

**Town of Richmond
Town Center and Library Committee
Minutes – April 29, 2021**

Present: Christine Werneke, Jeff Forward, Dave Healy; guest Martha Nye

Welcome & Public Comment: None

Additions or Deletions to Agenda: None

Review of Grant Opportunities: Tabled to next meeting

Project Identification and Prioritization:

Discussion of condition of library slate roof:

- Prior evaluation of the library roof had led to consideration for replacement/restoration.
- Further evaluation leads us to believe it does not need replacement. There may be some maintenance that could help longevity of the integrity of the full roof.
- There are a few slates that ajar but we are not seeing slates falling to the ground or chipped slate lying around the library.
- There is needed replacement of fascia and woodwork. This is custom work and would require a contractor that is skilled in restoration.

Recommendation of the Committee:

- To retain and maintain the slate roof to provide longevity that would have a positive return.
- Schedule some slate maintenance in the next fiscal year
- The primary objective for the exterior of the library is to replace degraded woodwork and to engage a historic restoration skilled contractor.

Project Grouping

- ADA projects
- Wood Restoration and Painting
- Weatherization
- Mechanical Work (underway with Breadloaf and NE Air)
- Small general construction work

Next Steps:

- Define the scope of work for the groupings of the projects
- Prepare request for estimates and solicit bids or RFPs in accordance with the town policy
- Be specific on the scope of work for the owner's representative for better pricing but we may not know enough of the work well enough to provide the level of detail needed.

Jeff suggested identifying & interviewing potential contractors for best fit with our town staff.

We need to understand & clarify our objectives for a meeting with the Owner's Rep (eg. accountability, rules for workplace safety, design/development and decision making pre-construction, coordination and communication, scheduling of work, quality and completeness)

Next Meeting Agenda

Owner's Rep

Grant Opportunities

Committee Recruitment

- Western Slopes Business Association member
- Young Family Member
- Community Development Expertise
- Fundraising
- Recreation

Meeting adjourned at 8:14pm