

**RICHMOND WATER AND SEWER  
COMMISSION MEETING  
August 20, 2018 MINUTES**

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Members Present: David Sander; Bard Hill; Christy Witters;

Members Absent: Fran Huntoon; Bob Reap

Others Present: Geoffrey Urbanik, Town Manager; Kendall Chamberlin, Water Resources; and Ruth Miller was present from MMCTV Channel 15 to broadcast the meeting.

Mr. Sander opened the meeting at 6:00 PM.

**Welcome and Public Comment**

Mr. Sander asked for any public comment, but there was none.

**Superintendent's Report**

Mr. Chamberlin updated the board on the Baker Street water line project, noting that it was complete and all services were hooked on the new line. The site was ready for the new sidewalk, which the Highway department would schedule. The final cost was \$82,000, which was an overage of \$11,000. This was primarily due to lost work days due to repeated testing. Mr. Chamberlin felt that the hydrant was not adequately flushed prior to the tests, which would be addressed in future projects. He also noted that the old water line was not in the location as identified in record drawings.

Mr. Chamberlin spoke of Richmond Rescue's plans to install sprinkler systems in their building with an expansion project. He also mentioned that the extension to the proposed "Peaceable Street" was being designed also. The town's engineer (GME) was working with the Reaps and Water Resources on the details of a revised plan to implement West Main Phase 1 for wastewater.

The pump station's pump replacement was in, and would be installed sooner than expected. The well site riprap project was expected to begin in a couple of weeks. There was an issue with the control panel in the wastewater plan, and it would cost \$26,000 to replace it, although they may be able to repair it when needed – it is working now, but no longer supported by the manufacturer.

The pickup truck is under repair and it may need to be replaced in 2020. Still no decision on whether a new pickup or a van would be the ideal solution. He spoke about the recent Conservation Law Foundation suit against certain municipal wastewater systems, and noted that their strategy is troubling – which is to say that if a treatment facility is able to meet a low standard, then its operating permit should set the limit to that standard. Mr. Chamberlin felt this was dangerous since it limits growth and doesn't take into account normal fluctuations in phosphorus output due to a variety of factors.

**Bridge Street Projects**

The Manager reminded the commission that there were two pending water line projects for Bridge Street – the bridge crossing, which was being designed and permitted now, and the upper block section which may also include a crossing beneath the railroad. There was some discussion on funding for these projects, and timing.

1 **Budget Status**

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3 The commission reviewed a current year budget status, which was normal for this time of year. There  
4 was a payroll discrepancy in that the full salaries were still charged to Fund 20 (Water) while there had  
5 to be a manual adjustment by the Finance Director to apportion some of this to Fund 21 (Wastewater)  
6 and that was done quarterly.

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8 **Approval of Warrants**

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10 The Warrants were approved.

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12 **Adjourn**

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14 Mr. Hill offered a motion to adjourn the meeting at 6:45 pm and was seconded by Ms. Witters. So  
15 voted.

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DRAFT