

**RICHMOND WATER AND SEWER  
COMMISSION MEETING  
August 6, 2018 MINUTES**

---

Members Present: David Sander; Christy Witters; Fran Huntoon; Bob Reap

Members Absent: Bard Hill;

Others Present: Geoffrey Urbanik, Town Manager; Kendall Chamberlin, Water Resources; and Ruth Miller was present from MMCTV Channel 15 to broadcast the meeting.

Mr. Sander opened the meeting at 6:05 PM.

**Welcome and Public Comment**

Mr. Sander asked for any public comment, but there was none.

**Superintendent's Report**

Mr. Chamberlin explained progress on the Baker Street Water Line. The line was installed, but was having difficulty passing the bacteria tests, which is why it was not connected. Also, the old water line was found to be in a different location than shown on old plans. Several abandoned lines were found in the ground as well.

Mr. Chamberlin had installed new signage at the new water storage tank, indicating that trespassing was a federal offense. Some filter controls at the wastewater were obsolete and unable to be maintained, so they would be replaced with new controls. The CSWD biosolids disposal contract would expire next year. A new contract may mean higher prices for disposal of sludge. The pavement patch on Route 2 at Lemroy Court had failed, and as this was related to the water line installation, VTrans was ordering it redone in a manner that exceeded what Mr. Chamberlin felt was reasonable. This was a subject that needed to be handled now because the cost of \$13,000 to make this repair was far and above any other pavement patch the town has done on route 2.

Mr. Chamberlin noted that the rip rap project bid would be discussed at the Selectboard meeting, and he would stay for that meeting and urged the town to award the project since it included the well site work which he felt was necessary to protect the well site.

**West Main Phase 1 Discussion**

The Manager explained that Mr. Reap had wanted to discuss a private-installation option for phase 1 sewer service to his property on West Main. Mr. Reap stepped down from the dais to recuse himself from the Water Commission, and spoke about his proposal.

Mr. Reap said that he had a prospective tenant, or buyer, to develop some of the property that required public sewer. The water on-site was a good yield, so they only needed sewer. He had spoken to the town's engineer regarding specifications for a three inch force main up to the school property, potentially all the way to the manhole on Jericho Road. He felt that a private installation was possible, or within the realm of what could be done in this transaction. Assistance from the town would be minimal.

1 Mr. Sander asked if the town needed to provide funding to upsize the design for future expansion. Mr.  
2 Reap said that he only needed to install what was necessary for his property, although the 3" force  
3 main was a standard size that was capable of handling more flow than he would produce. The pump  
4 was only sized for his development, and if the town wanted to take that over in the future they could.  
5

6 Mr. Chamberlin said there was precedent for private installations connected to the system, such as  
7 what was done on Farr Circle. He noted that the allocation would need to be purchased for the  
8 property, but the extension has been shown to not impact capacity. There may be a need to meter  
9 somehow to track usage, but typically sewerage was not metered.  
10

11 There was significant discussion on the issue. The Commission consented to continuing to develop  
12 the idea as outlined by Mr. Reap.  
13

#### 14 Budget Status

15  
16 The Manager explained the preliminary final budget status for Fy2018. There were no significant  
17 concerns in performance, although septage would not likely hit the revenue target. Septage revenue  
18 was reduced in the current year budget.  
19

#### 20 Approval of Warrants

21  
22 The Warrants were approved.  
23

#### 24 Adjourn

25  
26 Ms. Huntoon offered a motion to adjourn the meeting at 6:55 pm and was seconded by Ms. Witters.  
27 So voted.  
28