

TO: Richmond Selectboard

FROM: Ravi Venkataraman, Town Planner

DATE: July 2, 2021

SUBJECT: FY22 Unified Planning Work Program (UPWP)

On July 14, 2021, the Town received notice that it had been allocated funding for two transportation planning projects as part of the FY22 Unified Planning Work Program:

1. Richmond Village Sidewalks Scoping Study - A scoping study for sidewalks within Richmond Village and areas adjacent to the village. This project would investigate extending existing facilities and connecting facilities that are currently unconnected. The total budget for this project is \$60,000, of which the town provides \$12,000 as a local match.
2. Richmond Bicycle/Pedestrian Master Plan Phase 2 - This is the second and final phase of a two-year master planning project. The second phase focuses on the southern half of the town. The total budget for this project is \$40,000, of which the town provides \$8,000 as a local match.

The notification letter from Chittenden County Regional Planning Commission (CCRPC) is enclosed.

The Richmond Village Sidewalks Scoping Study will specifically investigate the feasibility of sidewalks along the following three segments:

1. Huntington Road, from the end of the sidewalk across the street from the Round Church Corners commercial area (approximately 61 Huntington Road) to the Johnnie Brook Trail head.
2. Bridge Street, from the end of the sidewalk next to the former bank (approximately 24 Bridge Street) to Volunteers Green.
3. Jericho Road, from School Street to Valley View Road

A map of the project scope areas is enclosed.

Going forward, provided is the general timeline for UPWP projects:

1. August/September 2021 - Consultant selection. CCRPC provides us a shortlist of prequalified consultants for each project and the town provides recommendations on which consultants it would like to work with.
2. October/November 2021 - Project kickoff meeting.
3. November 2021 through May 2022 - Evaluation of existing conditions, public meetings and investigation into alternatives.
4. May/June 2022 - Wrap up project, and present conclusions and preferred alternatives

Please don't hesitate to contact me if you have any questions.

June 14, 2021

Ravi Venkataraman, Town Planner
Town of Richmond
P.O. Box 285
Richmond, VT 05477

RE: CCRPC FY22 Unified Planning Work Program (UPWP)

Dear Ravi,

Thank you for your project requests as part of the CCRPC's FY22 Unified Planning Work Program (UPWP) development process. The approved Fiscal Year 2022 UPWP which details the recommended projects, initiatives and budget amounts, is available here:

https://www.ccrpcvt.org/wp-content/uploads/2021/05/FY22_-_DraftUPWP_20210512.pdf

Below is a summary status of your requests:

Project Name	Brief Description	Total Budget	Recommendation
Richmond Village Sidewalks Scoping Study	This is a scoping study for sidewalks within Richmond Village and areas adjacent to the village. The project would investigate extending existing facilities and connecting facilities that are currently unconnected.	\$60,000	Approval of \$60,000 budget which includes a local match of \$12,000
Richmond Bike/Ped Master Plan - Phase 2	This project is the second and final phase of a two-year project. The second phase focuses on the southern half of the Town. The Master Plan for the northern half of the Town will be completed in June 2021.	\$40,000	Approval of \$40,000 budget which includes a local match of \$8,000

The CCRPC Board warned a public hearing for May 19, at which time they voted to approve the Fiscal Year 2022 UPWP and Budget, effective July 1, 2021.

Thank you for your ongoing partnership, and for participating in this process. Please let me know if you have any comments or concerns.

Sincerely,

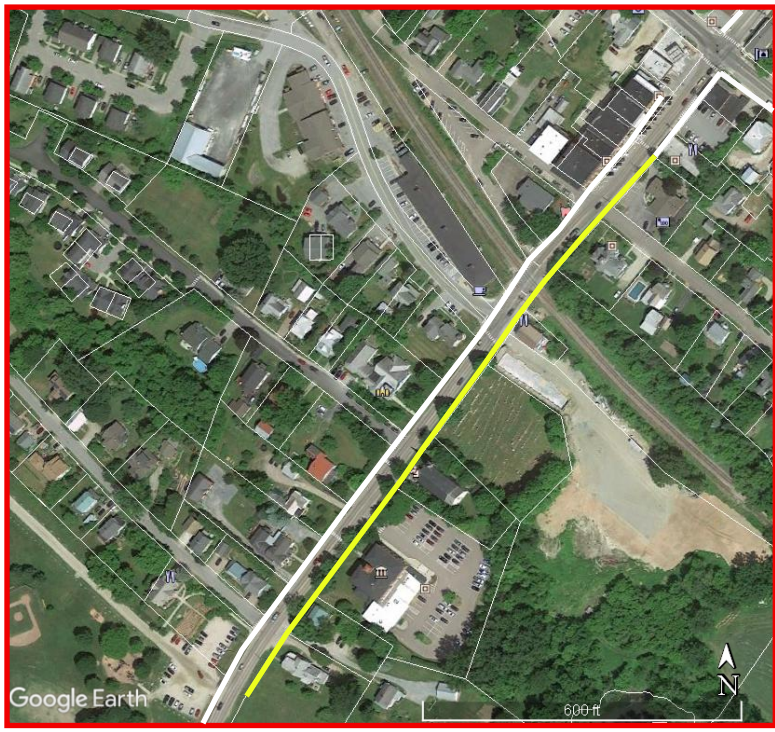
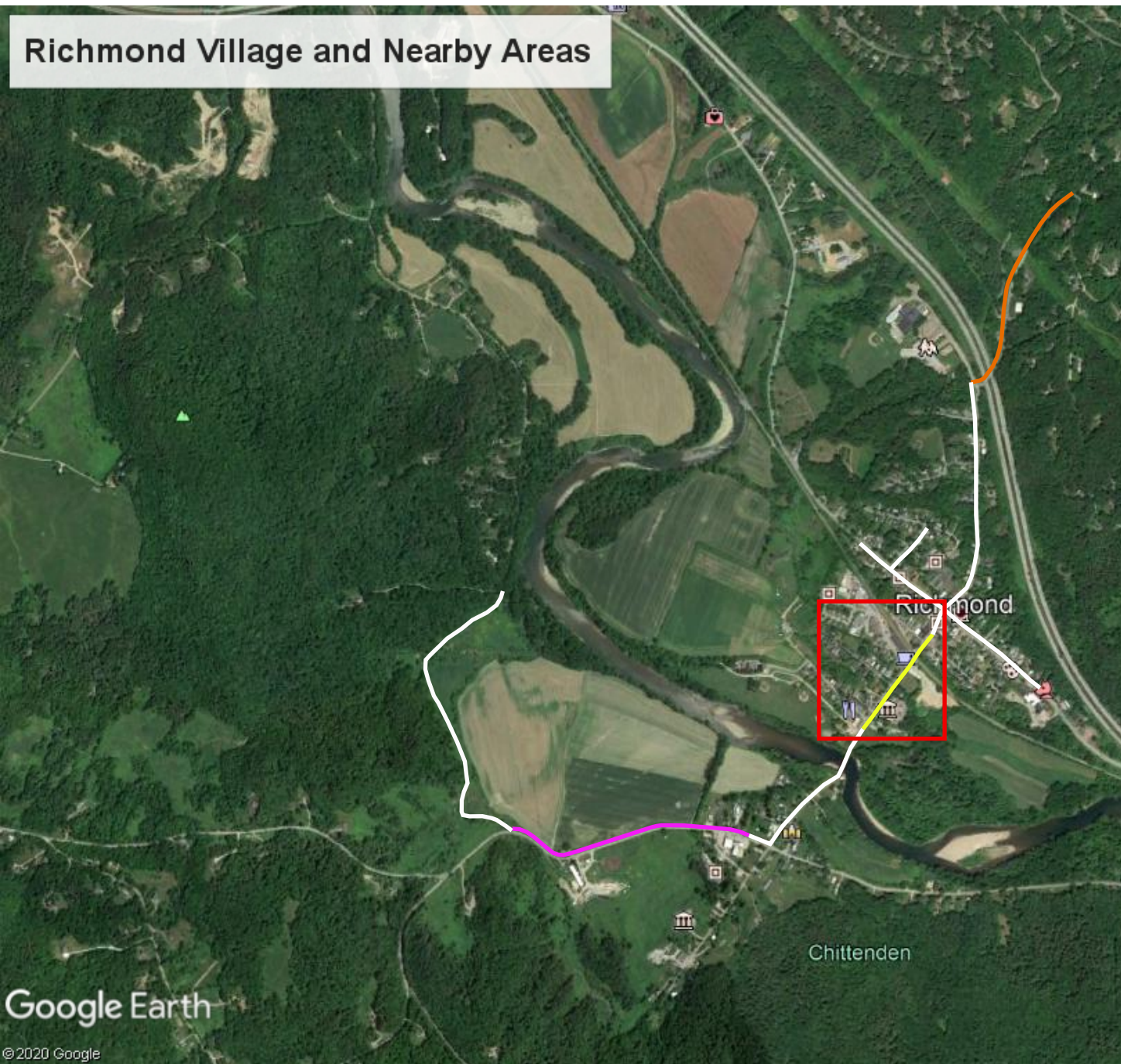


Charlie Baker
Executive Director

CC: Bard Hill, CCRPC Representative
Josh Arneson, Town Manager and CCRPC TAC Representative

Project Areas of Proposed Scoping Study

Richmond Village and Nearby Areas



LEGEND

-  - Bridge Street Portion
-  - Jericho Road Portion
-  - Huntington Road Portion
-  - Existing Sidewalks/Paths