

Overview of Community Development Grant Application – Content and Status
Prepared by Breck Knauff, Executive Director, VYCC
September 2, 2021

Summary

In collaboration with the town of Richmond, the Vermont Youth Conservation Corps (VYCC) is preparing an application to the Agency of Commerce and Community Development to secure funds to rehabilitate our Farmhouse located at 2083 East Main Street. The grant application is due 9/21/21, and the town of Richmond will be the applicant; VYCC will be the sole sub-grantee. The grant will request be for \$500,000. We are still receiving project estimates but anticipate the total project budget will be somewhere between \$800,000 and \$1.1 MM. There is a 10% match that VYCC has secured.

As is often the case with grants to secure federal funds, there are many sections and forms to complete! I have printed these out and attached to help the selectboard and general public better understand this project, the progress we have made in completing this application, and questions we have yet to respond to. I have tried to highlight and/or make notations on the following pages to guide the reader through the minutiae and details of this application.

In addition to answering an array of application questions, you will see that I have also attached:

1. The resolution passed by the Richmond Selectboard on August 3, 2021;
2. A letter of support for this project from the Chittenden County Regional Planning Commission; and
3. A DRAFT of floor plans we are contemplating.

At this point, there are several key pieces that are missing from this application. These include:

1. Additional cost estimates that will inform our project budget;
2. Septic designs, permits, and cost estimates (we have just begun to work with Landmark Engineers);
3. A Phase I Environmental Assessment being completed by KAS Consultants; and
4. Feedback from the VT Division of Historic Preservation.

With these in hand, we can complete the application. We are confident that we will meet the 9/21/21 deadline. Thank you and I look forward to discussing this project and answering your questions. Breck Knauff

Working Title for Project: Farmhouse Rehabilitation
- VYCC

Applicant Municipality (or lead applicant if applying as a consortium): Town of Richmond

Is this project requesting CARES Act (CDBG-CV) funding?

Yes
Yes

Is this a consortium project?

Yes
 No

If Yes, please select the participating municipalities. *

Participating Municipalities:

Chief Executive Officer (of lead applicant if consortium application): Josh Arneson

Contact Person (of lead applicant if consortium Application): Breck Knauff

Person who prepared this application: Breck Knauff

Municipal DUNS#: 019336999

I certify the Municipalities DUNS# above is current and valid, if blank please enter the Municipalities DUNS# on the "Municipal Policies, Plans, and Insurance" page under the Organization Detail page.

Estimated Project Funding:

VCDP Request	\$0
Municipal Funds	\$0
All Other Funds	\$0
Total (Municipal & Other)	\$0
Total Project Funding	\$0

} Budget + Cost estimates = TBD

Please select all that apply: *

Applicant intends to: keep subgrant : loan the VCDP Funds.

Enter legal name and complete address (city, state, zip) of Subgrantee.*

Vermont Youth Conservation Corps

Richmond, VT 05477 N/A

DUNS# 00-000-0000 Federal ID# 03-0328834

00-929-1733

Enter legal name and complete address (city, state,zip) of Borrower*

N/A

DUNS# 00-000-0000 Federal ID#

VCDP Implementation Grant 2021
Organization: Town of Richmond
Program Area Selection

07110-IG-2021-Richmond-05

- Housing
- Economic Development
- ✓ Public Facilities
- Public Services

- a technical
categorization determined by
staff @ ACCD

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} Again, in progress

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Richmond, VT 05477 N/A

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00-929-1733

Enter legal name and complete address (city, state,zip) of Borrower*

N/A

DUNS# 00-000-0000 Federal ID#

State Objective*

Housing

Economic Development

The loan will be For: Profit Borrower Non-Profit Borrower

✓ Public Facility

Public Service

National Objective *

✓ LMI

Slums & Blight

Urgent Need

For Slums & Blight and Urgent Need Only - provide the following:

Slum and Blight Applications – Upload the pre-qualification request submitted to the Agency Urgent Need Applications

– Upload the signed "Urgent Need Certification Form", found on the Agency's website [Forms and Sample Document Page](#).

For LMI Only

For specific information about National Objectives refer to the [VCDP Implementation Grant Application Instructions](#) and [Program Guide](#) or contact your CD Specialist. For Information on median income consult the [HUD Income Limits](#)

NOTE:

For housing projects count the number of households and persons as beneficiaries. For economic development, public facilities, and public services projects count the number of persons as beneficiaries. For any Counseling Advocacy Services (Including Housing Counseling) enter the number of persons served under Public Service. If unclear how to fill out beneficiary data, please contact your CD Specialist.

	Housing (households)	Housing (persons)	Econ. Devel. (persons)	Public Facility (persons)	Public Service (persons)	Total
Number of beneficiaries less than 30% of median income	0	0	0	6	0	6
Number of beneficiaries between 30% and 50% of median income	0	0	0	2	0	2
Number of beneficiaries between 50% and 80% of median income	0	0	0	2	0	2
Sub-total of LMI beneficiaries	0	0	0	10	0	10
Number of beneficiaries over 80% of median income	0	0	0	0	0	0
Total beneficiaries	0	0	0	10	0	10
Percentage of LMI beneficiaries	0%	0	0%	100%	0%	100%

Basis of LMI determination *

L/M Area Benefit

Income Certification Survey

Area-Wide Communities and Census Tract greater than 51% LMI, Contact CD Specialist

✓ L/M Limited Clientele

✓ Income Certification Survey

Presumed LMI

Pre-Qualified LMI Through Other Program

Other-Contact CD Specialist

L/M Housing

Income Certification Survey

L/M Jobs

Income Certification Survey

VCDP Implementation Grant 2021

Organization: Town of Richmond

07110-IG-2021-Richmond-05

Grantee Roles and Capacity

ROLE/TASK TO BE PERFORMED	NAME OF RESPONSIBLE PERSON	TITLE OF RESPONSIBLE PERSON	Do you anticipate this service being paid for with VCDP funds?
1. Project Application Management/Preparer	Breck Knauff	Vermont Youth Conservation Corps - Executive Director	Yes ✓
2. Environmental Review Preparer	Jeremy Roberts	KAS Consulting - Principal	No
3. Architect	TBD	TBD	Unsure N/A ✓
4. Engineer	TBD	TBD	Yes
			No
			Unsure N/A
			✓
			Yes
			No
			Unsure N/A
			✓
			Yes
			No

Grantee Roles and Capacity

5. Project Manager (Contact for project progress during implementation, start to finish)	Breck Knauft	Vermont Youth Conservation Corps - Executive Director	Unsure N/A Yes <input checked="" type="checkbox"/> No Unsure N/A Yes No Unsure N/A Yes No <input checked="" type="checkbox"/> Unsure N/A Yes No Unsure N/A
a. Preparation of Progress Reports	Breck Knauft	Vermont Youth Conservation Corps - Executive Director	Yes No Unsure N/A
b. Review/submission of Progress Reports	Josh Arneson	Town of Richmond - Town Manager	Yes No <input checked="" type="checkbox"/> Unsure N/A
6. Historic Preservation Consultant(s)			Yes No Unsure N/A
7. Financial Management at the Municipal Level			Yes No <input checked="" type="checkbox"/> Unsure N/A
a. Reviews/approves invoices	Town of Richmond Department Heads	Town of Richmond Department Heads	Yes No <input checked="" type="checkbox"/> Unsure N/A
b. Submits requisitions for disbursement of grant funds	Josh Arneson	Town of Richmond Town Manager	Yes No <input checked="" type="checkbox"/> Unsure N/A
c. Approves payments	Town of Richmond Selectboard	Town of Richmond Selectboard	Yes No <input checked="" type="checkbox"/> Unsure N/A
d. Prepares checks for payment of	Connie Bona	Town of Richmond Finance	Yes

Grantee Roles and Capacity

invoices		Director	No ✓ Unsure N/A
e. Signs checks	Mark Aridgides	Town of Richmond Treasurer	Yes No ✓ Unsure N/A
f. Maintains and controls accounting records, including ledgers	Connie Bona	Town of Richmond Finance Director	Yes No ✓ Unsure N/A
g. Reconciliation of bank statements	Connie Bona, Laurie Brisbin, and Josh Arneson	Town of Richmond Finance Director, Tax Collector and Town Manager	Yes No ✓ Unsure N/A
h. Preparation/submission of Subrecipient Annual Report/Single Audit	Connie Bona	Town of Richmond Finance Director	Yes No ✓ Unsure N/A
i. Reports financial status of grant to Municipal Governing Body	Josh Arneson	Town of Richmond Town Manager	Yes No ✓ Unsure N/A
8. Financial Person at the Subrecipient/Borrower Level	Hapy Mayer	Vermont Youth Conservation Corps - Chief Finance Officer	Yes ✓ No Unsure N/A
9. Compliance Management			
a. Preparation of Request for Proposals/Qualifications for construction	Stephen Cohen	Vermont Youth Conservation Corps - Build Program Manager	Yes No Unsure N/A
b. Responsible for oversight of bid	Stephen Cohen	Vermont Youth	Yes

VCDP Implementation Grant 2021

Organization: Town of Richmond

07110-IG-2021-Richmond-05

Grantee Roles and Capacity

solicitation/procurement of contractors		Conservation Corps - Build Program Manager	No ✓ Unsure N/A
c. Review/execution of contracts for construction	Stephen Cohen	Vermont Youth Conservation Corps - Build Program Manager	Yes No ✓ Unsure N/A
d. Review/submission of certified payrolls (only applies to projects that are subject to Davis Bacon)	Hapy Mayer	Vermont Youth Conservation Corps - Chief Finance Officer	Yes ✓ No Unsure N/A
e. Clerk of the Works	Stephen Cohen	Vermont Youth Conservation Corps - Build Program Manager	Yes No ✓ Unsure N/A
f. Inspection of work prior to release of payment	Stephen Cohen	Vermont Youth Conservation Corps - Build Program Manager	Yes No ✓ Unsure N/A
Other			Yes No Unsure N/A

For Economic Development Projects, if project is not an Economic Development project, select N/A:

ROLE/TASK TO BE PERFORMED	NAME OF RESPONSIBLE PERSON	TITLE OF RESPONSIBLE PERSON
	✓ N/A	

1. Responsible for Job Creation/Retention Requirements

VCDP Implementation Grant 2021

Organization: Town of Richmond

07110-IG-2021-Richmond-05

Grantee Roles and Capacity

For Scattered Sites Projects, if project is not a Scattered Sites project, select N/A:

✓ N/A

ROLE/TASK TO BE PERFORMED	NAME OF RESPONSIBLE PERSON	TITLE OF RESPONSIBLE PERSON
---------------------------	----------------------------	-----------------------------

1. Outreach/Marketing
2. Intake/Application review
3. Verification of application information/Underwriter
4. Housing rehab inspections
5. Tier II Environmental Reviews
6. Manager of Escrow Accounts
7. Loan Servicer
8. Delinquent Accounts Collector

Provide a description of the project. Be sure to include the following:

a) Provide a detailed project description.

Each year, the Vermont Youth Conservation Corps (VYCC) offers hundreds of paying service positions to youth and young adults between the ages of 15 & 26. VYCC Corps Members complete a wide array of conservation and agriculture projects, all of which steward wild spaces, working lands, and human communities. This project is focused on the Farm at VYCC – more specifically, we are seeking funds to rehabilitate our farmhouse, which provides housing for VYCC fulltime staff and AmeriCorps Members. All residents of the farmhouse meet the low/moderate income (LMI) thresholds.

The farmhouse currently has five different sections – two apartments (one 3-bedroom and one 2-bedroom), a bunkroom, a shared kitchen, and a basement; there are currently 6 people living in the farmhouse. Each resident of the farmhouse has to live on campus to fulfill their VYCC responsibilities. Further, AmeriCorps members consistently share that they would not be able to participate if housing were not provided. With rehabilitation, it's possible to add capacity for more residents, as many as 10. In addition to reconfiguring the interior spaces, we will replace all siding and windows, facilitating a significant gain in energy efficiency, to say nothing of comfort for residents.

In addition to the jobs created/retained for these LMI residents, the Farm at VYCC hosts the Health Care Share, one of Vermont's largest CSA's. The Health Care Share is unique in that all 400+ share families are food insecure. VYCC established the Health Care Share in partnership with hospitals and medical centers. These health care institutions identify patients who are food insecure and then help distribute the food we grow. Furthermore, the Farm at VYCC offers seasonal paid service positions to approximately 40 additional youth and young adults each year. Rehabilitation of this housing structure, then, supports not just housing and economic development, but also provides a direct public service benefit.

b) Provide the address or location of the project. Be sure to include street address, city and zip+4.

2083 East Main Street, Richmond, VT 05477-9658

c) The service area for this project if it serves beyond the municipality applying. (If not applicable enter N/A)

N/A

d) Attach a location map and site plans.

N/A

e) For construction/rehabilitation projects, attach floor plans of the proposed building(s).

N/A

f) You may also submit photographs.

N/A

} Not Done Yet

g) Is any part of the project located in a flood plain?

Yes

No

If only part of the project is located in a flood plain, please clarify what part is in the flood plain.

h) Is the project located in a designated downtown or designated village center as determined by the Downtown Development Board?

Yes

No

If no, is it located in a downtown?

Yes

No

If only part of the project is located in a designated downtown, designated village center or simply in the downtown, please clarify what part.

i) If your project is a housing project and you have completed a Common Housing Application for VHCB or VHFA please attach your Common Housing Application.

Note: If you feel you have fully addressed any of the VCDP application questions in your Common Housing Application, please cite where (page & question number) in the Common Application the answer can be found for each question.

N/A

j) Please provide the Environmental Review Identifier Number and status of the Environmental Review for this project. Please Note: Completion of the Environmental Review is not required before submitting an

application, but it is critical that you have a handle on what environmental review components may impact your project's timeline/budget in order to properly represent the budget and timeline in the project's application.

ENV-2021-Richmond-004

In progress

PROJECT NEED

1. Describe the need for this project –

There are several needs we are trying to meet through the rehabilitation of the Farmhouse. These are:

*who knows
this??!*

- a. *Saving a historic house. We estimate that this house was constructed in XXX, and it is in dire need of rehabilitation. While the structure is sound, the windows and exterior show significant signs of rot. The septic system is inadequate and has also shown signs of degradation.*
 - b. *Provide housing for VYCC Employees and AmeriCorps Members – Finding housing is perhaps the single greatest obstacle for prospective program participants; current residents have shared that were in not for housing, they would not be able to serve as AmeriCorps Members in VYCC's Food and Farm Program. AmeriCorps Members fall well below the Low Income levels as established by HUD. Housing, then, is not just a means to recruit young adults, it ensures that VYCC's programs can be accessed regardless of one's income levels.*
 - c. *Ensure adequate and qualified labor for the Farm at VYCC – The Farm at VYCC is dedicated to alleviating food insecurity through the Health Care Shares, a public health CSA that enrolls over 400 families each year. By providing housing for Farm members, we help to ensure adequate production of six months of food shares for these Health Care Share members.*
- ### 2. Describe the manner in which the need was determined (cite relevant data and attach any studies or information to support this need).
- a. *The need to rehabilitate the house is clearly evident, even with a cursory examination. To confirm this, Bob Reap of Reap Construction completed a thorough assessment of needs. Bob's observations and recommendations inform our proposal.*
 - b. *The lack of housing is well documented. The average annual growth of Vermont's year-round housing stock has slowed to under .2% Furthermore, the majority of new housing stock is projected to be for upper- and middle-class owners of*

renters. The shortage of accessible housing hits low- and middle-income Vermonters the hardest. Finally, Chittenden County is seeing an influx of residents at a much greater pace than other Vermont counties. Between 2020 and 2025, it's projected that Chittenden County will see a net increase of 2,090 households, making the housing shortage all the more acute. (Source: HousingData.org / Housing Needs Assessment published by Department of Housing and Community Development)

- c. The problem of food insecurity is well documented in Vermont. It has only gotten worse during the pandemic. For example, a UVM study (published by the Gund Institute on 8/3/2020) finds 1 in 4 Vermonters is food-insecure, compared to 1 in 10 pre-pandemic. In November of last year, VT Digger reported that the VT Foodbank has nearly doubled its distribution during the pandemic (11/8/20).

Finally, one report on childhood hunger in VT, published by the Urban Institute in 2019, describes how these needs are interconnected. This report details how the cost of housing, utilities, transportation and food itself are higher than average in Vermont. And, as one provider says: "What I see as the biggest issues for people with low incomes in Vermont is housing and employment opportunities with living wages. What really comes from that is food insecurity, because it's really economic insecurity" (Evidence-Based Strategies to End Childhood Food Insecurity and Hunger in Vermont, 2019).

3. Describe why this is the best approach to meet the need described in #1 above, and how your proposal will meet this need.
4. Identify other approaches that were considered and explain why they were not pursued.

Not
Done
yet

We have considered tearing down the Farmhouse. However, this would mean the loss of a historic structure. And, new construction would be more expensive than rehabilitation. For historic and economic reasons, this strategy strikes us as the best path forward.

We also considered exploring subsidized housing for program participants off-campus. However, farm chores require long days and on-campus housing is far more convenient. Also, by having participants on campus, we are able to provide a variety of support and program enhancements that are not possible when participants are either dispersed or

distant. Finally, off-campus housing would create another need: transportation. Comfortable, expanded, on-campus housing is clearly the best option.

Regarding food security, there are many strategies and Vermont has shown much innovation and collaboration in tackling this problem. VYCC's Health Care Share is unique in the way that it combines the expertise of health professionals (who identify and support Health Care Share recipients) and paid service opportunities for young adults. No other program like this exists (at least not at this scale) and rehabilitation of the Farm House would be of tremendous help.

5. If your project involves workforce education and training, describe the extent to which other state and/or federal training funds are being utilized. If project is ineligible for such funds, please explain and provide documentation.
This program does involve workforce education and training. To support these efforts, we have secured \$XXX in AmeriCorps funding from SerVermont.

6. Describe the effort to obtain other funding and, why particular funding sources were considered but not pursued.

VYCC has pursued and obtained funding for relevant aspects of this initiative, allowing us to compensate participants and provide housing to both participants and full-time employees as a full benefit. Residents of the Farmhouse pay no rent, nor incur any expenses for utilities. We have also secured funds to run and operate one of Vermont's largest CSA's, which is dedicated to alleviating food insecurity. We have also secured a modest amount of funding (\$32,000) to replace the Farmhouse roof (which happened prior to preparing this proposal). To fund the aforementioned expenses and program initiatives, we have pursued private philanthropy and AmeriCorps funding. This capital expense, however, is beyond what our Annual Fund can support.

7. Explain the level of municipal government support

VYCC is working closely with the town of Richmond and we are grateful for their support. They have helped us prepare documents for the Selectboard, which then approved a resolution in favor of applying for this grant on 8/3/21. The zoning administrator has also helped to ensure that we remain in compliance with current regulations. And, the Finance Director and Town Administrator have been quite involved with the preparation of this proposal. This gives us confidence that, should our

application be successful, we will continue this collaboration for financial and project reporting.

8. For specific information about the Consolidated Plan refer to the [VCDP Application Instructions](#) and [Program Guide](#) or contact your CD Specialist.

Describe how the project meets the goals of the Consolidated Plan and identify the strategies that will be employed to meet those goals

Please describe, if applicable, any particular issues that make funding of this project time sensitive. If not applicable select N/A

The house is rotting and will only get worse in the coming years, making rehabilitation more expensive. We have to fix this house soon.

0. If applicable, describe how this project directly addresses a health or safety issue for the intended beneficiaries. If not applicable select N/A

} Not Done yet

Not Done yet

Project Outcomes

13. These numbers will automatically populate from the data entered in the National and State Objectives section.

Number of beneficiaries less than 30% of median income	6
Number of beneficiaries between 30% and 50% of median income	2
Number of beneficiaries between 50% and 80% of median income	2
Sub-total of LMI beneficiaries	10
Number of beneficiaries over 80% of median income	0
Total beneficiaries	10

NOTE: If your project is funded there will be additional outcome information required.

14. Explain how benefit numbers were determined/projected? (Must be filled out if LMI was selected as a National Objective)*

As the employer, VYCC knows the compensation of the residents of the Farmhouse.

The longevity of the benefit.

15. Describe how long the project and benefit can be sustained and provide the basis for this determination.

*

Indefinitely. Paid service and learning experiences are central to the VYCC mission and this will not change. Further, VYCC has done extensive planning work in recent years and sees the Farm at VYCC as a central and integral component of our suite of programs.

16. Please provide the plan to establish capital and operating reserves, and also address the ability to meet all loan payments. If there is no need to have a capital or operating reserve, please explain. If there will be no loans, please note this.*

N/A

Level of beneficiary involvement in the development of the project, as appropriate

17. Describe how persons of low- and moderate- income were involved in the development of this project. How have they shown support?*

When determining priorities for Farmhouse rehabilitation, VYCC discussed options with current residents of the Farmhouse. As the ones who live there, they know what would work best. This inspired our decision to change a three-bedroom apartment into two separate apartments. AmeriCorps Members also shared they prefer single rooms over double bunkrooms.

Residents have shown support by making time to help us think through viable options and allowing people to come into the house during site visits.

Multiple VYCC staff were also included in conversations when contemplating options for this project, including Food and Farm Directors, our Build Program Manager, and our CFO.

How well the project indirectly impacts the community and/or additional LMI people.

18. Describe the indirect impact to the community and other LMI beneficiaries that may be indirectly served by the project.*

19. Describe the organization's plans and tools to achieve and/or maintain the State's goal of making available at least 15% of the units in your portfolio to those who are homeless.*

Not Done yet

✓ N/A

*Much of
this is
incomplete
& awaiting
budget
input*

Readiness to start within six months of the award.

- 20. Are there any deed restrictions on the use of the property or impediments to clear title?*
- No.

- 21. If the project depends upon easements or rights-of-ways, please submit documentation that these have been secured or will be secured within six months. If not applicable select N/A.*
- ✓ N/A

- 22. If control of the site involves voter approval, please explain how and when you expect to obtain that approval? If not applicable select N/A.*
- ✓ N/A

- 23. Please identify the federal, state and local permits which will be required for your project and when you expect such permits to be issued. Attach a completed Project Review Sheet from Department of Environmental Conservation (DEC). Contact the DEC Permit Specialist serving your community at <http://dec.vermont.gov/environmental-assistance/permits/specialists> to complete the required project review sheet. If not applicable select N/A.*
- N/A

- 24. Please identify the status of commitments from each of the other funding sources; please explain when commitments are expected from each funding source. If not applicable select N/A.*
- VYCC is providing the 10% match. We have this in hand.
- N/A

Benefit/Timeframe Feasibility

For specific information about Benefit or Timeframe refer to the VCDP Application Instructions and Program Guide.

- 25. If there is need for a marketing plan to advise potential users of the services that would be provided through the grant, provide a summary and attach a copy of this plan. If not applicable select N/A.*
- ✓ N/A

- 26. (a) Provide a project time line. Include dates for the Environmental Release, permits in hand, 100% funding commitments, design completion, construction completion, etc. as well as for procurement steps including hiring, execution of contracts, drawing VCDP funds, achieving benefit, and any other key dates for actions to carry out this project. *

- (b) How was this time table determined?*

27. What experience has the project developers had that is similar to this project?*

Cost estimates are reasonably supported

28. Attach the following financial documents:

(a) Financial Statements (Balance Sheet and Operating Income/Expenses) for most recent 3 years. If audits exist, submit them. If no audits, submit federal tax returns. *

N/A

(b) Operating pro forma projected at least five years (three years for economic development projects) beyond the grant completion date. For housing projects with debt as part of financing package be sure the pro forma is projected for at least the term of the loan(s). *

N/A

(c) Submit supporting documentation and/or assumptions to support the costs shown on the Application Budget Forms. If supporting documentation was uploaded to the budget forms, select N/A.*

N/A

(d) Submit supporting documentation and assumptions to support the operating pro-forma.*

N/A

29. Despite best efforts and built in contingencies, cost overruns sometimes occur. Please explain how cost overruns will be covered. *

Sustainability/Energy Efficiency

30. What sustainable practices and energy efficiency measures are being incorporated in your project? Will these measures result in the project achieving any green building designations or energy efficiency certifications (such as LEED or Green Communities Standards).*

31. If your project involves site acquisition include all appraisals completed within the last six months that pertain to the property.*

N/A

Community Town of Richmond

1. **Does your community have a valid Municipal Development Plan in Accordance with 24 V.S.A. Chapter 117?***

Yes

No

Date adopted 11/6/2018

Date expired 11/6/2026

2. **Please select the appropriate Resolution for VCDP Grant Application Authority from below and have the Legislative body execute the resolution and upload. For Non-Municipal Resolutions have the Board of Directors execute the resolution and upload. The appropriate Resolution for VCDP Grant Application Authority has been executed and uploaded or mailed to DHCD.**

Resolution Uploaded:*

https://egrants.vermont.gov/_Upload/256991_8089057-RESOLUTIONFORVCDPGRANTAPPLICATIONAUTHORITY-RichmondSelectboardv2-signed.pdf

3. **Does your community currently regulate development within the floodplain? ***

Yes

No

Uploaded copy of your Flood Hazard Area Regulations.

4. **Has a current designee from the municipality attended a Fair Housing Training by DHCD or a training approved by DHCD within the past three years? *** If Yes, please verify information has been entered on the "Municipal Policies, Plans and Insurance" page. If no, please see upcoming trainings on our Departments website at: <http://accd.vermont.gov/housing/events>

Yes

No

Need this

Please have your municipal zoning administrator complete and sign the Municipal Fair Housing Certification form below and upload.

For publication on or before 8/18/2021
Tear Sheet Requested.

Notice of Public Hearing

The Town of Richmond, VT is/are considering making application to the State of Vermont for a VCDP Implementation Grant 2021 under the Vermont Community Development Program. A public hearing will be held at 7:00 PM on 9/7/2021 at 203 Bridge St. Richmond, VT to obtain the views of citizens on community development, to furnish information concerning the amount of funds available and the range of community development activities that may be undertaken under this program, the impact to any historic and archaeological resources that may be affected by the proposed project, and to give affected citizens the opportunity to examine the proposed statement of projected use of these funds.

The proposal is to apply for \$500,000 in VCDP funds which will be used to accomplish the following activities: For rehabilitation of White Farmhouse, 2083 East Main Street, property of the Vermont Youth Conservation Corps. This Farmhouse provides housing for VYCC participants and staff and thus serves as an essential resource for VYCC's paid service programs and food security efforts. Funds would both expand capacity to house people and provide greatly needed weatherization to this structure.

Copies of the proposed application are available at 203 Bridge St. Richmond VT and may be viewed during the hours of 8am - 4pm Monday - Thursday. . Should you require any special accommodations, please contact Josh Arneson at 802-434-5170 to ensure appropriate accommodations are made. For the hearing impaired please call (TTY) #1-800-253-0191.

Legislative Body for the Town of Richmond
Copy submitted by: Josh Arneson
Phone: 802-434-5170

Send tear sheet to: Josh Arneson
PO Box 285
Richmond, VT 05477

RESOLUTION FOR VCDP GRANT APPLICATION AUTHORITY

Single Applicant

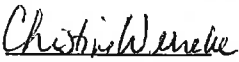
WHEREAS, the town of Richmond, VT (hereinafter "Applicant") is applying for a Grant under the Vermont Community Development Program; and

WHEREAS, it is necessary that an application be made and agreements be entered into with the State of Vermont.

Now, THEREFORE, BE IT RESOLVED as follows:

1. that Applicant possesses the legal authority as defined in the State Act [10 VSA §683(8)] to apply for the grant and to administer the program; and
2. that Applicant apply for a grant under the terms and conditions of said program and agree hereby to enter into Certifications and Assurances there of; and
3. the Applicant has a duly adopted and current Municipal Plan approved on 11/6/2018 and that the project is consistent with said plan; and
4. the Applicant has communicated with the Regional Planning Commission about this project, and is working to secure a formal letter of that affirms this project is in alignment with "Regional Plan"
5. that Finance Director Connie Bona is hereby authorized to be Contact Person and as such to provide, on behalf of Applicant, all documents and information necessary for the completion of said application and to provide such coordination as may be necessary for said application; and
6. that Josh Arneson, Town Manager, is hereby designated to serve as the Authorizing Official (AO) for the Grants Management On-line System, Intelligrants; and
7. that it is understood that, if the application is funded, the receipt of VCDP funds, as federal funds passed through the State of Vermont, may require that an audit of the Applicant be conducted under the provisions of the Single Audit Act, as amended, and that VCDP funds may be used to fund only a limited portion of the audit cost.

Passed this 2nd day of August, 2021,

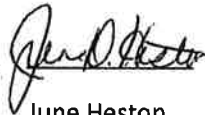


Christine Werneke



David Sander

Bard Hill

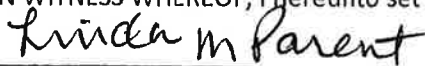


June Heston

Cody Quattrocci

The above resolution is a true and correct copy of the resolution as adopted at a meeting of the Legislative Body held on the 2nd day of August 2021, and duly filed in my office.

IN WITNESS WHEREOF, I hereunto set my hand this 3RD day of August, 2021



Clerk Signature



September 1, 2021

Vermont Community Development Board
1 National Life Drive
Montpelier, VT 05602

Dear Board Members:

The Chittenden County Regional Planning Commission (CCRPC) is pleased to support the Vermont Youth Conservation Core's (VYCC) application to the Vermont Community Development Program for rehabilitation of the VYCC farmhouse. VYCC's program is an asset to the region for its offerings of paid youth and young adult service positions and conservation and agriculture improvement projects. Therefore, CCRPC supports rehabilitation of the farmhouse to increase housing and employment for VYCC to continue making a positive impact on the community.

The *ECOS Plan* is Chittenden County's regional plan, metropolitan transportation plan, and comprehensive economic development strategy combined in one plan. This project will help to implement and achieve the following *ECOS Plan* Goals:

- Ecological Systems - Conserve, protect and improve the health of native species habitats, water quality and quantity, and air quality.
- Scenic and Recreational Resources - Conserve, protect and improve valued scenic, recreational, and historic resources and opportunities.
- Working Lands - Support the growth and vitality of working farms and managed forests; and sustainably manage sand and gravel extraction operations.
- Education, Knowledge and Skills - All Chittenden County children and adults have the education, skills and opportunities necessary to meet their full economic and social potential and well-being.
- Housing - Increase the opportunities for safe, decent, energy efficient, affordable, accessible, and fair housing for all types of households in all neighborhoods

We believe that this project would help fulfill these County goals as well as help implement the CCRPC approved Town of Richmond Comprehensive Plan.

Please let me know if there is anything else we can do to support this project. Please feel free to contact me should you have any questions.

Best regards,

A handwritten signature in blue ink that reads "Charlie L Baker".

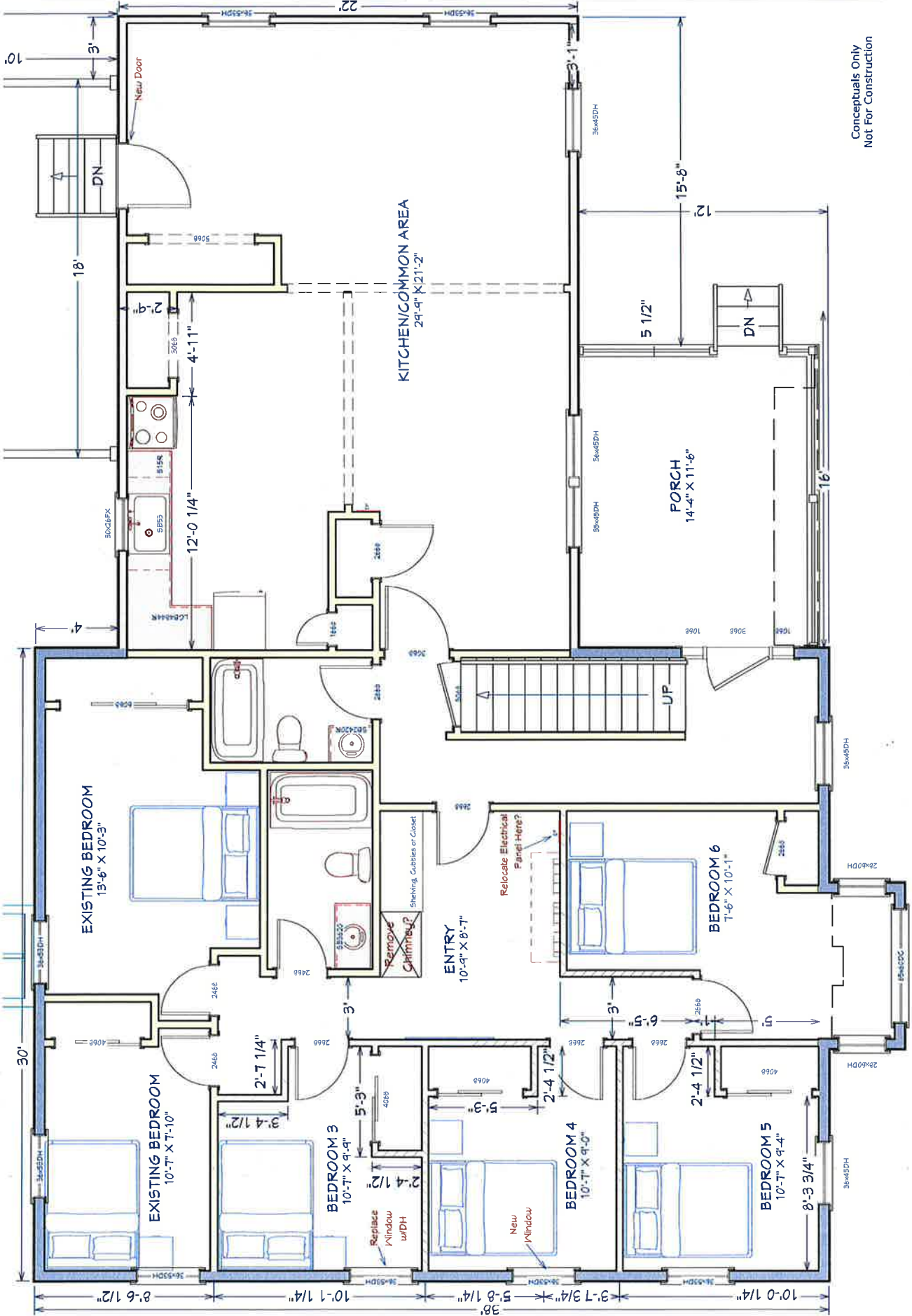
Charlie Baker
Executive Director

VRCC Farmhouse Renovation

DATE: 8/26/2021

SCALE: 1/4" = 1'-0"

DESCRIPTION: New First Floor Plan



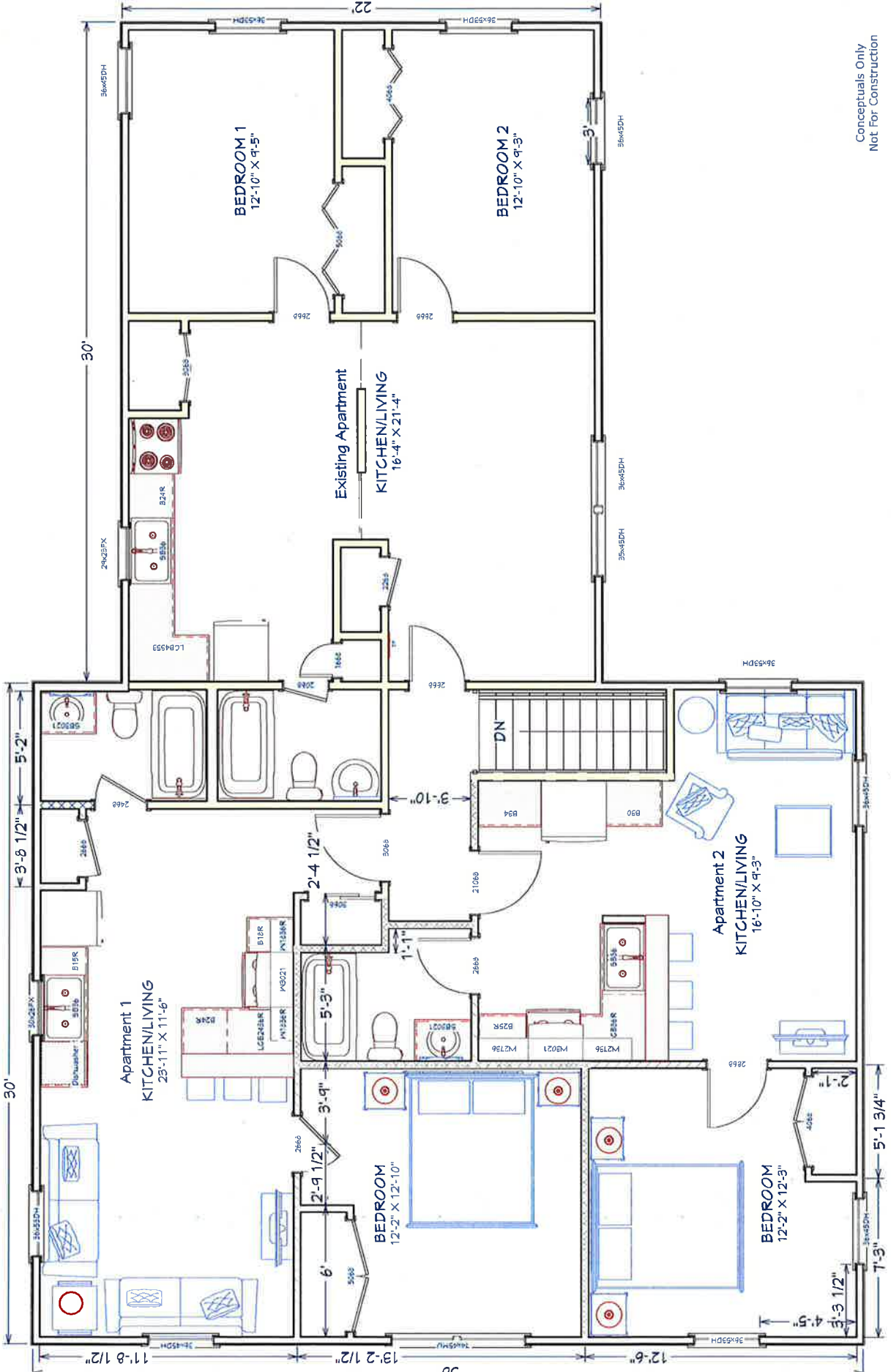
Conceptuals Only
Not For Construction

YVCC Farmhouse Renovation

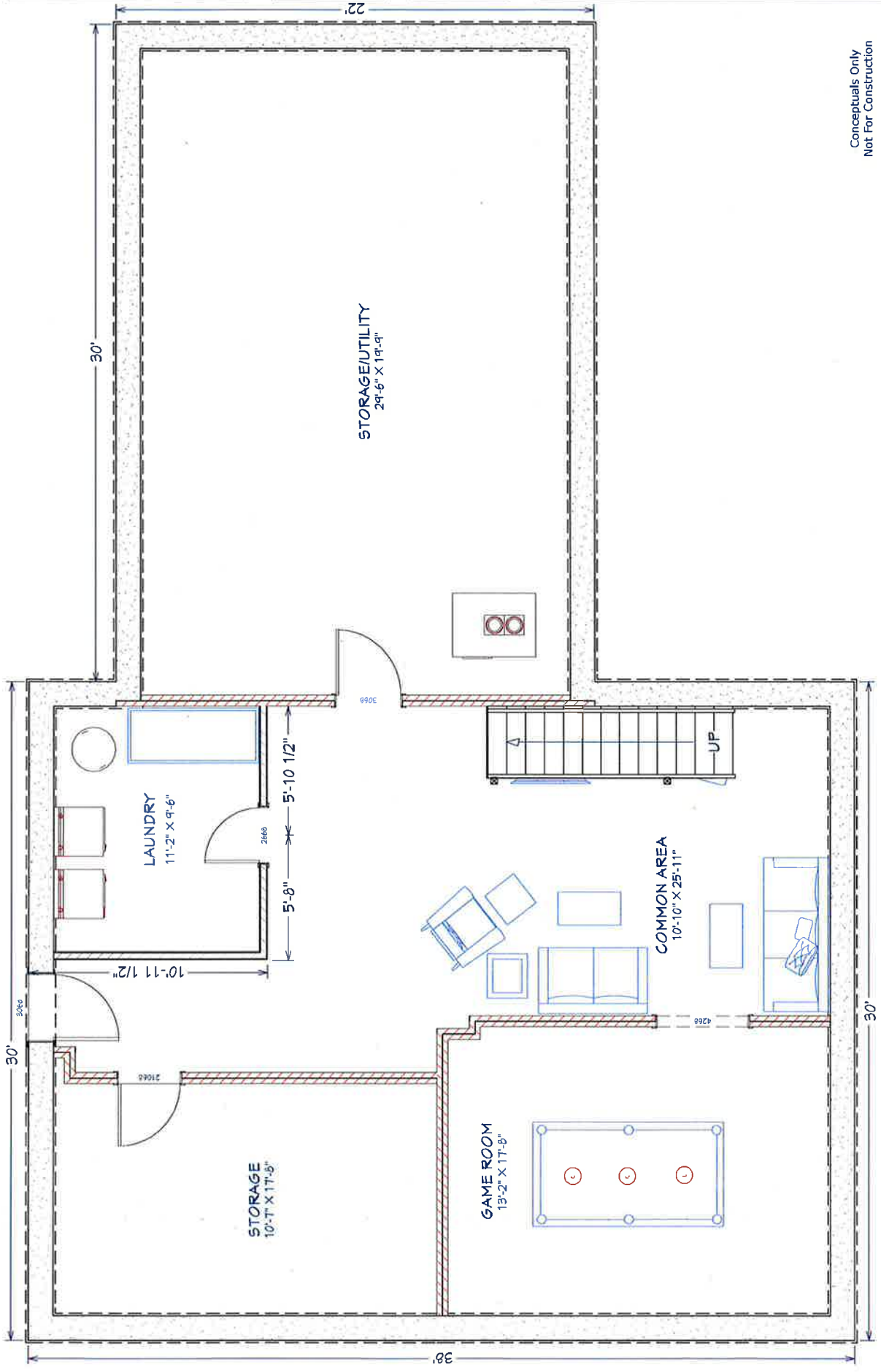
DATE: 8/26/2021

SCALE: 1/4" = 1'-0"

DESCRIPTION: New Second Floor Plan



Conceptuals Only
Not For Construction



Conceptuals Only
Not For Construction

DESCRIPTION:

Pole Barn Addition

1/4" = 1'

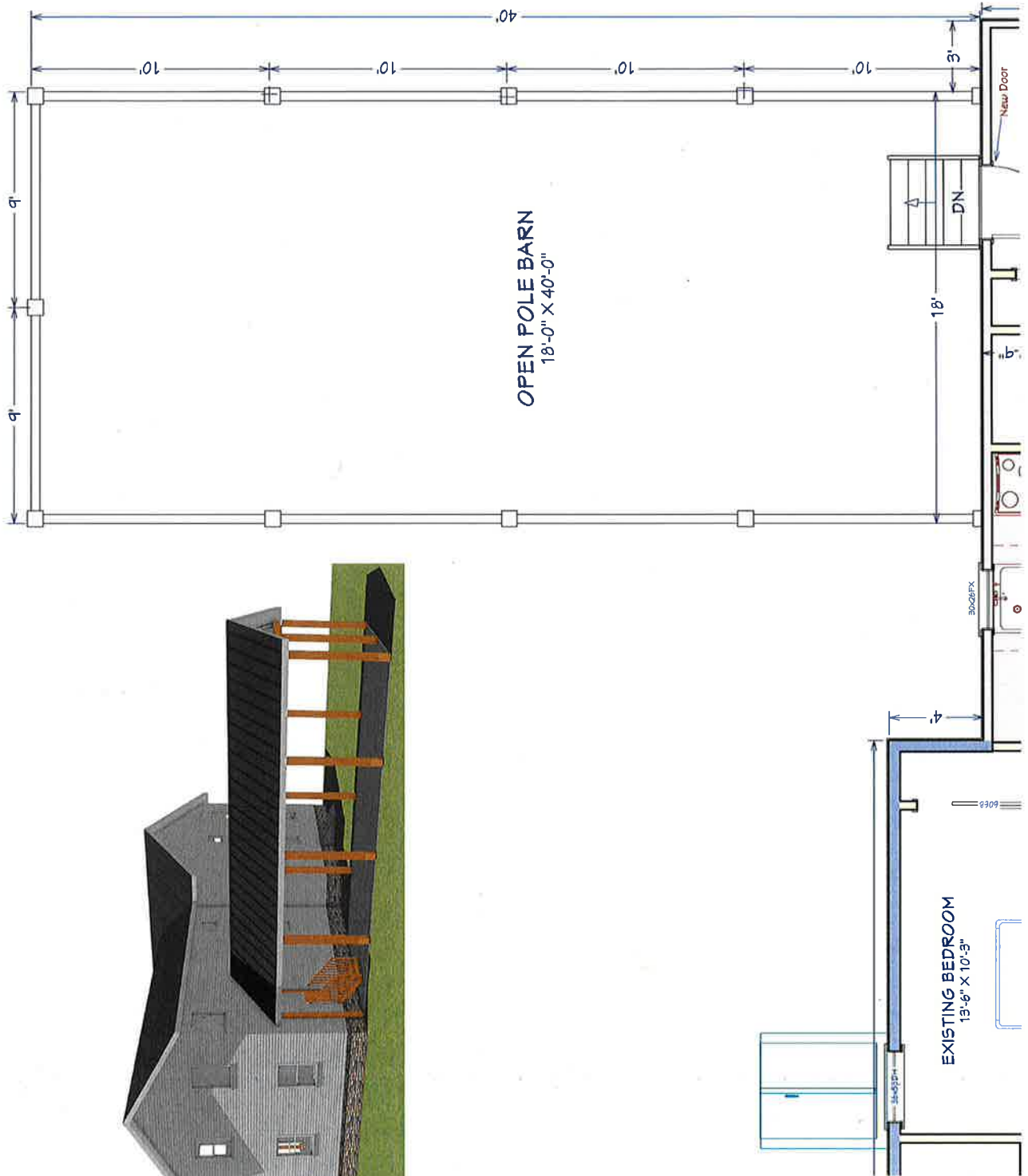
at 11x17

DATE:

8/26/2021

YVCC Farmhouse
Renovation

Conceptuals Only
Not For Construction

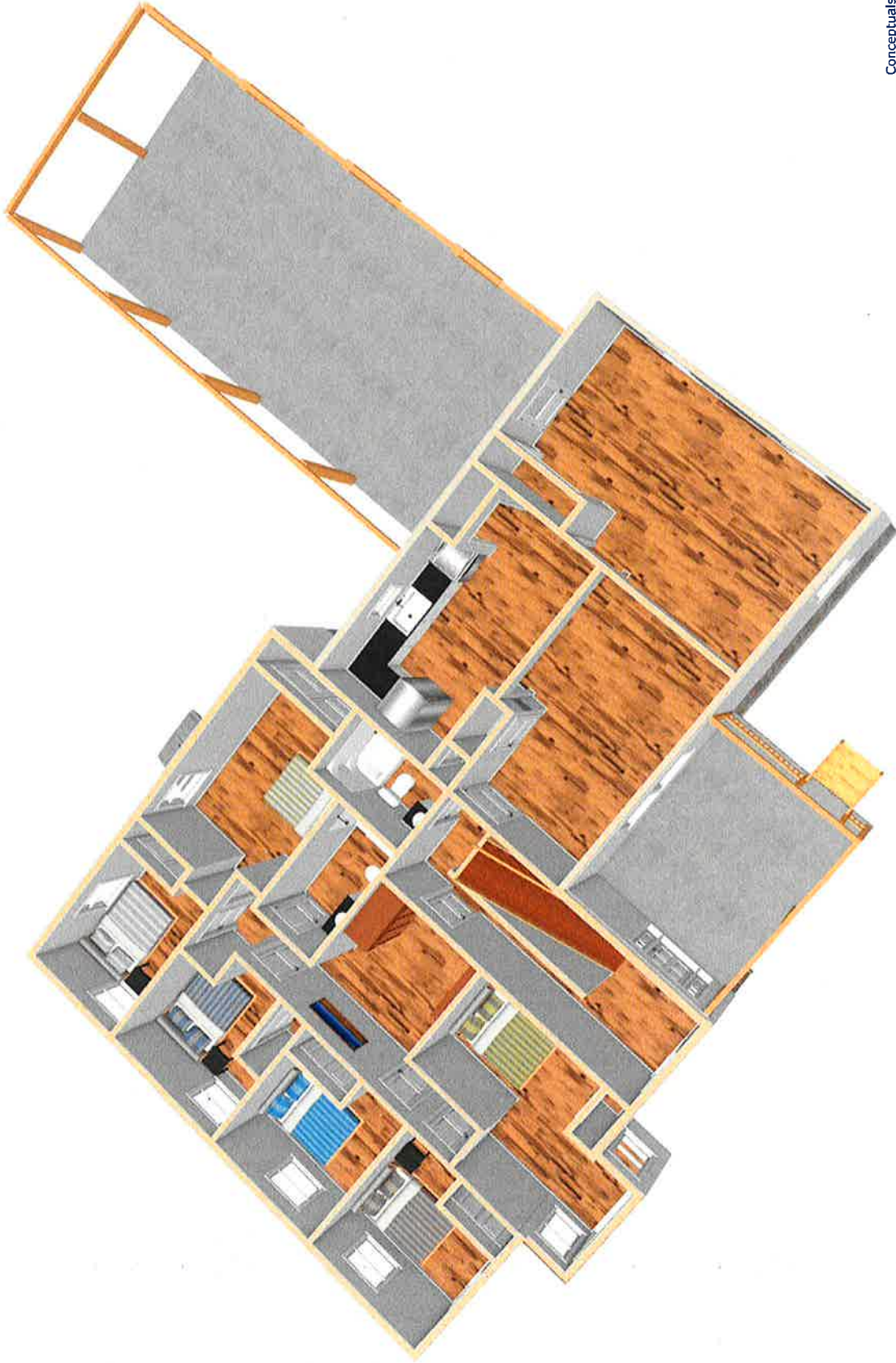


YVCC Farmhouse
Renovation

8/26/2021
DATE:

Not to Scale
SCALE:

First Floor Overview
DESCRIPTION:



Conceptuals Only
Not For Construction

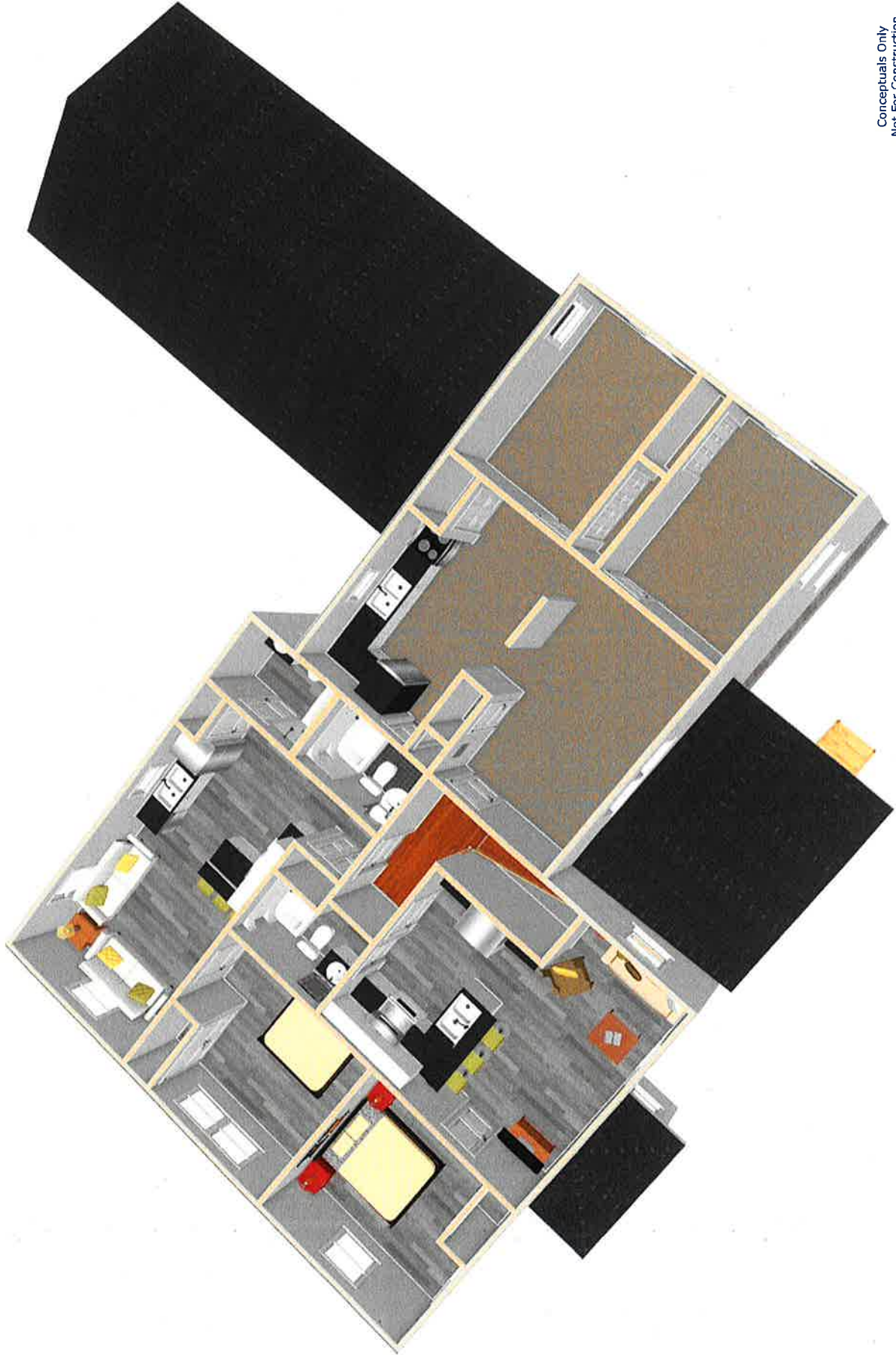
YCC Farmhouse
Renovation

8/26/2021
DATE:

Not to Scale
SCALE:

Second Floor Overview
DESCRIPTION:

Conceptuals Only
Not For Construction



YVCC Farmhouse
Renovation

8/26/2021
DATE:

Not to Scale
SCALE:

Basement Overview
DESCRIPTION:

Conceptuals Only
Not For Construction

