

TO: Richmond Selectboard

FROM: Ravi Venkataraman, Town Planner

DATE: November 12, 2021

SUBJECT: Richmond Recreation Committee Restructuring

During the June 21, 2021 Selectboard meeting, the Selectboard approved reducing the number of seats from nine to eight—six of which would be restricted to Richmond residents. At the time, the intent was to eventually reduce the number of seats to seven when another committee member resigns because of the difficulty this committee had in meeting quorum during previously agreed-upon regular meetings.

Currently, the committee has seven full-time members. Five of the members are Richmond residents, one of the members is a Bolton resident, and one of the members is a Huntington resident.

Kirsten Santor resigned from the Recreation Committee on October 5, 2021. Since then, Recreation Committee members discussed how the committee wanted to proceed with the restructuring plan of the committee. The committee agreed to continue the previously agreed-upon intent to reduce the number of members on the committee. However, the committee agreed to do so with the following revision:

*The Richmond Recreation Committee shall consist of a minimum of five members. A minimum of three members shall be Richmond residents. The committee shall have at least one seat reserved for a representative from Bolton and at least one seat reserved for a representative from Huntington.*

Having consulted with VLCT on this matter, for this committee specifically, the Selectboard determines the membership (number of members, terms, reservations, etc). The Selectboard can stipulate that the committee shall have a minimum number of members.

Quorum, per state statute, would be the majority of the total membership of the committee.

To facilitate action, I have prepared the following draft motion:

*I, \_\_\_\_\_, move to amend the membership rules of the Richmond Recreation Committee to the following revised language: The Richmond Recreation Committee shall consist of a minimum of five members. A minimum of three members shall be Richmond residents. The committee shall have at least one seat reserved for a representative from Bolton and at least one seat reserved for a representative from Huntington.*