

Richmond Police Advisory Board

Composition of the Board:

The Board shall consist of nine members who shall meet the following qualifications:

1. All Board members shall be town residents
2. One member may be a high school student and resident of the town

Appointment terms:

All board members shall be appointed by the Richmond Selectboard, with the exception of the high school student who shall be appointed by the High School Principal.

1. Two members of the board shall be appointed to a one year term.
2. Three members of the board shall be appointed to a two year term.
3. Three members of the board shall be appointed to a three year term.
4. The student representative position shall be for one school year term.

Vacancies which occur other than through the expiration of terms shall be filled for the remainder of the term of the member being replaced. Vacancies shall be filled in the same manner as initial appointments are filled.

Duties of the Board

The duties of the board shall include, but not be limited to:

1. Advising and making recommendations to the Chief of Police, Selectboard and community on issues concerning public safety and police services in the Town.
2. To enhance police-community relations.
3. To review and provide a community perspective and recommendations concerning procedures, programs, and the effectiveness of the police service.
4. To promote awareness of the Town's police services and programs.
5. To hold public meetings from time to time to solicit public input regarding Police services and programs.
6. To encourage individuals and community groups to assist the Police Department in the implementation of police programs and services.
7. The Advisory Board shall make an annual report to the Richmond Selectboard regarding its activities for the Town Annual Report.

The Board shall have no power or authority to investigate, review, supervise or otherwise participate in matters involving specific police personnel or specific police related incidents. The Board in no way shall receive or stand in review of complaints initiated against personnel of the Police Department, nor shall the Board play any role in civil or criminal litigation.

Meetings and Procedures

The Board shall have at least one regular meeting per quarter on such day of the month and at such time as may be determined by the Board. All meetings of the Board shall be open to the public, except as otherwise provided by the State Open Public Meeting Statute. (1 V.S.A. § 312)

For purposes of conducting the Board's business, exercising its powers and for all other purposes, a Quorum shall consist of a majority of the appointed members of the Board.

The Board shall elect such officers as it deems necessary in order to conduct its business.

The Chair or Vice Chair shall be the sole spokespersons for the PAB.

The Board shall keep minutes of all meetings held and all business transacted. Minutes shall be distributed to the Richmond Selectboard.

PAB 12/15/09