19 Budget INCREASE (DECREASE)	FY20 Budget to FY19 Budget % Change
<b>WATER RESOURCES ADMINISTRATION EXPENSES (30% of total)</b>								
20-7-80-0-10.00	Salaries	45,048	49,147	51,443	47,225	55,361	-	7.62%
20-7-80-0-10.30	Insurance Opt Out	-	-	-	254	-	-	0.00%
20-7-80-0-10.99	Overtime	900	2,398	900	1,505	900	-	0.00%
20-7-80-0-11.00	Social Security/Medicare	3,360	3,522	3,862	3,696	4,332	-	12.17%
20-7-80-0-12.00	Municipal Retirement	2,070	5,032	2,750	832	3,199	-	16.33%
20-7-80-0-15.00	Health Insurance	9,000	10,680	10,828	10,150	17,545	6,717	62.03%
20-7-80-0-15.03	Long Term Disability	300	306	325	314	371	46	14.15%
20-7-80-1-16.00	Uniforms	360	253	360	41	360	-	0.00%
20-7-80-1-20.00	Office Supplies/Postage	210	135	210	355	210	-	0.00%
20-7-80-1-22.00	Office Equipment	150	-	150	44	150	-	0.00%
20-7-80-1-22.01	Computer	-	227	-	221	-	-	0.00%
20-7-80-1-24.00	Advertising	150	-	150	-	150	-	0.00%
20-7-80-1-26.01	Administrative Expense	4,373	4,373	4,500	4,350	6,000	1,500	33.33%
20-7-80-1-27.00	Training/Education	750	72	750	465	750	-	0.00%
20-7-80-1-27.01	Safety Training	90	-	90	-	90	-	0.00%
20-7-80-1-29.00	Travel	300	-	300	-	300	-	0.00%
20-7-80-1-30.00	Telephone	900	1,318	900	1,534	900	-	0.00%
20-7-80-1-42.00	Association Dues	150	153	150	144	150	-	0.00%
20-7-80-1-43.00	Legal	-	-	-	420	-	-	0.00%
20-7-80-1-48.00	W & S General Insurance	4,800	4,800	4,800	4,800	8,100	3,300	68.75%
<b>Water Administration Expense Totals</b>		<b>72,911</b>	<b>82,416</b>	<b>82,468</b>	<b>76,350</b>	<b>98,868</b>	<b>11,563</b>	<b>19.89%</b>

Account #	Description	Budgeted FY18	ACTUAL FY18	Budgeted FY19	ACTUAL FY19	Budgeted FY20	FY20 Budget to FY19 Budget INCREASE (DECREASE)	FY20 Budget to FY19 Budget % Change
<b>WATER OPERATIONS EXPENSES</b>								
20-7-83-4-16.00	Personal Protective Equip	500	106	500	132	500	-	0.00%
20-7-83-4-31.00	Heat	600	406	600	513	600	-	0.00%
20-7-83-4-32.00	Electricity	8,000	9,397	8,000	8,151	8,000	-	0.00%
20-7-83-4-34.00	Trash Removal	500	825	500	790	500	-	0.00%
20-7-83-4-41.00	Permits/Fees/License	1,500	2,089	1,500	1,737	1,500	-	0.00%
20-7-83-4-45.00	Water Contracted	5,000	2,751	5,000	972	5,000	-	0.00%
20-7-83-4-45.02	Equipment Rental	500	208	500	332	500	-	0.00%
20-7-83-4-46.00	Engineering	2,000	-	2,000	455	2,000	-	0.00%
20-7-83-4-50.00	Gas, Oil & Diesel Fuel	700	469	700	376	700	-	0.00%
20-7-83-4-52.00	Fleet Maintenance	1,000	875	1,000	1,364	1,000	-	0.00%
20-7-83-4-62.02	Water Line	25,000	16,610	25,000	16,505	25,000	-	0.00%
20-7-83-4-62.03	Pumps/Tanks	5,000	631	5,000	3,254	5,000	-	0.00%
20-7-83-4-62.04	Asphalt Repair	1,000	116	1,000	9,775	1,000	-	0.00%
20-7-83-4-62.05	Equipment Purchase	500	2,000	500	35	500	-	0.00%
20-7-83-4-62.06	Supplies	1,000	1,246	1,000	675	1,000	-	0.00%
20-7-83-4-62.07	Meters	3,000	2,923	3,000	2,935	3,000	-	0.00%
20-7-83-4-65.00	Water Treatment Chemicals	1,000	682	1,000	2,834	1,000	-	0.00%
20-7-82-3-66.99	Miscellaneous	-	-	-	2,478	-	-	0.00%
<b>Water Operating Expense Totals</b>		<b>56,800</b>	<b>41,334</b>	<b>56,800</b>	<b>53,313</b>	<b>56,800</b>	<b>-</b>	<b>0.00%</b>
<b>WATER CAPITAL EXPENSES</b>								
20-7-90-5-90.03	Short-term (10 yr) capital fund	20,000	400	20,000	24,025	20,000	-	0.00%
20-7-90-5-93.01	Water Capital Reserve	19,000	-	42,793	126,540	35,237	(7,556)	-17.66%
20-7-90-2-90.09	Distribution System Capital fund	14,265	33,634	15,000	15,000	15,000	-	0.00%
20-7-90-5-90.01	Water Reservoir (principal-interest)	38,220	-	38,220	37,705	37,705	(515)	-1.35%
20-7-90-2-90.16	Water Reservoir gap principal	-	-	25,857	25,857	25,857	-	0.00%
20-7-90-2-90.08	Water Reservoir gap interest	-	-	-	4,522	3,941	3,941	100.00%
20-7-90-5-93.02	East Main RF3-335 (principal & interest)	35,000	4,417	25,607	25,140	25,140	(467)	-1.82%
20-7-90-2-90-05	Brown's Court -w (2018)	15,000	491	-	-	-	-	0.00%
20-7-90-2-90.08	Jericho Road Loan Principal	51,108	15,358	24,336	26,208	\$ 26,208	1,872	7.69%
20-7-90-2-90.08	Jericho Road Loan Interest	-	-	14,056	11,588	\$ 13,229	(827)	-5.88%
20-7-90-2-90.15	Service Vehicle	4,800	900	-	-	-	-	0.00%
	Bridge Street Bridge Crossing waterline				5,245			
	Upper Bridge Street (Phase 1 to Jolina)							
	Lower Bridge Street (Phase 2 to Bridge)							
<b>Water Capital Expense Totals</b>		<b>197,393</b>	<b>55,200</b>	<b>205,869</b>	<b>301,830</b>	<b>202,317</b>	<b>(3,552)</b>	<b>-1.73%</b>
<b>TOTAL WATER REVENUE</b>		<b>329,374</b>	<b>344,619</b>	<b>345,137</b>	<b>361,960</b>	<b>357,985</b>	<b>12,848</b>	<b>3.72%</b>
<b>TOTAL WATER EXPENSES</b>		<b>327,104</b>	<b>178,950</b>	<b>345,137</b>	<b>431,493</b>	<b>357,985</b>	<b>12,848</b>	<b>3.72%</b>
<b>BALANCE</b>		<b>2,270</b>	<b>165,669</b>	<b>-</b>	<b>(69,533)</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>
<b>Combined Water and Wastewater Revenue</b>		<b>900,374</b>	<b>899,332</b>	<b>927,137</b>	<b>999,800</b>	<b>958,137</b>	<b>31,000</b>	<b>3.34%</b>
<b>Combined Water &amp; Wastewater Expense</b>		<b>900,374</b>	<b>591,285</b>	<b>927,137</b>	<b>1,019,725</b>	<b>958,137</b>	<b>31,000</b>	<b>3.34%</b>
<b>Balance</b>		<b>-</b>	<b>308,047</b>	<b>-</b>	<b>(19,925)</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>

**TOWN OF RICHMOND, VERMONT  
STATEMENT OF FUND NET POSITION  
PROPRIETARY FUNDS  
JUNE 30, 2019**

	Water Fund	Sewer Fund	Total
<u>ASSETS</u>			
Current Assets:			
Cash	\$ 635,382	\$ 0	\$ 635,382
Accounts Receivable	100,715	188,745	289,460
Due From Other Funds	0	483,881	483,881
Prepaid Expense	2,595	0	2,595
Total Current Assets	<u>738,692</u>	<u>672,626</u>	<u>1,411,318</u>
Noncurrent Assets:			
Capital Assets	4,149,448	6,529,528	10,678,976
Less: Accumulated Depreciation	<u>(541,958)</u>	<u>(2,181,099)</u>	<u>(2,723,057)</u>
Total Noncurrent Assets	<u>3,607,490</u>	<u>4,348,429</u>	<u>7,955,919</u>
Total Assets	<u>4,346,182</u>	<u>5,021,055</u>	<u>9,367,237</u>
<u>DEFERRED OUTFLOWS OF RESOURCES</u>			
Deferred Outflows of Resources Related to the Town's Participation in VMERS			
	<u>9,237</u>	<u>21,554</u>	<u>30,791</u>
Total Deferred Outflows of Resources	<u>9,237</u>	<u>21,554</u>	<u>30,791</u>
<u>LIABILITIES</u>			
Current Liabilities:			
Accounts Payable	12,605	46,083	58,688
Accrued Wages	1,519	3,542	5,061
Accrued Interest	4,269	3,947	8,216
Due to Other Funds	463,740	0	463,740
Current Portion of Long-term Debt	<u>114,910</u>	<u>68,298</u>	<u>183,208</u>
Total Current Liabilities	<u>597,043</u>	<u>121,870</u>	<u>718,913</u>
Noncurrent Liabilities:			
Accrued Compensated Absences	2,271	5,299	7,570
Net Pension Liability	20,007	46,683	66,690
Noncurrent Portion of Long-term Debt	<u>2,139,135</u>	<u>678,121</u>	<u>2,817,256</u>
Total Noncurrent Liabilities	<u>2,161,413</u>	<u>730,103</u>	<u>2,891,516</u>
Total Liabilities	<u>2,758,456</u>	<u>851,973</u>	<u>3,610,429</u>
<u>DEFERRED INFLOWS OF RESOURCES</u>			
Deferred Inflows of Resources Related to the Town's Participation in VMERS			
	<u>328</u>	<u>766</u>	<u>1,094</u>
Total Deferred Inflows of Resources	<u>328</u>	<u>766</u>	<u>1,094</u>
<u>NET POSITION</u>			
Net Investment in Capital Assets	1,353,445	3,602,010	4,955,455
Unrestricted	<u>243,190</u>	<u>587,860</u>	<u>831,050</u>
Total Net Position	<u>\$ 1,596,635</u>	<u>\$ 4,189,870</u>	<u>\$ 5,786,505</u>

**TOWN OF RICHMOND, VERMONT  
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET POSITION  
PROPRIETARY FUNDS  
FOR THE YEAR ENDED JUNE 30, 2019**

	Water Fund	Sewer Fund	Total
Operating Revenues:			
Charges for Services	\$ 311,408	\$ 627,003	\$ 938,411
Total Operating Revenues	<u>311,408</u>	<u>627,003</u>	<u>938,411</u>
Operating Expenses:			
Payroll & Benefits	62,413	166,712	229,125
Office Administrative Expenses	12,374	27,956	40,330
Supplies	807	2,828	3,635
Utilities	9,830	73,756	83,586
Maintenance	39,044	18,675	57,719
Chemicals	2,834	46,234	49,068
Permits & Testing	2,709	8,738	11,447
Biosolid Disposal	0	65,667	65,667
Depreciation	71,501	138,100	209,601
Other Operating Expenses	5,903	792	6,695
Total Operating Expenses	<u>207,415</u>	<u>549,458</u>	<u>756,873</u>
Operating Income	<u>103,993</u>	<u>77,545</u>	<u>181,538</u>
Non-Operating Revenues/(Expenses):			
Grant Income	3,260	0	3,260
Investment Income	1,655	3,861	5,516
Interest Expense	(16,158)	(17,791)	(33,949)
Total Non-Operating Revenues/(Expenses)	<u>(11,243)</u>	<u>(13,930)</u>	<u>(25,173)</u>
Net Income Before Capital Contributions	<u>92,750</u>	<u>63,615</u>	<u>156,365</u>
Capital Contributions and Transfers:			
Capital Contributions	723,231	0	723,231
Transfer of Capital Assets	(8,000)	8,000	0
Transfer In	45,637	6,976	52,613
Total Capital Contributions and Transfers	<u>760,868</u>	<u>14,976</u>	<u>775,844</u>
Change In Net Position	853,618	78,591	932,209
Net Position - July 1, 2018	<u>743,017</u>	<u>4,111,279</u>	<u>4,854,296</u>
Net Position - June 30, 2019	<u>\$ 1,596,635</u>	<u>\$ 4,189,870</u>	<u>\$ 5,786,505</u>

# TOWN CLERKS REPORT

The Town Clerk’s Office welcomes all who wish to stop in. We are a busy office, as we are a local spot to go to for questions and answers. Whether the question is town related or simply for information, we try our best to help the public.

Our voter checklist stands at 3352 registered voters. Thank you to all who assist at the elections. The combination of the Board of Civil Authority and volunteer workers makes for a more efficient day. My thanks to the Richmond Highway Department and the Camels Hump Middle School staff who help with the moving of materials and set up of the voting area.

Boy Scout Troop #23 provides set up help Town Meeting and serves as the official color guard for the annual meeting in

any of these services.

I do have a list serve established for residents to receive an email when something of interest comes up. This may include such things as road closings, reminders of tax payments being due or water line breaks. Of course, every email might not affect every resident, but a mass email will go out. At no time do I publish these emails. If you would like to be included and have not been receiving notices from me, please send your request to [lparent@richmondvt.gov](mailto:lparent@richmondvt.gov).

The Secretary of State’s office manages an Elections Management Platform. It can be accessed at [www.sec.state.vt.us](http://www.sec.state.vt.us). This streamlined the elections administration process, providing voters with greater access to voter specific information.

**Voters are encouraged to log into their My Voter Page to learn more.**

**Registered Voters can log in at: <http://mvp.sec.state.vt.us>**

**Online registration can be found at: <http://olvr.sec.state.vt.us>**

There were two elections held in 2019. The statistics are as follows:

Election	date	voters on checklist	early voters	vote at CHMS	total voted
Town Meeting	3/5/2019	3322	219	691	910
Special MMMUSD	6/6/2019	3307	138 Richmond Voters	Participated	

## March.

“Same day voter registration” is available in Vermont. For Richmond residents that come to the polling place and have not previously registered to vote, the option will now be available on the day of the election. Residents will automatically be registered to vote when your Vermont driver’s license is renewed, per a legislative mandate. If someone does not wish to be included on the voter checklist they do need to “opt out” when obtaining or renewing their driver’s license.

When counting the ballots every ballot is checked by hand. Every write in vote must be recorded for the official report to Montpelier. Even if you write yourself in or a friend to be silly, each name must be recorded and reported to the Secretary of State. This can add several hours onto an already long day.

State Statute requires that all dogs be registered in the town they reside by April 1 of each year. Although many rabies vaccinations are valid for three years, the animal must be re-registered each year. The vaccination is an important step in protecting your family’s health, as well as your pet. Richmond and Huntington Town Clerks team together each year to hold a rabies clinic. This year the rabies clinic will be held at the Huntington Fire Station on March 28, 2020. Special thanks go to Dr. Kerry Lindemuth who donates her time to administer the vaccinations. You will be given a rabies tag to attach to the animal’s collar. It is very important to have your name and phone number on the dog’s collar. Identification makes it easier to return the pet to its family if lost or injured. We understand that it is very difficult to lose a pet, but please let us know if the pet no longer lives with your family.

We continue to provide a venue to renew motor vehicle registrations. The convenience fee for registrations is \$3.00 each. Green Mountain Passports are available at the Town Clerk’s Office for a fee of \$2.00. This lifetime pass gets those Vermont residents that are at least 62 years of age or a Veteran into the State Park system at no charge.

We also offer Notary Public service at no charge to Richmond residents. Please stop by if you require

The Clerk’s office works as a team. Thanks to Martha Laing, Assistant Clerk & Connie Bona, Finance Director, for support in keeping the Town Clerk’s Office open and welcoming. We all enjoy our time together and are willing to help everyone who comes into the office. All departments of the Town of Richmond work very well together, helping each other as may be necessary.

I would like to thank Beacon Light Grange #557 for their wonderful lunch on Town Meeting Day. For many years they have been providing lunch, homemade donuts and coffee at a very nominal cost.

I would like to extend my appreciation to the residents of the Town of Richmond for their support. I enjoy my job and the opportunity to assist the citizens of our town. The door is always open. Everyone working together makes Richmond a wonderful place to live.

**Linda M. Parent, CVC, Richmond Town Clerk**

## RABIES CLINIC

### MARCH 28, 2020

### 9 AM TO NOON

## HUNTINGTON FIRE STATION

PLEASE BRING PROOF OF PREVIOUS RABIES VACCINATIONS

DOG LICENSES WILL BE AVAILABLE FOR RICHMOND & HUNTINGTON

QUESTIONS...PLEASE CALL LINDA PARENT, 434-2221

PRICE IS \$20 PER ANIMAL

ALL ANIMALS MUST BE LEASHED OR CRATED

**VITAL RECORDS**

	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Births	46	35	36	43
Deaths	22	22	27	36
Marriages	22	29	30	19

*Vital records are public documents that are recorded in the Town Clerk's Office. Certified copies are available upon request at a cost of \$10.00 each. All VT Birth & Death Certificates are available from any VT Town Clerk's office. You will be required to show identification and complete an application. Marriage certificates are available in the town that issued the license. Genealogy research can be done during regular office hours.*

**BIRTHS FOR THE PERIOD OF 2019**

<u>CHILD'S NAME</u>	<u>DATE OF BIRTH</u>	<u>PARENT'S NAME</u>
Brown, Everly Mae	January 6, 2019	Emily & Jonathan Brown
Donovan, Noah Gary	January 20, 2019	Kathryn & Sean Donovan
Broschious, Evan William	January 22, 2019	Alison Figdor & John Broschious
Moultroup, John Kenneth	January 25, 2019	Angela & Luke Moultroup
Sutton, Theodore Sutton	February 7, 2019	Jennifer & Ian Sutton
Loesel, Isaac Pepper	February 28, 2019	Katie Loesel & Lucas Cady
Dunne-Greene, Ella Elizabeth	March 11, 2019	Katrina Dunne & Jeffrey Greene
Danis, Madelyn Lily	March 27, 2019	Kirsten & Neal Danis
Taylor-Spero, Eliana Grace	March 31, 2019	Kathryn Taylor & Navah Spero
Floyd, Jet Elliot	April 10, 2019	Katelyn & Philippe Floyd
Parker, Roland Hoopes III	April 22, 2019	Iveta & Joshua Parker
Healy, Lydia Jeanne	April 24, 2019	Brianne & Michael Healy
Brodie, Isla Josephine	May 8, 2019	Rachel Brodie & Michael Foote
Hall, Charlotte Ann	May 16, 2019	Maureen & Mark Hall
O'Grady, Finn Josef	May 28, 2019	Sasha & Kevin O'Grady
Charbonneau, Meredith Jane	May 30, 2019	Amanda Smart & Brandon Charbonneau
LaPlant, Bennett Merrill	June 5, 2019	Tatum & Trevor LaPlant
Cronin, Saffron Dove	June 14, 2019	Rebecca Weisman & Christopher Cronin
Sibbald, Malcolm Arthur	June 15, 2019	Charlotte Phillips & Edward Sibbald Jr
Silverstein, Calvin Ty	June 15, 2019	Laura & Scott Silverstein
Fitzpatrick, Austin James	June 19, 2019	Stacey & Brian Fitzpatrick
Chase, Lee Zion Rashad	June 21, 2019	Tiffany Smith
Currier, Mila Nicole	July 12, 2019	Desirae Downing
Kenney, Thatcher Thomas	July 13, 2019	Kyla & Michael Kenney
Sadler, Anna Caroline Macrae	August 14, 2019	Katelyn Macrae & Nathan Sadler
Caffrey, Colin Parker	July 19, 2019	Dawan & Daniel Caffrey
Frye, Eli Edward	July 27, 2019	Amie Roy & Jason Frye
Huard, Anya Lou	July 29, 2019	Darcy Buret & Liber Huard
Melanson, Landon Asher	August 7, 2019	Karla Jones & Isaac Melanson
McHugh, Layla Rayne	August 13, 2019	Kelly McHugh & Travis Farley
Boswell, Samuel David	August 16, 2019	Leah & David Boswell
DeWind, Jack William	August 24, 2019	Brittany & Eric DeWind
Santor, William Gordon	September 11, 2019	Kirsten & Jonathan Santor
Ziskie, Charles Austin	September 15, 2019	Kendra & Austin Ziskie
Rodriguez Lajoie, Mateo Robert	September 18, 2019	Annie Lajoie & Frank Rodriguez Bocanegra
Hieronimus, Hannah Bryn	September 23, 2019	Ashley & Robert Hieronimus
Burgher, James Corless	September 30, 2019	Caitlin Corless & Timothy Burgher
Kelley, Wesley James Lee	October 28, 2019	Alishajane Martin
Reed, Simeon Ernest	November 7, 2019	Sonya Reed & Charles Banks
Campagna, Carson Christopher	November 14, 2019	Erika & Corey Campagna
Brownell, Raelynn Addison	November 22, 2019	Hillary & Tyler Brownell
Knight, Kastle Lennon	December 5, 2019	Amanda & Carrie Knight
O'Brien, Addison Nora	December 14, 2019	Brittany & Brodie O'Brien

**MARRIAGES FOR THE PERIOD OF 2019**

<u>SPOUSE</u>	<u>SPOUSE</u>	<u>MARRIAGE DATE</u>
Stevens, Jocelyn Lee	Meilleur, Amanda Marie	February 2, 2019
Benedict, Nicole Marie	Densmore, Andrew James	February 9, 2019
Kenney, Jacob Robert	Nerbak, Rachele Darlene	February 12, 2019
Chrapowitzky, Lauren May	Smith, Stephanie Maureen	February 14, 2019
Grant, Kerri Ann	O'Leary, Luke Joseph	April 13, 2019
Emmons, Cynthia Shirley	Preston, Darcy Austin	June 1, 2019
Felix, Stephanie	Daoust, Charles Wilfrid	July 5, 2019
Contino, Kevin Vincent	Kratzat, Allison Dianne	August 2, 2019
Ward, Karin Patricia	Kaup, Courtney Brooke	August 6, 2019
Cockrell, Megan Christina	Bailey, Peter Franklin Jr	August 17, 2019
Zeveloff, Susannah Margot	Comart, Casey Christ	September 12, 2019
Brisbin, Ashley Marie	Zwickl, Alexander David	September 28, 2019
Bishop, Randall Jeffrey	Blake, Emily Theresa	October 5, 2019
Johnson, Ashley Nicole	Norsworthy, Michael Richard	October 5, 2019
Ewald, Callie Elizabeth	Cochran, James Michael	October 12, 2019
Kenney, Kimberly Marie	Delisle, David Christopher	October 12, 2019
Buxton, Katherine Elizabeth	Henke, Austin Henry	October 13, 2019
Martignago, Rafaela Figueiredo	Pereira Landrigan, Nicholas James	November 23, 2019
Maynard, Anna Petit	Frandsen, Tyler Day	December 29, 2019

**DEATHS FOR THE PERIOD OF 2019**

<u>NAME OF DECEASED</u>	<u>DATE OF DEATH</u>	<u>PLACE OF DEATH</u>
Eicker, Dorothy S	January 15, 2019	Shelburne
Miller, Roger D	January 25, 2019	Colchester
Centerbar, Shelly J	January 26, 2019	Richmond
Hill, Beth P	January 30, 2019	Burlington
Whiteford, Timothy J	February 11, 2019	Richmond
Pare', Anthony C	February 14, 2019	Burlington
Cameron, Valerie J	February 19, 2019	Colchester
LaForce, Betty J	March 1, 2019	Burlington
Elias, Wayne E	March 11, 2019	Richmond
Kent, Janice L	March 16, 2019	Richmond
Mobbs, Ann M	March 22, 2019	Burlington
Torrey, Janet C	March 22, 2019	Richmond
Verburg, Harmke	April 13, 2019	Burlington
Wheeler, Albert A	April 15, 2019	Richmond
Payne, Roslyn B	May 21, 2019	Richmond
Eicker, Joan N	May 22, 2019	Colchester
Young, Janice B	May 23, 2019	Colchester
Keough, Steven W	May 25, 2019	Colchester
Johnston, Anne	June 4, 2019	Colchester
Utter, Millard Jr	June 7, 2019	Burlington
Bond, Anne P	June 14, 2019	Colchester
Carter, Frederick P	July 3, 2019	Richmond
Kowalski, Eileen P	July 23, 2019	Burlington
Shea, Janice S	July 30, 2019	Burlington
Fay, Marjorie A	August 17, 2019	Burlington
Root, Martha J	September 14, 2019	Burlington
Stanford, Fernande	August 28, 2019	Richmond
Frantz, Keith H	September 10, 2019	Richmond
Bouchard, Joseph	September 17, 2019	Richmond
Farnham, Bruce M	October 2, 2019	Burlington
Truso, Louis J Jr	October 3, 2019	Burlington
Noble, Jean KF	October 26, 2019	Richmond
Nolan, Jeffrey A	November 6, 2019	Colchester
Bryant, Marija Vaivads	November 16, 2019	Richmond
Kilpeck, Katherine C	December 19, 2019	Richmond
Salant, Barry A	December 31, 2019	Richmond

**TOWN OF RICHMOND PROPERTY SALES 2019**

<u>SELLER</u>	<u>BUYERS</u>	<u>LOCATION</u>
A&M CONSTRUCTION	GILMER, BRYCE & ERIN	203 BRADFORD TERR
ATWOOD HOLDINGS	CHAMPLAIN HOUSING TRUST	2945 EAST MAIN ST
BARNEY, WARREN	SLOAN, JULIE & WELCH, AMY	696 SOUTHVIEW DR
BARTELS VANDAGRIFF, JANET	KORICH, ANDREW	66 WESTALL EXT
BEDARD, JOSEPHINE	CARDINAL, RONALD JR	75 HILLTOP CIRCLE
BERTEAU, PATRICK & APRIL	LONG, RYAN & EUGENIA	131 SHERWOOD FOREST
BJW DEVELOPMENT	A&M CONSTRUCTION	203 BRADFORD TERR
BJW DEVELOPMENT	MACRAE, JOHN & AMBER	910 SOUTHVIEW DR
BLANCO, JOSEPH	BOLIN, APRIL	2898 DUGWAY RD
BOLDUC, JAMES & JOSELYN	RELLER, CHARLES & SHANNON	256 DUGWAY RD
BOLOGNA, MATTHEW	POQUETTE, MATTHEW	191 MARY DR
BRATIANU, ZOE	MCCORMACK, JAY	1195 STAGE RD
BROMKA, JOSEPH	ELLIS, DANIEL	579 EAST HILL RD
BROWN, TAMMY	WEINTRAUB, ZACHARY & MARGARET	83 WHEELER LN
BROWNELL, LISA & ANTHONY	THOMPSON, ROBERT & SARAH	171 TILDEN AVE
BUXTON TRUST	KENNEDY & ANDERSON	204 LAWRENCE RD
BUXTON, TIMOTHY & BRENDA	GIANGRECO, MELANIE & SHARPE, DEB	1860 HILLVIEW RD
CHAMPLAIN HOUSING TRUST	MACKLIN, ANNE	2945 EAST MAIN ST
CHARLAND LIVING TRUST	BROWN, JONATHAN & EMILY	22 HAPGOOD LN
CONGER, PRISCILLA	DURAND, ROBERT & GORHAM, LISA	3022 COCHRAN RD
CONVERSE & DUNHAM LLC	DRUMM, DAVIS & FLAHERTY, COLLEEN	71 RAILROAD ST
COTE, PHILIPPE & COLE, MARGARET	COTE, ANGELA	130 COTE RD
COULTER, CHRISTOPHER & ANN	CONK, GREGORY & JANET	221 STONEFENCE RD
COURT STREET PROPERTIES	NOTCH ROAD PARTNERS LLC	21 & 41 FARR RD
CROSS, LAWRENCE & DONNA	TUCKER, LEVY	1147 DUGWAY RD
DALEY, MARIA	DEMARE, ANTONIO ET AL	36 CHURCH ST
DRESSER, DONALD & WINTERS, BARBARA	O'GRADY, KEVIN JR & SASHA	14 BROWNS CT
DROBEK, JEAN	KRIGER, MAXWELL	89 EAST MAIN ST
EATON, THOMAS & JESSICA	LITSIOS, LEANNE & EVAN	3715 HINESBURG RD
ELKIND, LAURA & HELANDER, JOHN	KNIFFIN, EMILY & PATTERSON, TIMOTHY	164 TILDEN AVE
ELL, ERICA & GASTON, EDWARD	REISMAN, DAVID & BARAN, CAITLIN	374 SNIPE IRELAND RD
ELLWOOD, SUSAN & HALLSTROM, WAYNE	SENSENIH, JENNIFER & CYR, MICHAEL	95 DEER CREEK LN
EVARTS, DANIEL & MORGAN	FRANSEN, TYLER & MAYNARD, ANNA	1480 STAGE RD
FALCON MANAGEMENT	WICHMANN, MARY ANN	47 HILLTOP CIRCLE
FALCON MANAGEMENT	CHARBONEAU, BRANDON & SMART, A	64 SUMMERS ST
FARR, SUMNER JR & HARRIET	BAIZLEY, ARNOLD & PAULA	445 CEMETERY RD
FARR, SUMNER JR & HARRIET	BARNS, JOHN & RAYMOND	507 CEMETERY RD
FARRINGTON, JENNIFER	BENJAMIN, ADAM	161 CHURCH ST
FECTEAU HOMES	HEIL, PAMELA	78 HILLTOP CIRCLE
FECTEAU HOMES	STEADY, LARRY	35 NORTH RD
FEINSON, JAMES & LYN	PEACEABLE KINGDOM	4 COCHRAN RD
FERLAZZO, JOSEPH	TEMPLIN, JOSEPH	83 EAST MAIN ST
GENDREAU, PETER & DEBRA	GREENE, MICHAEL & KAREN	2577 EAST MAIN ST
GRAVES, NEVA & LELAND JR	WOWELKO, NICHOLAS & HEXTER, CASIE	77 WESTALL EXT
GRAY, JILLIAN	BICKNELL, JOSHUA	91 EAST MAIN ST
HAMERSLOUGH, JOHN	JOHNSON, FRANKLIN & LESLIE	3222 COCHRAN RD
HANLON, EARL	HANLON, JOSHUA & ASHLEY	240 VALLEY VIEW DR
HOGAN, CYNTHIA	EWALD, JAMES & DONNA	1865 KENYON RD
HOLT, NED	KNIGHT, CARRIE & AMANDA	196 MURRAY DR
HUGHES, MARC & STEPHANIE	WAVERNEK, BRIAN & ELIZABETH	2521 BRIDGE ST
HUNTINGTON HOMES INC	ESCAJEDA & ENDICOTT	96 SYLVAN RIDGE
J&L FATH	NAKATOMI PLAZA LLC	39 BRIDGE ST
JOHNSON, FRANKLIN & LESLIE	DOUGHERTY, MADELINE ET AL	85 ROBBINS MTN EXT
KANGLEY, MAUREEN	BUTLER, THOMAS & DEFOREST, WENDY	90 COCHRAN RD
KAUPPILA, EVA	ANDES, MARY	54 JONES MILL RD
KILPECK, JACOB & ROY, KRISTINA	MEISENHEIMER & ELVIDGE	227 WES WHITE HILL
KING, AMY	CLARK, GARY	2743 HUNTINGTON RD
LABOUNTY, BRUCE & CARA	P&P SEPTIC	2900 EAST MAIN ST
LABOUNTY, BRUCE & CARA	BARTON, DAVID & KELLY	2900 EAST MAIN ST
LABOUNTY, DONNA	MELANSON, ISSAC ET AL	38 NORTH RD
LAFORCE, BETTY ESTATE	LAPINE, RAYMOND	65 HILLTOP CIRCLE

Continued on next page

## TOWN OF RICHMOND PROPERTY SALES 2019

SELLER	BUYERS	LOCATION
MACK, WAYNE ESTATE	FRENCH, ANDREW & REBECCA	213 LAWRENCE RD
MAGNANT, PAUL & JAYNE	HOOSE, KARIE & PORTILLA, JULIAN	148 HIDDEN PINES CIR
MORIN, DONALD & BONNIE	MORIN, DANIELLE	113 PLEASANT ST
NEST PROPERTIES VT LLC	NEVERISKY, NICK & LITTLEFIELD, CAITLIN	333-2 COCHRAN RD
NEST PROPERTIES VT LLC	CAROLEO, LINN	333-1 COCHRAN RD
PEET, DANIEL ET AL	NOYES PROPERTIES LLC	92 CHURCH ST
RAFF, ERICA	DUFFY, JORDAN	273 STAGE RD
ROBERGE, PHILLIP & STEPHANIE	DEFORGE, RICHARD & GRETA	50 HILLTOP CIRCLE
ROBERT, LYNN & JEAN	FLYNN, BARBARA & JOHN	15 CREEK LN
RUSSELL, THOMAS & ELIZABETH	TITTERTON, KEVIN & KATHLEEN	1800 HILLVIEW RD
SEPIC, ERIN	LEEWARD PROPERTIES LLC	1151 WEST MAIN ST
STEVENS, SHIRLEY	KELSH, CHRISTINA	835 HILLVIEW DR
STILL, ABBY	ZEVELOFF, SUSANNAH & COMART, CASEY	118 LILY POND CIRCLE
STUBBS, JASON & VERONICA	FOLB, JEFFREY & BAGGISH, DEBRA	285 SADLAR MEADOW
SYLVAN KNOLL LLC	HUNTINGTON HOMES INC	952 KENYON RD
TITTERTON, KEVIN & KATHLEEN	ARENDR, JESSICA	1971 HILLVIEW RD
WELLS, PETER & KRISTIN	HOLMES, KEVIN & MICHELLE	1093 EAST HILL RD
WILL, CLAUDIA	KWIT, MATTHEW & NATALIE	1464 HUNTINGTON RD
WILLIS, JUSTIN & BARBARA	BARNES, MARYANN & NYE, MARTHA	29 BROWNS COURT
WORKING CLASS HEROS LLC	SPILLANE & CURLEY PROPERTIES LLC	3170 EAST MAIN ST
YOUNG, HAROLD JR	ROGERS & SCHNAKENBERG	233 JERICHO RD
YOUNGMAN CONSTRUCTION	DAVIGNON, NICOLE	553 STAGE RD

### CONSTABLE & ANIMAL CONTROL OFFICER

As Constable I am completing my sixth year in office. Most of my Constable work revolves around some traffic control work, for example when Cochran Road is closed for a race. Also, parking control around Huntington Gorge. I am available for other duties when RPD wants another hand, such as Independence Day, Float-A-Palooza or when needed/requested for bad weather events. A rotator cuff injury has limited my activity this year but that is healing well.

This was my third year as the Animal Control Officer. There have been more lost dogs than barking dogs this year. When I can identify a roaming dog by his registration tag, he gets home a lot sooner. I cannot state it too strongly that a collar and ID are critical in getting a lost dog back home quickly! Otherwise the dog must spend time in the pound while we wait for the owner to contact us. Collars and town registration tags are required by state law. Most of the time we can resolve the barking problem with the owners without having to write tickets for violation of the town ordinance.

If your dog is barking constantly or roaming the neighborhood causing a nuisance to the neighbors, please notice what's happening and take care of it before I or the police have to get involved. And be sure your dog wears his collar and has his dog tag.

Recently I have received complaints of dogs being loose without collars or tags. This makes it difficult to take the simple route of just talking with the owner and getting to a simple resolution. If your dog is creating a nuisance and must be captured to find the owner, it is much more likely to have penalties involved.

Respectfully,  
**Andy Squires**

Constable and Animal Control Officer

### DOG LICENSE REPORT

There were 467 dogs registered in the Town of Richmond this year. All dogs and wolf hybrid animals are required by State Statute 20 V.S.A § 3581 to be licensed on or before April 1 of each year. This statute includes the registration of service dogs. The town must keep a copy of the rabies vaccination on file. The fee to license an animal is \$15.00 per animal. After April 1, the fee increases to \$20.00 each. The town collected \$4585.05 from the pet owners. This amount is used to provide supplies and various items for animal control. It also covers the cost of the doggie poo bag stations at the park and their supplies. Thanks to Rod West for keeping an eye on the bags and refilling them when necessary. When you use a bag, please throw it in the trash cans provided, not simply leaving them on the ground.

It is imperative to have your dog registered and be up to date with their rabies vaccination. With the registration and vaccination on file at the town office we can provide the information to the hospital or police in a timely manner to assist in treatment if there is a dog bite. We have seen the number of dogs being registered going down. There many dogs in Richmond that are not registered. Please do your part to make your pet legal in the eyes of the law. If the Police or Animal Control Officer are called to an animal complaint, you will incur a fine, as well as the need to register the animal.

The Animal Control Officer continues to be called to pick up dogs that have wandered away. We find that rescued dogs tend to wander off and not know where their new home is. Please have a tag attached to your pet's collar with your contact information. If the owner cannot be located the dog will be impounded. If the animal has been injured, it will be taken to the emergency veterinarian. The animal's owner will be held responsible for all services rendered. The Animal Control Officer is Andrew Squires of Richmond. He can be reached at 363-7162. He handles domestic animal complaints. Currently, we do not have an officer that is able to relocate wildlife.

Please let the Clerk's office know if your pet no longer lives with your family. We hate to contact the family if necessary, only to find that the pet has passed away. The Town of Richmond recognizes our part in the welfare of our pet population. Have your pet spayed or neutered.



## RICHMOND HIGHWAY DEPARTMENT

Winter 2018 / 2019 started and ended as a very snowy winter. There were several freezing rain events that took more materials to treat the roads than anticipated. In February we exceeded our salt budget due to the amount of weather events. As a whole we overspent the salt budget by \$10,000. Our sand use was also up by 25%. Spring mud season was very mild. Because of your support for the gravel plan we have rebuilt our gravel road sub-bases and all the dirt roads were in good condition and held up well during mud season.

Full-time employees of the Highway Department are: Peter Gosselin – foreman; Mike Mashia – assistant foreman/grader operator; Dillon Laforce – operator / mechanic; Glenn Murray – operator and George Brownell operator/grounds maintenance supervisor. In July Kyle Leggett was promoted from part-time to full-time. Kyle has been a great addition to the crew and is looking to further his career with the Highway Department. Part-time seasonal / temporary employees were: Will Macone and Heather Murphy for summer grounds maintenance.

In August Troy Liberty retired from the part-time position. Troy has worked for the Richmond Highway Department for over 18 years. Troy had many accomplishments throughout his career. He was promoted to assistant foreman; became Equipment and Roads Scholar certified; was the chief grader operator for over 10 years; acquired his Vehicle Inspection License and kept the Town's entire vehicle fleet maintained and inspected. These were just some of the noteworthy things Troy did for the Town.

The summer work season was a very busy one. We did not do the summer work from 2018 due to the May 2018 road damages so we had two season's worth of work to catch up on.

### Road work for summer 2019 included the following work:

**Grandview Drive** - Ditched and rock lined the entire length of Grandview. Installed three driveway culverts and one road crossing culvert. Added road fabric in trouble spots and resurfaced entire length of road.

**Kenyon Road** – Replaced two road crossing culverts.

**Snipe Ireland Road** – Replaced one road crossing culvert.

**Durand Road** – Replaced one road crossing culvert.

**Richmond Fire Station** – Reshaped, seeded and mulched perimeter of parking lot after paving.

**Roger's Lane** – Resurfaced entire length of road.

**Besaw Road** – Resurfaced entire length of road.

**Stage Road** – Ditched, rock lined, installed splash pools per VTRANS specifications on lower 1.5 miles of road. We also utilized \$18,000 grants in aid grant for this work. Replaced four road crossing culverts and one driveway culvert. Resurfaced full length of road (2.8 miles).

**Wes White Hill Road** – Resurfaced full length of road (2.2 miles). Repaired vertical washout with large diameter rip rap stone.

**Cochran Road** – Replaced one road crossing culvert and repaved the road cut. Cleaned out large diameter road crossing that was plugged with debris.

**Huntington Road** - Removed large quantity of trees and debris that blocked one channel of the Moultroup Bridge.

**Hillview Road** – Replaced one road crossing culvert.

**Round Church Road** – Remove three large trees and their stumps. Excavated and installed 2 new street light bases.

**Volunteer's Green Park** – Excessive flooding from October 31 storm caused parking lot erosion; Concession Stand damage; playground erosion and scattered debris. We were able to winterize the Concession stand and did not lose any sinks or toilets. The parking lot was regraded and reopened. There will be spring cleanup and repairs left to finish.

On October 31st we were hit with heavy rain which damaged the following roads: Dugway Road; Cochran Road; Wes White Hill Road; Thompson Road; Wortheim Road; Cemetery Road and Hinesburg Road. Many of these roads were reduced to one lane. Dugway Road has significant damage at the Huntington Gorge location and is closed to all traffic, pedestrians and cyclists until further notice. At the time of damage, the county had not been declared for disaster assistance. We anticipate a county / state declaration so we can move forward with the repair of Dugway Road. The estimated repair for this location is \$400,000. We aggressively repaired all the other damaged roads with Highway equipment and staff to keep the costs to a minimum.

### Other seasonal work includes the following:

- Sweeping of all village streets, sidewalks and developments.
- Line striping of crosswalks and parking lots.
- Mowing and trimming of the Riverview and Bridge Street Cemeteries.
- Mowing and trimming of all Town properties including the Volunteer's Green and Brown's Court ball field.
- Roadside mowing of all town roads.
- Gravel road grading.
- Hauling gravel and rip rap stone for the summer work plan.
- Hauling road gravel for stock pile.
- Hauling and stockpiling winter sand.
- Additional work to be completed in the spring on the Volunteer's Green park.

We applied for and were not awarded a VTRANS Structures Grant or Class 2 Roadway Grant due to recent awards.

Contracted work for the summer includes the following: The paving contract from 2018 that was awarded to Pike Industries of Williston was completed in May. This work included resurfacing of the lower .33-mile portion of Jericho Road; Wes White Hill Road; .70 miles of Cochran Road and the Fire Station parking lot. The 2019 paving contract

was awarded to S.T. paving of Waterbury which included resurfacing 2.0 miles of Hinesburg Road.

The Highway Department had two new purchases this year. The 2012 dump truck was replaced with a 2020 cab and chassis from Clarks Truck Center and the plow and body package was installed at Viking Cives of Williston. Our 2008 Chevy pickup was replaced by a 2019 Ford F550 one-ton truck. We greatly appreciate this new equipment and your continued support of the Capital Equipment, Gravel and Paving plans. The crew and I take pride in our work and continue to work toward better roads, bridges and sidewalks. Please don't hesitate to call me at 434-2631 or E-mail me at: [pgosselin@richmondvt.gov](mailto:pgosselin@richmondvt.gov)

**Peter Gosselin,**  
Richmond Road Foreman

## **RICHMOND TRANSPORTATION COMMITTEE**

In October 2019, the Richmond Selectboard created a new Transportation Committee to address well-known and new transportation opportunities and challenges in town. The Richmond Transportation Committee has developed three key goals for its work:

1) Develop a town Transportation Implementation Plan with projects selected based on community input, feasibility studies and current cost estimates.

2) Utilize a process that encourages and incorporates participation from a variety of stakeholders and community members.

3) The Transportation Implementation Plan supports the Town Plan and the regional plan and promotes public health and public safety while seeking to avoid and minimize environmental impacts.

We are busily seeking out project funding for identified activities. Expect to hear much more in 2020 about how you can provide ideas and feedback about transportation projects in Richmond.

**Cathleen Gent and Chris Cole** (co-chairs),  
**Erik Filkorn, Jon Kart**  
Contact: [cgent@gmavt.net](mailto:cgent@gmavt.net) or 434-4869

### **WINTER SAND POLICY**

The Town of Richmond makes sand available to Town residents to help them with icy sidewalks and driveways. Residents will find the sand pile across from the Town Garage on Thompson Road. The sand is supplied only for Town residents and only for use at their home. Landlords and businesses should arrange for sand spreading from several local contractors.

Because the sand is intended for home use, residents are asked to limit themselves to collecting two buckets per trip. It is highly recommended residents pick up their sand before a storm, so they do not need to drive on icy roads. During a storm, the Road Crew is busy maintaining the roads and might not be able to restock the pile.

On another note, please remember that it is illegal to plow snow across a town road. The snow that is left in the road will freeze, causing a dangerous situation for other drivers and for the snowplow. Under 19 VSA §1105, you could be fined \$1,000 plus damages and legal fees.



**TOWN OF RICHMOND 7 - YEAR GRAVEL PLAN**

January 2020

FISCAL YEAR	Gravel	Extra trucking to Haul Gravel	Culvert repair or replacement	Brush clearing, flagging & ditching	Miles	road and mileage to receive gravel resurfacing
FY 21 Summer 2020	\$150,000	\$15,000	\$1,000	\$2,500	3.35	Dugway Road - 3.35 miles of 3.35 miles
FY 22 Summer 2021	\$150,000	\$15,000	\$2,500	\$2,000	2.00	Williams Hill Road - 1.40 miles of 1.40 miles; Worthheim Road - .30 miles of .30 miles; Old County Road - .30 miles of .30 miles
FY 23 Summer 2022	\$145,000	\$15,000	\$1,500	\$2,000	3.40	Johnnie Brook Road - 1.40 miles of 1.40 miles; Snipe Ireland Road - 2.0 miles of 2.55 miles
FY24 Summer 2023	\$145,000	\$15,000	\$2,500	\$2,000	3.35	Snipe Ireland Road - remaining .55 miles of 2.55 miles; Hillview Road - 2.30 miles of 2.30 miles; Christmas Hill Road - .50 miles of .50 miles
FY 25 Summer 2024	\$140,000	\$15,000	\$2,500	\$2,000	2.55	Kenyon Road - 2.25 miles of 2.25 miles; Volunteers Green - .30 miles of .30 miles
FY 26 Summer 2025	\$140,000	\$15,000	\$2,500	\$2,000	2.60	Roger's Lane - .40 miles of .40 miles; Stage Road - 1.5 miles of 2.80 miles; Lawrence Road - .30 miles of .30 miles; Grandview Drive - .30 miles of .30 miles;
FY 27 Summer 2026	\$140,000	\$15,000	\$2,500	\$2,000	3.40	Stage Road - remaining 1.3 miles of 2.80 miles; Wes White Hill Road - 2.10 miles of 2.10 miles
<b>7-year resurfacing cycle continues</b>						
<b>Note: Gravel plan includes rip rap stone for all roads</b>						

**TOWN OF RICHMOND 12-YEAR PAVING CYCLE**  
January 2020

FISCAL YEAR	Budget Amount	Miles Paved or Planned	Road and Mileage to be paved	Notes
FY 21 Summer 2020	293,000	2.00	Cochran Road – 1.0 miles of 3.68 miles; Hinesburg Road – remaining 1.0 miles of 2.90 miles	Cochran Road and Hinesburg Road require multiple years to complete (grant eligible)
FY 22 Summer 2021	293,000	1.88	Collins Mountain Road - .35 miles of .35 miles; Kenyon Road apron - .05 miles of .05 miles; East Hill Road 1.20 miles of 1.20 miles; Sherwood Forest Road - .07 miles of .07 miles; Upper Bridge Street .11 miles of .57 miles; Duxbury Road - .20 miles of .20 miles; Dugway Road apron - .10 miles of .10 miles	East Hill Road requires additional paving and shoulder work in sections of road. Upper Bridge Street resurfaced after new water / storm and sidewalk replacements are complete. Bridge Street requires asphalt milling
FY 23 Summer 2022	294,000	2.0	Cochran Road – remaining 2.0 miles of 3.68 miles;	Cochran Road (grant eligible)
FY 24 Summer 2023	294,000	2.20	Town garage - .20 miles of .20 miles; Jericho Road – remaining 2.0 miles of 2.33 miles	Jericho Road requires 2 years to complete (grant eligible)
FY 25 Summer 2024	295,000	2.07	Esplanade Street - .26 miles of .26 miles; Round Church Road - .07 miles of .07 miles; Thompson Road - .33 miles of .33 miles; Farr Road .11 miles of .11 miles; Southview Drive – 1.30 miles of 1.30 miles	Village Streets require asphalt milling
FY 26 Summer 2025	295,000	2.05	Hidden Pines Drive - .20 miles of .20 miles; Hidden Pines Circle - .70 miles of .70 miles; Hidden Pines Extension - .11 miles of .11 miles; Joan Avenue - .30 miles of .30 miles; Bradford Terrace - .20 miles of .20 miles; Westall Drive - .45 miles of .45 miles; Westall Extension - .09 miles of .09 miles	Developments not grant eligible
FY 27 Summer 2026	298,000	2.07	Bridge Street – remaining .46 miles of .57 miles; Huntington Road – 1.50 miles of 4.15 miles; Farr Road - .11 miles of .11 miles	Bridge Street (grant eligible) resurfacing from RR tracks to Iron Truss Bridge anticipated after last segment of water, stormwater and sidewalk upgrades are complete
FY 28 Summer 2027	298,000	2.00	Huntington Road – 2.0 miles of 4.15 miles	Huntington Road (grant eligible) Huntington Road requires multiple years to resurface
FY 29 Summer 2028	300,000	2.19	Huntington Road – remaining .65 miles of 4.15 miles; Hillview Road - .40 miles of .40 miles; Mountain View Road - .74 miles of .74 miles; Cemetery Road - .10 miles of .10 miles; Burnett Court - .11 miles of .11 miles; Brown's Court - .19 miles of .19 miles	Huntington Road (grant eligible)
FY 30 Summer 2029	300,000	1.97	Governor Peck Road - .80 miles of .80 miles; Roger's Lane - .10 miles of .10 miles; Johnnie Brook apron - .15 miles of .15 miles; Millett Street - .13 miles of .13 miles; Tilden Avenue - .18 miles of .18 miles; Baker Street - .11 miles of .11 miles; Mary Drive - .22 miles of .22 miles; School Street - .09 miles of .09 miles; Lemroy Court - .19 miles of .19 miles	Governor Peck Road (grant eligible) Village streets require asphalt milling
FY 31 Summer 2030	300,000	2.03	Greystone Drive - .95 miles of .95 miles; Highland Drive - .20 miles of .20 miles; Apple Tree Lane - .10 miles of .10 miles; Pleasant Street - .12 miles of .12 miles; Depot Street - .15 miles of .15 miles; Jericho Road .33 miles of 2.33 miles; Church Street - .18 miles of .18 miles	Village streets require asphalt milling
FY 32 Summer 2031	305,000	2.10	Wes White Hill Road - .90 miles of .90 miles; Cochran Road – 1.20 miles of 3.68 miles of 3.68 miles	Cochran Road (grant eligible)
	3,565,000	24.56	<b>Variable:</b> Budgetary; Loans & Grants; Inflation; Weather & Emergencies; Type of Road Repair Needed; Annual surface assessment	Village streets are estimated at a higher cost due to utilities and paving quantities. Village Streets, developments and parking lots may be changed to a 15 year resurfacing cycle dependent on condition.

## RICHMOND POLICE DEPARTMENT



It is simple to just say that 2019 was a year of change for the Richmond Police Department. As many things have changed, much has stayed the same. The Town of Richmond continues to be a safe place for people to live and play. The police department continues to feel

be contacted directly Monday through Friday 8:00 AM to 8:00 PM at 802 488-7778 Ext 7.

the support of the town.

Upon my arrival in April of 2019, I met with each officer individually to formulate a plan on how they and the department could efficiently and effectively, best serve the town and our law enforcement partners. This included building a new schedule based on our busiest times for calls for service and traffic complaints. With input from officers, Richmond Rescue, Richmond Fire Department, Vermont State Police, and people in town, we set strategic priorities for the department.

The three priorities for the department in 2019 were Traffic Safety, Drug and DUI Interdiction and Community policing.

For Traffic Safety, with input from people in the town, we identified several areas where high profile enforcement was most needed. We used different techniques to impact traffic safety. These techniques included public relations in the form of Facebook posts, use of the radar speed cart, Officers on stationary radar and rolling radar in cruisers. We will continue this program in 2020 and hope to build on the positive results.

Our Drug and DUI interdiction led to nine DUI arrests and one interdiction stop led to the arrests of two individuals who were responsible for many thefts from vehicles in the area. At our department meeting it was unanimous that this is vital work and more can be done in this area.

Community policing is the area where the town of Richmond shines brightest. It is a true partnership with the town. We can best serve you when we best understand the needs and expectations of the town. The department is committed to transparency. We will continue to use Facebook and Front Porch Forum to post what is happening at Richmond PD and other law enforcement information to help keep you safe and informed. As the leader, my door is always open or via email. My email address is larry.muldoon@vermont.gov

In July of 2019 the town of Richmond contracted with the Howard Center's Community Outreach team. The Richmond Officers utilize the Community Outreach team when there is well-being or mental health issues that need to be supported by experts in that field. Community Outreach team provides resources and continued support for people and families in crisis. The Outreach Team can

### Personnel

Along with my hiring in April of 2019, there have been other changes in personnel at the Richmond Police Department. In June of 2019 after over 25 years of service to the Town of Richmond, full time officer William Bullock retired from his full time position and now works as a part time officer. In July of 2019 the department hired Kaitie Armstrong as a part time officer. Officer Armstrong works full time as a DMV investigator and previously was a Trooper with Vermont State police. In August of 2019 the department hired Sergeant Kyle Kapitanski. Sgt. Kapitanski was previously a Captain with Orange County Sheriff's Department. In December of 2019 Corporal Lindemuth resigned from the School Resource Officer position to take a full time position with the Hinesburg Police Department. Effective January 2020, Officer Pecor has resigned her full time position to pursue her education full time.

Recruiting and retention is at near crisis level for law enforcement agencies across the country and is extreme here in Chittenden County with nearly every law enforcement agency down multiple police officer positions. With this, as with any supply and demand issue, it is likely to affect costs and or level of service in the future. The department will continue to do what it can to recruit and retain the most qualified officers.

### Statistical Information

Traffic warnings 2019: 480  
Traffic Tickets 2019: 236  
Arrests 2019: 52  
Calls for service 2019: 886

A more detailed report of statistics can be found on our Facebook page and on the Town's website.

### FY2021 Budget

FY Budget 2020 \$640,243  
FY Budget 2021 \$723,415

Total increase in 2021 \$83,172.

Of this increase \$67,698 are fixed costs (items where there is no discretion) or fixed cost line items that were not in the 2020 budget

Increase line items:

\*On-call hours \$11,500 (not budgeted the previous year)

*Continued on next page*

\*SRO contract \$39,800, (revenues paid by the school district to match costs)  
\*Social Security/medicare \$29,532 from \$27,887 in 2020  
\*Municipal retirement \$31,065 from 28,004 in 2020  
\*Health Insurance HSA \$500 (not budgeted in 2020)  
\*Health Insurance HRA \$560 (not budgeted in 2020)  
\*Long term disability \$3,157 from \$2001 in 2020  
\*General/PACIF insurance \$42,337 (not budgeted in 2020)  
Telephone \$10,000 from \$8,000 in 2020 (actual in 2019 was \$9723)  
Police cruiser repair \$8,000 from \$6,000 in 2020  
Cruiser equipment \$6,000 up from \$4,000 in 2020  
Cruiser tires \$3,500 up from \$3000 in 2020  
Cruiser purchase \$42,000 up from \$35,000 in 2020 (reflects actual cost with up fitting, eliminates leases)  
\*Police Capitol reserve \$10,000 (not budgeted in 2020) will be used to build

a fund for large capital expenses to replace items such as in car and body worn cameras, radios, tasers)

**“\*” denotes fixed cost line item, or an line item new to the 2021 budget**

Decrease line items

Overtime \$35,000 from \$40,000 in 2020  
Life Insurance \$1,800 from \$2,200 in 2020  
Uniforms \$4,000 from \$6,500 in 2020  
Office Supplies \$2,500 from \$2,760 in 2020

### NEED TO DISPOSE OF UNWANTED DRUGS?

The Richmond Police Department, in conjunction with CVS Pharmacy & Partnership for Drug- Free Kids sponsors a medication disposal collection box at the Town Center. It is a large red box, similar to a postal collection box. It provides an environmentally safe way to dispose of expired or unwanted medications. It can accept prescription medications, patches and ointments. Over the counter medications as well as vitamins, drug samples & pet medications can be deposited there. When full, a Richmond Police Officer will empty it for collection with the Drug Enforcement Agency for proper disposal. They cannot accept liquids, aerosols, inhalers or needles. There are collection stations for needles “sharps” located on the outside wall at the town center, behind the band stand at Volunteers Green and outside the gate at the Chittenden Solid Waste drop off located on Rte 117.

Let's all try to keep unwanted drugs out of our homes and dispose of them properly.



# VERMONT LEAGUE OF CITIES AND TOWNS

Serving and Strengthening Vermont Local Government

## About the League

The Vermont League of Cities and Towns (VLCT) is a nonprofit, nonpartisan organization, owned by its member municipalities, with a mission to serve and strengthen Vermont local government. It is directed by a 13-member Board of Directors elected by the membership and comprising municipal officials from across the state. The most recent audited financial statements are posted on our website, [vlct.org/about/audit-reports](http://vlct.org/about/audit-reports), and show that our positive net position continues.

## Member Benefits

All 246 Vermont cities and towns are members of VLCT, as are 139 other municipal entities that include villages, solid waste districts, regional planning commissions, and fire districts. Members have exclusive access to a wide range of specialized benefits, expertise, and services, including:

- Legal, consulting, and education services, including prompt responses to member inquiries. In 2019, VLCT continued to provide members with timely legal and technical assistance, including answering more than 4,000 legal questions and publishing legal compliance guidance, templates and research reports, many of which are available to our members on our website.
- Training programs on topics of specific concern to officials who carry out the duties required by statute or are directed by town meeting mandates. The League provided training on various topics related to municipal law and governance to more than 1,000 members this past year.
- Representation before the state legislature and state agencies, ensuring that municipal voices are heard collectively and as a single, united voice. VLCT's recent legislative efforts have helped provide cities and towns additional resources to achieve tangible results

on pressing issues such as road and bridge repair, cybersecurity, housing and economic growth, renewable energy, emergency medical services, reducing carbon emissions, and ensuring water quality. Members are also represented at the federal level primarily through our partner, the National League of Cities, as well as directly with Vermont's Congressional delegation.

- Access to two exceptional insurance programs. The Property and Casualty Intermunicipal Fund (PACIF) provides comprehensive and cost-effective property, liability, and workers' compensation insurance coverage, programs, and services that protect the assets of your community. The VLCT Employment Resource and Benefits Trust (VERB) provides unemployment insurance, life, disability, dental, and vision insurance products to members at a competitive price. Both programs provide coverage and products that members need and ask for, help Vermont municipalities stretch their budgets, and are only available to VLCT members.
- Access to a host of educational and informative materials and member conferences, including a news magazine, handbooks, reports, articles, and events that all focus on the needs of local government and provide additional educational and networking opportunities.

At the heart of all these activities is VLCT's commitment to serving as a good steward of member assets, and we are proud of the progress we continue to make in that effort. Members are welcome to visit the VLCT office anytime to review the operations of the organization, to ask questions, and to access resources that can help each individual official and employee carry out the important work of local government.

**To learn more about the Vermont League of Cities and Towns, visit the VLCT website at [vlct.org](http://vlct.org).**



# RICHMOND FIRE DEPARTMENT



In 2019, the Richmond Fire Department responded to 170 alarms. The breakdown is as follows: 5 structure fires, 14 rescue assists, 22 mutual-aid calls, 2 hazardous material calls, 13 carbon monoxide calls, 2 power line problems, 50 motor vehicle accidents on I-89, 38 motor vehicle accidents not on I-89, 8 miscellaneous calls, 2 electrical issues, 3 sprinkler alarms, 2 home owner asst., 2 chimney fires, and 7 natural gas & L/P gas problems.

The members of the Richmond Fire Department are: Chief Dennis Gile, Assistant Chief Gerald Levesque, 2nd Assistant Chief, Braden Yeates. Captains are: Michael Carter, Mark Klonicke, Jake Kilpeck and Lieutenant Eric Wood. The Treasurer is Sherry Gile. The firefighters are: Richard Dana, Christopher Fahner, Bryan Moreau, Kevin O’Grady, Luke O’Leary, Mike Parent, Harry Schoppmann, Harland Stockwell, Aaron Toth and Paul Zugaro.

With the money from this year’s coin drop we purchased 3 AED’s. We have reached our goal of having AED’s for all 5 of our fire trucks.

We have made major updates to the fire station. Our meeting room and radio room received major changes. Our bathroom is now handicap accessible. The apparatus bay received a new coat of white paint to the ceiling and we have installed new LED lighting to replace the outdated old lights. A new 911 diesel exhaust system has been added. We have purchased a new professional heavy-duty washer and dryer to clean our bunker gear. As of the writing of this report, all members have new bunker gear to replace aging and outdated gear which was anywhere from 20 to 30 years old. The NFPA required that all bunker gear has to be replaced after 10 years. A lot of these updates are due to new NFPA and OSHA requirements. By doing all this work, it is making for a safer environment for all the firemen. Thanks to Mark Klonicke for writing and being awarded a grant for the fire department from the Vermont Department of Forests and Parks. We received fire hose, nozzles, chainsaw operator chaps, the new style backpack pump and tools. This was a 50/50 grant. The equipment was greatly needed as we previously had only hand tools.

Richmond Fire Department continues to use Shelburne Dispatch as our emergency dispatcher. Thank you once again for an excellent job. Shelburne Dispatch has also agreed to issue burning permits for Richmond. They may be reached at 985-8051.

We, the Richmond Fire Department, would like to thank our mutual aid departments for responding to Richmond. They are as follows: Bolton Fire Dept., Huntington Fire Dept., Williston Fire Dept., Hinesburg Fire Dept. and the Underhill Jericho Fire Dept.

To date the Richmond Fire Department has 5 trucks: a 2009 pickup brush truck; a 2005 rescue truck which has extrication tools for car accidents, exhaust fans, a generator, chain saws and whatever needed for house fires and car accidents; our new 2015 Engine 2 truck has a 1250 GPM and an 1800-gallon water tank; our 2011 Engine 1 is a pumper tanker which has a 1250 GPM pump

and a 1000 gallon tank; and the new 2019 truck is our Engine 3 which is a pumper tanker. It has a 1250 GPM pump and a 2000, gallon tank. We can’t forget our 1932 Maxum.

We are always looking for volunteers for the fire department. There is a great need for daytime firefighters. Please contact our business line at 434-2002 or any firefighter to receive an application. The requirements are: 18 years of age, in good physical condition and the desire to help your fellow citizens in an emergency. This is an excellent way to serve your community.

**Dennis Gile, Fire Chief**

FIRE DEPARTMENT FINANCIAL SUMMARY		
as of 6/30/2019		
<b>INCOME:</b>		
Coin Drop	\$	3,739.06
Donations	\$	2,825.00
<b>TOTAL INCOME:</b>	<b>\$</b>	<b>6,567.01</b>
<b>EXPENSES:</b>		
Banquet expense	\$	1,510.57
Dues	\$	470.00
Equipment	\$	479.99
Food	\$	231.35
Gifts	\$	47.85
Gifts & Donations	\$	(250.00)
Misc Expense (Business)	\$	424.65
T-Shirts	\$	273.00
USPS Box Rent	\$	56.00
	<b>\$</b>	<b>3,243.41</b>
<b>TRANSFERS:</b>		
FROM RFD Checking	\$	(4,000.00)
TO RFD Savings	\$	4,000.00
<b>OVERALL TOTAL</b>	<b>\$</b>	<b>3,323.60</b>
<i>Submitted by Sherry Gile, RFD Treasurer</i>		

## 911 SIGNS

Help us, Help you! The time it takes to reach your home or business, once the Emergency Response System has been activated, is of the utmost importance. The sooner we can be on-scene and responding to your emergency, the sooner we can help you.

How many times has a friend, the pizza guy, or anyone else told you that they could not see or find a house number for you and had to turn around and come back? Have YOU ever had to do the same thing trying to find a home or business? You can help us avoid that.

### What can you do to help us, help you? You can:

- \*Put 4” reflective numbers on your mailbox (smaller ones are not easy to see)
- \*Put 4” reflective numbers and/or letters on your apartment door
- \* To purchase a green, reflective 911 sign for \$10, contact: Richmond Rescue 216 Railroad Street or order
- \*Put that reflective 911 sign at the end of your driveway, close to the road.

When we respond to a call, we want to know that we are heading to the correct address.

Like a carbon monoxide detector and/or a smoke detector can give you peace of mind and potentially save your life, so can having a reflective 911 sign near the road.



## RICHMOND FREE LIBRARY

The Library continues to grow. More patrons, more content, more presentations, more activities! Registered patrons increased by 3%, representing 57% of the Town of Richmond. Visits to the Library average 3,000 per month. There are 1,152 audiobooks, 21,293 books, and 1,554 videos and over 60 magazines to borrow. Additionally, the Library offers access to over 10,000 audio and ebook downloads. Other digital content includes many subject databases, continuing education classes, test preparation and career exploration online modules. Patrons may also borrow passes to a variety of area attractions such as ECHO Lake Aquarium and Science Center, Shelburne Museum, Vermont State Parks, Shelburne Farms, Sleepy Hollow Ski and Bike Center, Catamount Outdoor trails and more.

As always, keep the Friends of the Richmond Free Library annual booksale on your calendar! Proceeds from the sale have helped sustain and expand Library offerings. In the past year, the Friends provided over \$4,500 to underwrite programming such as movie night, the annual baby brunch, weekly playgroup, children's summer programs and furniture upgrades. If you didn't make it to February's "Love the Library" booksale, remember the Library maintains a "perpetual" book sale in the foyer where you can acquire great titles and contribute to the Friends' funds and their support of the Library.

Wendy de Forest, Youth Services Librarian, and Jennifer Esser, Youth Library Assistant, continue to put a lot of energy into developing programs for area youth. The offerings included regular programs such as Playgroup, Baby Laptime, and preschool Storytime with activities. Our youth services run storytimes at area childcare providers and Part 2 at the Richmond Elementary School. Other programs included Lego club, mud season playgroup and storytime, and a Young Storytellers Video Workshop with Angelike Contis of MMCTV. The summer 2019 kick-off program was a live owl program from the Vermont Institute of Natural Science, resulting in standing room only attendance.

The Library provides programs for all ages. Some of these included hunter safety classes, book discussions (mystery and mostly fiction), a variety of concerts and presentations, and shows with Rick Norcross and Rusty DeWees. In the spring, Rebecca Rupp, under the auspices of the Vermont Humanities Council, gave a program called "Soup to Nuts: The Eccentric History of Food." Jennifer Esser was successful in obtaining a grant from the Eddy Foundation and organized a four-part "Wild Nature" speaker series. Each event was extremely well attended

and topics covered old-growth forests, outdoor adventuring and landscape connectivity, wilderness conservation and the real life of coyotes. There was even a Library program called "Woof!" presented by Gold Star Training to help people understand "dog language" for their own safety.

The Library also collaborates with other groups such as RiseVT, the Community Senior Center, UVM Medical Center, AARP, Richmond Climate Action Committee, Green Mountain Club, and Green Mountain Audubon Society to provide a multitude of activities, workshops and presentations that benefit the community.

Each month, the Library features exhibits in our display case and uses the walls on the first floor as a gallery for talented local artists. Make sure to visit the Library at least once each month to view wonderful collections on display and phenomenal art. These offerings are always engaging and delightful.

Our trustees continue to address the following five strategic areas: increasing resources in all formats, subjects, age groups and abilities; improving the Library's interior and exterior space for comfort and gatherings; expanding partnerships with area groups and organizations; providing positive and supportive interactions with all our visitors; and providing activities to address the broad needs and interests of the community. Of particular concern is the condition of the building. Among many structural problems are rotting siding, fascia and trim, particularly in the towers. The slate roof and addition roof require repair and replacement. The building needs extensive weatherization. Addressing the failing radiant heat of the first floor is the highest priority and is part of the Town Building discussions. (The Library was without heat in several zones of the first floor during the winter.) Feel free to direct queries to any of the current trustees.

If you want to stay informed on Library activities, new materials and upcoming initiatives, provide us with your email address and we'll add you to our email newsletter service. You can also visit the Library's website at [www.richmondfreelibraryvt.org](http://www.richmondfreelibraryvt.org) or like us on Facebook where you can see previews of our monthly art and collection displays and announcements of special events. And remember, you don't have to be a registered patron to come and enjoy the library and its offerings, but you'll get even more with your membership!

--Submitted by **Rebecca Mueller**, Director

## ZONING OFFICE

The Zoning Administrative Officer is responsible for the administrative review, implementation, and enforcement of Town regulations and ordinances related to land development and use. If you have any questions about whether a project or use is subject to regulation, please stop by or call the Planning and Zoning Office at the Town Center for more information and guidance. Permits are required for such activities as new construction, deconstruction of buildings, site alterations (removing/adding fill, digging etc.), renovations and additions, fences, decks/porches, home occupations, signs, and changes of use. This list is not exhaustive, so it's best to look at the regulations or call the Planning and Zoning Office to confirm. Permits applications are available at the Town Center or online at the town website.

If a project is being planned, please note that certain time frames apply. Once a complete application is received, the Zoning Administrative Officer has 30 days to make a decision [VSA§4448(d)]. After a permit application is approved, there is an additional 15-day appeal period where an “interested person” may appeal the Zoning Administrative Officer’s decision, and no work may commence until this period expires [VSA§4465(a)]. Please plan your work with these time frames in mind. If you have any concerns about construction or activities taking place that are possible zoning violations, please

contact the Planning and Zoning Office.

Additionally, as the Town E-911 Coordinator, the Zoning Administrative Officer is responsible for updating emergency 911 information, including the creation of new roads created by subdivisions and new construction to maintain accurate mail, home delivery and emergency service information. Please remember to post your house number within view from the road to assist emergency personnel.

Respectfully submitted, **Suzanne Mantegna**  
 Zoning Administrative Officer  
 mantegna@richmondvt.gov

802-434-2430

## PLANNING COMMISSION

The Planning Commission has been hard at work over the last year drafting new, and amended, zoning regulations. In September 2019, the Selectboard adopted the Village Downtown Zoning District with a new increased residential density. We have been working hard in collaboration with Buttermilk, LLC and the Selectboard to enact zoning for the parcel formerly known as the creamery. The planning commission is also involved in a coordinated effort with the new Transportation Committee to help address some of our mobility, parking, and traffic issues in town.

The Planning Commission is now a 9-member board. Our current members include Chris Cole, Chair; Virginia Clarke, Vice Chair; Mark Fausel, Brian Tellstone, Joy Reap, Alison Anand, Lauck Parke, Scott Nickerson, and Chris Granda.

We welcome and encourage public attendance at our meetings: 1st and 3rd Wednesday of each month, 7pm, Town Center Meeting Room (unless otherwise posted). We look forward to another year of community engagement!

Respectfully Submitted,  
 Richmond Planning Commission



Zoning & Construction Permits By Type	# of Permits 2019	# of Permits 2018	# of Permits 2017
Highway Dept. Access Permit	2	7	8
Highway Dept. Use of Public Right-of-Way Permit	8	9	6
Accessory Dwelling	0	3	3
Accessory Structure	23	27	22
Addition and Renovation	31	29	32
Administratively Created Lot	0	3	1
AG Exempt Review	0	2	1
Boundary Adjustment	8	2	2
Certificate of Occupancy	46	27	23
Change in Use/ Site Alteration	8	3	1
Conditional Use & Site Plan Review- DRB	13	12	6
Demolition of Dwelling/Structure	0	1	1
Home Occupation/Cottage Industry	2	2	2
Mobile Home Replacement	1	4	1
New Construction Commercial	0	7	3
New Construction Residential Dwelling	6	11	8
Pool	2	2	1
Rebuild Residential Dwelling	1	2	1
Sign	1	7	3
Site Plan- DRB	2	1	1
Subdivision- DRB	20	10	7
Zoning Amendment or Minor Site Plan Amendment	0	1	8
<b>TOTAL ZONING &amp; CONSTRUCTION PERMITS (Does not include Highway Department permits or DRB)</b>	<b>87</b>	<b>105</b>	<b>104</b>

## DEVELOPMENT REVIEW BOARD

The Town of Richmond Development Review Board (DRB) conducts public hearings for land development, including applications for conditional use, site plan reviews, subdivision, and development in floodplains. The DRB also considers appeals of decisions by the Zoning Administrative Officer and variance requests.

During calendar year 2019, the DRB reviewed applications, conducted hearings, and made decisions for 27 land development applications. Note: Sketch Plan Review does not receive a decision but is more of a conversation.

The DRB has one vacancy for an Alternate. Please contact Suzanne Mantegna if you wish to apply.

The Development Review Board meets on the 2nd Wednesday of each month at 7:00 PM in the Richmond Town Center Meeting Room and other times as needed. The Development Review Board welcomes and encourages the participation of the Richmond citizens at its hearings. Input from neighbors and interested parties assist the Development Review Board with its analysis of a project and decision-making.

Hearings/meetings are advertised via newspaper, on Town Center meeting bulletin boards, and on the town web site. Additional information for each meeting is available from the Zoning Administrator/Staff to the DRB at the Planning & Zoning Office at 434-2430 or [smantegna@richmondvt.gov](mailto:smantegna@richmondvt.gov). The DRB members are **David Sunshine**, Chair; **Matt Dyer**, Vice-Chair; **Roger Pedersen**, **Gabriel Firman**, **Padraic Monks**, and Alternate **Alison Anand**.

Application Number	Parcel Code	Applicant Name	Application Type	Decision
2019-003	BR0125	Buttermilk, LLC	Conditional Use Review- add units	Approved
2019-004	EM0633	Eric & Patricia Wood	Subdivision Sketch Review	Sketch
2019-005	CO0333	Nest Properties	Final Subdivision, PUD-R	Approved
2019-006	WO0258	Robert & Joy Reap	Final Subdivision	Approved
2019-007	EM0822	Adam Wood & Elysse Parente	Final Subdivision	Approved
2019-008	CO0004& TR0069	Gary & Jean Bressor and Jim & Lyn Feinson	Amend Subdivision 2018-129	Approved
2019-009	HU0083	Bret & Melissa Hamilton	Site Plan Review	Approved
2019-010	MK0530	R & J Brown; T& A Cochran & J Cochran	Preliminary Subdivision	Approved
2019-012	CE0445	Sumner & Harriet Farr	Preliminary Subdivision	Approved
2019-024	ES0040	Zenaida Kim	Conditional Use Review in SFHA	Approved
2019-027	EM2900	Bruce & Cara LaBounty	Preliminary & Final Subdivision- 3-lot	Approved
2019-034	EM0633	Eric & Patricia Wood	Preliminary Subdivision Review- 2-lot	Approved
2019-047	DG2888	Edward & Carina McCauley	Conditional Use for addition in SFHA	Approved
2019-053	MV0350	Jessica Arendt	Subdivision Sketch Review	Sketch
2019-062	EM2900	Bruce & Cara LaBounty	Preliminary & Final Subdivision- 1-lot	Approved
2019-063	CE0445	Sumner & Harriet Farr	Final Subdivision Review- 2-lot	Approved
2019-073	TL0171	Robert & Thompson	Conditional Use Review- setback mod	Approved
2019-092	WI0065	Robert & Joy Reap	Preliminary Subdivision- 2-lot	Approved
2019-093	BR0286	Town of Richmond	Conditional Use in SFHA- add stairs	Approved
2019-094	BR0125	Buttermilk, LLC	Conditional Use to increase footprint size	Approved
2019-099	BR0286	Town of Richmond	Conditional Use in SFHA- pipe replacement	Approved
2019-103	TR0069/CO 0004	Peaceable Kingdom	Subdivision Sketch Review- PUD-R	Sketch
2019-104	WI0065	Robert & Joy Reap	Final Subdivision- 2-lot	Approved
2019-105	WI0063	Robert & Joy Reap	Conditional Use for new building	Approved
2019-106	BR0125	Buttermilk, LLC	Conditional Use to add uses	Approved
2019-107	CO0124	Chris & Delana Braves	Conditional Use Review for setback modification	Approved
2019-111	RR0198	Noyes Properties, LLC	Subdivision Sketch Review	Sketch
2019-116	WM1151	Erin Sepic	Conditional Use to change use to commercial	Approved
2019-117	WW2203	Richmond Land Trust	Conditional Use Review for dam replacement	Approved
2019-118	TR0069/CO 0004	Peaceable Kingdom	Amend Preliminary Subdivision, PUD-R	Approved
2019-119	MK0530	R & J Brown; T& A Cochran & J Cochran	Final Subdivision- 2-lot	Continued January
2019-126	BR0039	Firman/ Nakatomi	Conditional Use for mixed use PUD	Continued January
2019-128	TR0069/CO 0004	Peaceable Kingdom	Amend Final Subdivision, PUD-R	Approved
2019-132	RG0080	Town of Richmond/ CSWD	Site Plan Review in SFHA for new structure/ light	January meeting
2019-133	EM0663	Eric & Patricia Wood	Final Subdivision Review- 2-lot	January meeting

## RICHMOND HISTORICAL SOCIETY

### 2019 RHS Officers

**Fran Thomas** – President

**Connie Carpenter** – Vice President

**Mary Ann Barnes** – Secretary

**Geoff Urbanik** – Treasurer

### Round Church

In 2019 the Historical Society had the stairs and floors of the church painted. The results were well worth the short time visitors and guides had to put up with the strong paint smell. Visitors have been quite impressed with the condition of the church. A small evergreen tree donated by Andy Aldrich and transported from Dugway Road by Terry Moultroupe and Mary Houle was planted on the Round Church Green, with the help of some of the neighbors, as a future replacement for the existing tall evergreen tree. As the current tree grows taller, it becomes difficult to string and maintain holiday lights on it.

Sufficient lighting around the entrance to the Round Church has been a long term concern of the Historical Society. We were able to partner with the Town on the installation of two new street lights with an old fashioned look to them. The project involved the removal of one dying tree and a traditional street light with its overhead wire. Now, as people leave the church after dark, they are able to see clearly where they are walking. We have committed to planting a replacement tree as soon as the Town has a tree replacement plan in place.

In 2020 we hope to find someone skilled in plaster work to repair the ceiling where there is peeling paint, and then have the entire ceiling painted.

### RHS Highlights

**February** - Geologist Jane Dorney was the guest presenter at the Society's Annual Meeting, The topic of her presentation was about how geology has shaped Richmond's cultural and business landscape over the centuries.

**March** – Facilitated the transfer of an old wooden water pipe from the Richmond Water Resources Dept. to the Vermont Historical Society

**April** – collaborated with Community Senior Center on the presentation of the program “**Life in a Jar: The Irena Sandler Project**”.

**May** – Held another successful work day at the Round Church to clean the inside of the church, wash windows and spruce up the grounds around the church. Revised our brochure to bring it up to date.

- Provided the starting location for a number of **BACKROADS Bike Tours** over the course of the summer and fall.

**August** – hosted the program in the Round Church

“**America Eats**” presented by VHS President Steve Perkins. Following the program, those in attendance were able to taste some delicious old fashioned pickled fruits and vegetables courtesy of Connie Carpenter.

- Annual concert in the Round Church by the choral group **The Social Band**.

**September** – annual Old Round Church Pilgrimage hosted by the Richmond Congregational Church

-facilitated the purchase and installation of two park benches near the Round Church, one in memory of former RHS treasurer Joyce White and the other in memory of Tim Whiteford, who played a major role in the Round Church Bicentennial Celebration and initiated the tradition of New Year's Eve concerts in Richmond.

**November** – Annual potluck dinner with a presentation by Karen Yaggy on “**S.H. Davis, Richmond's Go To Lawyer in the 1870s**”. Karen was assisted by David Blanchard, who read excerpts from Davis's letters.

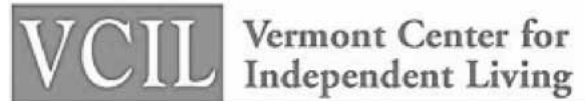
**December** – held two Christmas Carol Sings in the Round Church led this year by Erik Filkorn and friends.

- **Folknight - Annual New Year's Eve Concert** - The concert featured performances by Spintuition, Dana and Sue Robinson, Patti Casey and Tom MacKenzie and the host band, Pete's Posse. Thanks to our major sponsor The Richmond Market and Beverage and second tier sponsors Don Sheldon's Valley Stage Productions and Andy's Dandys, and the Richmond Congregational Church for use of their space. A special thanks to Tristan Henderson and Marie Claire Whiteford for securing such great musicians and handling the evening's logistics. We also wish to thank Bill Kneen who loans us his lights each year. We continue to receive numerous thanks from the attendees for our efforts to provide a local New Year's Eve event with such wonderful music at an affordable price. The proceeds from the evening provide needed funds for Historical Society efforts and maintenance of the Round Church.

### Preservation Efforts

The Richmond Historical Society would like to thank the following for their donations of a variety of items relative to the history of Richmond: Harriet Riggs, Joan and Bruce Hathaway, Mike Dangle, Tim Crowley, Delores Howe, Dan Martin, Joy and Bob Reap, Carolyn Knight, Dorothy Gannon, Harsh Shah and Adam Moultroupe

We encourage Richmond families to consider donating to the Historical Society items that are pertinent to Richmond's history. You never know what items that are in your attic or basement or that of a relative might have a relevance to the history of Richmond. We always welcome Richmond related contributions to our collection.



*People with disabilities working together for dignity, independence, and civil rights*

The Vermont Center for Independent Living (VCIL), a statewide, non-profit organization dedicated to improving the quality of life for people with disabilities. Annual support from over 140 cities and towns across the State helps VCIL assist Vermonters with disabilities achieve dignified and self-determined lives. VCIL works to serve individuals who can benefit from our direct services as well as to educate and inform members of the community about disability related issues and independent living. Direct services are available to residents of Richmond in a number of ways. Peer counselors work with residents in their homes; small grants for adaptive equipment; Meals on Wheels for people under the age of 60; Home Access modifications; individual and systems advocacy and programs for youth. Information, Referral and Assistance is available to all residents by calling VCIL's I-Line, at 1-800-639-1522 (Voice and TTY).

Our long-term goal continues to be to have access to suitable storage, work and display space. We want to get memorabilia held by the Historical Society, which are currently stored under beds, in attics and basements, into a safe space where they can be easily accessed and preserved. We have presented a list of our space needs to the Town Center Building Committee in the hope that they may allocate some space to us in the recently vacated third floor of the Town Center.

Our 39 volunteer guides from late May until mid-October welcomed visitors from 48 states and 17 countries. Volunteers also assisted at 7 weddings. We thank Martha Turner and Jo Ellen Swaine, guide coordinators, and Mary Ann Barnes, wedding and church use coordinator, for their efforts. Over time the number of weddings has dropped off from a high of 42 in the 90's to a much smaller number, thus significantly reducing this source of income for maintenance of the church.

As president of the Richmond Historical Society I am thankful for the dedicated members of the Society's Board: Connie Carpenter, Gary Bressor, Sally Singer, Geoff Urbanik, Martha Turner, Karen Yaggy, Mary Ann Barnes and Harriet Riggs. Thanks go to Maurice Humphrey who continues to work with the glass plates, researching the identity or location of their subjects. He has also been of assistance scanning and cataloging some of our collection. It is because of their collective efforts that we continue to make great strides in preserving and sharing the history of Richmond and maintaining the Old Round Church. Over the course of the year we have additionally received monetary contributions from current and former Richmond residents. These contributions help to support our preservation efforts.

I cannot stress enough the need for more involvement by members of the Richmond community. Any organization can become stagnant without new members and new ideas. We would like to make better use of social media and increase our efforts to preserve our collection and make it accessible on the internet. Please contact one of our members if you wish to be involved in preserving and sharing Richmond's history, guiding or helping with weddings at the Round Church, or in any aspect of the Historical Society. For more information, visit our website at [www.oldroundchurch.com](http://www.oldroundchurch.com) or write to us at [rhs@oldroundchurch.com](mailto:rhs@oldroundchurch.com).





agwellvt.org  
Helpline: 1-800-642-5119  
P 802-865-0360  
F 802-865-0363  
76 Pearl Street, Ste. 201  
Essex Junction, VT 05453

### TOWN OF RICHMOND REPORT

FY 2019 (10/1/2018 - 9/30/19)

Last year, Age Well served 117 people from Richmond, services included:

 105 calls to the Helpline	 60 hours of Care & Service Coordination
 2,524 Meals on Wheels delivered 144 Congregate Meals served	 31 hours of Options Counseling

28 Richmond residents volunteered over 700 hours

#### IMPACT

**1 YEAR** of Meals on Wheels equals roughly the same cost as one day in a hospital.  
**95%** say Meals on Wheels enables them to remain living at home.  
**87%** say their Care & Service Coordination they received improved their quality of life.

#### ABOUT AGE WELL

Age Well, formerly CVAA, are the leading experts and advocates for the aging population of Northwestern Vermont. We believe that health happens at home and focus on lifestyle, happiness and wellness—not on age. Since 1974, we have been part of Vermont’s Area Agencies on Aging, coordinating services and care for Addison, Chittenden, Franklin and Grand Isle Counties.

Committed to helping individuals age well, we reduce barriers by providing access to healthy meals, in-home care and community resources. Delivered by staff members and over 1,000 incredible volunteers, our sought-after services are designed to meet the diverse needs of our clients, their families and caregivers.

We do not charge for services provided. As a nonprofit, we rely on donations and encourage clients to contribute if they are able to do so.

MISSION: TO PROVIDE THE SUPPORT AND GUIDANCE THAT INSPIRES OUR COMMUNITY TO EMBRACE AGING WITH CONFIDENCE.

## VERMONT 2-1-1 REPORT

Vermont 2-1-1 is a statewide Information and Referral program of the United Ways of Vermont. By dialing 2-1-1 or texting your zip code to 898211, you will receive up-to-date information and referrals on health and human services for your area and region.

By contacting 2-1-1, information is much easier to find. 2-1-1 is a free local call and provides confidential community information and referrals. When you contact Vermont 2-1-1, you will receive person-to-person assistance, 24 hours a day/7 days a week. Language translation services are also available.

Now you can access services right from your Android and Apple device by using the Vermont 2-1-1 mobile app. Just search your phone’s app store for “Vermont 2-1-1”.

Vermont 2-1-1 is the entry point of the National Suicide Prevention Lifeline, the Vermont Agency of Human Services Afterhours Emergency Housing and information, as well as serving as the Public Inquiry Line for Vermont Emergency Management during an incident or emergency, such as the 2015 flooding in Montpelier. Vermont 2-1-1 staff will assist callers with evacuation routes, shelters, commodity points of distribution locations, federal reimbursement procedures and more.

Dialing the simple three digit number, 2-1-1, or texting your zip code to 898211, can become as automatic to anyone with a health and human service need as dialing 9-1-1 is in an emergency. We can make sure Vermonters have access to community, faith and state-based services to help them with everyday needs and in difficult times.

Vermont 2-1-1 participates in the Vermont Department of Health’s statewide Help Me Grow initiative. Help Me Grow provides a centralized telephone access point, via Vermont 2-1-1, for parents, caregivers, and providers to get information and referrals for local services for children birth through age eight. Help Me Grow Child Development Specialists answer questions about children’s behavior and development and help identify children who are at risk for delays, so that services can begin as early as possible. Help Me Grow Child Development Specialists are available from 9:00am-6:00pm Monday-Friday by dialing 2-1-1.

Want to subscribe to our monthly newsletter? Our e-newsletter shares monthly statistics on the needs of Vermonters, highlights resources and keeps you up-to-date on new initiatives. To see or subscribe to our newsletter, go to: <http://www.vermont211.org/news/monthly-newsletter>

For further information: dial 2-1-1 or 1-866-652-4636 [www.vermont211.org](http://www.vermont211.org)



Need help finding help?  
Dialing 2-1-1 or Texting your zip code to 898211 is your first step.

Are you facing difficult times and don’t know where to turn?  
Vermont 2-1-1 is an easy-to-remember three-digit phone number that connects you with the services that can help you.

Looking for help with everyday needs?  
At 2-1-1, you will speak to someone who will provide the human touch, help to solve problems, and link callers throughout Vermont with government programs, community-based organizations, support groups, and other local resources.

When should you contact 2-1-1?  
Call 2-1-1 or text your zip code to 898211 for everyday needs and in difficult times. 24/7/365 or 1-866-652-4636 toll-free in Vermont or 1-802-652-4636 from outside Vermont.

Get the Vermont 2-1-1 Smartphone App!  
Search for “Vermont 2-1-1” at your phone’s app store

Also visit: [www.vermont211.org](http://www.vermont211.org)

In Vermont, call 9-1-1 to save a life, stop a crime or report a fire;  
Contact 2-1-1 for community information and referral.




## PARADE & FIREWORKS COMMITTEE

The July 4th celebration went off without a hitch this year. Beautiful weather, but very hot and lots of people! It was a great parade, which was broadcast live on MMCTV.

The theme of this year’s parade was “Music Music Music”. There were many different songs and floats. The parade Grand Marshall this year was the Richmond Community Band...what an appropriate choice!

After the parade, the celebration continued at Volunteer’s Green, with fun, food and music for all. Car show enthusiasts and auction participants had plenty to keep them busy. The Richmond Community Band performed an outstanding concert at the band shell. DJ Toni Basata spun tunes in the band stand all day. Northern Comfort played in the park up until the start of the fireworks.

Something new this year was included in the “kid’s games” area. The Parade Committee purchased a “misting tent”, everyone seemed to enjoy trying to beat the heat with the fine mist of water. Thank you to the Hartsfield Family & Jack Linn for donating the water. Also, reusable water bottles were given to all participants.

The fireworks display was spectacular.

Sincere thanks are extended to our major sponsors Richmond Home Supply, Jamieson Insurance, Richmond Market & Beverage, Greensea Systems, P&P Septic, Waitsfield Champlain Valley Telecom and Mt Mansfield Community Television.

Special thanks to Boy Scout Troop #23 and Greensea Systems who helped make setting up the tents a breeze. Several new residents joined in the planning and working this year, but we are still in need of people who will put in a few hours of work on July 4. We understand that everyone likes to be with their family, but so do the committee members. Any help would be appreciated.

**We look forward to the 2020 parade & festivities. Please consider volunteering some time...a good time is had by all. We can always use more help with the coin drop 2 weeks before the 4th...thanks Harley & Wanda Brown for the use of your office. Think about it, you can be an active part in Richmond’s biggest party!**

**JULY 4TH PARADE WINNERS**  
**Business Category - Arabesque Etc. Dance Studio**

**Friends & Family Category: 1st: Baby Shark**  
**2nd: Richmond Community Band**  
**3rd: Apollo 11**

**Horse Awards: Kelsey Millard & Remi**  
**Sarah Fauver & Harley**  
**Jenn Grenier & Peter**  
**Ozzi Becker & Josslyn McKenna & Silver**



# RICHMOND STATE REPRESENTATIVE

## Representative Marcia Lawrence Gardner

Thank you for keeping in touch throughout Vermont's 2019 legislative session. It is an honor to serve as your State Representative. Numerous initiatives moved into law this session. We worked to prioritize bills that help our families and communities thrive, and I've focused on building a Vermont that works for all of us. Please be in touch if you have any questions or want to discuss your priorities for the 2020 session.

### Statistics and Facts

#### Our Strong Vermont Economy

- Prosperity Now's January 2019 Scorecard ranked Vermont #1 overall for the household financial well-being of its residents.
- The January 2019 National Movers Study found that Vermont is the state with the highest percentage of inbound migration (72.6 percent).
- Amazon's May 2019 ranking of the fifty states with the fastest-growing small and medium-sized businesses selling in Amazon's stores ranked Vermont #8.
- Vermont's unemployment rate for 2019 (through November) ranged from 2.1% - 2.5% (some of the lowest rates in the country).
- In 2018, there were 24,197 businesses in Vermont, up 345 from 2017.
- Vermont is the 2nd best small state for small business, per the Kaufman Foundation.

#### Strong Future for Schools

- On average, Vermont students are consistently among the highest performing in the nation, including on the National Assessment of Educational Progress.
- A January 2019 EdWeek survey found Vermont has an 87.7% high school graduation rate, one of the best in the country.
- High levels of student achievement have remained as the state education system transitions to personalization of learning, including flexible pathways, creativity, health and wellness, technology education, and applied learning.
- Vermonters support a well-resourced, accountable education system.

#### Healthy Families, Healthy Communities

- Vermont's uninsured rate has steadily declined over time, regardless of sex.
- In 2005, Vermont's uninsured rate for males was 12% -- today it is 4%.
- In 2005, Vermont's uninsured rate for females was 8% -- today it is 2%.
- Vermont's uninsured rate reduced to 3.2% in 2018.
- Vermont has the 2nd lowest uninsured rate in the country.

#### Healthy Environment and our Bottom Line

- Tourism spending in Vermont is close to \$3 Billion annually.
- Statewide, Vermont's outdoor recreation economy generates \$5.5 billion in annual consumer spending and supports 51,000 jobs.
- Vermont Craft Beer totals \$378.2 million in overall economic impact, of that \$126.7 million is direct to tourism.
- Dairy contributes \$2.2 billion in economic activity to Vermont every year, the equivalent of \$3 million in circulating cash every day.
- Vermont is the leading producer of maple syrup in the U.S., producing 1.94 million gallons of syrup in 2018.

#### The Budget

This past year, the House tackled its budgeting process to make investments for a strong Vermont future. The FY2020 budget went into effect on July 1, 2019. It is a balanced budget totaling \$6.1 billion. This represents a 2.6% increase over the previous year.

A budget is a blueprint representing our priorities and shared Vermont values. The budget includes significant investments in the health of our natural environment; the development of our workforce and growing our economy; and the needs of vulnerable Vermonters, including shoring up critical provider systems. It also pays for long-term liabilities and makes the State's full annual contributions for the State pensions and retiree health care and medical benefits funds. Finally, it includes reserves of over \$200 million, which puts us at between 13 and 14% of the General Fund, within the range recommended by rating agencies who assess our state's financial health. Highlights include:

#### The Environment

- An additional \$2.3 million for weatherization, for a total of \$17 million available;
- \$2.9 million for electric vehicles and charging stations;
- \$35 million for rail subsidies and Park & Ride facilities;
- \$14.7 million for 54 Bike and Pedestrian Facilities projects;
- \$50 million for "clean water" efforts;
- Plus, authorization for working groups on Forest Carbon Sequestration, Carbon Emissions Reduction, Public Transit Ridership, a Transportation & Climate Initiative;
- And the creation of an All Fuels Energy Efficiency Program and a Building Energy Labeling Program.
- With the total budgetary investment in our environment, including existing and new funding, tallying \$167 million.

#### Children and Families

- \$7.4 million, added to a \$5.8 million base, plus \$1.6 million in one-time funds for childcare, supporting families and providers, as well as workforce incentive pilots and system investments;
- \$1.3 million added to master grant funding for Parent Child Centers in support of services to young families;
- And \$2.5 million added to provide a benefit increase in the Reach-Up Program.

#### Health and Safety

- An additional \$5.2 million to designated agencies across the entire system of mental health and developmental services;
- \$1.5 million for appropriate community placements for persons with complex mental health challenges;
- An additional \$2.1 million for a 2% increase for home and community service providers in Choices for Care;
- And an additional \$445,000 for court diversion, \$243,000 for a rate increase to local EMS service providers, \$375,000 for emergency room security in small hospitals, plus a 5% increase for court security services.

#### Economic Development

- \$1.6 million for small business support in agriculture, forestry, and other working lands enterprises;
- \$1.3 million for regional development corporation block grants;
- \$1.2 million in matching funds to businesses for training incumbent workers to gain skills resulting in higher salaries at those same businesses;
- And \$2.8 million in tax credits for redevelopment of Designated Downtowns and Village Centers.

If you would like a copy of the complete end-of-session report which details what was passed by each committee of the Vermont House of Representatives, I would be happy to get a copy to you. Please contact me any time at (802) 434-2854 or email me at [MGardner@leg.state.vt.us](mailto:MGardner@leg.state.vt.us).



# LAKE IROQUOIS ANNUAL REPORT 2019

The year has brought a lot of work for the Lake Iroquois Association Board of Directors and much fun on the lake for the users. As we head into yet another winter solstice, our minds become forgetful of yet another year that has passed in a short blink of our eyes, mostly the amazing weather that we have all enjoyed over the spring, summer and fall seasons, and the fun surrounding our most precious recreation resource in Chittenden County, Lake Iroquois. As we venture down on the winter shores of the Lake, most afternoons can be spent watching community members coming from the surrounding towns to the lake to play. This time of year, skaters, skiers, ice fishing, snowmobiles, and at times dozens of hockey players are enjoying the lake. On occasion we even enjoy the dirt bikes racing on a figure eight track. Most everyone out on the lake during the weekend braves the cold and enjoys the snow and ice. Living on the lake, many enjoyable moments even during the off season. If you haven't spent time on the lake in winter or joining the dozens of walkers on our network of trails maintained by the LIRD, you certainly are missing out, even in the dead of the winter. Tons of fun is enjoyed by many! So even as you read this "Annual Report" during the winter months, fun can be found on the lake.

Speaking of tons of fun, your Lake Iroquois Association Board of Directors has spent the past several months planning next year's spring and summer projects. We have spent dozens of hours working collaboratively to build a new community outreach & educational program through a redesign of our association's website which will launch in the early part of the new year. A number of our board volunteers spent much time this fall working as a group called "The Lake Iroquois Milfoil Action Committee" investigating the possible use of an herbicide, called ProcellaCOR. This product has been approved by the EPA, and VT Health Department. It was used successfully this past summer by several Vermont lakes for controlling Eurasian Watermilfoil (EWM). We see this as a possible part of an integrated lake management plan to reduce and control the infestation of invasive EWM in Lake Iroquois. As many recognize, we recognize that we have a number of problems within the lake, one in which our lake's ecosystem is dramatically threatened due to the severity of this invasive

weed problem. We continue to work tirelessly to determine every possibility that exists to mitigate the spread of EWM and to reverse the damage it is causing to the lake. Currently our board is working on a five year integrated management plan for the lake that will identify and determine the best management practices necessary to mitigate the spread of this problem and try to bring the health of the lake forward instead of letting this lake die. This multi-faceted approach includes using Diver Assisted Suction Harvesting (DASH), hand pulling where possible and appropriate, the use of bottom barriers in high traffic areas, and the continued management of our state recognized Greeter/Boat Wash Station Program at the public boating access. All of these efforts are supported by obtaining various state and federal grant funds, membership dues, private donations, and support from the surrounding communities. We are committed to not sit back and allow this most amazing natural resource in our community fail.

During this past month, as an annual event each year, I have just had the pleasure of meeting one on one with each community Town Manager and Selectboard as we review our program's efforts for the year. Over this past decade, our board of directors has worked closely with our surrounding municipalities. The board members before us have worked for years with these boards and state agencies to gain the recognition and respect that we have today. I feel very fortunate to be one of many volunteers that carries on the torch of such an amazing group. Let's face it, without these endless efforts, who knows what the health of the lake would be today. As I said so many times in front of the Selectboards, we have an amazing resource with our lake and the recreation lands surrounding it is enjoyed by thousands of users each. Let's make certain that generations to come can continue to enjoy the beauty and pleasure of this resource that the Beebe family decades ago provide to our communities. We are the lucky ones, and we should be thankful and gracious for the opportunity to carry a healthy lake forward for many more decades. Working as hard as your volunteers do today is a small part of that accomplishment!

**Chris Conant**  
President



The Vermont Family Network's mission is to empower and support all Vermont families of children with special needs. Our Family Support program employs experienced parents of children with special needs and provides families with the information and training they need to help their child reach their greatest potential. In the last year have served many Richmond families through our work, and greatly appreciate the support provide by the Town of Richmond.

Our vision is for all Vermont families to help their children reach their potential.

Our mission is to empower and support all Vermont families of children with special needs.

**VermontFamilyNetwork.org**



## LAKE IROQUOIS RECREATION DISTRICT (LIRD)

The Lake Iroquois Recreation District (LIRD) continues to serve the district towns of Williston, Hinesburg, St. George, and Richmond as well as non-residents with a staffed beach area and 150 acres of wooded land. These lands are accessed by Beebe Lane located off Oak Hill Road in Williston at the north end of the lake. The district lands provide access to swimming, picnicking, playground equipment and walking trails. The beach area also continues to host birthday parties and other individual and group activities. The costs for septic service and summer staff continue to represent the bulk of our annual expense. Water quality sampling continues on a weekly basis and the results have been within the state limits for beach facilities. The LIRD received an Ecosystem Restoration Grant to improve the ground water runoff quality from LIRD property. This grant is now in its final stages to improve the runoff mostly associate with

Beebe Lane.

One other item of note is that there was more Eurasian Water Milfoil (EWM) harvesting completed near the beach in 2019 by Diver Assisted Suction Harvesting (DASH). This work is expensive and is, at best, a temporary remedy to the infestation of EWM. This work was paid for by the towns of Williston and Hinesburg and by the Lake Iroquois Association. The LIA is an all-volunteer nonprofit organization dedicated to keeping the lake clean and healthy. The LIA is exploring more avenues to mediate the EWM problem.

The Lake Iroquois lands continue to be a beautiful and affordable local recreation area. We open and staff the beach from Memorial Day weekend to Labor Day weekend. Please stop by and enjoy the wonderful facility. The LIRD Committee

**Jack Linn** (Richmond)                      **Jeff Davis** (Hinesburg),  
**Sarah Francisco** (Williston)   **Harry Bowen** (St George)

## WESTERN SLOPES BUSINESS ASSOCIATION (WSBA)

Businesses, individuals and organizations from Bolton, Huntington, Richmond, Jericho and Underhill are invited to join this association that nurtures the dynamic, diverse business and professional communities of our region. WSBA offers networking/educational opportunities and sponsors events aimed at generating business for our area such as the Richmond Holiday Market (December).

Each year WSBA offers two Entrepreneur Scholarships to college-bound graduates of Mt. Mansfield Union High School. In addition, it is a goal of the association to collaborate with other local entities to work towards the vision of the town plan.

Contact:    **Tim Monty** [tmonty@pfavt.com](mailto:tmonty@pfavt.com)  
website: [www.westernslopesvt.org](http://www.westernslopesvt.org)  
PO Box 569, Richmond, VT 05477

## RICHMOND COMMUNITY BAND

Richmond Community Band completed our 22nd consecutive year in 2019 since reestablishment in 1998. We thank the Richmond community for their support as band members and audience.

We are a volunteer organization open to anyone who plays a concert band instrument. Recent members include middle school students and octogenarians. Retired Bristol schoolteacher Sandra Dahl and Westford School music teacher Rebecca Nowak directed us last year, but in addition to more instrumentalists, we seek one or more conductors.

RCB is a community band, including members from other towns, many of which do not have a town band. Our biggest event of the year is the Richmond 4th of July parade and concert, patronized also by residents of these neighboring towns. Our modest expenses include music and maintenance, band uniforms (shirts), and honoraria to conductors and providers of the 4th of July float. We appreciate the generosity of Chuck Farr for donating use of a tractor, hay wagon, and hay bales for our float for eight years, and to Joe Linn for driving the tractor.

Richmond Town discretionary funding and band member voluntary dues are our only sources of funds. The parade and band rely on continued support from our community.

Richmond Community Band rehearses 7pm to 9pm summer Mondays in the hall of Our Lady of the Holy Rosary Catholic Church, beginning in May or June to prepare for our first performances July 4. After playing in the parade, RCB performs a concert in the Volunteers' Green band shell, with guest conductor Matt Felis of Richmond directing a march. Throughout the summer we typically play about four additional free evening concerts in the band shell.

For our last performances, a subset of the band plays at the Richmond Holiday Market in early December; we play carols near the Town Center and along Bridge St., then present holiday concerts at Our Lady of the Holy Rosary and Richmond Congregational churches. We offer thanks to Nick deTarnowsky for scheduling us and the holiday market!

We hope you will look for us in the Fourth of July Parade, concerts at the Green, and the

## CHITTENDEN UNIT FOR SPECIAL INVESTIGATIONS

The Chittenden Unit for Special Investigations (CUSI) is a multi-agency task force dedicated to providing criminal response to reports of sexual assaults, serious child abuse and child fatalities. For over 26 years, the primary focus has been to protect and support all children, adults and families. CUSI defined what is now known as a true multidisciplinary team (MDT) approach to investigating crimes of this nature. The multidisciplinary team is the heart of CUSI and is composed of seven police detectives, a unit director, a victim advocate, an in-house investigator with the Department for Children and Families (DCF), and a dedicated prosecutor from the Chittenden County State's Attorney's Office. We work jointly with mental health providers, medical providers, Adult Protective Services and Department of Corrections. In addition, CUSI houses and supports the Chittenden Children's Advocacy Center (CCAC). CUSI epitomizes community-oriented policing. We continue to strengthen and expand our contacts with community partners. The success of CUSI is reflected by the state-wide recognition that these multidisciplinary styles units do work.

The Chittenden Children's Advocacy Center, working together with CUSI, is a 501(c) (3) nonprofit entity offering a range of services to children and families affected by these crimes. The primary goal of The Children's Advocacy Center is to ensure that children are not further traumatized by the intervention system intended to protect them. This program has many benefits, with an approach that allows for faster follow-up to child abuse reports, more efficient medical and mental health referrals, fewer child interviews, more successful prosecutions,

and consistent support for child victims and their families. It is our goal to support them and meet their emotional needs.

CUSI and the CCAC investigate these crimes in Chittenden County which consists of a population of approximately 172,952 residents. On average, CUSI investigates over 300 cases a year; over 60% of those cases involve child victims. Case types include: Sexual assaults, lewd and lascivious conduct, serious child abuse, child fatalities, human trafficking, sex offender registry and violations, child pornography

CUSI has continued to have a high amount of case referrals from both DCF as well as local law enforcement agencies. These cases continue to get more and more complex with new technology components being created on a frequent basis. The investigations require the detectives to spend significant amounts of time gathering information from corporations like Facebook, Google, Yahoo, Snapchat, Plenty-o-Fish, Instagram, cell phone wireless carriers, etc. The amount of data that is gathered then requires the investigator to spend a significant amount of time reviewing the documents and gathering evidence. For detectives to have access to this information, it often requires the issuance of multiple subpoenas and the application of search warrants from a judge before we can even gather the documents that we need from these companies. The cases that we investigate are considered the most heinous crimes to investigate other than murder. The negative effects of these crimes stay with a victim for their entire life and, therefore, we do the best job we can to build the strongest case against the defendants that we investigate.

## GREEN UP VERMONT

Green Up Vermont is the not-for-profit 501(c) (3) organization working to enhance our state's natural landscape, waterways and the livability of our communities by involving people in Green Up Day and raising awareness about the benefits of a litter free environment. This year marked the 49th anniversary of Green Up Day which brings thousands of volunteers throughout the state to remove litter & trash from our roadways, waterways & public places. The success of Green Up for Vermont in Richmond depends upon two essential ingredients. The combined efforts of individuals, civic groups and the Richmond Highway Department who volunteer their time

and the financial support given by the public and private sectors throughout Vermont make it all possible.

This year the cleanup event was organized by the Conservation Commission. We appreciate all the volunteers that work with the Richmond Highway Department for Green Up. Through their efforts 1.79 TONS of trash and 1.91 TONS of discarded tires were removed from the roadside.

**Mark your calendars May 2, 2020, the first Saturday in May. Put on your gloves, get together with your family, invite some friends and come join us to make Richmond even more beautiful!**

## ELDERLY and DISABLED TRANSPORTATION PROGRAM and NEIGHBOR RIDES

The Elderly & Disabled Persons (E&D) Transportation Program provides door-to-door transportation trips for Non-Medicaid / Non-Medicare medical appointments. This program is funded by the Vermont Agency of Human Services, with municipal partners including the Town of Richmond. The E&D grant program covers 80% of the transportation cost and Richmond covers 20% of the cost for each ride. Each rider is asked to donate for the ride. For Richmond residents, SSTA provides the transportation services for this

program. For more information, please contact SSTA at 878-1527.

Neighbor Rides is a strategic initiative of the United Way of Chittenden County supported by a group of community partners to help meet the needs of the elderly and disabled. Neighbor Rides uses volunteer drivers to stretch transportation dollars by lowering the costs per ride. For more information, please contact the United Way of Chittenden County at 861-7833.

## RICHMOND TRAILS COMMITTEE

The mission of the Trails Committee is to establish and maintain paths for non-motorized transportation and recreation in Richmond, to link with other towns when feasible, and to promote safe citizen use of these paths. We meet on the third Tuesday each month at the Town Center. Occasionally in the summer, we hold our meetings out on the trail either in groups or on a larger project together. Minutes of our meetings are posted at the Town web site. Maps of Richmond Trails are available at the Town offices and in map boxes on trails; also, at the Town's web site, and the Western Slopes web site. Updates to the maps and additional maps are printed to replenish the supply as needed. These Town residents have served as members of the Committee during 2019: Jean Bressor and Callie Ewald (co-chairpersons), Jim Monahan, Tyler Merritt, Martha Marciel, Ed Wells, Mike Donohue, Willie Lee, Jason Osterman, Kevin O-Grady, Sasha Morey, Kate Kreider, Chase Rosenberg, and Alison Aiken.

Main trail initiatives for this upcoming year include major revamps to the Rivershore Trail and the Johnnie Brook Trail. Both trails sustained significant damage from the flooding event in November.

Numerous Richmond residents have responded to calls for volunteers to work on the trails. Thank you, as always, to landowners and to guardians of conserved lands who facilitate public access to designated trails. We have enjoyed excellent collaborations with the Richmond Mountain Trails, Richmond Land Trust, the Western Slopes Business Association, Vermont Youth Conservation Corps, the Cross Vermont Trails Association, Vermont Dept. of Forest, Parks and Recreation, Local Motion, and most recently RiseVT.

Contact the Committee with any questions or suggestions via the email address located on the Richmond, VT website.

## RECREATION COMMITTEE

There are plenty of things to do in Richmond for recreational purposes. Events are held throughout the year at Volunteers Green. The playground is used every day by youngsters and their families. The Green hosts youth soccer, baseball & t-ball. The local senior group exercises there and enjoy the river side trail. The Richmond Community Band holds their summer concerts at the band shell. The Farmer's Market brings crowds to the Green, May to October. On the 4th of July the annual celebration and fireworks are held at the Green.

Many people bring their dogs to the park for exercise. Please remember that there is a leash law at the Green. Please clean up after your pet. There are disposal bags provided in several areas. The used bags should be placed in a trash barrel provided. Please do not simply leave used bags on the Green or on the trail for others to pick up.

Many folks make the area accessible and pleasant to meet at. Thank you go to the Town Highway Department for maintaining the parking lots and mowing the Green, as well as disposing of the trash. Thank you to Rod West who creates and maintains the winter skating rink. Thank you to Karen & Harland Stockwell for maintaining the restrooms and concession stand, as well as keeping a watchful eye on the park.

Reservations are required to use the band shell and playing fields. There is a small fee for these reservations. To reserve a date and time, please contact Kathy Daub-Stearns, Assistant to the Town Manager at 434-2430.

**The most important thing that the Recreation Committee needs are volunteers to be part of the committee. The committee makes decisions regarding the Green and the programs offered. If your family enjoys Volunteers Green, please consider becoming a part of the group.**

### Several initiatives were tackled this year, and the following is a list of accomplishments:

- We planned, organized, and participated in several trail workdays throughout the spring, summer, and fall months. Many members performed routine maintenance and debris clearing all year long on respective trails. Noteworthy efforts were put into building a new short trail in the Andrew's Community Forrest, which includes a long bridge section, as well as several re-routes on the Rivershore Trail. On-going riverbank erosion continues to encroach into several sections of the trail necessitating re-routes. A few more are necessary from the storm at the end of 2019.
- Coordinated with the Cross Vermont Trail to rebuild the approach to the bridge on Johnnie Brook Trail to allow for more space for water flow, a lower approach grade, and to make the structure more robust.
- Participated as board members representing the Trails Committee in the management of the Andrews Town Forest.
- Participated as Trail's Committee representative on a town ad hoc committee formed to offer solutions to riverbank erosion at Volunteer's Green
- Met with Huntington and Jericho Trails Committee members to share ideas regarding committee structure and shared initiatives in the area.
- Organized and worked with MMU students to improve the drainage on the Old Jericho Road Trail.
- Assessed the current trail signage and will use to develop a town wide trail sign plan to ensure consistent signage across the network
- Teamed up with the Richmond library again to install a poetry trail walk along Volunteers Green.
- Coordinated with the Cross VT Trail Association and the Green Mountain Hounds to rehabilitate and extend one of the approaches on the bridge on Johnnie Brook Trail.
- Put out messages on social media and at trail heads to provide awareness during the hunting season as we have several trails that have hunting in the area.

Expenditures of our allocated \$1000 this year enabled purchasing materials for tools, trail and bridge building materials, and various other materials and supplies for trails maintenance and repair.

## COTS – COMMITTEE ON TEMPORARY SHELTER



COTS is the largest provider in Vermont of shelter and services for people who are homeless or at risk of becoming homeless. Through our emergency shelter program and related services COTS responds to the immediate crisis needs of those experiencing homelessness, while also developing and implementing innovative long-term strategies to prevent and end homelessness. We operate two family shelters, an overnight shelter for single adults, a daytime drop-in center,

five facilities offering permanent and transitional housing and our homelessness prevention program COTS Housing Resource Center (HRC). COTS HRC is dedicated to helping households in financial crisis avert homelessness or move quickly from emergency shelter to stable housing through short-term financial assistance and financial education. The bulk of the individuals we serve each year (approx. 1,000) are through COTS HRC. We integrate a homelessness prevention philosophy across all of our services working to reduce their risk of homelessness.

Last year, through our homelessness prevention services COTS provided help and hope to six households (19 individuals, including 10 children) living in Richmond. During our most recently completed fiscal year across all our programs and services, we assisted 2,303 individuals, including 766 children. We greatly appreciate the support we received from the citizens of the Town of Richmond last year and in years past, which helps ensure that our programs remain open and available to everyone who needs help.



Many local residents and public officials participate in our local Front Porch Forum (FPF). FPF is a Vermont-based online service that helps neighbors connect and build community by hosting local online conversations in every town in the state. To read more about missing pets, wildlife sightings, break-ins, road conditions, local events, recommendations, helping neighbors in need and more, sign up (free of charge) at [FrontPorchForum.com](http://FrontPorchForum.com). Helping neighbors connect and build community.

- More than 160,000 members participate, in a state of 260,000 total households.
- More than 1.7 million postings have been shared by FPF members
- 4.3 million e-newsletters are sent every month



## RIVERVIEW CEMETERY ASSOCIATION

Riverview Cemetery was organized in 1856. It is located on eight acres on Route 2, west of the village. The Highway Department has done an excellent job of mowing and trimming at the cemetery. There are many grave sites available in the newer part of the cemetery. To inquire about the Cemetery or to purchase a burial site, please contact Linda Parent, Town Clerk. We try to enforce the rules of the Cemetery when it comes to decorating the cemetery plots. There is a printed book with all Cemetery information in it, which is available at the Town Clerks office. Planting of flowers is permitted but shall be contained within the 14" in front of the base of the monument. Artificial flowers are prohibited and will be removed by a cemetery designee. Trees and shrubs may not be planted in the Cemetery. Please do not leave personal items of value, sentimental or monetary. We find some of these items missing. The Cemetery is not responsible for missing items. Dogs are not allowed to roam the cemetery at any time. Signage has been posted to stress that the Riverview Cemetery is closed from dusk to dawn. There is no legitimate reason for anyone to be in the cemetery after dark.

Many of the older stones have been worn and damaged over time. It is important to remember that cemeteries should

not be used as playgrounds. Through the years many tombstones have been damaged by children climbing on them. We also ask that winter recreation not take place in the cemetery. Skiing, snowshoeing and especially snow machines are prohibited.

There is a lot of history and information to be found in our local cemeteries. There are several cemeteries in the Town of Richmond. Holy Rosary Cemetery is located at the end of Tilden Avenue. More information on burials there may be obtained at the Our Lady of the Holy Rosary Church office. There are three cemeteries that no longer accept burials. They are St. Mary's Cemetery located on Cochran Road, the Village Cemetery located on Bridge Street and the Hill Cemetery located on Cemetery Road.

People doing genealogy research are welcome to stop by the Town Clerk's Office. We will help you find where your relatives are buried. If anyone has any questions regarding the cemeteries, please contact a Cemetery Commissioner.

Respectfully Submitted,  
Cemetery Commissioners: **Curran "Spike" Robinson, Linda M. Parent, George Gifford, Dennis Gile and Clint Buxton**

## CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION

The Chittenden County Regional Planning Commission (CCRPC) is a political subdivision of the State created by the municipalities of Chittenden County in 1966 for the development of policies, plans and programs that address regional issues and opportunities in Chittenden County. Its vision is to be a pre-eminent, integrated regional organization that plans for healthy, vibrant communities, economic development, and efficient transportation of people and goods while improving the region's livability. The CCRPC serves as the region's federally designated metropolitan planning organization (MPO) and is responsible for comprehensive and collaborative transportation planning involving municipalities, state and federal agencies and other key stakeholders in Chittenden County. The CCRPC works to ensure implementation of the regional transportation plan and provides technical and planning assistance to its member municipalities and the Vermont Agency of Transportation (VTrans).

The CCRPC is governed by a 29-member board consisting of one representative from each of the County's 19 municipalities; transportation representatives from VTrans, Green Mountain Transit (GMT), Federal Highway Administration (FHWA), Federal Transit Administration (FTA), Burlington International Airport (BIA), and a rail industry representative; and, at-large members representing the interests of agriculture, environmental conservation, business, and housing/socio-economic. The legislative body of each Chittenden County municipality selects its own representative and alternate. The full CCRPC selects the at-large representatives.

The CCRPC appreciates the continued opportunity to work with its municipal members to plan appropriately for the region's future to protect and improve the special quality of life that is shared throughout Chittenden County. In FY19, the CCRPC invested more than \$5.7 million in regional land use, transportation, emergency management, energy, natural resources, public engagement, training, and technical assistance. The program leverages more than \$5.2 million in Federal and State investment with \$245,000 in municipal dues and another \$227,000 in local match for specific projects—an 11:1 return on local investment.

### Richmond representatives to the CCRPC Board and other committees in FY19 were:

- CCRPC Representative – Bard Hill | CCRPC Alternate – Roger Brown
- Transportation Advisory Committee (TAC) – Josh Arneson
- Planning Advisory Committee (PAC) – Jessica Draper
- Clean Water Advisory Committee (CWAC) – Jessica Draper

Specific activities the CCRPC engaged in with Richmond, as well as some of CCRPC's regional activities, are discussed in the following sections.

110 West Canal Street, Suite 202  
Winooski, Vermont 05404-2109  
802-846-4490

[www.ccrpcvt.org](http://www.ccrpcvt.org)

### In FY2019, the CCRPC provided assistance to Richmond on the following projects and initiatives:

- Municipal Plan Development Assistance: CCRPC worked extensively with Town staff in development of Richmond's draft Town Plan and provided comments in advance of the Richmond Planning Commission's hearing on the plan. CCRPC Staff and the Planning Advisory Committee reviewed the plan and in January 2019, the CCRPC's Board granted the region's first municipal determination of energy compliance to Richmond, approved the plan and confirmed the planning process.
- Stormwater Master Plan: The CCRPC worked with the Town and Stone Environmental to complete the Richmond Stormwater Master Plan in FY19. This plan incorporates information from existing plans and datasets to create a single, town-specific resource to guide future stormwater management activities. This Stormwater Master Plan also provides a prioritized list of problem areas that can assist the Town in directing resources to high priority projects and presents conceptual solutions for stormwater management measures in select high priority problem areas. The final report was completed in July 2018: [https://studiesandreports.ccrpcvt.org/wp-content/uploads/2018/12/Richmond\\_SWMP\\_Report\\_Final\\_2018-07-30.pdf](https://studiesandreports.ccrpcvt.org/wp-content/uploads/2018/12/Richmond_SWMP_Report_Final_2018-07-30.pdf)
- Geographic Information Systems: CCRPC staff completed the Richmond Map Viewer (<https://map.ccrpcvt.org/richmondmapviewer/>) and updated the Village Center Designation map. CCRPC staff proposed revisions to Census statistical boundaries that will be used to tabulate data for the 2020 Census, the American Community Survey, and the economic census.
- Emergency Management – LEMP: CCRPC staff offered assistance with preparation of the annual Local Emergency Management Plan (LEMP), formerly known as the Local Emergency Operations Plan (LEOP), to ensure that Richmond is prepared in the event of a disaster.
- Municipal Roads General Permit (MRGP) Compliance and Water Quality Planning Assistance: CCRPC staff continued to provide assistance to address policy, data, and reporting issues to meet the MRGP requirements. Conceptual

plans were developed for high priority road erosion sites on Snipe Ireland Road for a total of \$5,000.

- Grants-in-Aid: CCRPC staff assisted in planning and implementation of a water quality project on Stage Road totaling \$23,125. This resulted in roadway/stormwater upgrades to meet MRGP compliance. Staff also provided assistance with planning for future grants-in-aid cycles.
- Technical Assistance: CCRPC staff provided a variety of technical assistance to the Town, including:
  - o Provided materials to Richmond for their application for a Village Center Designation;
  - o Coordinated with VEIC and the Town to schedule an electric vehicle demo event and develop an electric vehicle grant application;
  - o Reviewed the Town's VTrans Bike/Ped Grant Program application and provided a letter of support;
  - o Worked with the Department of Environmental Conservation to update their database with projects from Richmond's Stormwater Master Plan.

### RICHMOND ACTIVITIES

The TIP (<http://www.ccrpcvt.org/our-work/our-plans/transportation-improvement-program/>) is a prioritized, multi-year list of transportation projects in Chittenden County. To receive federal transportation funds, each transportation project, program or operation must be authorized through the TIP. Richmond projects included in the TIP are listed below. These projects are also identified in the FY2019 Vermont Agency of Transportation Capital Program for design or construction.

- I-89 Paving, Waterbury-Richmond: \$6.37 million to pave northbound and southbound lanes, approximately from Kenyon Road overpass to Waterbury. Construction scheduled for 2019.
- VT 117 Paving, Jericho-Richmond: \$6.17 million to pave from Essex-Jericho Town Line to US 2. Construction to be finished in 2019.
- US2 Bridge over I-89: \$10.87 million for replacing the US2 bridge over I-89. Construction year to be determined.

Project Name

Brief Description

Total Budget

Stormwater Project Conceptual Design

Update conceptual plans to address stormwater runoff from I-89 that is creating erosion issues in and around the Camels Hump Middle School property.

\$4,523 budget which includes a local match of \$904.60

• ECOS Plan Implementation: CCRPC continues to implement its 2018 Chittenden County ECOS Plan which combines the regional plan, comprehensive economic development strategy, and metropolitan transportation plan, as reflected in this report. The 2018 ECOS Annual Report is a summary that highlights regional accomplishments, trends, and high priority actions. (<http://www.ecosproject.com/annual-report/2018-annual-report/>) In addition, the ECOS Scorecard hosts the ECOS Partners' shared measurement and indicator system that monitors how well Chittenden County is doing relative to achieving our shared ECOS goals. (<https://app.resultsscorecard.com/Scorecard/Embed/8502>)

• Legislative Forum: The CCRPC hosted the 2018 Legislative Breakfast in December as a forum for a short and focused conversation with local legislators and municipal representatives on key issues and topics important to municipalities for the 2019-2020 legislative session, including: housing, water quality, employment and Act 250. (<http://www.ccrpcvt.org/about-us/commission/policies-positions/>)

• Building Homes Together: 2018 was the third year of the Building Homes Together campaign.

### REGIONAL ACTIVITIES

Richmond Projects in the Transportation Improvement Program (TIP)

FY2020 CCRPC Work Program

The campaign was initiated by the CCRPC, Champlain Housing Trust and Housing Vermont in 2016. The campaign's goal is to increase the production of housing in Chittenden County, setting a target of 3,500 new homes created over the next five years, with 700 of them permanently affordable. Three years into the five-year campaign, 2,273 homes have been built and the region is on track to reach 3,500 new homes by 2021. However, we continue to fall short on the affordable housing goal. (<http://www.ecosproject.com/building-homes-together>)

• Public Health: The CCRPC supports and serves on the Chittenden County Opioid Alliance (CCOA, <http://www.ccoavt.org>) together with other dedicated stakeholders including local non-profit agencies, state and local government, United Way of Northwest Vermont, UVM Medical Center, Vermont Department of Health, business leaders and community members in Chittenden County. CCRPC also served as the lead agency for the Regional Prevention Partnership (<http://www.healthvermont.gov/alcohol-drug-abuse/programs-services/prevention-programs>). Accomplishments include expansion of drug

take-back locations, promoting drug take-back days, fake ID enforcement, and community education about substance use prevention.

- **Emergency Management:** In addition to facilitating Local Emergency Planning Committee meetings (LEPC 1, <http://www.ccrpcvt.org/about-us/committees/local-emergency-planning-committee/>), the CCRPC participated in a variety of emergency management-related workshops and exercises to enhance resilience to disasters in our region. The CCRPC also served as the local liaison between municipalities and the state to collect damage assessment information after significant storm events, helped with emergency preparedness for hazardous materials incidents, collected information from each municipality on annual implementation of hazard mitigation activities and worked with municipalities to complete Local Emergency Management Plans.

- **Regional Energy Planning:** Following the adoption of the Regional Energy Plan in June 2018 as part of the ECOS Plan (<http://www.ccrpcvt.org/our-work/our-plans/regional-energy-plan/>), the CCRPC continued to conduct outreach with municipal Energy Committees/Planning Commissions, municipal legislative bodies and State agencies to assist with the development of local energy plans and support the State's Comprehensive Energy Plan. CCRPC has provided five municipalities with a positive determination of energy compliance in FY19. The CCRPC participated in Drive Electric Vermont meetings, commented on Public Utility Commission proceedings, and provided support to municipalities with the Electric Vehicle Supply Equipment (EVSE) grant program.

- **Education & Training:** The CCRPC participated in and hosted the following trainings: Act 174 Training Assistance, Local Emergency Management Plan training, Chittenden County Road Foreman workshop, Bluetooth Advanced Traffic Management System workshop and Regional Housing Convenings. The CCRPC also continued to host the 12-month webinar series from the Association of Pedestrian and Bicycling Professionals for municipalities and regional partners.

- **Lake Champlain Byway:** Chittenden County includes eight of the Byway's 22 communities: Milton, Colchester, Winooski, Essex Junction, Burlington, South Burlington, Shelburne and Charlotte. CCRPC staff maintained the Byway website (<https://lakechamplainbyway.com/>) including this helpful Interactive Map (<http://map.ccrpcvt.org/lcbyway/>) and mobile Story App. (<https://lcbyway.oncell.com/en/index.html>)

- **Clean Water:** The CCRPC maintains its commitment to clean water initiatives throughout our region so that all residents have access to clean drinking water; to strengthen our region's recreation and tourism industry; and to become more resilient to significant storm events. The CCRPC continued to host the Clean Water Advisory Committee and the MS-4 Sub-Committee (<https://www.ccrpcvt.org/about-us/committees/clean-water-advisory-committee/>), provided guidance for the Vermont Clean Water Fund, assisted municipalities with stormwater master plans, supported education programs such as the Rethink Runoff Stream Team (<http://rethinkrunoff.org/the-stream-team/>), and participated in water quality-focused policy discussions around adequate funding and clean water service providers in 2019.

- **Municipal Roads General Permit (MRGP) Compliance and Water Quality Planning Assistance:** The CCRPC assisted member municipalities by conducting Road Erosion Inventories (REIs) and developing conceptual plans to address road erosion issues to meet MRGP requirements. For an interactive dashboard of the REI progress, visit <https://map.ccrpcvt.org/reidashboard/>. CCRPC staff assisted municipalities with Better Roads grants and Grants-in-Aid projects to address road erosion issues. The CCRPC also provided funding to municipalities for scoping/conceptual plan development for non-MRGP related stormwater issues on local roads.

- **Transportation Demand Management:** In partnership with VTrans, CCRPC staff continued the Way to Go! Challenge ([www.waytogovt.org](http://www.waytogovt.org)) as a school-focused K-12 program to encourage sustainable transportation and demonstrate the environmental and financial benefits of non-single occupant vehicle travel. The CCRPC also continued to collaborate with regional TDM partners to evaluate strategies and policies to encourage sustainable modes of transportation such as walking, biking, ride-sharing, vanpooling, transit, bike-sharing and car-sharing. TDM partners include: the Chittenden Area Transportation Management Association (CATMA), CarShare VT, Green Mountain Transit (GMT), Local Motion, Greenride Bikeshare, Go! Vermont/VTrans, and United Way.

- **Elderly and Disabled (E&D) Transit Service Review:** The CCRPC, Green Mountain Transit (GMT) and United Way have been working together to evaluate Chittenden County's E&D Transportation Program. The goal of this initiative is to expand the understanding of the E&D program among stakeholders and identify opportunities for improvement. Recommendations will be completed in the fall of 2019.

- **Neighbor Rides:** Since Spring 2013, the CCRPC has been investing in Neighbor Rides to improve the integration of volunteer drivers into SSTA's services and increase access to transportation for seniors and persons with

disabilities by offering a lower-cost mode of transportation. (<http://www.unitedwaynvt.org/Neighbor-Rides>)

- **Active Transportation Planning:** The CCRPC completed an analysis of Greenride Bikeshare's ([www.greenridebikeshare.com](http://www.greenridebikeshare.com)) first year data and made recommendations for system expansion, and worked with TDM partners and local municipalities to plan Greenride's expansion and fleet conversion to electric assist bicycles (<https://www.ccrpcvt.org/regional-mobility-analysis-and-recommendations/>). The CCRPC provided walk/bike recommendations on local and state paving plans; assisted municipalities with state bike/ped grant applications; developed model bike parking ordinances for municipalities; planned and hosted (with VTrans) two walk/bike events as the Vermont Chapter of the Association of Pedestrian and Bicycle Professionals; promoted TDM strategies to municipalities and businesses; compiled Complete Streets data for Chittenden County municipalities; and, with Local Motion, conducted bike/ped counts on paths, bike lanes and roadways. (<http://www.ccrpcvt.org/our-work/our-plans/regional-bikeped-plan/>)

- **Chittenden County Transportation Survey:** Since 2000, the CCRPC has regularly assessed the public's attitudes on transportation related issues. Previous public surveys were undertaken in 2000, 2006 and 2012. In 2018, the CCRPC worked with a consultant to replicate the previous survey versions to note any historical attitudinal shifts. The purpose of the survey is to objectively measure public opinion regarding performance of the region's transportation system and identify strategies to address existing and future deficiencies. (<https://www.ccrpcvt.org/wp-content/uploads/2018/11/2018-Transportation-Survey-Report.pdf>)

- **Diversity & Equity:** The CCRPC continues to use the 2014 Public Participation Plan (PPP) to guide our focus on diversity and equity in all projects. A PPP update is planned in FY21 to ensure everyone understands our role and responsibilities to engage the public and encourage participation, with a special emphasis toward reaching traditionally underserved and underrepresented populations in the county, including people/households with limited English proficiency, people of color, people with disabilities, low-income households, new Americans, seniors, and youth. In FY19, the CCRPC participated in the Refugee and Immigrant Service Provider Network, developed Equity Impact Worksheets for transportation projects, participated in public engagement webinars, completed our Title VI Report for VTrans/FHWA, and participated in an implicit bias training. (<http://www.ccrpcvt.org/our-work/our-plans/public-participation-plan/>)

- **Regional Technical Assistance:** This includes, but is not limited to, municipal technical assistance for various transportation issues, GIS mapping, model municipal plans, bylaw and ordinance revisions, Act 250/Section 248 application reviews, grant administration and grant application assistance, build-out analyses, orthoimagery acquisition, and improving the VT Online Bridge and Culvert Inventory Tool (<http://www.vtculverts.org/>).

- **Advanced Traffic Monitoring System (ATMS) using Bluetooth Technology:** The CCRPC and VTrans deployed corridor-level Bluetooth (BT) devices along the following five corridors in Chittenden County: US 2 at Exit 14; VT 289, Susie Wilson Road and VT 15; VT 2A and US 2 north of Exit 12; I-89 Exit 17 area; and I-89 Exit 16 area. This system provides the ability to monitor vehicle travel times and average travel speeds on these corridors to help address congestion issues and improve incident response (crashes, signal failures, etc.), thereby enhancing safety and mobility, and reducing congestion. This data will be utilized by the VTrans Advanced Transportation Management System (ATMS) and Traveler Information System (TIS) for 511.

- **Chittenden County I-89 Study:** The goal of this multi-year study (<http://www.ccrpcvt.org/our-work/transportation/chittenden-county-i-89-2050-study>) is to assess capacity, safety, resiliency and other issues of the I-89 corridor and its existing interchanges within Chittenden County; and to develop a comprehensive, multimodal plan for interstate and interchange investments that accommodates anticipated growth through 2050 and best aligns with the Vision that will be articulated by a broad and diverse group of stakeholders and the public.

- **Regional Dispatch Implementation Study:** The CCRPC continues to support the Chittenden County Public Safety Authority (CCPSA) formed by the following municipalities in 2018 (Burlington, Colchester, Milton, South Burlington, Williston, Winooski) to implement a plan for a consolidated regional dispatch center for police, fire and rescue agencies. (<http://www.ccrpcvt.org/our-work/emergency-management/regional-dispatch/>)

For further information about the CCRPC please visit <http://www.ccrpcvt.org/> or contact CCRPC Executive Director, Charlie Baker: [cbaker@ccrpcvt.org](mailto:cbaker@ccrpcvt.org), 802-846-4490 ext. \*23.

## OUR COMMUNITY CARES CAMP IN 2019

*Summer food program and enrichment camp in MMMUSD*

**Richmond, Huntington, Bolton, Jericho, Underhill**

In its eleventh year, the OCCC summer food and enrichment programs for lower income children made a big impact in our communities again this summer.

### Summer Food Program

OCCC provided four weeks of meals (breakfast and lunch) in July/August at five different locations in the CESU district. In the summer of 2019 we served a total of 6,673 meals, 61% of which fed children at Richmond Elementary School or Camels Hump Middle School. We fed a total of 227 children, 32 of whom came from Richmond.

The availability of meals enhances the other programs and helps them attract children who need summer enrichment as well as food – a win-win situation for the community and its children. The program sets a high standard for nutritious meals, with lots of fruits and vegetables. Two local farms provide fresh produce, and entrees and baked goods are made from scratch.

### Summer Camp Program

OCCC also provided four weeks of summer camp programs for children in elementary and middle school grades. Over the past summer, we gave 141 children a genuine, supportive summer camp experience, 55 of whom came from Richmond. The camp gave these children access to experiences and opportunities they would otherwise not have, including music, art, cooking, creative play, outdoor games, sports,

swimming and other field trips. The camp creates a rich culture of acceptance, support, encouragement, and empowerment. All levels of staff feel a responsibility for this culture.

### Summer Job Training Program

The camp provided a job training experiences for 32 teen interns, 16 of whom came from Richmond. These volunteers build leadership skills and a foundation for employment that will help them in the future. They received training, coaching, and feedback to help them identify their strengths and build skills. In addition, 21 paid staff were hired from Richmond to support the camp and their families in this summer employment opportunity.

### Community Partnerships

OCCC would not be successful without the numerous partnerships throughout the community. We wish to thank: CESU, Jericho Recreation Program, Huntington and Jericho Town Libraries, Town of Richmond, Children's Literacy Foundation, Radiate Art Space, Hinesburg Nursery School, and Alison's Aquatic School. And our thanks to the people of Richmond for their ongoing support as volunteers, donors, and taxpayers – the children in our school district would not receive these programs without your support.

## UNIVERSITY OF VT HEALTH NETWORK – HOME HEALTH & HOSPICE

Formally known as Visiting Nurses Association

The University of Vermont Health Network Home Health & Hospice provides medically necessary home and community-based care to individuals and families regardless of their ability to pay. The services of Home Health & Hospice span a lifetime – from critically ill children to adults who need rehabilitation, long-term care, adult day services or end-of-life care. Each year we provide care to approximately 100 Richmond residents. This care includes Nursing, Physical Therapy, Speech Therapy, Occupational Therapy, Social Work and Homemaker - Personal Care services.

## HALE AND HEARTY SENIOR CLUB

The Hale and Hearty Senior Club of Richmond provides a chance for seniors in our community to meet and socialize and to share information in areas of mutual and community interest and concern. The Club meets on the second Wednesday of each month from September through June in the Holy Rosary Church Hall at 6 p.m. for a pot luck supper, business meeting and program. The club is open for membership to all Richmond residents who are 60 years old or older and the spouse of a member regardless of age.

The programs that are offered at our meetings vary in content from topics concerning healthy living, community concerns, to entertaining and fun filled evenings. Programs and presenters last year included Amy Yanicak Assistant Professor of Pharmacy Practice, Albany College of Pharmacy and Health Sciences – Vermont Campus, Lauren DeBarge Case Manager Richmond Family Medicine, Marljke Niles from Marijke's Garden in Starksboro - gardening without chemicals, Josh Arneson -- Richmond Town Manager, Ray and Jeanne Desilets with photos of their trip to

Africa, and Jeanne Zimmerman from the US Census Bureau. In June we had a barbeque and in December a holiday meal and Christmas carol sing along, both provided by the local Knights of Columbus.

Each year the club sponsors at least one bus trip to an area of interest in Vermont or a nearby state. This year's trip was to the Adirondack Experience Museum on Blue Mountain Lake, New York.

We currently have a membership of 59.

If you are 60 or older and live in Richmond come and join us as our guest to see if you would like to become a regular member.

Current officers are **Michael Storrs**, President, **Linda Parent**, Vice President, **Velma Plouffe**, Secretary, and **Mary O'Neil**, Treasurer.

Submitted By  
**Michael Storrs**  
President





## RICHMOND LAND TRUST

Though 2019 probably won't go down as a banner year for global environmental achievements, locally the news was much more positive.

People in Richmond – some volunteering for RLT, some working for other organizations or working on their own – continued showing just how much they care about our town's wonderful array of natural, agricultural, and recreational resources.



### Saving Gillett Pond

Throughout 2019 RLT continued its efforts to save Gillett Pond. We were lucky to get another year out of the current dam – its 115th or so – but its days are numbered. A dry summer showed just how badly the dam is leaking, with low water making kayaking and canoeing quite challenging.

With so much nature, beauty and recreation at stake, we dedicated the entirety of our year-end fundraising drive to the project to build a new dam. With one highly generous donor matching contributions 1:1, we brought in over \$30,000, putting us roughly \$225,000 away from our fundraising goal to start construction.

What's Up at the Upper Gorge

West and downhill from Gillett Pond, RLT's Upper Huntington River Gorge preserve had lots of water. Too much, in fact. Flooding from Halloween's deluge washed part of Dugway Road into the Gorge. Once the road is repaired, we'll install signs to improve visitor safety and explain the Gorge's geology and history.

We're also looking forward to the second summer of the Swimming Hole Steward Program, a joint effort between RLT and the Vermont River Conservancy to provide an on-site monitor at the Gorge and Lower Gorge ("Triple Buckets") during the busy summer season. This person will be available part-time to interpret the natural history of these spectacular areas and help people enjoy them safely.



February brought great sledding to our Willis Hill preserve.

### Reading, Writing and Willis Hill

RLT's Willis Hill preserve began coming into its own during 2019, and for more than first-class sledding.

Classes from Camels Hump Middle School and Richmond Elementary School ranged over its wetlands and woodlands. In the fall, CHMS science students held a BioBlitz to catalog the large variety of plant and animal species that inhabit the preserve's diverse habitats.



The U.S. Fish & Wildlife Service used our Bombardier and Beeken preserves to monitor the comeback of salmon in the Winooski River.

### Thank You's All Around

In closing, I thank everyone in Town who supported our efforts this year. That includes the Richmond Trails Committee, whose talents, energy and sheer strength helps maintain myriad trails across our preserves.

Much of what RLT has done over the years, plus the legacy of natural, agricultural, and recreational open space that we as a community enjoy, has only been possible due to Richmond voters consistently supporting the Town's Conservation Reserve Fund. On Town Meeting Day we hope voters will again renew its funding and demonstrate that we live in a community that greatly values its natural resources and their protection and conservation.

Respectfully submitted,

Jeremy Hoff, Chair

Want to explore RLT's preserves? Drop me a note at [jhoff@stackpolefrench.com](mailto:jhoff@stackpolefrench.com) and we'll set up a town-wide tour for you. You'll find the list at [richmondlandtrust.org](http://richmondlandtrust.org).

# RICHMOND CONSERVATION COMMISSION (RCC)

The Richmond Conservation Commission (RCC) continues to meet the second Tuesday of the month, 7:30 at the Town Center. Its activities can be found at: <http://www.richmondvt.gov/boards-minutes/conservation-commission/>. Deliberations over the past year involved stabilization at the Town Green, conservation of Huntington Gorge, response to the Emerald Ash Borer (EAB) threat, Lake Iroquois Eurasian watermilfoil infestation, invasive species eradication, implementation of the Richmond Field Naturalist Program, Andrews Community Forest management and funding, the Master Naturalist program participant projects, Green-Up day, renewal of the Conservation Reserve Fund (CRF) and conservation of the Richmond Town Forest off of Stage Road.

The Conservation Reserve Fund (CRF) initially was approved in 2005. The Fund has been renewed twice at five-year intervals since then and is due for renewal this year. The Fund has enabled the town to purchase land and support other projects of benefit to the town for many years now. It is hoped that Richmond voters will continue to support this fund.

The fund is financed by a 1 cent tax on the property tax, which amounts to \$10/\$100,000. CRF funds are spent according to Conservation Reserved Fund Policy (<http://www.richmondvt.gov/boards-minutes/conservation-commission/>), developed according to 24 V.S.A. §4505, a state statute that describes the

powers and duties of a Conservation Commission. Proposals for fund use may be submitted at any time. The RCC recommends use of the funds to the Richmond Selectboard toward conserving local historic, agricultural and natural resources. Any purchase of real estate greater than \$20,000 in value must be voted on by the town through Australian ballot. All CRF expenditures must be approved by the Selectboard. This mechanism provides Richmond taxpayers ample opportunity to engage in the decision-making process of fund utilization. The table below summarizes projects that the CRF has supported, not including CRF applications that were disapproved. Two applications currently are in the “pipeline”: conservation of the Stage Road Town Forest and a new dam needed to save Gillett Pond.

Over the last 15 years the CRF has helped to protect water and air quality, biodiversity, working farms and forests, outdoor recreation, historic resources and has expanded the natural areas available for our local schools educational programming. The Fund positions Richmond to consider and act on opportunities fairly, efficiently and in a timely manner. It also demonstrates the Town’s commitment to conservation and qualifies it for major funding from foundations, agencies and other large donors.



## CSWD FISCAL YEAR 2019 REPORT

### FISCAL YEAR 2019 REPORT

#### WHO WE ARE

**We are a municipality** created in 1987 to oversee and manage solid waste in Chittenden County.

We are governed by a Board of Commissioners. Each of the communities in Chittenden County appoints a volunteer Commissioner to the Board.

**Our mission** is to reduce and manage the solid waste generated within Chittenden County in an environmentally sound, efficient, effective and economical manner.

#### HOW WE’RE FUNDED

**Our revenue** comes from three primary sources:

User fees on incoming material at our facilities;

The Solid Waste Management Fee (SWMF), a per-ton fee on material sent to the landfill;

Sales of materials and products that we collect, sort or process at our facilities.

We do not receive any state or local tax funding.



#### RICHMOND

Rep: Adam Sherman  
Alt: Logan Hegg

#### ADMINISTRATION & FINANCE

The FY19 General Fund expenditures were \$11.5 million and the revenues were \$12.4 million, representing a \$200,000 increase in expenditures (2%) and a \$700,000 increase in revenues (6%) compared with FY18. *(Figures are unaudited.)*

Increases in expenditures were largely due to higher fees for sludge and trash disposal and normal increases in salaries, wages, and benefits. The continued decline in revenue from the sale of recyclables was offset by higher user fees and increased Solid Waste Management Fee income generated from more tonnage going to landfill vs. FY18.

#### FACILITIES & OPERATIONS

**DROP-OFF CENTERS (DOCS):** Owned & operated by CSWD. Convenient, one-stop facilities for household quantities of blue-bin and special recycling, food scraps, trash, and more. Blue-bin recycling collected at Drop-Off Centers dropped 2.2% to 2,900 tons, and household trash increased 8.3% to 6,612 tons over FY18.

**ENVIRONMENTAL DEPOT:** Owned & operated by CSWD. Safe drop-off for almost all types of household hazardous waste. 1,137 households and 720 businesses brought in 784,929 lbs. of hazardous waste for processing in FY19, a 3% decrease from FY18. This included 7,803 gallons of latex paint re-blended and sold in Vermont as Local Color.

**GREEN MOUNTAIN COMPOST:** Owned & operated by CSWD. We turn community food scraps, leaves, and yard debris into high quality compost products to improve soil in lawns and gardens. We composted 14,488 tons of material in FY19, including 5,763 tons of food scraps, an decrease of 2% from FY18.

**MATERIALS RECOVERY FACILITY (MRF):** Owned by CSWD; operated by Casella. The MRF sorts and prepares large loads of blue-bin recyclables – paper, cardboard, and clean single-use containers – for sale to processors. The MRF received 45,365 tons of material in FY19, a 4% decrease from FY18. Roughly 7% was landfilled non-recyclable material. The weighted average revenue from the sale of recyclables was \$52 per ton in FY19, a 40% decrease over the FY18 average.

#### OUTREACH & COMMUNICATIONS

**COMMUNITY OUTREACH** included 23 backyard composting workshops, 25 tours of CSWD facilities and 33 presentations to a total of 909 people in addition to on-site assistance at multi-residential sites.

**BUSINESS OUTREACH** directed two waste audits, conducted 23 workplace presentations, and led 25 facility tours for local businesses and institutions. Staff provided direct assistance to more than 220 other businesses and distributed over 250 deskside recycling bins and 75 food scrap buckets to business and non-profit workplaces at no charge.

**EVENT OUTREACH** engaged with 81 events through on-site support/training, bin loans, and direct technical assistance. Waste Warrior volunteers spent 444 hours educating guests at 28 events. Thirty-seven events borrowed 118 containers to keep 5.7 tons of recyclables and 6.8 tons of compostables out of the landfill.

**SCHOOL AND YOUTH OUTREACH** programs reached more than 5,900 students and staff via 157 presentations, six waste audits, and 71 facility tours. Staff had direct contact at 38 of the District’s 75 public and private K-12 schools.

#### OTHER PROGRAMS

**RESEARCH AND DEVELOPMENT:** CSWD research and development efforts targeted recycling markets for hard-to-recycle products and packaging, MSW disposal trends, and consolidated collection of food scraps, recyclables, and trash.

**COMPLIANCE:** CSWD licensed 61 haulers (394 vehicles), 14 processing facilities, and three transfer stations. Staff completed 36 load check events (400 vehicle checks at three facilities) and assessed Banned Materials Fees on 43 loads. We conducted 31 construction site visits to provide educational outreach and investigated two complaints of combined trash and recycling collection by haulers, and eight incidents involving management of food residuals and recyclables.

**BIOSOLIDS:** CSWD brokered 14,984 wet tons of sewage sludge for our member communities in FY19, which is 2.4% less material than FY18. CSWD staff is continually investigating options for local treatment of sewage sludge from District members with a focus on removing phosphorus from wastewater treatment plants. CSWD is in the first year of a 5-year sewage sludge disposal contract with Casella Organics.



U.S. Department of Veterans Affairs

White River Junction VA Medical Center
215 North Main Street
White River Junction, VT 05009
866-687-8387 (Toll Free)
802-295-9363 (Commercial)

December 23rd, 2019

Dear Veteran,

The White River Junction VA Medical Center is attempting to contact all Veterans in our catchment area of Vermont and New Hampshire who are not enrolled or are enrolled and no longer utilizing our services. If you currently receive our services, please pass this note on to a Veteran who may benefit.

We offer a wide variety of services including assistance to Veterans who are homeless or unemployed to providing primary and specialty care. We have a robust mental health department offering one-on-one counseling, peer support, group sessions, and more. There is a designated treatment area for our women Veterans at the Women’s Comprehensive Care Clinic; a safe space.

The White River Junction VA Medical Center has seven community-based outpatient clinics. They are located in Bennington, Rutland, Brattleboro, Newport and Burlington, Vermont; in New Hampshire we offer services in Keene and Littleton. We are here to serve all Veterans, please do not hesitate to contact us, if for no other reason than to register/enroll with us in case of future need.

Our eligibility office in White River Junction can be reached at 802-295-9363 extension 5118. A single form - VA form 10-10EZ – and a copy of the DD214 is all that is needed.

The American Legion, Disabled American Veterans and the Veterans of Foreign Wars have full time service officers that are knowledgeable about our programs. These independent organizations serve all Veterans including nonmembers in processing disability and pension claims. They can be reached in White River Junction at:

Table with 2 columns: Organization Name and Phone Number. Rows include American Legion (802-296-5166), Disabled American Veterans (802-296-5167), and Veterans of Foreign Wars (802-296-5168).

Thank you for your service to our nation. On behalf of the White River Junction VA Medical Center team, we look forward to serving you.

Respectfully;

Handwritten signature of Becky Rhoads

Becky Rhoads, Au.D.
Associate Medical Center Director

# COMMUNITY SENIOR CENTER OF BOLTON, RICHMOND AND HUNTINGTON

## MORE ACTIVITIES AND PARTICIPANTS, AND A NEW LONG-TERM PLAN.

For more information, please contact  
[earl.wester@gmail.com](mailto:earl.wester@gmail.com)

### Life-Changing Effect of a Ukulele

Ask Community Senior Center regular Kathy Kort about her formula for fulfillment after retiring and she'll cite three elements: A project, a book and a social occasion to look forward to.

The book part is easy, with our exceptional town libraries. But after going through end-of-life complexities for her mother and her husband, moving to Massachusetts for over a year, and later breaking a kneecap, social events and projects seemed less accessible.

Strong ties to our area motivated Kathy to return. One link that kept her connected was the CSC's weekly newsletter. She especially enjoyed the photos of people engaged in so many activities. Physical therapy put things like hiking out of reach for a while. But she saw many other ways to get connected and have fun. Soon she was swimming with the CSC at Alison's pool, and became a Bone Builders regular. Our travelogues and lectures also provided social and learning occasions. But what about that third part of her formula: a project?

Enter the ukulele. Kathy encountered Ukes R Us at the CSC-hosted picnic celebrating Windekind Farm's 50th year. She fell in love with the instrument, told the group, "I want to learn to play," and soon was practicing with them. She then joined nine others for ukulele lessons with Clare Innes through the CSC, and her "project" was underway.

### Ideas Seed New Activities

Kathy is just one of hundreds of seniors who find fulfillment through the CSC's social, learning, creative, fitness and wellness activities. How do these activities originate? Typically, one person plants a seed. It develops as we find others who share the interest, and a volunteer leader takes it from there. Many activities are seasonal, with about 25 on our calendar each week, drawing over 475 participants over the year.

Ideas also generate the CSC's special programs and lectures. In 2019, the CSC hosted 34 learning and entertainment events, all open to the public. Over 1,200 area residents attended

### New Opportunities in 2019

Ukulele lessons came from someone who said, "Why not?" An idea turned into regular line dancing for 30 participants. And the opera discussion group exists thanks to

an avid fan who felt others might be interested.

Three new fitness programs expanded options for health and wellness. Also, helpful topics like tax prep are on the recently added Lunch and Learn seminar agenda.

Bolton seniors asked for a local weekly Coffee Time to socialize, and Bone Builders to improve wellness. Both are now in place.

New summer activities included outdoor Pickle Ball at Camel's Hump Middle School, and tennis. How about indoor table tennis for winter? The CSC secured a grant for equipment, and ten players now enjoy the sport.

### 475 Participants and Growing

More than 475 seniors stay active, have fun and socialize over the year in CSC programs that fit their particular needs and interests. Our weekly newsletter updates almost 8 hours of daily activities available every Monday – Friday and provides a powerful tool for attracting new participants.

### Our "Location:" All Around Our Towns

We're in schools, municipal facilities, libraries and churches: spaces our communities generously offer free or at low cost. This affords locations best-suited to each activity and keeps us connected with our towns. We also utilize our many great outdoor venues. And we work with businesses for activities like bowling at reduced rates. We are also looking for a small administrative "hub" where we can plan and coordinate activities and communications to better serve our seniors as we grow.

### Budget Built on Donated Dollars and Skills

Our operating budget is over \$60,000. Almost half comes from individual donations and proceeds from events, and covers equipment, space rentals, and communications costs. It also helps offset program fees so we can offer them free or at low cost. The balance of that \$60,000? It's the value of donations-in-kind of volunteers' expertise and professional services.

### The Key: Volunteers Helping Fulfill Our Vision

Seniors routinely express gratitude – and amazement - about the number and diversity of our activities. But it fits our vision exactly: "Boundless opportunities for seniors to live life to the fullest" Those opportunities will continue to grow, thanks to more than 70 volunteers who lead our activities, host programs and provide professional guidance. These true community builders value the opportunity to give to others and earn our thanks daily.

Visit [www.cscvt.org](http://www.cscvt.org) to receive our newsletter, donate to support our work, and for more information.

# TOWN ENERGY COORDINATOR AND ENERGY COMMITTEE REPORT

## Richmond’s Solar Net-Metering Agreement

In 2016 the Town of Richmond worked with the Waterbury-based Green Lantern Group to form a net metering group with a solar array on a closed landfill near the Bennington Sheriff’s Department. The solar array began to produce electricity in spring of 2017.

Under the agreement, the Bennington array generates “net metering credits” that reduce monthly bills from the Town of Richmond’s four Green Mountain Power accounts. Richmond buys the credits from Green Lantern at a discounted price and the total cost is less than just buying electricity from Green Mountain Power would have been. In 2018 the Bennington array produced 224,636 kWh saving the Town \$8,232 on our GMP bills. This agreement has been a win-win-win for the Town, for a Vermont solar business, and for the environment.

## The Richmond Climate Action Committee (RCAC)

RCAC is a citizen committee dedicated to reducing the Town’s contribution to global warming and climate change through local action. RCAC was formed in 2006 and was one of the first Town Energy Committees in the state. In 2019 RCAC:

- Wrote a successful grant proposal to the State for an electric vehicle (EV) charging station. The charging station will be installed in the Town Center parking lot during the summer of 2020.



- Held a well-attended Climate Legislation Forum at the library last fall where six state legislators discussed upcoming bills to fight climate change.
- Sponsored a showing of the film “Broke” which documents the environmental destruction caused by the 2015 Santa Barbara pipeline spill of 140,000 gallons of heavy tar sands crude oil.
- Sponsored a well-attended EV event at the Town Center that showcased a wide variety of electric bikes and cars.
- Sponsored a Button-Up workshop to teach town residents how to effectively weatherize their homes and businesses.
- Members of the committee worked with the Town Center Committee to perform an energy audit of the building and look for energy saving opportunities.
- Members of the committee participated on the Town Transportation Committee to advocate for transportation alternatives to single occupancy vehicles, like more bus access and making our roads safer for bikes.
- Members advocated for meaningful climate change legislation in Montpelier.
- In 2020 RCAC will continue many of these activities and will also sponsor an art exhibit at the library to highlight how artists feel about climate change and what we can and should do about it. To learn how to participate send an email to: [judybbush@gmail.com](mailto:judybbush@gmail.com)

RCAC typically meets on the fourth Thursday of the month at 7:00 on the third floor of the library. All are welcome. To learn more about the past work of RCAC please visit our website: <http://www.richmondclimateaction.net>.

Please feel free to call or write if you have any questions or would like more information.

Respectfully Submitted,

**Jeff Forward**, Town Energy Coordinator  
434-2344, [forward@gmavt.net](mailto:forward@gmavt.net)



In 2020, Lund is celebrating 130 years of helping women, children, and families in Vermont. The agency has adapted over those years to meet the changing needs of the community. We experience success through collaboration with state agencies and other human services organizations or nonprofits. The evidence based programs and frameworks in use at the agency continue to be appropriate and effective in helping families to overcome complex interwoven challenges. Lund continues to be an essential part of the social services network and safety net for vulnerable families in Vermont. We recognize that this continued success is, in part, due to our funders. Thank you for your support.

Lund served 26 Richmond residents last year.

The breakdown per program is shown below.

Residential program – 3

Family education – 6

Family engagement – 1

Outpatient substance use – 6

Transitional housing – 1

Post permanence – 7

Regional Partnership program – 2

## VERMONT DEPARTMENT OF HEALTH

### Local Health Report 2019 for RICHMOND

Twelve Local Health Offices around the state are your community connection with the Vermont Department of Health. Your district office is in Burlington at the address and phone number above. We provide a wide range of resources and services to the community and local partners with the goal of promoting health and wellness for all Vermonters. For example, in 2019 we:

**Supported health in the community:** Partnered with employers and municipalities to prevent chronic disease. Strategies to prevent tobacco use, increase physical activity and improve nutrition that lead to a decrease in Cancer, Heart Disease and stroke, type 2 diabetes and lung disease. Provided WIC food and nutrition education to families: Served 2,132 Chittenden County participants with WIC, the Special Supplemental Nutrition Program for Women, Infants and Children. WIC provides individual nutrition education and breastfeeding support, healthy foods, and a debit card to buy fruit and vegetables.

**Ensured emergency preparedness:** Worked with schools, hospitals, and emergency personnel, to ensure we are prepared to distribute medicine, supplies, and information during a public health emergency. Our volunteer Medical Reserve Corps offered training to the public on personal preparedness, tick prevention, cold and warm weather preparedness.

**Worked to prevent and control the spread of disease:** Helped statewide and national health partners understand the risk of vaping and e-cigarette use. Included vaping pods in the Vermont Drug Takeback initiative.

**Student health and youth empowerment:** According to the 2017 Vermont Youth Risk Behavior Survey, 67% of students in Chittenden County agree or strongly agree that they believe they matter to people in their community. We collaborated with schools and providers in your region to help improve student health and youth empowerment by participating and supporting the Vermont Youth Project. Chittenden East Vermont Youth Project is a community-driven collaborative designed to embrace positive youth development. Learn more about VYP here: <http://www.vermontafterschool.org/our-work/vyp/>.

**Substance misuse prevention:** We worked with community groups to prevent substance misuse support health in Richmond. The PROSPER program delivers evidence-based programs to families and youth to promote positive community wide change and promote healthy habits. Learn more about PROSPER here: <https://www.uvm.edu/extension/prosper>

## MOUNT MANSFIELD

## COMMUNITY TELEVISION, INC.

We love town meeting day, our busiest day of the year! That's because our mission is to support local democracy and to help make YOUR voice heard. We are the community media center for Jericho, Richmond and Underhill, producing over an hour of local programming daily, providing media tools and education and supporting our towns, schools, libraries, non-profit organizations and individuals of all ages.

How could we serve you better? Please fill out our 2020 Viewer Poll online at <http://bit.ly/MmctvViewers2020> and let us know. Comcast cable viewers note that we are in the process of moving up in the world...from channels 15 and 17 to channels 1076 (Public/Educational) and 1086 (Government).

All our videos are also online here: [Bitly.com/MmctvVideos](http://Bitly.com/MmctvVideos).

Contact: **Angelike Contis**, Executive Director  
35 West Main Street/P.O. Box 688, Richmond, VT 05477  
Tel. (802) 434-2550, e-mail [angelike@mmctv15.org](mailto:angelike@mmctv15.org)  
[MtMansfieldCtv.org](http://MtMansfieldCtv.org)

## HOWARD CENTER

### ABOUT HOWARD CENTER:

Howard Center has a long and rich history as a trusted provider in the community. With a legacy spanning more than 150 years, we have been providing progressive, compassionate, high-quality care and supports to those in need. Today, we offer an array of exemplary mental health, substance use, and developmental services across the lifespan. As Vermont's largest social service organization, our 1,600 staff help more than 16,000 people each year in over 60 locations throughout Vermont in collaboration with hundreds of community partners. Howard Center's 24/7/365 crisis service, First Call for Chittenden County, is available to meet the needs of Chittenden County children, adults, and families in crisis by calling 802-488-7777. [www.howardcenter.org](http://www.howardcenter.org). Help is here.





## Mount Mansfield Unified Union School District

10 River Road Jericho, VT 05465

P:802-434-2128 F:802-899-4001

[mmuUSD.office@mmuUSD.org](mailto:mmuUSD.office@mmuUSD.org)

[www.mmuUSD.org](http://www.mmuUSD.org)

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January 13, 2020

### **Mount Mansfield Unified Union School District Annual Report**

The Mount Mansfield Unified Union School District (MMUUSD) Annual Report will be available February 13, 2020. The report will include a proposed 2020-21 school district budget, tax rate information and a review of operations, activities and assessment results for Mount Mansfield Unified Union's nine schools:

- Smilie Memorial School (PK-4)
- Brewster Pierce Memorial School (PK-4)
- Jericho Elementary School (K-4)
- Richmond Elementary School (PK-4)
- Underhill ID School (Preschool)
- Underhill Central School (K-4)
- Browns River Middle School (Grades 5-8)
- Camels Hump Middle School (Grades 5-8)
- Mt. Mansfield Union High School (Grades 9-12)

The Annual Report can be found at your local town office, public school, MMUUSD Central Office or online at <https://www.mmuUSD.org/>. Upon request, a printed copy will be mailed to you by calling 434-2128.

If you have questions, please contact the Central Office at 434-2128 or by email at [mmuUSD.office@mmuUSD.org](mailto:mmuUSD.office@mmuUSD.org).

FY19 Chittenden East Supervisory Union District, Huntington School District and Mt. Mansfield Modified Union School District Audits can be viewed by going to: <https://www.mmuUSD.org/>

## Mount Mansfield Unified Union School District Our Schools

### Smilie Memorial School

#### **Barbara Tomasi-Gay, Principal**

**Enrollment: Preschool = 20, K-4 = 73**



Smilie Memorial School provides a nurturing environment that allows all of our students rigorous individual educational attention and opportunities for collaboration with same aged and differing aged peers. We have a strong Preschool-Grade 4 student population. This year we welcomed a new grade 3 & 4 teacher, Mr. Kyle Dubois. In addition, we were happy to see the return of our former

Art teacher, Mrs. Kim Aucter. Our teachers have worked together to enhance their learning in all academic areas of reading, writing, math, social studies and science. The social curriculum remains strong and is taught daily.

We are excited to say that our Preschool Program, for students aged 3 and 4 years old, is an integral part of our school activities. Preschoolers have access to art, music, physical education and library instruction. Preschoolers also enjoy partnering with older students during our weekly Smilie Family Time. This year, we were able to create a beautiful new playground that was developed specifically for our Preschoolers. With the help of a grant, written with collaboration with our Preschool Coordinator, Kyle Hibbard, preschoolers are now enjoying a gorgeous Victorian playhouse.



Our Outdoor Education Initiative has taken off this year.

With the guidance of two architects, Adam Ginsburg and Patrick Hanley, who worked pro bono, our uncovered outdoor learning space has been created. Teachers take their students outside for many learning opportunities. We are excited for what the future holds for Smilie Memorial School and our community of families and students.

### Brewster-Pierce Memorial School

#### **Sally Hayes, Principal**

**Enrollment: Preschool = 28, K-4 = 105**

Brewster-Pierce Memorial School is a vibrant community of learners serving the children and families of Huntington. Our goal is to provide all students with learning experiences that enable them to practice new skills, deepen knowledge, build self-confidence and independence and develop a strong work ethic in order to become engaged members in their school and local community.

This year we continued to implement Reading and Writing Workshop as the foundation of literacy instruction. Teachers have focused on strategies that readers need to master in order to move along the literacy learning continuum. We are devoted to fostering a deeper understanding of the different



reading genres within literature and informational texts. Teachers are also integrating reading and writing skills across academic areas. For example, if the reading unit focuses on elements of an informational text and research, then students are learning to write informational pieces at the same time, integrating both reading and writing skills. As we continue on this journey over the next several years, we will need to increase the number of informational texts in classroom libraries, as well as update the current literature collection.

Outdoor Learning has become an embedded weekly practice and important learning structure for every single child at Brewster-Pierce. This initiative continues to grow and get stronger each year due to the dedicated teaching staff. Each week, students in grades PreK-4 spend a portion of their day learning outside. The goal is for children to be able to transfer their knowledge and skills from indoor learning experiences to the new setting outdoors. Using science curriculum as the foundation of the weekly learning, we also focus on critical life skills gained from outdoor education.





### Jericho Elementary School

**Victoria Graf, Principal**

**Enrollment: K-4 = 321**



This has been an exciting year for learning at Jericho Elementary School. As part of our balanced literacy program, Jericho educators are implementing a new word study program that focuses on vocabulary, decoding and spelling. This program is being implemented in all grades which will allow for a common language across all grade levels. Implementation is being supported by our district literacy coach throughout this school year. We are also continuing to refine our mathematics instruction to ensure all students are succeeding. This year, teachers are meeting regularly with our mathematics coach in data teams to analyze student work and then plan for instruction. Every classroom has a daily intervention period when students can refine their skills. Jericho students are mastering



math concepts throughout the school with this focused support. JES continues to be committed to using Positive Behavioral Interventions and Supports (PBIS) as our school wide behavior program. Additionally this year, we are exploring Restorative Justice to use as part of our program to build community and to solve problems. We are working with other elementary schools in the district to learn about restorative practices and have developed an action plan to begin to implement these practices.

### Richmond Elementary School

**Jeremy Rector, Principal**

**Enrollment: Preschool = 65, K-4 = 224**

Richmond Elementary School is an inclusive community, interconnected by curious learners, inspiring educators, responsive families, and generous community partners. It has been a remarkable school year thus far, and there are many details to highlight regarding our growth and efforts as a school.



As a new leader at Richmond Elementary School this year, I'm inspired and humbled every day by the phenomenal community efforts that take place all around me. From organized events such as the book fair, Big Truck Day, and the Community Thanksgiving Dinner, to daily and weekly moments like morning meetings, whole-classroom celebrations of growth, and parent volunteers, to ongoing partnerships such as the Holiday Giving Program, Snow Motion, and collaborations with Community Bank; the connections are numerous. Thank you to our partners who understand that connecting school experiences to the larger community has an everlasting and positive affect on our learners.



In recent years, RES has been working to incorporate restorative practices into our school procedures and structures. This year, the MMUUSD has been awarded the amazing opportunity to be 1 of 10 districts in Vermont to receive ongoing, expert support to further implement, reflect, and improve on the progress of those practices. For anyone new to the concept of restorative practices (RP), the framework is intended to strengthen students' connections to educators and to other students, to contribute to a positive school climate, and to repair harm and restore relationships if transgressions occur. The RP philosophy directly aligns with our professional beliefs and goals at RES, and we are excited about this comprehensive opportunity to grow.

### Underhill Central School

**Jennifer Cote, Principal**

**Enrollment: K-4 = 138**



Underhill Central School is full of positive energy and rich and engaging educational experiences. Students are thriving here. Our teachers regularly examine student progress and determine next steps for instruction in all content areas through professional learning opportunities and data teams.

Kindergarten through second grade teachers have begun to implement a new word study program based on best practices in teaching phonics and spelling with full implementation in kindergarten through fourth grade in the fall of 2020. In third and fourth grade, students mentor kindergarten reading buddies which provides an opportunity for leadership while helping our younger students to practice reading and connect with an older peer. Chris Baron, UCS Librarian, completely revamped the library this year. He took multiple weeks sifting through literature and curated a beautiful and diverse collection of books for students and staff to enjoy.



Staff at UCS are working with Rebecca Halsam from Seed the Way. Rebecca supports us in creating an equitable, just, and sustainable school community through participatory training workshops, curricular re-design, facilitated discussions, and collaborative visioning and planning. This professional learning will complement our participation in the Restorative Justice Grant. The grant was awarded to all elementary schools in the Mount Mansfield Unified Union School District. We have a district team that will take part in the year long training and develop an implementation plan for our schools. Restorative Practice is an approach that takes the time to build a community and culture of connectedness, belonging, empathy and

care. Through effective communication, trust and problem solving, members are able to productively address conflict while strengthening the community.

### Browns River Middle School

**Kevin Hamilton, Principal**

**Enrollment: Grades 5-8 = 371**

**Elaine Archambault, Assistant Principal**

In 2019, the staff and administration of Browns River Middle School continued to look for innovative ways to engage our students through both academics and co-curricular activities.



This year our staff professional development is focused on Readers and Writers Workshop in English Language Arts, Next Generations Science Standards, embedding C3 Standards into the social studies curriculum, and math teachers focused on differentiated small group instruction to allow all learners to meet mathematical benchmarks. This work is supported by the district curriculum coaches throughout the school year.



Personalized Learning Plans (PLP) focuses on student learning styles and core beliefs in 7th grade and career exploration in 8th grade. Additionally, both grades are working on creating SMART goals in the areas of academics, community service and co-curricular activities.

Beyond the academic day, Browns River Middle School is able to provide a wide variety of activities that enrich our students' learning experiences.

BRMS co-curricular provided opportunities in the area of fine arts, drama, chorus, instrumental music,



athletics, student government, health/wellness, STEM, and a variety of clubs that are created on student interest. BRMS students have a high participation rate in these activities with close to 100% of our students participating in at least one activity through the school year. These opportunities have been essential in helping to create a healthy and inclusive culture at BRMS.

### Camels Hump Middle School

**Mark Carbone, Principal**

**Wilhelmina Picard, Assistant Principal**

**Enrollment: Grades 5-8 = 331**



During the 2018-2019 academic year, Camels Hump Middle School continues to focus on inquiry-based instruction. Our science teachers continued partnering with a wide range of community groups: Vermont Amphibians/Reptile Atlas, Vernal Pool Association, Trout in the Classroom, Monitor Barn, Willis Land Trust, and the Richmond Conservation Commission to provide students with place-based learning opportunities. Social Studies instructors engaged in developing inquiry based social studies units following the C3



framework and continue to be actively immersed in this work. CHMS literacy teachers are building upon and refining the instructional pedagogy associated with Readers and Writers Workshop focusing on student's reasoning and analytical skills. CHMS math teachers continue their work with our identified non-negotiable conceptual understandings across all grade levels and identifying instructional practices to ensure all learners acquire these fundamental skills. CHMS staff are using professional development time to work on our Sustainability and Equity initiatives.



Student interest and participation continues to grow across all of our co-curricular activities and we continue to add new offerings. The after-school activities range from ice skating to engineering club and students are interested in new and exciting options. The music program continues to see strong participation with over sixty percent of our student population participating.

### Mt. Mansfield Union High School

**Michael Weston, Principal**

**Krystina Fernandez, Assistant Principal**

**David Marlow, Activities Director**

**Enrollment: Grades 9-12 = 800**



On June 15, 2019 the 52nd class graduated from Mt. Mansfield Union High School. It consisted of two hundred and two students, roughly 70% of these students continued their studies in a 2 or 4 year institution. For most of the members of the class of 2019 the journey began in September of 2006 in a Kindergarten class within MMUUSD. This class graduated equipped to be an Effective Engaged Citizen due to their diligence and perseverance and also because of the commitment and professionalism of the teachers and staff of MMUUSD. We, the students, teachers, staff of MMUHS,

realize that this was possible because of the support provided to our schools by the community and we owe a large debt of gratitude to the MMUUSD community.



Mt. Mansfield Union High School continues to be nationally recognized as one of the top high schools in Vermont and in our nation. This past year we focused on implementing the mandates contained in Act 77, specifically personalization and proficiency based graduation requirements. These mandates have pushed us to adjust our curriculum, instruction, and assessment practices as well as the structures of our PLP program. These changes have allowed us to increase student engagement and to refine our classroom practices to meet students where they are. Our Advisory Program continues to be the backbone of MMU. The relationships built in Advisory between students and between students and staff members help us create a unique and productive culture. This culture allows an environment to exist that allows students to take risks in and out of the classroom that are required for learning.



## Mount Mansfield Unified Union School District Proposed Budget Summary

Description	Restated FY20 Budget	Proposed FY21 Budget	\$ Change	% Change
<b><u>Expenditures</u></b>				
General Instructional Programs (PK-12)	\$20,115,249	\$20,595,576	\$480,327	2.39%
Special Education Programs (PK-12)	\$10,010,028	\$10,935,892	\$925,864	9.25%
Career & Technical Education	\$957,848	\$965,365	\$7,517	0.78%
Co-Curricular Activities	\$680,893	\$708,372	\$27,479	4.04%
Social Work, Guidance & Other Student Support Services	\$1,276,199	\$1,410,657	\$134,458	10.54%
Health Services	\$528,253	\$496,647	(\$31,606)	-5.98%
Curriculum Instruction & Professional Development	\$481,440	\$558,304	\$76,864	15.97%
Educational Media Services	\$1,799,680	\$1,863,121	\$63,441	3.53%
Board of Education, Legal & Negotiations	\$71,311	\$75,311	\$4,000	5.61%
Superintendent's Office	\$721,402	\$715,044	(\$6,358)	-0.88%
School Administration	\$1,498,756	\$1,569,482	\$70,726	4.72%
Administrative Support Services	\$1,142,396	\$1,154,209	\$11,813	1.03%
Fiscal & Treasurer Services	\$775,703	\$757,091	(\$18,612)	-2.40%
Operations & Maintenance of Plant	\$4,247,236	\$4,240,851	(\$6,385)	-0.15%
Transportation Services	\$2,329,091	\$2,602,961	\$273,870	11.76%
Capital Projects	\$525,000	\$325,000	(\$200,000)	-38.10%
Other Fiscal Services	\$282,000	\$282,000	\$0	0.00%
Debt Service	\$948,835	\$870,675	(\$78,160)	-8.24%
<b>Total Expenditures</b>	<b>\$48,391,320</b>	<b>\$50,126,558</b>	<b>\$1,735,238</b>	<b>3.59%</b>
<b><u>Estimated Revenue</u></b>				
Education Spending Revenue	\$39,480,533	\$40,530,497	\$1,049,964	2.66%
Career & Technical Education Transfer	\$479,516	\$503,491	\$23,975	5.00%
Small School Grant	\$42,632	\$42,632	\$0	0.00%
Driver's Education	\$10,000	\$10,000	\$0	0.00%
High School Completion	\$30,000	\$30,000	\$0	0.00%
Tuition Income	\$234,022	\$117,000	(\$117,022)	-50.00%
Interest Income	\$132,000	\$170,000	\$38,000	28.79%
Transportation State Revenue	\$940,000	\$940,000	\$0	0.00%
Special Education State Revenue	\$6,011,603	\$6,600,237	\$588,634	9.79%
Other Income	\$44,250	\$47,500	\$3,250	7.34%
Prior Year Surplus/(Deficit)	\$986,764	\$1,135,201	\$148,437	15.04%
<b>Total Revenue</b>	<b>\$48,391,320</b>	<b>\$50,126,558</b>	<b>\$1,735,238</b>	<b>3.59%</b>

**OFFICIAL WARNING  
MOUNT MANSFIELD UNIFIED UNION SCHOOL DISTRICT**

**February 27, 2020 & March 3, 2020**

The legal voters of the Mount Mansfield Unified Union School District comprising the voters of Bolton, Huntington, Jericho, Richmond, and Underhill, (all Grades PK-12) are hereby notified and warned to meet at the Mount Mansfield Union High School on **Thursday, February 27, 2020, at 6:00 p.m.** to transact any of the following business not involving Australian Ballot, the meeting is to be adjourned and reconvened in the respective polling places hereinafter named for each of the above-referenced town school districts on **Tuesday, March 3, 2020** at 7:00 a.m. (Huntington at 6:30 am) at which time the polls will open until 7:00 p.m. at which time the polls will close, to transact any business involving voting by Australian Ballot.

- Article 1: To elect the following officers:  
a Moderator for one year,  
a Clerk for one year,  
a Treasurer for one year.
- Article 2: To hear and act upon the written reports of the District Officers.
- Article 3: Shall the voters of the Mount Mansfield Unified Union School District authorize the school board under 16 V.S.A. 562 (9) to borrow money by issuance of bonds or notes not in excess of anticipated revenue for the school year?
- Article 4: This time serves as a public information hearing for public review of the 2020-21 proposed budget--for discussion purposes only.
- Article 5: To transact any other school business thought proper when met.

**March 3, 2020 -- Australian Ballot Question**

- Article 6: Shall the voters of the Mount Mansfield Unified Union School District approve the School Board to expend **\$50,126,558**, which is the amount the School Board has determined to be necessary for the 2020-21 fiscal year?

It is estimated that this proposed budget, if approved, will result in education spending of **\$16,219** per equalized pupil. This projected spending per equalized pupil is **2.54%** higher than spending for the current year.

Upon closing of the polls, the ballot boxes will be sealed, re-opened at Camels Hump Middle School in the Town of Richmond, the ballots commingled and publicly counted by representatives of the Boards of Civil Authority of the Towns of Bolton, Huntington, Jericho, Richmond, and Underhill under the supervision of the Clerk of the Mount Mansfield Unified Union School District.

The legal voters of Mount Mansfield Unified Union School District are further warned and notified that an informational meeting will be held at Camels Hump Middle School in the Town of Richmond on **February 20, 2020** commencing at 6:00 pm and Mt. Mansfield Union High School in the Town of Jericho on **February 27, 2020** commencing at 6:00 pm, for the purpose of explaining the 2020-21 proposed budget.

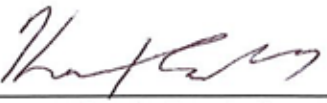


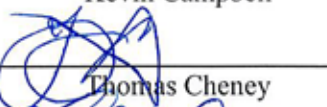





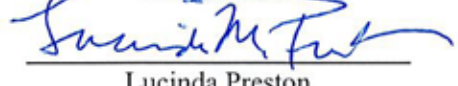
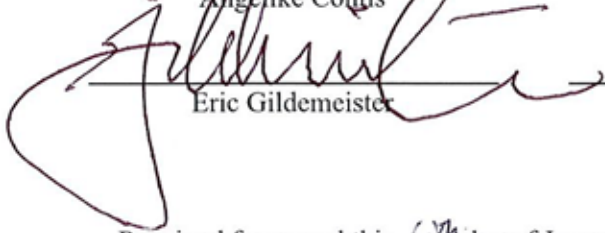
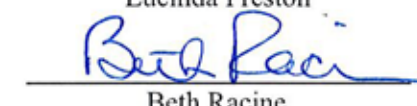
**Polling Places**

The voters residing in each member district will cast their ballots in the polling places designated for their town as follows:


Bolton	*	Smilie Memorial School	*	7 am - 7 pm
Huntington	*	Brewster-Pierce Memorial School	*	6:30 am - 7 pm
Jericho	*	Mt. Mansfield Union High School	*	7 am - 7 pm
Richmond	*	Camels Hump Middle School	*	7 am - 7 pm
Underhill	*	Browns River Middle School	*	7 am - 7 pm

Dated this 6th day of January, 2020.

**SCHOOL DIRECTORS**

 _____ Kevin Campbell	 _____ Edye Graning	 _____ Derek Miodownik
 _____ Thomas Cheney	 _____ Diane Kirson-Glitman	_____ John Noonan
 _____ Gail Conley	 _____ Chuck Lacy	 _____ Andrew Pond
 _____ Angelike Contis	_____ Michael Marks	 _____ Lucinda Preston
 _____ Eric Gildemeister	_____ Ethan Maurer	 _____ Beth Racine

Received for record this 6<sup>th</sup> day of January 2020, A.D.

 Clerk, Mount Mansfield Unified Union School District



**OFFICIAL WARNING  
ANNUAL TOWN AND SCHOOL MEETING  
MARCH 3, 2020  
RICHMOND, VERMONT**

The legal voters of the Town of Richmond Vermont and the legal voters of the Mount Mansfield Unified Union School District residing in Richmond are hereby notified and warned to meet at Camels Hump Middle School, in said Town, on Tuesday, March 3, 2020 at 9:00 AM to transact business on the following articles.

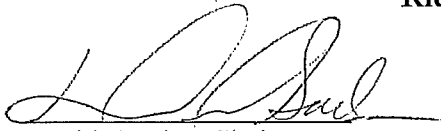
The voters are further warned to meet at Camels Hump Middle School, in said Town, on Tuesday, March 3, 2020 where the polls will be open at 7:00 am in the forenoon and close at 7:00 pm in the afternoon to vote the following by Australian ballot:

**Town Officers and MMUUSD School Directors**

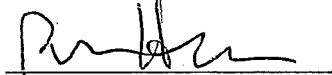
Polls will be open from 7:00 AM to 7:00 PM.

- Article 1. To elect school and town officers for terms posted on ballot.  
(To be voted by Australian ballot)
- Article 2. To hear and accept the reports of the Town Officers.
- Article 3. Shall the voters of the Town of Richmond approve a budget of **\$3,961,149** to meet the expenses and liabilities of the Town of Richmond?
- Article 4. Shall the Town of Richmond vote to change the day Town Meeting is held to the Monday evening preceding the first Tuesday in March pursuant to 17 V.S.A. § 2640(b)? (To be voted by Australian ballot)
- Article 5. Shall the Town of Richmond vote pursuant to 32 V.S.A. Section 3840 to exempt the real estate of Richmond Rescue, Inc. from taxation for a period of five (5) years beginning with the 2020-2021 fiscal year?  
(To be voted by Australian ballot)
- Article 6. Shall the voters approve funding the Conservation Reserve Fund by adding one cent to the municipal tax rate in the 2020-2021 fiscal year?  
(To be voted by Australian ballot)
- Article 7. To transact any other Town business that may come legally before this meeting.

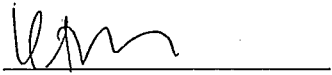
**Richmond Select Board**



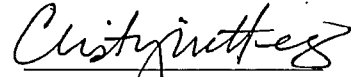
David Sander, Chairperson



Bard Hill, Vice Chair



Katie Mather




Christy Witters



Roger Brown

Received for record this 22<sup>nd</sup> day of January 2020



Linda M. Parent, CVC, Town Clerk

SPECIAL NOTES

Requests for **early voter absentee ballots** will be accepted in the Town Clerk's Office until **1:00 PM on March 2, 2020**.

**Mt. Mansfield Unified Union School District:** The legal voters of the Mt. Mansfield Modified Union School District are warned and notified that an informational meeting will be held at the following venues for the purpose of explaining the 2020-2021 proposed budget:

**MMUUSD budget informational meeting ~ February 20, 2020 at 6:00 PM** at Camels Hump Middle School in the Town of Richmond.

**MMUUSD Annual Meeting & budget informational meeting ~ February 27, 2020 at 6:00 PM** at Mt. Mansfield Union High School in the Town of Jericho.

**Richmond Select Board:** The legal voters of the Town of Richmond are warned and notified that an informational meeting will be held at Camels Hump Middle School in the Town of Richmond on **Monday, March 2, 2020** commencing at **7:00 PM**, for the purpose of explaining the 2020-2021 proposed budget and Australian ballot items.

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OFFICIAL BALLOT
ANNUAL TOWN AND SCHOOL DISTRICT MEETING
RICHMOND, VERMONT
MARCH 3, 2020

INSTRUCTIONS TO VOTERS

- A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this:
B. Follow directions as to the number of candidates to be marked for each office.
C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

Grid of ballot sections including: MODERATOR (One Year Term), CEMETERY TRUSTEE (Five Year Term), FIRST CONSTABLE (One Year Term), SELECTBOARD (Three Year Term), LIBRARY TRUSTEE (Five Year Term), MOUNT MANSFIELD UNIFIED UNION SCHOOL DIRECTOR (Three Year Term), and another SELECTBOARD (Two Year Term). Each section lists candidates and includes 'Write-in' lines.

ARTICLES

- ARTICLE 4. Shall the Town of Richmond vote to change the day Town Meeting is held to the Monday evening preceding the first Tuesday in March pursuant to 17 V.S.A. Section 2640(b)? YES NO
ARTICLE 5. Shall the Town of Richmond vote pursuant to 32 V.S.A. Section 3840 to exempt the real estate of Richmond Rescue, Inc. from taxation for a period of five (5) years beginning with the 2020-2021 fiscal year? YES NO
ARTICLE 6. Shall the voters approve funding the Conservation Reserve Fund by adding one cent to the municipal tax rate in the 2020-2021 fiscal year? YES NO

## WARNING — VERMONT PRESIDENTIAL PRIMARY — MARCH 3, 2020

A statewide Presidential Primary will be held on TUESDAY, MARCH 3, 2020 to vote for candidates for the following offices:

PRESIDENT OF THE UNITED STATES

The polls will open at 7 a.m. and will close at 7:00 p.m. The polling place(s) is/are located at:

CAMELS HUMP MIDDLE SCHOOL

Linda M Parent

Town (or City) Clerk

### VERMONT NOTICE TO VOTERS AND VERMONT VOTER RIGHTS

EARLY or ABSENTEE BALLOTS: You can request early/absentee ballots at any time during the election year. The latest a ballot can be requested

in Richmond is March 2, 2020 @ 1 pm  
(Town) (date and time office closes prior to election)

You or a family member can request early ballots in person, in writing, by telephone, or on your My Voter Page at [mvp.sec.state.vt.us](http://mvp.sec.state.vt.us). An authorized person can request ballots for you in person or in writing.

CHECKLIST: posted at town clerk's office by Sunday, February 2, 2020. If your name is not on it, then you must register to vote.  
SAMPLE BALLOTS POSTED: Wednesday, February 12, 2020.

REGISTER TO VOTE: There is no deadline to register to vote. You will be able to register to vote on the day of the election. **Please register early** by visiting the town clerk's office or going online to [olvr.sec.state.vt.us](http://olvr.sec.state.vt.us).

Methods of voting early/absentee in the 45 days before the election (ballots available by January 17, 2020):

1. Vote in the town clerk's office prior to the election.
2. Voter may take the ballots out of the clerk's office and return in the same manner as if the ballots were received by mail.
3. Have ballot mailed to you and return it to clerk's office before Election Day or to the polling place before 7 p.m. on Election Day.
4. If you are in the military, live overseas, or are ill or disabled you may receive your ballot electronically and utilize our accessible online ballot marking tool, but you must print your ballot and return it by mail.
5. If you are ill or disabled, you may ask the town clerk, on or before the deadline to request an absentee ballot, to have two justices of the peace bring a ballot to you at your home on any day preceding the day of the election (once ballots are prepared) or the day of election.

**Identification Required for First Time Registrants by Mail:** If you are registering individually for the first time by mail or online, you must provide a copy of identification along with your registration: current valid photo I.D., or a utility bill, bank statement, government check, paycheck, or other government document showing your name and current address. If you do not provide I.D. or other documentation with your registration and do not have it when you come to the polls, you will be offered a provisional ballot.

**CASTING A PROVISIONAL BALLOT:** If you accept the offer to vote a provisional ballot, you must complete a sworn affidavit on the provisional ballot envelope swearing that you are qualified to vote in Vermont and in the polling place where you are, and that you submitted an application to register to vote before the deadline. You will be given a card explaining how you can find out if your ballot was counted one week after the election by calling the Vermont Secretary of State's Office at 1-800-439-8683.

**If your name was dropped from the checklist in error or has not been added even though you submitted an application:** Explain the situation to your town clerk or presiding officer and ask that your name be added to the checklist. The town clerk or presiding officer will investigate the situation and then either have you complete a registration form and then add your name to the checklist or explain why you cannot be added.

If the town clerk or presiding officer and BCA members present cannot determine that you are entitled to be added to the checklist on Election Day, you may appeal to a superior court judge, who will give you a decision on Election Day OR you may vote a provisional ballot.

Any voter who wants assistance for any reason may bring the person of their choice into the voting booth to help or may ask for assistance from two election officials.

Voters who cannot get from the car into the polling place may have a ballot brought to a car outside the polls by two election officials.

Any U. S. citizen and resident of a Vermont town or city who submitted an application to register to vote on or before election day is entitled to vote regardless of race or physical ability.

THE LAW PROHIBITS THE FOLLOWING--DO NOT:

- Vote more than once per election, either in the same town or in different towns.
- Mislead the board of civil authority about your own or another person's eligibility to vote.
- Socialize in a manner that will disturb other voters.
- Offer a bribe, threaten, or intimidate a person to vote for a candidate.
- Hinder or interfere with the progress of a voter going into or out of a polling place. Vermont law provides that a person cannot campaign within a polling place but does NOT specify any number of feet that campaigners need to be away from the polls outside. The presiding officer will set reasonable rules for where campaigners can stand.

The Election Officials at the polling place are here to serve you.

If you have any questions, or need assistance while voting, ask your town clerk or any election official for help.

If you do not understand something, or you believe a mistake has been made that has not been corrected, or you have a question that cannot be answered to your satisfaction at the polling place:

Call the Elections Division, Office of the Secretary of State  
1-800-439-VOTE (439-8683)  
(Accessible by TDD)

If you believe that any of your voting rights have been violated, you may call the Elections Division at 800-439-8683 or (802) 828-2363. You may also file an Administrative Complaint with the Secretary of State's Office, 128 State Street, Montpelier, VT 05633-1101.

If you believe you have witnessed efforts to commit any kind of fraud or corruption in the voting process, you may report this to your local United States Attorney's Office, the County State's Attorney or the Vermont Attorney General.

If you have witnessed actual or attempted acts of discrimination or intimidation in the voting process, you may report this to the Civil Rights Division of the United States Department of Justice at (800) 253-3931.

### VOTING PROCESS--INSTRUCTIONS FOR VOTERS

- Go to the entrance checklist table, give your name, and if asked, your street address to the election official in a loud voice.
- Wait until your name is repeated and checked off by the official.
- If you want to use the accessible voting system tell the entrance checklist official at this time. An election official will take you to the accessible ballot marking device, enter a security code, and then leave you to mark and print your ballot privately. More details about our new accessible ballot marking device are available on our website at <http://www.sec.state.vt.us>. Click on Elections>Voters>Accessibility.
- You must ask for a major party ballot (Democratic or Republican). This is required by Vermont law for the Presidential Primary. (17 V.S.A. §2704.)
- Take the ballot from the election official and enter a voting booth. Once inside the voting booth, mark your ballot for each race.
- To vote for a candidate, fill in the oval to the right of the name of the candidate. Do not vote for more candidates than the "Vote for not more than #" for each office. If you vote for more than the "Vote for not more than #," your vote will not count for that race.
- WRITE-IN candidate(s). To vote for someone whose name is not printed on the ballot, use the blank "write-in" line on the ballot and either write in the name or paste on a sticker, then fill in the oval.
- If you make a mistake or change your mind, DO NOT try to erase. Return your ballot and ASK an election official for a new ballot. If you make a mistake again, you may ask for another ballot. Each voter may have up to 3 ballots.
- To cast your voted ballot: either insert your voted ballot into the tabulator machine, or in a hand count town, insert it into the ballot box.
- Go to the exit checklist table, if any, and state your name. Wait until your name is repeated and checked off by the official.
- Leave the voting area immediately by passing outside the guardrail. All voters who are in line at the polling place at 7p.m. will be permitted to vote. No voter can enter the polling place to vote after 7p.m.

**REPUBLICAN PARTY  
OFFICIAL PRESIDENTIAL PRIMARY BALLOT  
MARCH 3, 2020**

**INSTRUCTIONS TO VOTERS**

- Use BLACK PEN or PENCIL to fill in the oval.
- To vote for a person whose name is printed on the ballot, fill in the oval  to the right of the name of that person.
- To vote for a person whose name is not printed on the ballot, write or stick his or her name in the blank space provided and fill in the oval  to the right of the write-in line.
- Do not vote for more candidates than the "VOTE for NOT MORE THAN #" for an office.
- If you make a mistake, tear, or deface the ballot, return it to an election official and obtain another ballot. DO NOT ERASE.

**FOR PRESIDENT OF THE UNITED STATES**

Vote for not more than ONE

ROQUE "ROCKY" DE LA FUENTE of California

DONALD J. TRUMP of New York

BILL WELD of Massachusetts

(Write-in)

sample

**DEMOCRATIC PARTY  
OFFICIAL PRESIDENTIAL PRIMARY BALLOT  
MARCH 3, 2020**

**INSTRUCTIONS TO VOTERS**

- Use BLACK PEN or PENCIL to fill in the oval.
- To vote for a person whose name is printed on the ballot, fill in the oval  to the right of the name of that person.
- To vote for a person whose name is not printed on the ballot, write or stick his or her name in the blank space provided and fill in the oval  to the right of the write-in line.
- Do not vote for more candidates than the "VOTE for NOT MORE THAN #" for an office.
- If you make a mistake, tear, or deface the ballot, return it to an election official and obtain another ballot. DO NOT ERASE.

**FOR PRESIDENT OF THE UNITED STATES**

Vote for not more than ONE

JOSEPH R. BIDEN of Delaware	<input type="radio"/>
MICHAEL R. BLOOMBERG of New York	<input type="radio"/>
PETE BUTTIGIEG of Indiana	<input type="radio"/>
JULIAN CASTRO of Texas	<input type="radio"/>
TULSI GABBARD of Hawaii	<input type="radio"/>
AMY KLOBUCHAR of Minnesota	<input type="radio"/>
DEVAL PATRICK of Massachusetts	<input type="radio"/>
BERNIE SANDERS of Vermont	<input type="radio"/>
MARK STEWART of Connecticut	<input type="radio"/>
TOM STEYER of California	<input type="radio"/>
ELIZABETH WARREN of Massachusetts	<input type="radio"/>
MARIANNE WILLIAMSON of Iowa	<input type="radio"/>
ANDREW YANG of New York	<input type="radio"/>
	(Write-in) <input type="radio"/>

Sample

## APPOINTED TOWN OFFICIALS

Assistant Town Clerk.....Martha Laing 434-2221  
Delinquent Tax Collector..... Laurie Brisbin 434-2221  
Financial Director .....Connie Bona 434-2221  
Fire Chief.....Dennis Gile  
434-2002 (non-emergency)  
Highway Road Foreman..... Peter Gosselin 434-2631  
Library Director ..... Rebecca Mueller 434-3036  
Police Chief ..... Larry Muldoon  
434-2156 (non-emergency)  
Richmond Town Historian.....Harriet W. Riggs 434-2556  
Town Manager..... Josh Arneson 434-5170  
Town Planner..... Ravi Venkataraman 434-2430  
Water Resources Superintendent ..... Kendall Chamberlin  
434-2178  
Zoning Administrative Officer..... Suzanne Mantegna  
434-2430

## APPOINTED VOLUNTEERS

Animal Control Agent.....Andrew Squires 363-7162  
Chittenden County Regional Planning Commission  
Bard Hill 434-5672  
Chittenden Solid Waste District..... Adam Sherman  
Civil Defense Director..... Josh Arneson 434-5170  
Energy Coordinator..... Jeffrey Forward 434-2344  
Emergency Management Coordinator .....Josh Arneson  
434-5170  
Fire Warden..... Dennis Gile 316-7558  
**To obtain a Burn Permit, call Shelburne Dispatch. 985-8051**  
Weigher of Coal..... Jay Furr 434-4601  
Lake Iroquois Committee ..... Jack Linn 434-4882  
Town Fence Viewers.....Jared Katz 434-4995  
Carole Furr 434-4601  
Inspector of Lumber, Shingles & Wood..... Jon Kart  
999-7515  
Town Health Officer .....Eric Wood 434-2221  
Town Service Officer .....Martha Laing 434-5689  
Tree Warden..... Matthew Leonetti 760-7577  
Richmond Rescue Representative.....vacant

## SCHOOL OFFICIALS

Superintendent CESU ..... Dr. John Alberghini 434-2128  
Principal, MMUHS.....Michael Weston 899-4690  
Principal, CHMS..... Mark Carbone 434-2188  
Principal, RES..... Jeremy Rector 434-2461

## STATE AND FEDERAL ELECTED OFFICIALS

Governor Honorable Phil Scott  
1-802-828-3322  
VT State House 15 State St Montpelier 05633

Lt. Governor David Zuckerman  
1-802-828-2226  
VT State House 15 State St Montpelier 05633

Secretary of State Jim Condos  
1-800-439-8683  
128 State St Montpelier VT 05633

U.S. Senator Patrick Leahy  
863-2525 1-800-642-3193  
119 Main St Floor 4 Burlington VT 05401

U.S. Senator Bernard Sanders  
1-800-339-9834  
1 Church St Floor 3 Burlington 05401

U.S. Representative Peter Welch  
1-888-605-7270  
128 Lakeside Ave Ste 235 Burlington 05401

### State Senators ~

#### Chittenden County

Tim Ashe, Burlington (D) 318-0903  
Philip Baruth, Burlington (D) 503-5266  
Debbie Ingram, Williston (D) 879-0054  
Virginia Lyons, Williston (D) 863-6129  
Christopher Pearson, Burlington  
(P/D/W) 860-3933  
Michael Sirotkin (D) 999-4360

### Chittenden 1 Representative ~

Marcia Lawrence Gardner  
2290 Hinesburg Road  
Richmond, VT 05477  
Phone Statehouse 1-800-322-5616  
Phone Home 434-2854  
Email: mgardner@leg.state.vt.us

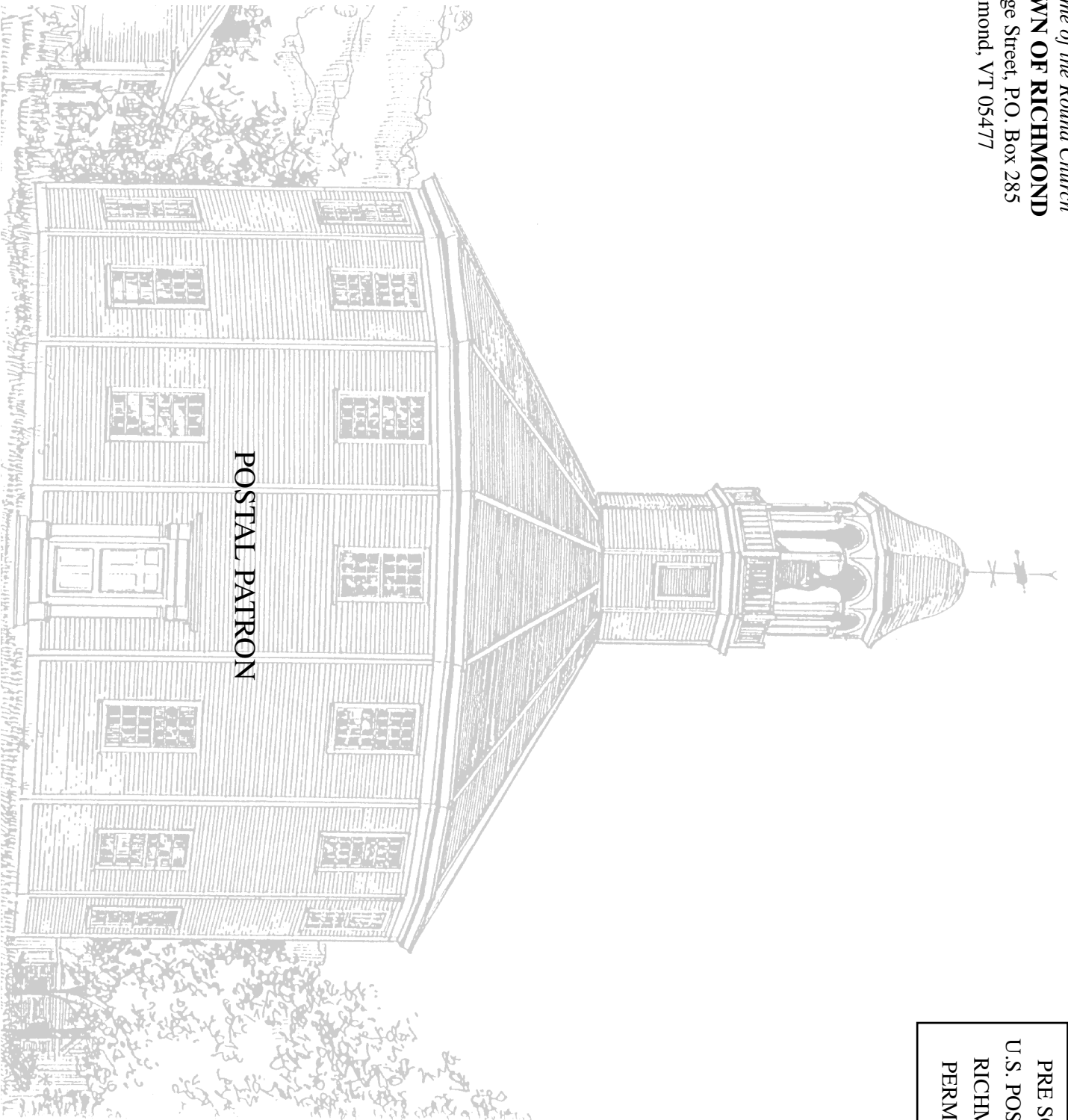
### CSWD Drop-off Center 434-2712

Located at 80 Rogers Lane  
Off Route 117 (River Road)  
Open: Tuesday: 8:00 - 3:30  
Thursday: 9:30 - 5:00  
Saturday: 8:00 - 3:30



1794

*"Home of the Round Church"*  
**TOWN OF RICHMOND**  
Bridge Street, P.O. Box 285  
Richmond, VT 05477



POSTAL PATRON

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