

TO: Richmond Selectboard

FROM: Ravi Venkataraman, Town Planner

DATE: October 1, 2021

SUBJECT: Public hearing for proposed amendments to Richmond Zoning Regulations

Overview

During the September 7, 2021 Selectboard meeting, the Selectboard voted to hold a public hearing on proposed revisions to the following sections of the Richmond Zoning Regulations: Sections 3.8.5, 4.6, 4.13, 5.2.1, 5.3.5, 5.6.2, 5.6.3, 5.6.4, 5.6.5, 5.6.6, 5.6.7, 5.6.8, 5.8, and 8.2. These sections include the following:

- Regulations for nonconforming lots
- Policy and procedures for Certificates of Occupancy
- References to State Permit Requirements
- Performance Standards
- Development Review Board

Enclosed for your consideration are:

- Draft regulations for nonconforming lots
- Draft regulations for policy and procedures for Certificates of Occupancy
- Draft regulations in regards to references to state permit references
- Draft regulations for performance standards
- Draft regulations for the Development Review Board (DRB)
- The Municipal Bylaw Report

The Planning Commission's rationale for the proposed changes are in the memorandum provided to you for the September 7, 2021 Selectboard meeting: [2h1-Memo-DraftRegulations-1.pdf](#) (richmondvt.gov)

Regarding procedure:

1. The Selectboard must open the public meeting to accept comments from the public.
2. The Selectboard may make changes to the proposed amendments, but cannot do so less than 14 days prior to the final public hearing.
3. Once the Selectboard has received comments from the public, it should vote to close the public hearing.
4. If the Selectboard chooses to adopt the proposed bylaw amendments, it may do so at any point after it closes the public hearing. Changes to the bylaw will be effective 21 days after adoption.
5. The Selectboard may make changes to the proposed bylaw amendment. Depending on the amount and degree of changes, another public hearing may be required. Public hearings must be noticed at least 14 days prior to the hearing date.

To facilitate action, I have prepared the following draft motions:

To open the public hearing:

I, _____, move to open the public hearing for the consideration to amend Richmond Zoning Regulations Sections 3.8.5, 4.6, 4.13, 5.2.1, 5.3.5, 5.6.2, 5.6.3, 5.6.4, 5.6.5, 5.6.6, 5.6.7, 5.6.8, 5.8 and 8.2.

To close the public hearing:

I, _____, move to close the public hearing.

To adopt bylaw amendments

I, _____, move to adopt zoning bylaw amendments as enclosed to Richmond Zoning Regulations Sections 3.8.5, 4.6, 4.13, 5.2.1, 5.3.5, 5.6.2, 5.6.3, 5.6.4, 5.6.5, 5.6.6, 5.6.7, 5.6.8, 5.8 and 8.2.